

**LINK COMMUNITY CHARTER SCHOOL  
BOARD OF TRUSTEES MEETING  
August 21, 2023, 6:30 PM  
In-Person AND Via Zoom  
Link Community Charter School  
23 Pennsylvania Avenue, Newark, New Jersey 07114**

**Approved Minutes**

**LINK COMMUNITY CHARTER SCHOOL MISSION**

Link Community Charter School will provide an outstanding elementary and middle school education for learners of all academic abilities by developing the mind, body and spirit through a strong curriculum, experiential learning, immersion in the arts, and an enduring commitment to Core Values; this will allow them to be successful in competitive high schools and become responsible and resourceful citizens who give back to others.

**CALL TO ORDER**

The regular meeting of the Link Community Charter School Board of Trustees was called to order by Jeffrey Key, Board Vice Chair, at 6:52pm.

**FLAG SALUTE**

**OPEN PUBLIC MEETINGS NOTICE: READING OF THE “SUNSHINE LAW” STATEMENT**

Adequate notice of this meeting of the LCCS Board of Trustees, setting forth time, date and location, was provided by placing a notice with the New Jersey *Star Ledger* and *nj.com*, *Irvington Herald*, *East Orange Record*, *Orange Transcript*, and *Essex Daily News* on July 18, 2023; by email to the city clerks of East Orange, Irvington, and Orange, and the county superintendent of education on July 18, 2023 and by mail on July 19, 2023 to the city clerk of Newark; by posting notice on the school website; and by communicating same to the Board of Trustees.

**ROLL CALL**

<b>Member</b>	<b>Present</b>	<b>Absent</b>
Barnett, Ms.	√	
Daughtry, Ms.	√	
Ebanks, Ms.		√
Fox, Ms.	√	
Key, Mr.	√	
Marshall, Mr.		√
Naar, Mr.	√	

**IN ATTENDANCE: NON-VOTING STAFF/BOARD ATTORNEY**

Maria Pilar Paradiso, Head of School  
Debbie Paczkowski, Board Recording Secretary  
Bima Baje, School Business Administrator  
Leslie Baynes, Chief Operating Officer  
Christine Martinez, Esq., Board Attorney  
Sharon Machrone, Director of Communications

## **APPROVAL OF MINUTES**

**Resolution #082123-01:** Be it Resolved that the Board of Trustees accepts and approves the minutes of the regular meetings held on July 17, 2023.

Moved by Ms. Daughtry

Second by Ms. Barnett

Discussion: None

Vote: Voice; passed unanimously

## **APPROVAL OF AGENDA**

**Resolution #082123-02:** Be it Resolved that the Board of Trustees accepts and approves the agenda for the board meeting on August 21, 2023.

Moved by Ms. Daughtry

Second by Ms. Barnett

Discussion: None

Vote: Voice; passed unanimously

## **PRESENTATION**

- School Safety Data System Report, Mrs. Maria Pilar Paradiso
- Welcome of Mrs. Hannah Kennedy, Principal

## **PUBLIC COMMENT**

During the course of the board meeting the Board of Trustees offers members of the public an opportunity to address issues regarding the operation of LCCS. The Board reminds those individuals to take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the LCCS. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered, and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility, nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. Comments by each member of the public choosing to speak are limited to 3 minutes.

## **CLOSING OF PUBLIC COMMENT**

Emily Aikens, 776 N. 6<sup>th</sup> St, #2, Newark, NJ 07107, Congratulating Mrs. Kennedy as the new Principal. Seeing there are no more members of the public wishing to speak, Mr. Key closed the public comment portion of the meeting.

## **ACKNOWLEDGMENT OF CORRESPONDENCE**

None.

## **HEAD OF SCHOOL**

- **Monthly School Update**

**Motion to amend Resolution #071723-18 Approval of summer employment**

**Resolution #082123-03:** Be it Resolved that the Board of Trustees approves amending Resolution #071723-18 approval of summer employment to reflect the following stipend change, as recommended by the head of school.

Name	Position	Stipend
Rachel Mifsud	Summer Academy Art Teacher	\$400

Moved by Ms. Daughtry

Second by Ms. Barnett

Discussion: None

Vote: Voice; passed unanimously

**Motion to amend Resolution #071723-21 Approval of school hours**

**Resolution #082123-04:** Be it Resolved that the Board of Trustees approves amending Resolution #071723-21 to reflect the following Kindergarten time change, as recommended by the head of school.

Grades	Location	Full Day	Half Day
K	23 Pennsylvania Ave.	8:00am-3:00pm	8:00am-12:45pm
1-6	23 Pennsylvania Ave.	8:00am-3:15pm	8:00am-12:45pm

Moved by Ms. Daughtry

Second by Ms. Barnett

Discussion: None

Vote: Voice; passed unanimously

**Approval of new hires**

**Resolution #082123-05:** Be it Resolved that the Board of Trustees approves the following addition to the Personnel List for the 2023-2024 school year, as recommended by the head of school.

Name	Position	10/12 Month	FT/PT	23-24 Salary	Signing Bonus	Relocation Bonus
LaQuan Guilford	Vice Principal	12 Month	FT	\$102,000	\$2,500	N/A
Jeanette Ledda	Long-Term Substitute 2 <sup>nd</sup> Grade	10 Month	FT	\$50,000	\$2,500	N/A

Moved by Ms. Daughtry

Second by Ms. Barnett

Discussion: None

Vote: Voice; passed unanimously

**Approval of field trip**

**Resolution #082123-06:** Be it Resolved that the Board of Trustees approves the following field trip, as recommended by the head of school.

Grade	Trip	Date/Time	Location	Funded by	Transportation
7th Grade	Marsh and Ocean Environment Trip, Sandy Hook	Wednesday, June 05, 2024, 8:45am-3:00pm	22 Magruder Road, Fort Hancock, NJ 07732	LEP	Hired bus

Moved by Ms. Daughtry

Second by Ms. Barnett

Discussion: None

Vote: Voice; passed unanimously

**The following motions were handled with one vote:**

**Approval of new education rates**

**Resolution #082123-07:** Be it Resolved that the Board of Trustees approves the new rates for personnel acquired through Delta-T per the attached rate sheet, as recommended by the head of school.

**Approval of new education rates**

**Resolution #082123-08:** Be it Resolved that the Board of Trustees approves the new rates for personnel acquired through Good Kind Group, \$45 an hour for paraprofessionals and \$52.50 per hour for substitutes, per the attached rate sheet, as recommended by the head of school.

**Approval of new education rates**

**Resolution #082123-09:** Be it Resolved that the Board of Trustees approves the new rates for personnel acquired through Scoot Education per the attached rate sheet, as recommended by the head of school.

Moved by Ms. Daughtry

Second by Ms. Barnett

Discussion: None

Vote: Voice; passed unanimously

**Approval of stipend**

**Resolution #082123-10:** Be it Resolved that the Board of Trustees approves a stipend for the following as recommended by the head of school.

Name	Stipend	Amount
Natasha Valentin	Instructional Coaching/Planning and Preparation	\$1,155
Kelly Start	Grading for 8 <sup>th</sup> Grade History Summer Course	\$250

Moved by Ms. Daughtry

Second by Ms. Barnett

Discussion: None

Vote: Voice; passed unanimously

**Approval of Artists-in-Residence**

**Resolution #082123-11:** Be it Resolved that the Board of Trustees approves the following Artists-in-Residence for the 2023-2024 school year, as recommended by the head of school.

Subject	Organization	Teaching Artist	Funding Source
Performing Arts	Dreams of Creativity	Sahirah Johnson	LEP
Music 5 <sup>th</sup> -8 <sup>th</sup> Grade	Jazz House Kids	Cory Cox	LEP
Grade K-2 Music	Newark School of the Arts	Pablo Concha	Charter School Grant

Moved by Ms. Daughtry

Second by Ms. Barnett

Discussion: None

Vote: Voice; passed unanimously

### **Approval to amend Resolution #082123-11 Approval of Artists-in-Residence**

**Resolution #082123-11A:** Be it Resolved that the Board of Trustees approves amending Resolution# 082123-11 to change Drams of Creativity to Streams of Creativity, as recommended by the head of school.

Moved by Ms. Daughtry

Second by Ms. Barnett

Discussion: None

Vote: Voice; passed unanimously

### **Education Committee**

- **Committee Report**  
See attached.

### **Governance Committee**

- **Committee Report**  
See attached.

### **Approval of the second reading and adoption of policy and regulation revision**

**Resolution #082123-12:** Be it Resolved that the Board of Trustees approves the second reading and adoption of the revision to the following policies and regulations, as recommended by the Governance Committee:

P 2520 Instructional Supplies

R 2520 Instructional Supplies

Moved by Ms. Daughtry

Second by Ms. Barnett

Discussion: None

Vote: Voice; passed unanimously

### **Community Engagement Committee**

- **Committee Report**  
None.

## **Finance Committee**

- **Committee Report**  
See attached.

### **Approval of engagement with auditor**

**Resolution #082123-13:** Be it Resolved that the Board of Trustees approves the attached engagement letter with Galleros Robinson, Certified Public Accountants, LLC, for auditing services for the year ending June 30, 2023, at the cost of \$27,500 for the completion of the audit and \$2,500 for completion of the financial statement and Form 990, respectively, as recommended by the school business administrator.

Moved by Ms. Daughtry

Second by Ms. Barnett

Discussion: None

Vote: Voice; passed unanimously

### **The following motions were handled with one vote:**

#### **Approval of IDEA submission**

**Resolution #082123-14:** See attached Resolution.

#### **Approval of ESEA ESSA submission**

**Resolution #082123-15:** See attached Resolution.

#### **Approval of financial reports**

**Resolution #082123-16:** Be it Resolved that the Board of Trustees accepts and approves the Board Secretary Report and the Treasurer's Report for the month ending July 31, 2023, as recommended by the school business administrator.

#### **Approval of bills for payment**

**Resolution #082123-17:** Be it Resolved that the Board of Trustees approves for payment the bills for goods and services provided to Link Community Charter School as listed in the attached Bill List, as recommended by the school business administrator.

#### **Approval of budget transfer**

**Resolution #082123-18:** Be it Resolved that the Board of Trustees approves the attached budget transfer, as recommended by the school business administrator.

Moved by Ms. Daughtry

Second by Ms. Barnett

Discussion: None

Vote: Voice; passed unanimously

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

**The following motions were handled with one vote:**

### **Approval of service vendor contract**

**Resolution #082123-19:** Be it Resolved that the Board of Trustees approves the service vendor contract for the 2023-24 school year with Motivated Security with an hourly cost of \$24.76 per hour, as recommended by the school business administrator.

### **Approval of commercial liability insurance contract**

**Resolution #082123-20:** Be it Resolved that the Board of Trustees approves the commercial liability insurance contract with Selective Insurance in the amount of \$77,129 for the 2023-24 school year, pending review, as recommended by the school business administrator.

### **Approval of management insurance liability contract**

**Resolution #082123-21:** Be it Resolved that the Board of Trustees approves the management liability insurance contract with Intact Insurance for the 2023-24 school year in the amount of \$39,441, as recommended by the school business administrator.

### **Approval of NJ Manufacturer's Workman's Comp contract**

**Resolution #082123-22:** Be it Resolved that the Board of Trustees approves NJ Manufacturer's workman's compensation contract for the 23-24 school year in the amount of \$31,122, as recommended by the school business administrator.

### **Approval of additional signer to bank account**

**Resolution #082123-23:** Be it Resolved that the Board of Trustees approves the addition of a third signer to Link Community Charter School's bank accounts, namely Brenda Daughtry, as recommended by the school business administrator.

### **Approval of insurance coverage**

**Resolution #082123-23:** Be it Resolved that the Board of Trustees approves payment of insurance coverage (health and liability) throughout the 2023-24 school year via ACH, as recommended by the school business administrator.

Moved by Ms. Daughtry

Second by Ms. Barnett

Discussion: None

Vote: Voice; passed unanimously

## **ANNOUNCEMENTS**

- Submit referrals for a board member vacancy to Ms. Paczkowski
- Please email Ms. Paczkowski regarding topics and training you would like covered at the retreat.
- The next regular meeting will be held on Monday, September 18, 2023.
- Startin in September 2023, Link Community Charter School board meetings will be held in person only at 23 Pennsylvania Ave, Newark, NJ.
- Please respond to emails

## **MOTION TO ADJOURN**

Moved by Ms. Daughtry

Seconded by Ms. Barnett

Vote: Voice; passed unanimously

The meeting was adjourned at 8:01 pm.

These minutes represent a record of actions taken by the Board of Trustees during the meeting and a summary of the discussions that took place. The minutes are not intended to be, nor are they, a verbatim record of the discussion on a particular item.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Debra Paczkowski", with a long horizontal flourish extending to the right.

Debra Paczkowski, Board Recording Secretary

Date: September 16, 2023, 2023

Approved by the Link Community Charter School Board of Trustees: September 19, 2023



## Head of School Report August, 2023

### Link Enrollment:

Grade Level	Approved Enrollment for 2023-24	Enrolled for 23/24 As of 6/12	Remaining Seats
K	50	40	10
1	50	40	10
2	50	44	6
5	50	47	3
6	50	54	0
7	50	53	0
8	80	83	0
Total	380	361	29
	K-5, 200 6-8, 180	K-5, 171 6-8, 190	K-5, 29 seats 6-8, 0 seats

### Student Recruitment and Enrollment:

- We are continuing to work with our consultants on marketing.

### Staffing:

- We continue to work on filling open positions
- We are holding orientations, bootcamps and opening meetings for our staff

### HIB

- No new reports

### Health and Safety Update:

- No updates

### Curriculum:

- 2<sup>nd</sup> grade curriculum is continuing to be written

### NJSLA

- No updates

### Academic Program

- No updates

### Instructional Coaching

- No updates

#### **Special Programming**

- No updates

#### **High School Placement**

- No updates

#### **Strategic Planning Updates**

- No updates

#### **Special Education**

- No updates

#### **CSP**

- No updates beyond financial report



## AGREEMENT FOR STAFFING SERVICES

**THIS AGREEMENT**, effective \_\_\_\_\_ Monday, August 7, 2023 \_\_\_\_\_ is between Scoot Education, Inc., 5670 Wilshire Blvd, #1970, Los Angeles CA 90036 ("Scoot" "Us" "We"), and,

Link Community School

23 Pennsylvania Ave, Newark, New Jersey, 07114

("Customer" "You" "Yourself").

### PART A – GENERAL CLAUSES

The following clauses are common to both the provision of substitute teachers and placement services.

#### 1. DEFINITIONS

<b>Annualized Gross Salary (AGS)</b>	Means the annualized sum of all remuneration payable to a candidate placed (or sought for placement) in accordance with these terms (and if part time, calculated on a pro-rata basis).
<b>Assignment</b>	Means the hire or acceptance, in accordance with parts B and C of this Agreement, of one or more of our employees to perform work at your premises or anywhere else specified by you and approved by us.
<b>Candidate</b>	Means anyone:  (a) who is seeking a permanent placement position through us; or  (b) whom we have identified as a person:  (i) who might consider seeking a permanent placement position through us; and  (ii) about whom we are able to provide relevant information regarding that person's suitability for a permanent placement position.
<b>Confidential Information</b>	Means any information which you access or which is communicated to you in the course of our engagement by you and which is identified as confidential; or which you should reasonably expect to be confidential. It includes, but is not limited to: any trade secrets or information relating to our customers, or clients; customer requirements; employees and officers, employees of clients or customers; suppliers; workers; terms of trade; pricing lists or pricing structures; marketing information and plans; intellectual property; inventions; business plans or dealings; technical data; financial information and plans; designs; product lines; research activities; software and the source code of any such software, of ours.  Confidential Information also means any information which Scoot or Scoot employees' access or which is communicated to Scoot or Scoot employees in the

	<p>course of Scoot's engagement by Customer which is identified as confidential or which Scoot or Scoot employees should reasonably expect to be confidential. It includes, but is not limited to: confidential and/or proprietary information concerning Customer's operations and/or activities, including but not limited to information about Customer's students, families, employees, donors, business affairs, and financial plans.</p> <p>It does not include information that is generally available in the public domain unless by unauthorized use or disclosure or which you are required to disclose by law.</p>
<b>Substitute Bubble</b>	Substitute Bubbles are a group of day-to-day substitute teachers who are assigned to Customer school(s) for a specific period of time. Substitutes within a bubble are always assigned to Customer and must be used for day-to-day coverage, rather than long-term same-classroom positions.
<b>Substitute Teacher</b>	Means one of Scoot's employees (including where the context requires their employee's agents and sub-contractors) assigned to work for Customer in accordance with Part B of this Agreement.
<b>TeachStart Fellow</b>	Means one of Scoot's employees (including where the context requires their employee's agents and sub-contractors) who is enrolled in the TeachStart program and is assigned to work for Customer in accordance with Part B of this Agreement. TeachStart Fellows hold at least a state substitute teacher permit.
<b>Placement</b>	Means the Placement of Scoot's Candidate with Customer. Unless otherwise agreed in writing, the Placement Date will be the date that a Candidate accepts any offer of employment with, or engagement to provide services to, Customer.

## 2. ACCEPTANCE

You will be regarded as having entered in to this Agreement when any of the following occur:

- (a) by signing and returning a copy of this Agreement;
- (b) by confirming acceptance of this Agreement in writing;
- (c) by requesting us to supply substitute teachers after receiving this document;
- (d) by requesting us to supply candidates for potential placement after receiving this document;
- (e) by authorizing a time sheet for one or more of our substitutes; or
- (f) by paying one of our invoices for the provision of substitute or placement services.

## 3. CONFIDENTIALITY

The pricing in Exhibit A is confidential between Scoot and Customer. Customer will be permitted to use the Exhibit in connection with its business operations, responses to Federal Public Records Act requests, and other uses as required by law.

Scoot will provide to the Customer within the time requirements required by law, any public records subject to a properly framed public records request.

### **3. NOTIFICATION OF CLAIMS**

- (a) Customer and Scoot agree (i) to immediately notify each other in writing of any asserted claim but in no event later than five (5) business days of either discovery of the occurrence upon which the claim may be based or learning of the claim, whichever occurs first, and (ii) to permit Scoot or Customer, as the case may be, to defend the claim at the option of the party against whom the claim is asserted, with counsel acceptable to such party, which consent will not be unreasonably refused.
- (b) Neither party will pay or agree to pay any asserted claim under this Agreement without prior written approval from the party against whom the claim is asserted, which approval will not be unreasonably withheld.

### **4. TERM; TERMINATION**

The term of this Agreement begins as of the date hereof and will continue in effect until canceled by either party upon not less than thirty (30) days prior written notice to the other. Scoot reserves the right to terminate this Agreement immediately in the event of delinquent payments. In the event of termination, this Agreement will continue to govern the parties' rights and obligations with respect to services performed prior to termination. Scoot reserves the right to issue an amended fee schedule (Exhibit A) at the commencement of each academic term.

### **5. NON-SOLICITATION**

Unless otherwise agreed to in writing, neither party shall hire or solicit the employment of the other party's regular, full-time employees (i.e., not including substitute teachers) during the term of this Agreement and for a period of twelve (12) months thereafter.

### **6. MISCELLANEOUS**

#### **6.1 Notices**

- i) Any notices or other communications under this Agreement must be in writing or sent by e-mail with a request for confirmation and must be clearly marked as a communication related to the terms of this Agreement. Addresses shall be:

For Customer: 23 Pennsylvania Ave, Newark, New Jersey, 07114

For Scoot: 5670 Wilshire Blvd, #1970, Los Angeles CA 90036

- ii) Unless otherwise stated in this Agreement, notices, consents or other communications will be deemed received (a) on the date delivered, if delivered personally or by e-mail; (b) on the next business day after mailing or deposit with an overnight air courier; or (c) three business days after being sent, if sent by registered or certified mail.

#### **6.2 Severability; Waiver**

The unenforceability of any part of this Agreement shall not render the remainder unenforceable. Any delay or waiver by a party to declare a breach or seek any remedy available to it under this Agreement or by law will not constitute a waiver as to any future breaches or remedies.

#### **6.3 Assignment**

This Agreement may not be assigned without the prior written consent of the other party. This Agreement will be binding upon the parties hereto, and their successors, heirs and assigns.

#### **6.4 Amendments**

This Agreement may not be amended or supplemented in any way except in writing, dated and signed by authorized representatives of both parties except that special addenda for purposes of specific assignments may be adopted, as to that assignment, through the exchange of e-mails containing the agreed upon terms and a return e-mail clearly accepting such terms.

#### **6.5 Counterparts**

This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, e-mail or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

#### **6.6 Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey without giving effect to any choice or conflict of law provision or rule.

#### **6.7 Entire Agreement**

This Agreement, its Exhibits (and any job descriptions signed by the Customer) are the entire understanding and agreement between the parties with respect to the subject matter covered, and all prior agreements, understandings, covenants, promises, warranties and representations, oral or written, express or implied, not incorporated in this Agreement are superseded.

### **PART B – SUBSTITUTE TEACHER SERVICES**

**The provisions within this Part apply to the provision of temporary substitute teachers and should be read in conjunction with the relevant provisions of Part A.**

#### **1. SERVICES**

Scoot will assign to Customer temporary employees to perform services, typically as short or long-term substitute teachers (hereafter generally referred to as "Substitutes".) The Substitutes shall report to the sites requested by Customer and shall be under Customer's supervision while assigned. Any additional assignments to a Substitute must be agreed to between Scoot and Customer in a written addendum to this Agreement.

#### **2. PAYMENT FOR SERVICES**

Scoot shall invoice Customer on a weekly basis which invoice is to be paid within thirty (30) days of receipt. The rate of pay is set forth in Exhibit A. If you have any issue with an invoice, you agree to raise it specifically before the due date and to timely pay that portion of the invoice which is not questioned. Late charges will be imposed on any unpaid fees at the rate of eighteen (18%) per annum or the maximum amount allowable by applicable law, whichever is less.

#### **3. SCOOT'S COMMITMENTS**

- 3.1. Scoot will use its best efforts to recruit, employ and assign qualified Substitutes for assignments as requested by Customer.
- 3.2. Scoot will verify that all Substitutes are eligible to work in the United States.

- 3.3. Scoot will provide all Substitutes with a means to report their working time and shall pay all Substitutes their wages and provide them all benefits for which they are eligible as Scoot employees.
- 3.4. Scoot shall handle all payroll-related tax and other withholding, as appropriate and shall provide Workers' Compensation insurance for all Substitutes.
- 3.5. Scoot shall protect Customer's Confidential Information and the Confidential Information of Customer's pupils including by requiring all Substitutes to execute a Confidentiality Agreement.
- 3.6. Scoot shall require all Substitutes comply with Customer's policies and procedures when the Substitute is on Assignment to the Customer and shall further comply with any reasonable requests by Customer for Substitutes to execute other documents such as documents Customer may require regarding any Intellectual Property a Substitute may develop while assigned to Customer.
- 3.7. Scoot shall comply with all applicable laws, regulations and ordinances applicable to it as a temporary staffing agency and as the employer of the Substitutes.

#### **4. CUSTOMER COMMITMENTS**

- 4.1. Customer shall provide Substitutes with a safe and suitable workplace including appropriate training regarding any special hazards, evacuation procedures, etc.
- 4.2. Customer shall provide Substitutes with an orientation regarding all other applicable workplace expectations including school rules, student discipline, grading and homework policies, etc.
- 4.3. Customer shall supply Substitute with appropriate lesson plans and educational materials and will provide usual and customary supervision of Substitute while Substitute is on assignment to Customer.
- 4.4. Customer shall provide Scoot with a prompt notice of any injury or altercation involving a Substitute as well as any performance issue or complaint. Customer will permit Scoot to participate in any investigation should it so desire.
- 4.5. Customer shall be specifically responsible for the conduct of Substitute with respect to any keys, cash, and confidential information and records of students and the Customer's regular employees to which Substitute has access during the assignment. Customer also assumes responsibility (except to the extent covered by Workers' Compensation) in connection with any use of Customer vehicles or equipment in connection with the assignment.
- 4.6. Customer agrees that unless separately set forth in an addendum to this Agreement, Customer shall not assign a Substitute sole custody of a single student, sole responsibility for supervising more than one classroom of students at a time, or administering or maintaining custody of any student medications.
- 4.7. Customer shall comply with all applicable laws, regulations and ordinances. No actions undertaken by Customer under this Agreement violate the terms of any other contract including any collective bargaining agreement.
- 4.8. Any qualifications or characteristics Customer requests for any assignment are based on essential bona fide occupational qualifications the determination of which is Customer's sole responsibility. Scoot is not responsible for screening Substitutes based on any qualifications or criteria which are not specifically disclosed by Customer.
- 4.9. Customer will inform Scoot if Customer currently subscribes to CalSTRS or becomes a member of CalSTRS.

## **5. BILLING & PAYMENT TERMS**

### **5.1. Invoices**

Scoot will invoice Customer each week for the services of the Substitutes at the rates set forth in Exhibit A or such other rates as the parties may agree upon at the time of Assignment. Any modification to rate must be set forth in writing and accepted by both parties. An e-mail exchange agreeing to a rate change will be deemed sufficient evidence of such an agreement but it will only apply to the specific position under assignment.

### **5.2. Taxes**

Any sales or use taxes that apply to sales to Customer will be added to Customer's invoices as a separate item. Scoot will pay for any taxes that apply to the services of or compensation paid to the Substitutes.

### **5.3. Expenses**

Expenses incurred by Substitutes within the scope of their assignment (for example, mileage to attend meetings) will be charged to the Customer, passed through without mark up.

## **6. WORKERS' COMPENSATION AND LIABILITY INSURANCE**

Scoot will, at its own expense, provide and keep in full force and effect during the term of this Agreement the following kinds and minimum amounts of insurance:

### **6.1 Workers' Compensation**

Workers' compensation statutory coverage as required by the laws of the jurisdiction in which the services are performed and includes alternate employer endorsement;

### **6.2 Commercial General Liability**

Commercial general liability insurance with a \$2,000,000 combined single limit per occurrence / \$4,000,000 aggregate and includes contractual liability and personal injury coverage;

### **6.3 Automobile Liability**

Hired and non-owned auto liability insurance with a \$1,000,000 combined single limit per occurrence;

### **6.4 Abusive Acts Coverage**

Abusive Acts occurrence based liability insurance with a \$3,000,000 combined single limit per occurrence / \$3,000,000 aggregate;

Scoot will provide Customer with a certificate of this insurance coverage upon request.

## **7. INDEMNIFICATION BY SCOOT**

- 7.1.** Scoot will indemnify, defend and hold harmless Customer and its directors, officers, employees and agents, to the extent of the insurance limits set forth in Section 6, from and against all demands, claims, actions, losses, judgments, costs and expenses (including reasonable attorney fees) (collectively "Damages") imposed upon or incurred by Customer to the extent arising out of any of the following:



- i) Scoot's failure to comply with its obligations under applicable employment-related laws, regulations or orders in Scoot's capacity as the general employer of the Assigned Employees; and
- ii) Breach of any obligation of Scoot contained in this Agreement.

**7.2** Scoot's obligation to indemnify, defend and hold harmless will not apply to: (i) indirect, special or consequential Damages, (ii) the extent that Damages are due to Customer's failure to fulfill its duties, (iii) the extent that any Damages are the result of any negligent act or omission or intentional misconduct of Customer, its officers, employees or agents, or (iv) the extent that Customer is required to indemnify Scoot against such Damages under Section 9.

## **8. INDEMNIFICATION BY CUSTOMER**

**8.1** To the extent permitted by law, Customer will indemnify, defend and hold harmless Scoot and its directors, officers, employees and agents from and against all Damages imposed upon or incurred by Scoot other than for job-related bodily injury or death of a Substitute covered by Workers' Compensation, arising out of any of the following:

- i) Customer's failure to comply with its obligations under applicable laws, regulations, ordinances or other contracts;
- ii) Any claims asserted against Scoot or its Substitute by students, their parents or representatives, Customer personnel or business invitees, or other third parties arising from conduct of the Substitute while on assignment with Customer (except to the extent that such claim is determined to have been caused by the negligence of Scoot or the failure of Scoot full time staff personnel to reasonably fulfill their obligations regarding the recruitment, screening, and hiring of the Substitute); or
- iii) Breach of any obligation of Customer contained in this Agreement;

**8.2** Customer's obligation to indemnify, defend and hold harmless will not apply (i) to indirect, special or consequential Damages or (ii) to the extent any Damages are caused by any negligent act or omission or intentional misconduct of Scoot, its officers, employees or agents.

## **9. SUBSTITUTE PLACEMENT FEE**

Customer understands and agrees that Scoot employees are assigned to Customer to render temporary services and, absent a written agreement stating otherwise, are not assigned to become employed directly by Customer. Customer acknowledges the considerable expense incurred by Scoot to advertise, recruit, evaluate, train, and place its employees. Customer agrees it will not, without prior written consent from Scoot, hire a Scoot employee, interfere with the employment relationship between Scoot and its employees, or directly or indirectly cause a Scoot employee to become employed by Customer or another temporary service provider.

If Customer, either directly or indirectly, solicits, offers employment, and/or hires a Scoot employee as an employee or consultant in any position, or utilizes the person's services through another temporary or outsourcing service company, or any person or entity affiliated with Customer refers a Scoot employee to any other employer and the employee becomes employed by that employer: (i) at any time from the date such employee is introduced to or placed with Customer by Scoot until six (6) months thereafter or (ii) within six (6) months after termination of employee's temporary assignment through Scoot with Customer, whichever is later, Customer agrees to pay Scoot a placement fee as outlined in Exhibit A.

**SIGNATORIES**

Signed: *James Sanders*

Name: James Sanders

Title: CEO

Date: Monday, August 7, 2023

Signed: *Maria Pilar Paradiso*

Name: Maria Paradiso

Title: Head of School

Date: 08 / 07 / 2023

**EXHIBIT A**  
**FEES FOR SUBSTITUTES**

This Exhibit A is incorporated and made part of the Agreement between Scoot and Customer. The pricing in Exhibit A is confidential and proprietary, to the extent allowable by applicable law. Customer agrees not to disclose the contents of Exhibit A to persons or entities not party to this Agreement without Scoot's written permission, to the extent allowable by applicable law.

Substitutes will be assigned to the following positions and at the following rates:

Role classification*	Half-day rate (4 hours or less)	Half-day long-term rate (4 hours or less)	Short-term day rate (up to 8.5 hours/day)^	Long-term day rate (up to 8.5 hours/day)^#
Support Staff	\$157	\$178	\$235	\$259
Paraprofessional	\$164	\$181	\$245	\$270
Substitute Teacher	\$187	\$206	\$279	\$307
Special Education Teacher	\$228	\$251	\$340	\$374

\* Because Scoot Substitutes are non-exempt hourly employees, additional charges over and above the standard Daily Bill Rate will apply in the event that the Substitute is called upon to work overtime meaning working more than 40 hours in a work week for the same Customer. Overtime is paid at 1.5x the Substitute's hourly pay rate and will be marked up at the same rate as the standard daily pay. Substitutes are instructed by Scoot that they should seek the approval of a duly designated supervisor at the Customer site before incurring overtime but, of course, the need to ensure proper supervision of pupils may necessitate a Substitute staying over even if the designated supervisor is not immediately available. Consistent with professional best practices, Scoot Substitutes are directed to maintain supervision over assigned students until they are relieved by appropriate school personnel.

^ Shifts longer than 8.5 hours per day will be charged an additional prorated charge based on the daily rate.

# A Substitute will be considered in long-term status if the same substitute has been scheduled at a Customer school for an assignment that is for more than 15 consecutive work days or an assignment has extended beyond 15 consecutive work days (half-days and full-days are counted the same) in the same academic year.

**FEES FOR TEMP-TO-PERM**

Scoot pricing for temp-to-perm placements is based upon the category of the Substitute, timing of hire, or number of days the Scoot employee has worked at the hiring school during a single school year.:

TEMP TO PERM FEES FOR TEACHING ASSISTANTS AND TEACHERS	
Days worked in school year	Fee^
1 - 90 days worked	10% of AGS to a minimum of \$5,000
91 - 180 days worked	5% of AGS to a minimum of \$2,500
180+ days worked	\$1,000

^Fee is based upon the total, annualized gross salary (AGS), including any additional allowances or benefits that can be monetized listed on contract between Customer and Scoot employee.

### DISCOUNTS FOR SUBSTITUTE BUBBLES

A discount will be applied to any substitute assigned to a Substitute Bubble with Customer. Discounts are calculated based on size of bubble committed to by Customer and length of commitment according to the below table:

		Number of substitutes in bubble						
		1-5	6-10	11-15	16-20	21-30	31-40	41-50
Bubble length (days)	1 month	0%	2%	3%	4%	5%	6%	7%
	3 months	0%	4%	5%	6%	7%	8%	9%
	School year	6%	7%	8%	9%	10%	11%	12%

The following terms apply to a Substitute Bubble:

- Bubble discounts are applied retroactively at the start of each month for the previous month's bubble via an invoice discount or refund in the event the invoice amount is less than the discount amount
- If a Substitute Bubble is larger in size than originally committed to by Customer, the larger discount will be applied according to the above table
- If a Substitute Bubble is smaller in size than originally committed to by Customer due to Scoot being unable to source the requested number of substitutes, the originally agreed discount will be applied
- Customer will have the option to renew a Substitute Bubble at the end of each commitment period
  - Customer shall not have the option to decrease Substitute Bubble size or length other than at the time of a renewal
  - Customer can choose to increase the size or extend the length of a Substitute Bubble at the start of each month and the larger discount will be applied to future invoices
  - Substitute Bubbles may be cancelled ahead of the notice period should an uncontrollable event force Customer to close its school(s) for a prolonged period (e.g., closure due to a pandemic or government order)
- The Bubble Length is the length of commitment determined in calendar days. The Bubble Length also serves as the notice period for bubble cancellation
  - All Substitute Bubbles must end on the last Friday of the month in which the renewal date falls
  - Substitute Bubbles are active on any instructional school day, non-student days are not included
- Substitute Bubbles are considered long term assignments as they are at least 15 days in length
- Should a substitute teacher who was part of a Substitute Bubble move to a long-term position with Customer (defined as a single assignment scheduled for 15 days or more), the Customer will be given the choice of backfilling that substitute teacher to maintain Bubble size or decreasing the size of the Bubble however that may also decrease the Substitute Bubble discount applied to future invoices

**EXHIBIT B**  
**SUBSTITUTE CANCELLATION POLICY**

Customer must cancel a substitute assignment no later than midnight before the assignment. If a cancellation is made before this time, no fee will be charged to the school. Cancellations made on the same day of the shift will result in a half-day charge according to the pricing in Exhibit A.

**SCOOT GUARANTEE**

Scout stands behind the quality and appropriateness of any candidate we recommend or assign to Customer school. However, Scout understands that at times unforeseen circumstances can deliver undesirable results.

**SUBSTITUTE TEACHERS**

Should a Scout substitute not satisfy requirements of the assigned position within the first 90 minutes of a half-day shift or the first four hours of a full-day shift, there will be no fee charged to the school or Scout will diligently work to replace the substitute as quickly as possible by another suitably skilled and qualified substitute teacher.

To avoid a charge, the school must:

- (a) Inform Scout of the termination of the shift before the substitute leaves the school grounds
- (b) Allow Scout a reasonable opportunity to resolve matters directly with the substitute teacher
- (c) The school must provide feedback on the reason(s) for the termination/cancellation

Title	NJ Scoot Services Agreement - SY23-24 v1
File name	NJ Scoot Services...23-24 v1.docx.pdf
Document ID	6cf5a771eca4e29897a27e19f7c4a2a9d8de998f
Audit trail date format	MM / DD / YYYY
Status	● Signed

This document was requested from us1.jobadder.com

## Document History



SENT

**08 / 07 / 2023**

17:20:28 UTC

Sent for signature to Maria Paradiso  
(mparadiso@linkschool.org) from jazzmine.s@scoot.education  
IP: 173.70.230.239



VIEWED

**08 / 07 / 2023**

19:16:34 UTC

Viewed by Maria Paradiso (mparadiso@linkschool.org)  
IP: 152.166.69.115



SIGNED

**08 / 07 / 2023**

19:17:27 UTC

Signed by Maria Paradiso (mparadiso@linkschool.org)  
IP: 152.166.69.115



COMPLETED

**08 / 07 / 2023**

19:17:27 UTC

The document has been completed.



## Delta-T Group Education Rates

### Educational Rate Sheet 2023-2024

Prepared for Link Community Charter School

<b>Professional</b>	<b>Hourly Rate</b>
ABA Therapist	\$38.00
ABA Aid	\$33.00
BCABA/BCBA	\$115.00
RN	\$52.00
LPN	\$48.00
One to One Aides/Teacher's Aide	\$28.00
Paraprofessionals	\$30.00
Teachers (Long Term) /Substitutes	\$42.00
Special Education Teachers	\$55.00
Special Education Teachers (Dual Certifications)	\$63.00
Home Instructor	\$45.00
Home Instructor (Dual Certifications)	\$50.00
Teacher of the Handicapped	\$55.00
ESL Teacher	\$50.00
Reading Specialist	\$60.00
School Psychologist	\$75.00
School Social Worker/Counselors	\$57.00
LDTC	\$73.00
Job Coach	\$45.00
Occupational Therapist	\$95.00
Speech Therapist	\$100.00
Guidance counselor	\$50.00

### Per Evaluation

Psychological Evaluations or Re-Evaluation	\$450.00
Psychological Evaluations or Re-Evaluation (Bi-Lingual)	\$525.00
Functional Behavioral Assessment	\$600.00
Functional Behavioral Assessment (Bi-Lingual)	\$640.00
LDTC Evaluations	\$450.00
LDTC Evaluations (Bi-Lingual)	\$525.00
IEP Meeting (Flat rate per Meeting)	\$170.00
Social Evaluations	\$450.00
Social Evaluations (Bi-Lingual)	\$525.00
Speech Evaluation	\$450.00
Speech Evaluation (Bi-Lingual)	\$525.00
OT Evaluation	\$450.00
OT Evaluation (Bi-Lingual)	\$525.00

*Please, call for information on any needed positions you do not see above.*

\_\_\_\_\_  
Signature of Client Representative

\_\_\_\_\_  
Date

*BEHAVIORAL HEALTHCARE REFERRAL AGENCY*

**DELTA-T GROUP**

[www.delta-tgroup.com](http://www.delta-tgroup.com)



## Delta-T Group Education Rates

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Print Name and Title

Address

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*BEHAVIORAL HEALTHCARE REFERRAL AGENCY*

***DELTA-T GROUP***

[www.delta-tgroup.com](http://www.delta-tgroup.com)



***Link Community Charter School  
Board of Trustees  
Education Committee Report  
Wednesday, August 16, 2023***

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**ATTENDEES:**

- Mr. J. Key
- Mrs. H. Kennedy

-The initial discussion of the meeting focused on a general discussion of the Education Committee and how we can help support the needs of LINK students, families, and staff, particularly with the changes for the coming school year.

→ Mrs. Kennedy reported the following education updates about the coming school year:

**TOPIC 1. Opening Meetings and Trainings for Staff - different themes for each day:**

- **Theme for the Year:** Super-Linker Unleashed (using your talents and “superpowers” for individual and community success)
- Setting the Tone for the Year (History, Mission, Vision, and Values for the School)
- Goal of Using Improved Data System to Inform Teachers in Instruction
- Profile of a Link Teacher - Six rotating sessions to touch on key elements and expectations for teachers (for new teachers)

**TOPIC 2. School Updates for Upcoming Year**

- Revised Discipline Rubric being finalized for board approval on Monday. Preparation for a Schoolwide Behavioral Management Plan - likely to be ready for approval in September’s board meeting.
- Field Trip expectations set for the beginning of the year and clearly communicated to students and parents, with messaging and check-ins throughout the year.
- Detention being messaged differently as “Redemption” - ability to reset and correct the initial issue to receive credit. The Saturday version of this will be community service oriented - projects for students to work on.
- **Hispanic Heritage Month - \*\*Mrs. Kennedy currently seeking community contacts for morning Circle or other gathering opportunities\*\***
- Gifted & Talented program is in the process of being developed and launched by the Vice Principal and Interim Vice Principal.
- NJSLA data has been received in house - will be incorporated into the new data systems and reviewed for teachers to use with students this year.
- Building Updates - both buildings this year will feature a mock classroom - live coaching space for professional development/training and modeling classroom setup.

- Goal for next year - teaching practicum for teachers (~20 mins) on specific techniques and approaches.
- Dedicated space for ISS for students in the future; current approach will be to have scheduled days (1 or 2 per month) with staffing.
- Goal to make Zen Rooms available for staff - to take breaks, help support quiet mental health breaks; looking for furniture for the space (couches, coffee tables, meditation items, snacks, relaxation resources)
- Interventionist and SPED have their own spaces/rooms to work from - possible because of the addition of the new building/space

#### **UPCOMING EVENTS AND AREAS FOR BOARD SUPPORT**

- Back to School BBQ event (9/10 from 3pm to 6pm) - Staff BBQ - both opportunities for board members to meet staff and students/families.
- Tuesday, 9/5 - First Day of School Welcome Events at both campuses.
- Back to School Nights - 9/12 for K-2 from 4pm to 6pm; 9/13 for 5-6 from 4pm to 6pm; 9/14 for 7-8 from 4pm to 6pm
- Giving board members access to the calendar or upcoming events each month so they can attend and support (sports events, school events, etc.)

## Governance Committee Report

The Governance Committee met on Tuesday, August 15, 2023

In attendance were myself, Mr. Key and Mrs. Machrone

We discussed needing referrals for board member nominations.

We discussed needing an additional person for the education committee as well as a faculty member for the grievance committee.

## 2520 INSTRUCTIONAL SUPPLIES (M)

### M

The Board of Trustees shall **provide** each ~~supply each teaching~~ staff member with the supplies and materials, ~~and equipment~~ necessary for the **successful** implementation of the ~~approved~~ **instructional** program and provide each students with the supplies and materials required for the successful completion of courses of study.

The Board expressly exempts from this ~~p~~**P**olicy such clothing or personal equipment as may be required ~~by the Board~~ for reasons related to the safety and health of students or the protection of school property and are individualized or non-reusable, and any materials used in the manufacture or preparation of useful or decorative items that students are permitted to retain, except that no student will be denied participation in any course of study or school sponsored activity because of ~~his or her~~ **their** financial inability to bear the cost of such clothing, equipment, or materials.

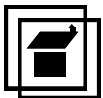
**Supplies and materials will be distributed throughout the school district in a manner that ensures equal distribution to students; school facilities; course; programs; and activities and services, regardless of the protected categories listed at N.J.A.C. 6A:7-1.7(a).**

The Head of School **or designee** shall develop ~~regulations~~ **procedures** for the selection and utilization of instructional supplies that include effective consultation with teaching staff members at all appropriate levels.

**N.J.A.C. 6A:7-1.7**

**N.J.S.A. 18A:34-1**

Adopted: 10 November 2014



R 2520 INSTRUCTIONAL SUPPLIES (M)**M****A. Definition**

“Supplies” are the consumable materials distributed to teachers and students for the successful implementation of the instructional program.

**B. Supply Procedures**

1. Each staff member will be able to request supplies by submitting a request to the Principal or designee.
2. Supplies will be kept in a secure location. The Principal or designee will be responsible to approve the request of supplies for their school and staff.
3. The staff member’s request will be retained by the staff member and the Principal or designee.
4. At the end of each school year, a record of the inventory of supplies retained by the staff member shall be reported by the staff member to the Principal or designee.
5. The Principal will encourage all staff members to suggest additional supplies and/or replacements for the supplies used.
6. Each summer and fall a supply list is sent to each family asking them to provide certain supplies at the start of the school year. The supplies are shared with the community as a whole.

**C. Cost of Supplies**

Supplies will be made available without charge to all students, with the exception of items on the annual school supplies list. (See 6.)

Issued:



## Finance & Facilities Committee Report

August 21, 2023

### I. Financial Review

#### a. Treasurer's Report:

- i. As of July 31, 2023, total operating cash on hand \$1,203,919

##### Bank Accounts

- **General Fund \$920,595**  
All school operations expenses paid from General Fund & Special Revenue fund; rent, utilities, salaries, employee benefits, insurance, supplies & Title 1
- **Charter Escrow \$75,000**  
State mandated security account
- **Enterprise Fund \$29,265.93**  
Food services expenses, includes payroll labor & food purchases. Funding includes NSLP subsidies
- **Payroll \$128,236**  
All salary expenses.
- **Payroll Agency \$37,846**  
Employee contributions to benefit premiums, Pension, vision, dental & health insurances and flexible spending account
- **Student Activities \$12,953**  
Student activities, aftercare
- **Unemployment \$25.00**

#### b. Secretary's Report:

- i. As of July 31, 2023  
Expenditures include general operating and special revenue funds (federal, state and foundation grants)
  - \$301,070 in expenses have been paid
  - \$5,710,559 in encumbrances are pending request for payment
  - \$2,255,396 of the budget is currently unencumbered

#### c. Charter School Grant

On July 10, 2023 \$74,018 was requested for reimbursement for expenses incurred for salaries & benefits, professional development, and marketing.

### **Special Funding**

- Esser Program funds available \$1,019,659 A request for reimbursement for salaries and supply expenditures will be submitted this quarter.
- Title I/ IDEA funds available \$336,738, student special support service salaries and instructional supplies will be paid throughout the year from this funding.
- The Employee Tax Retention Credit reimbursement is pending receipt.

### **Operations**

#### **230 Halsey Street**

Furniture, equipment and supplies have been purchased. Facility inspections have been completed. Move in of new & furniture and equipment from 23 Pennsylvania Ave has will occur on August 22<sup>nd</sup>.



June 14, 2023

Ms. Bima Baje  
School Business Administrator  
Link Community Charter School  
23 Pennsylvania Ave  
Newark, NJ 07114

Dear Ms. Baje:

We are pleased to confirm our understanding of the services we are to provide Link Community Charter School (the "Charter School") for the year ended June 30, 2023.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Charter School as of and for the year ended June 30, 2023. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Charter School's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Charter School's RSI in accordance auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules
- 3) Schedules Related to Accounting and Reporting for Pensions (GASB 68)
- 4) Schedules Related to Accounting and Reporting for Other than Pension Benefits (GASB 75)



We have also been engaged to report on supplementary information other than RSI that accompanies the Charter School's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole:

- 1) Schedule of Expenditures of Federal Awards (SEFA)
- 2) Schedule of State Financial Assistance (SSFA)
- 3) Combining Statements
- 4) Individual Fund Financial Schedules

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) Introductory Section
- 2) Statistical Information

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and New Jersey OMB Letter Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid* (NJ OMB Letter Circular 15-08).

## **Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance and NJ OMB Letter Circular 15-08, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance and NJ OMB Letter Circular 15-08, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the school district or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the school district's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement. However, planning has not yet been performed and concluded and modifications may be made.:

- Management override of controls
- Improper revenue recognition

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

### **Audit Procedures—Internal Control**

We will obtain an understanding of the school district and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance and NJ OMB Letter Circular 15-08, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal and state award programs. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance and NJ OMB Letter Circular 15-08.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA's professional standards, *Government Auditing Standards*, the Uniform Guidance, and the audit requirements as prescribed by the Division of Finance, Department of Education, State of New Jersey and NJ OMB Letter Circular 15-08.

## **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Charter School's compliance with the provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance and NJ OMB Letter Circular 15-08 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal and state statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* and *New Jersey State Aid Grant Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Charter School's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the Charter School's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance and NJ OMB Letter Circular 15-08.

## **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards and the schedule of state financial assistance (the Schedules), and related notes of the Charter School in conformity with US GAAP, the Uniform Guidance, and NJ OMB Letter Circular 15-08 based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will also assist in preparing the Charter School's federal informational returns, IRS Form 990. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, the Schedules, and related notes services previously defined and the preparation of the Charter School's federal informational returns, Form 990. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, the Schedules, and related notes, the preparation of the federal informational returns, IRS Form 990 and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the Schedules, and related notes and the IRS Form 990, and that you have reviewed and approved the financial statements, the Schedules, and related notes, and the IRS Form 990 prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

## **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, the Schedules, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal and state statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, the Schedules, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance and NJ OMB Letter Circular 15-08; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; the Schedules; federal and state award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the school district involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the school district received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the school district complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance and NJ OMB Letter Circular 15-08, it is



management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on August 21, 2023.

You are responsible for identifying all federal and state awards received and understanding and complying with the compliance requirements and for the preparation of the schedules of expenditures of federal awards and state financial assistance (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance and NJ OMB Letter Circular 15-08. You agree to include our report on the schedules of expenditures of federal awards and state financial assistance in any document that contains and indicates that we have reported on the schedules of expenditures of federal awards and state financial assistance. You also agree to include the audited financial statements with any presentation of the schedules of expenditures of federal awards and state financial assistance that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedules of expenditures of federal awards and state financial assistance in accordance with the Uniform Guidance and NJ OMB Letter Circular 15-08; (2) you believe the schedules of expenditures of federal awards and state financial assistance, including its form and content, is stated fairly in accordance with the Uniform Guidance and NJ OMB Letter Circular 15-08; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedules of expenditures of federal awards and state financial assistance.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

## **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form, if required, that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedules of expenditures of federal awards and state financial assistance, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the Federal Clearinghouse and New Jersey Department of Education. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the school district; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Galleros Robinson CPAs, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to New Jersey Department of Education or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Galleros Robinson CPAs, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the New Jersey Department of Education. If we are aware that a federal or state awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Leonora Galleros, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign them. We will reach out to discuss the start dates for both the preliminary and year-end procedures.

Our fees will be \$27,500 for audit, and \$2,500 for the financial statement audit and the preparation of the annual information returns, respectively. You will also be billed for online bank confirmation fees, which will be billed at cost. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter, and our fees will be adjusted accordingly. Our invoices for these fees will be rendered as work progresses and are payable on presentation.

## **Reporting**

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Directors of the Link Community Charter School. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance and NJ OMB Letter Circular 15-08 reports on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and NJ OMB Letter Circular 15-08. Both reports will state that the report is not suitable for any other purpose.



We appreciate the opportunity to be of service to Link Community Charter School and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,  
**Galleros Robinson CPAs, LLP**



Nora Galleros  
Partner

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**RESPONSE:**

This letter correctly sets forth the understanding of the Link Community Charter School.

Officer signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Link Community Charter School  
Board of Trustees  
23 Pennsylvania Avenue  
Newark, NJ 07114**

**Resolution # 082123-14**

**AUTHORIZATION TO SUBMIT THE INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA),  
PART B, FISCAL YEAR 2023-2024 APPLICATION**

**WHEREAS**, Link Community Charter School is entitled to approximately \$91,160 in funds; and

**WHEREAS**, the application covers the period from 2023-2024; and

**WHEREAS**, the entitlement amount is based on a formula per pupil cost from the 2022-2023 school year;

**WHEREAS**, the application adheres to the guidelines of the Individuals with Disabilities Education Act (IDEA).

Now Therefore Be It Resolved that the Board of Trustees of Link Community Charter School authorizes the submission of the Individuals with Disabilities Education Act (IDEA), Part B, Fiscal Year 2023-2024 Application to the New Jersey Department of Education.

I hereby certify that this resolution was adopted by the Board of Trustees of Link Community Charter School at its meeting held on August 21, 2023.

A handwritten signature in black ink, appearing to read "NO PUR", is written over a horizontal line.

**Link Community Charter School  
Board of Trustees  
23 Pennsylvania Avenue  
Newark, NJ 07114**

**Resolution #082123-15**

**AUTHORIZATION TO SUBMIT THE 2023-2024 ESEA-ESSA APPLICATION**

**WHEREAS**, Link Community Charter School is entitled to the amount of \$262,047;

**WHEREAS**, the application covers the period beginning 2023-2024; and

**WHEREAS**, the entitlement amount is based on a formula per pupil from the 2022-2023 school year; and

**Now therefore be it resolved that the Board of Trustees of Link Community Charter School, authorizes the submission of the ESEA-ESSA Application for the 2023-2024 school year to the New Jersey Department of Education.**

I hereby certify that this resolution was adopted by the Board of Trustees of Link Community Charter School at its meeting held on August 21, 2023.

  
Debra Paczkowski, Board Recording Secretary

**Interim Balance Sheet**

**ASSETS AND RESOURCES**

<b>ASSETS</b>		
101 Cash in checking account	\$ 890,142.96	
102-106 Other cash equivalents	\$ 75,000.00	
Total cash		\$ 965,142.96
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 6,407,179.00
Accounts receivable		
132 Interfund	\$ 124,042.41	
141 Intergovernmental - state	\$ (87,153.81)	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ 0.00	
153 Other Accounts Receivable	\$ 0.00	
		\$ 36,888.60
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00
<b>RESOURCES</b>		
301 Estimated revenues (from adjusted budget)	\$ 6,762,382.67	
302 Less: revenues collected or accrued	\$ (6,549,396.00)	
		\$ 212,986.67
<b>TOTAL ASSETS AND RESOURCES</b>		<b>\$ 7,622,197.23</b>

**LIABILITIES AND FUND EQUITY**

<b>LIABILITIES</b>		
401 Interfund loans payable	\$ 0.00	
402 Interfund accounts payable	\$ 0.00	
411 Intergovernmental accounts payable - state	\$ 0.00	
412 Intergovernmental accounts payable - federal	\$ 0.00	
413 Intergovernmental accounts payable - other	\$ 0.00	
421 Accounts payable	\$ (230,018.39)	
422 Judgments payable	\$ 0.00	
430 Compensated absences payable	\$ 0.00	
431 Contracts payable	\$ 0.00	
451 Loans payable	\$ 0.00	
461 Accrued Salaries and Benefits	\$ 673.72	
481 Deferred revenues	\$ 0.00	
499 Other current liabilities	\$ 0.00	
Total liabilities		\$ (229,344.67)

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$ 5,720,654.52	
754 Reserve for encumbrances - prior year			\$ 0.00	
760 Other reserves			\$ 1,363,664.73	
771 Designated Fund Balance			\$ 0.00	
772 Designated Fund Balance - ARRA/SEMI			\$ 0.00	
601 Appropriations		\$ 6,894,181.44		
602 Less: expenditures	\$ 274,505.50			
603 Less: encumbrances	\$ 5,720,654.52	\$ (5,995,160.02)	\$ 899,021.42	
Appropriations less expenditures				\$ 7,983,340.67
Unappropriated:				
770 Fund Balance, July 1, 2023			\$ 0.00	
303 Less: budgeted fund balance			\$ (131,798.77)	
Unappropriated fund balance				\$ (131,798.77)
Total fund equity				\$ 7,851,541.90

TOTAL LIABILITIES AND FUND EQUITY

\$ 7,622,197.23

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 6,894,181.44	\$ 5,995,160.02	\$ 899,021.42
Less: Revenues	\$ (6,762,382.67)	\$ (6,549,396.00)	\$ (212,986.67)
Subtotal	\$ 131,798.77	\$ (554,235.98)	\$ 686,034.75
Less: adjustment to appropriations for Prior Year Encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance	\$ 131,798.77	\$ (554,235.98)	\$ 686,034.75
Add: Unappropriated fund balance			\$ (131,798.77)
Total of budgeted and unappropriated fund balance			\$ 554,235.98

**Revenues/Sources of Funds**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	76,798.77	55,000.00	131,798.77	(554,235.98)	686,034.75
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	6,083,978.00	0.00	6,083,978.00	6,083,978.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	678,404.67	0.00	678,404.67	465,418.00	212,986.67
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		6,839,181.44	55,000.00	6,894,181.44	5,995,160.02	899,021.42

**Fund 11 (Current Expense Fund)**

Account Group	Group Title	Original Bgt	New App/Tnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Instructional Expense		3,389,967.68	0.00	3,389,967.68	11,792.50	2,951,470.92	426,704.26	0.00
Administrative		2,236,108.68	0.00	2,236,108.68	165,963.78	1,821,030.70	249,114.20	0.00
Support Services		1,150,605.08	0.00	1,150,605.08	96,749.22	785,217.04	268,638.82	0.00
Grand Totals for fund 11:		6,776,681.44	0.00	6,776,681.44	274,505.50	5,557,718.66	944,457.28	0.00

**Fund 12 (Capital Outlay Fund)**

Account Group	Group Title	Original Bgt	New App/Tnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Capital Outlay		62,500.00	55,000.00	117,500.00	0.00	162,935.86	(45,435.86)	0.00
Grand Totals for fund 12:		62,500.00	55,000.00	117,500.00	0.00	162,935.86	(45,435.86)	0.00
Grand Totals for all Subfunds of Fund 10:		6,839,181.44	55,000.00	6,894,181.44	274,505.50	5,720,654.52	899,021.42	0.00

**Revenues Summary**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	76,798.77	55,000.00	131,798.77	(554,235.98)	686,034.75
10-1200-000-011	Equalization/Lcl Lvy Aid-Local	836,110.00	0.00	836,110.00	836,110.00	0.00
10-1200-000-012	Equalization/Lcl Lvy Aid-State	0.00	0.00	0.00	5,247,868.00	(5,247,868.00)
10-1510-000-023	Interest	5,247,868.00	0.00	5,247,868.00	0.00	5,247,868.00
10-1900-000-023	Other Sources	0.00	0.00	0.00	0.00	0.00
10-1920-000-023	Contributions/Donations	0.00	0.00	0.00	0.00	0.00
10-1920-001-023	Fundraising	0.00	0.00	0.00	0.00	0.00
10-1980-000-023	Refund of Prior Yr Exp	0.00	0.00	0.00	0.00	0.00
10-1990-000-023	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
10-3100-000-012	Equalization/Lcl Lvy Aid-State	0.00	0.00	0.00	0.00	0.00
10-3130-000-015	Categorical Aid - Spec Ed	291,379.00	0.00	291,379.00	291,379.00	0.00
10-3177-000-016	Categorical Security Aid	174,039.00	0.00	174,039.00	174,039.00	0.00
10-3190-000-021	Other Unrestricted State Aid	0.00	0.00	0.00	0.00	0.00
10-3195-000-021	Consolidated Aid	0.00	0.00	0.00	0.00	0.00
10-3902-000-000	FICA/TPAF Reimbursement	212,986.67	0.00	212,986.67	0.00	212,986.67
10-4210-000-023	Federal Charter School Grant	0.00	0.00	0.00	0.00	0.00
Grand Totals		6,839,181.44	55,000.00	6,894,181.44	5,995,160.02	899,021.42

**Minimum Expense General Ledger Report****Fund 11 (Current Expense Fund)**


Expend. Account #	Account Title	Original Bgt	New App/Tnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-110-100-101	Kindergarten - Sal of Teachers	467,220.41	0.00	467,220.41	0.00	467,220.41	0.00	0.00
11-120-100-101	Grade 5 Teacher	798,770.52	0.00	798,770.52	0.00	798,770.52	0.00	0.00
11-130-100-101	Grade 7-8 Teacher	974,264.41	0.00	974,264.41	0.00	974,264.41	0.00	0.00
11-190-100-320	Purch Prof Svcs	389,050.00	0.00	389,050.00	8,514.00	55,296.25	325,239.75	0.00
11-190-100-610	General Supplies	63,390.00	0.00	63,390.00	0.00	31,783.21	31,606.79	0.00
11-190-100-640	Textbooks	50,575.00	0.00	50,575.00	0.00	28,160.28	22,414.72	0.00
11-190-100-890	Miscellaneous Expense	54,000.00	0.00	54,000.00	3,278.50	3,278.50	47,443.00	0.00
11-200-100-101	Special Education Teacher	517,697.34	0.00	517,697.34	0.00	517,697.34	0.00	0.00
11-421-100-105	Stipends	75,000.00	0.00	75,000.00	0.00	75,000.00	0.00	0.00
<b>Instructional Expense</b>		<b>3,389,967.68</b>	<b>0.00</b>	<b>3,389,967.68</b>	<b>11,792.50</b>	<b>2,951,470.92</b>	<b>426,704.26</b>	<b>0.00</b>
11-000-230-100	Salaries	1,138,024.93	0.00	1,138,024.93	81,790.56	1,056,234.37	0.00	0.00
11-000-230-300	Purch Prof/Tech Svc	70,260.00	0.00	70,260.00	5,400.25	27,837.25	37,022.50	0.00
11-000-230-331	Judgements Against Charters	35,000.00	0.00	35,000.00	291.66	18,208.34	16,500.00	0.00
11-000-230-332	Audit Fees	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00	0.00
11-000-230-530	Communications/Telephone	30,385.00	0.00	30,385.00	506.40	18,807.80	11,070.80	0.00
11-000-230-590	Other Purchased Services (400-500 Series)	67,300.00	0.00	67,300.00	24,001.66	21,058.44	22,239.90	0.00
11-000-230-610	Supplies & Materials	7,000.00	0.00	7,000.00	0.00	0.00	7,000.00	0.00
11-000-230-890	Miscellaneous Expense	2,400.00	0.00	2,400.00	0.00	0.00	2,400.00	0.00
11-000-291-230	Benefits - SS & Medicare	328,862.00	0.00	328,862.00	12,007.27	316,854.73	0.00	0.00
11-000-291-232	Benefits - NJ State Pension	124,816.00	0.00	124,816.00	0.00	0.00	124,816.00	0.00
11-000-291-250	State Unemployment Ins	55,502.00	0.00	55,502.00	66.87	55,435.13	0.00	0.00
11-000-291-260	Benefits - Workman's Comp	33,915.00	0.00	33,915.00	0.00	32,650.00	1,265.00	0.00
11-000-291-270	Benefits - Health Insurance	314,343.75	0.00	314,343.75	41,795.43	272,548.32	0.00	0.00
11-000-291-290	Benefits - FlexSpending Fees	3,300.00	0.00	3,300.00	103.68	1,396.32	1,800.00	0.00
<b>Administrative</b>		<b>2,236,108.68</b>	<b>0.00</b>	<b>2,236,108.68</b>	<b>165,963.78</b>	<b>1,821,030.70</b>	<b>249,114.20</b>	<b>0.00</b>
11-000-216-320	Purch Prof Tech Svcs - P/OT	79,000.00	0.00	79,000.00	0.00	0.00	79,000.00	0.00
11-000-240-110	Supp Svcs - Salaries	327,875.08	0.00	327,875.08	8,659.78	319,215.30	0.00	0.00
11-000-240-500	Other Purchased Services (400-500 Series)	195,120.00	0.00	195,120.00	18,422.70	95,102.48	81,594.82	0.00
11-000-262-441	Rental of Land & Bldgs	352,000.00	0.00	352,000.00	66,666.74	285,333.26	0.00	0.00
11-000-262-520	Insurance	81,260.00	0.00	81,260.00	0.00	1,546.00	79,714.00	0.00
11-000-262-610	Supplies & Materials	23,800.00	0.00	23,800.00	0.00	0.00	23,800.00	0.00
11-000-262-620	Energy Costs	86,550.00	0.00	86,550.00	500.00	83,800.00	2,250.00	0.00
11-000-262-890	Miscellaneous Expense	5,000.00	0.00	5,000.00	2,500.00	220.00	2,280.00	0.00
<b>Support Services</b>		<b>1,150,605.08</b>	<b>0.00</b>	<b>1,150,605.08</b>	<b>96,749.22</b>	<b>785,217.04</b>	<b>268,638.82</b>	<b>0.00</b>
<b>Grand Totals for fund 11:</b>		<b>6,776,681.44</b>	<b>0.00</b>	<b>6,776,681.44</b>	<b>274,505.50</b>	<b>5,557,718.66</b>	<b>944,457.28</b>	<b>0.00</b>

**Fund 12 (Capital Outlay Fund)**

Expend. Account #	Account Title	Original Bgt	New App/Tnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
12-000-100-730	Instructional Equipment	62,500.00	0.00	62,500.00	0.00	111,020.26	(48,520.26)	0.00
12-000-300-730	Non-Instructional Equipment	0.00	55,000.00	55,000.00	0.00	51,915.60	3,084.40	0.00
<b>Capital Outlay</b>		<b>62,500.00</b>	<b>55,000.00</b>	<b>117,500.00</b>	<b>0.00</b>	<b>162,935.86</b>	<b>(45,435.86)</b>	<b>0.00</b>
<b>Grand Totals for fund 12:</b>		<b>62,500.00</b>	<b>55,000.00</b>	<b>117,500.00</b>	<b>0.00</b>	<b>162,935.86</b>	<b>(45,435.86)</b>	<b>0.00</b>

<b>Grand Totals for all Subfunds of Fund 10:</b>	<b>6,839,181.44</b>	<b>55,000.00</b>	<b>6,894,181.44</b>	<b>274,505.50</b>	<b>5,720,654.52</b>	<b>899,021.42</b>	<b>0.00</b>
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Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).


  
 Bima Baje, Bus Adm/Bd Sec

8/19/23

Date

**Interim Balance Sheet****ASSETS AND RESOURCES**

ASSETS		
101 Cash in checking account	\$ 30,450.75	
102-106 Other cash equivalents	\$ 0.00	
Total cash		\$ 30,450.75
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 0.00
Accounts receivable		
132 Interfund	\$ 100,925.73	
141 Intergovernmental - state	\$ (8,297.00)	
142 Intergovernmental - federal	\$ (149,645.00)	
143 Intergovernmental - other	\$ 0.00	
153 Other Accounts Receivable	\$ 0.00	
		\$ (57,016.27)
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00
RESOURCES		
301 Estimated revenues (from adjusted budget)	\$ 0.00	
302 Less: revenues collected or accrued	\$ 0.00	
		\$ 0.00
TOTAL ASSETS AND RESOURCES		\$ (26,565.52)

**LIABILITIES AND FUND EQUITY**

LIABILITIES		
401 Interfund loans payable	\$	0.00
402 Interfund accounts payable	\$	0.00
411 Intergovernmental accounts payable - state	\$	0.00
412 Intergovernmental accounts payable - federal	\$	0.00
413 Intergovernmental accounts payable - other	\$	0.00
421 Accounts payable	\$	0.00
422 Judgments payable	\$	0.00
430 Compensated absences payable	\$	0.00
431 Contracts payable	\$	0.00
451 Loans payable	\$	0.00
481 Deferred revenues	\$	0.00
499 Other current liabilities	\$	0.00
Total liabilities	\$	0.00



FUND EQUITY				
Appropriated:				
753 Reserve for encumbrances - current year			\$ (10,096.26)	
754 Reserve for encumbrances - prior year			\$ 0.00	
760 Other reserves			\$ 0.00	
771 Designated Fund Balance			\$ 0.00	
601 Appropriations		\$ 1,372,865.63		
602 Less: expenditures	\$ 26,565.52			
603 Less: encumbrances	\$ (10,096.26)	\$ (16,469.26)	\$ 1,356,396.37	
Appropriations less expenditures				\$ 1,346,300.11
Unappropriated:				
770 Fund Balance, July 1, 2023			\$ 0.00	
303 Less: budgeted fund balance			\$ (1,372,865.63)	
Unappropriated fund balance				\$ (1,372,865.63)
Total fund equity				\$ (26,565.52)
TOTAL LIABILITIES AND FUND EQUITY				\$ (26,565.52)

**Revenues/Sources of Funds**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	1,372,865.63	0.00	1,372,865.63	16,469.26	1,356,396.37
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	0.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		1,372,865.63	0.00	1,372,865.63	16,469.26	1,356,396.37

**Fund 20 (Special Revenue Fund)**

Account Group	Group Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Title IA - Improving Basic Pgms		262,047.00	0.00	262,047.00	5,813.00	0.00	256,234.00	0.00
IDEA Part B		91,160.00	0.00	91,160.00	0.00	0.00	91,160.00	0.00
ESSER II		0.00	0.00	0.00	20,752.52	(10,096.26)	(10,656.26)	0.00
ARP ESSER		944,658.63	0.00	944,658.63	0.00	0.00	944,658.63	0.00
Charter Grant		75,000.00	0.00	75,000.00	0.00	0.00	75,000.00	0.00
Grand Totals for fund 20:		1,372,865.63	0.00	1,372,865.63	26,565.52	(10,096.26)	1,356,396.37	0.00

**Revenues Summary**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	1,372,865.63	0.00	1,372,865.63	16,469.26	1,356,396.37
20-3257-000-000	SDA Emerg. Needs & Cap. Maint.	0.00	0.00	0.00	0.00	0.00
20-4411-231-032	Title I	0.00	0.00	0.00	0.00	0.00
20-4413-234-032	Title I C/O	0.00	0.00	0.00	0.00	0.00
20-4415-260-032	Title VI	0.00	0.00	0.00	0.00	0.00
20-4416-261-032	Title VI C/O	0.00	0.00	0.00	0.00	0.00
20-4421-250-032	IDEA	0.00	0.00	0.00	0.00	0.00
20-4422-251-032	IDEA C/O	0.00	0.00	0.00	0.00	0.00
20-4451-270-032	Title II A	0.00	0.00	0.00	0.00	0.00
20-4452-272-032	Title II D	0.00	0.00	0.00	0.00	0.00
20-4453-271-032	Title II C/O	0.00	0.00	0.00	0.00	0.00
20-4471-280-032	Title IV	0.00	0.00	0.00	0.00	0.00
20-4473-281-032	Title IV C/O	0.00	0.00	0.00	0.00	0.00
20-4475-290-032	Title V	0.00	0.00	0.00	0.00	0.00
20-4530-000-000	CARES Act	0.00	0.00	0.00	0.00	0.00
20-4531-000-000	Digital Divide	0.00	0.00	0.00	0.00	0.00
20-4534-000-000	CRRSA Act - ESSER II	0.00	0.00	0.00	0.00	0.00
20-4535-000-000	CRRSA Act - ESSER II	0.00	0.00	0.00	0.00	0.00
20-4536-000-000	CRRSA - Mental Health Grant	0.00	0.00	0.00	0.00	0.00
20-4537-000-000	ACSERS Program	0.00	0.00	0.00	0.00	0.00
20-4540-000-000	ARP-ESSER	0.00	0.00	0.00	0.00	0.00
20-4541-000-000	ESSER-Accel Lrn Coach&Ed Sup	0.00	0.00	0.00	0.00	0.00
20-4542-000-000	ESSER Summer Learn&Enrich Ac	0.00	0.00	0.00	0.00	0.00
20-4543-000-000	ESSER-Cmpr Beyond Sch Day Ac	0.00	0.00	0.00	0.00	0.00
20-5000-000-035	Link Education Partners	0.00	0.00	0.00	0.00	0.00
20-6000-000-	Special Education Grant	0.00	0.00	0.00	0.00	0.00
20-6000-000-000	Charter School Grant	0.00	0.00	0.00	0.00	0.00
Grand Totals		1,372,865.63	0.00	1,372,865.63	16,469.26	1,356,396.37

**Minimum Expense General Ledger Report**

## Fund 20 (Special Revenue Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
20-231-100-300	Purchased Services	200,000.00	0.00	200,000.00	0.00	0.00	200,000.00	0.00
20-231-100-600	Supplies	61,047.00	0.00	61,047.00	5,813.00	0.00	55,234.00	0.00
20-231-100-800	Other Objects-Instruction	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
Title IA - Improving Basic Pgms		262,047.00	0.00	262,047.00	5,813.00	0.00	256,234.00	0.00
20-250-200-300	Professional Services	91,160.00	0.00	91,160.00	0.00	0.00	91,160.00	0.00
IDEA Part B		91,160.00	0.00	91,160.00	0.00	0.00	91,160.00	0.00
20-483-100-101	Instruction- Sal of Teacher	0.00	0.00	0.00	20,752.52	(10,096.26)	(10,656.26)	0.00
ESSER II		0.00	0.00	0.00	20,752.52	(10,096.26)	(10,656.26)	0.00
20-487-100-100	ARP-ESSER Grant Program	390,000.00	0.00	390,000.00	0.00	0.00	390,000.00	0.00
20-487-100-600	Instructional Supplies	31,416.97	0.00	31,416.97	0.00	0.00	31,416.97	0.00
20-487-200-200	ARP-ESSER Grant Program	83,724.72	0.00	83,724.72	0.00	0.00	83,724.72	0.00
20-487-200-600	ARP-ESSER Grant Program	43,374.94	0.00	43,374.94	0.00	0.00	43,374.94	0.00
20-487-400-720	ARP-ESSER Grant Program	396,142.00	0.00	396,142.00	0.00	0.00	396,142.00	0.00
ARP ESSER		944,658.63	0.00	944,658.63	0.00	0.00	944,658.63	0.00
20-500-200-300	Benefits	75,000.00	0.00	75,000.00	0.00	0.00	75,000.00	0.00
Charter Grant		75,000.00	0.00	75,000.00	0.00	0.00	75,000.00	0.00
Grand Totals for fund 20:		1,372,865.63	0.00	1,372,865.63	26,565.52	(10,096.26)	1,356,396.37	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).


  
Bima Baje, Bus Adm/Bd Sec

8/19/23

Date

**REPORT OF THE TREASURER  
TO THE BOARD OF TRUSTEES  
LINK COMMUNITY CHARTER SCHOOL  
ALL FUNDS**

**FOR THE MONTH ENDING JULY 31, 2023**

		<b>CASH REPORT</b>			
<b>FUNDS</b>		(1) Beginning Cash Balance	(2) Cash Receipts/Transfers This Month	(3) Cash Disbursements/Transfers This Month	(4) Ending Cash Balance (1) + (2) - (3)
	GOVERNMENTAL FUNDS				
1	General Fund - Fund 10 - Operating	\$ 1,288,664.73	\$ 279,327.92	\$ 677,849.69	\$ 890,142.96
2	Charter Escrow	75,000.00	-	-	\$ 75,000.00
2	Special Revenue Fund - Fund 20	(100,925.73)	157,942.00	26,565.52	30,450.75
3	Total governmental funds (Lines 1 thru 2)	1,262,739.00	437,269.92	704,415.21	995,593.71
	ENTERPRISE FUND				
4	Food Service	25,919.43	3,346.50	-	29,265.93
	Total Enterprise funds (Lines 4 )	25,919.43	-	-	29,265.93
	TRUST & AGENCY FUNDS				
5	Payroll Account	29,986.46	492,423.75	394,174.66	128,235.55
6	Payroll Agency	38,366.23	32,878.50	33,398.38	37,846.35
7	Unemployment	25.00	-	-	25.00
8	Student Activity Account	12,952.60	-	-	12,952.60
9	Total Trust & Agency Funds (Lines 5 thru 8)	81,330.29	525,302.25	427,573.04	179,059.50
10	Total All Funds (Lines 3, 4 and 9)	\$ 1,369,988.72	\$ 962,572.17	\$ 1,131,988.25	\$ 1,203,919.14

Prepared and Submitted By:

\_\_\_\_\_  
Leslie Baynes  
Chief Operating Officer

08/19/23

\_\_\_\_\_  
Date

**LINK COMMUNITY CHARTER SCHOOL  
RECONCILIATION OF BOARD SECRETARY'S REPORT (A-148)  
AND TREASURER'S REPORT (A-149)  
FOR THE MONTH ENDING JULY 31, 2023**

<b><u>Fund</u></b>		
10.101	General fund - Regular Account	\$ 890,142.96
10.106	Charter Escrow	75,000.00
20.101	Special Revenue Fund	30,450.75
60.101	Enterprise Fund	29,265.93
90.101	Payroll Account	128,235.55
90.103	Unemployment	25.00
91.101	Agency Account	37,846.35
95.101	Student Activity Account	12,952.60
		<hr/>
<b>Total Board Secretary's Records - A-148</b>		1,203,919.14
Total Funds per Treasurer's Report		<hr/>
		1,203,919.14
Difference		<hr/> <hr/>
		\$ -

LINK COMMUNITY CHARTER SCHOOL  
TD Bank  
OPERATING ACCOUNT - 430-2520237  
FOR THE MONTH ENDING JULY 31, 2023

	<u>BANK</u>	<u>BOOKS</u> <u>G/FUND</u>	<u>BOOKS</u> <u>S/REVENUE</u>	<u>BOOKS</u> <u>TOTAL</u>
<b>BALANCE BEG. OF MONTH</b>	<b>\$ 1,395,346.57</b>	<b>\$ 1,288,664.73</b>	<b>\$ (100,925.73)</b>	<b>\$ 1,187,739.00</b>
<b><u>Additions</u></b>				
Deposits	437,269.92	279,327.92	157,942.00	437,269.92
<b>Total Receipts</b>	<b>437,269.92</b>	<b>279,327.92</b>	<b>157,942.00</b>	<b>437,269.92</b>
<b><u>Deductions</u></b>				
Cash Disbursements	783,651.91	677,849.69	26,565.52	704,415.21
<b>Total Disbursements</b>	<b>783,651.91</b>	<b>677,849.69</b>	<b>26,565.52</b>	<b>704,415.21</b>
<b><u>BALANCE END OF MONTH</u></b>	<b>1,048,964.58</b>			
<b><u>RECONCILIATION</u></b>				
Less--Outstanding checks	128,370.87			
Deposit in transit				
<b>ADJUSTED BALANCE END OF MONTH</b>	<b>\$ 920,593.71</b>	<b>\$ 890,142.96</b>	<b>\$ 30,450.75</b>	<b>\$ 920,593.71</b>

The following checks are outstanding after this statement period:

<u>Date</u>	<u>Check #</u>	<u>Vendor</u>	<u>Amount</u>	<u>Comment</u>
09/11/2020	03779	RESOURCES FOR EDUCATORS	\$0.00	Prior Year Check
01/07/2021	03897	City of Newark Division of Water	\$560.65	Prior Year Check
03/04/2021	03968	Gordon & Rees	\$1,537.00	Prior Year Check
05/10/2021	04061	Window Repair Systems, Inc.	\$8,610.00	Prior Year Check
02/23/2022	04472	E.A. Services Corporation	\$0.00	Prior Year Check
08/06/2021	04144	AT&T Mobility	\$7,992.97	Prior Year Check
03/14/2022	04470	La Hermosa Church	\$500.00	Prior Year Check
06/08/2022	04555	AT&T Mobility	\$7,682.19	Prior Year Check
08/16/2022	04660	Worrall Communications Newspapers, Inc.	\$53.84	Prior Year Check
01/09/2023	04880	Jessica Bloom	\$2,219.07	Prior Year Check
02/06/2023	04917	New Jersey Manufacturers Insurance Compai	\$3,169.00	Prior Year Check
05/08/2023	05060	US Postal Service	\$2,500.00	Prior Year Check
06/07/2023	05091	Protective Measures	\$542.67	Prior Year Check
06/12/2023	05098	Gordon & Rees	\$5,684.46	Prior Year Check
06/12/2023	05105	Window Repair Systems, Inc.	\$19,780.00	Prior Year Check
06/22/2023	05114	Protective Measures	\$1,004.00	Prior Year Check
06/30/2023	05123	Western Pest Services	\$500.00	Prior Year Check
06/30/2023	05128	Optimum	\$146.27	Prior Year Check
06/30/2023	05135	Educational Service Commission of New Jer	\$138.00	Prior Year Check
06/30/2023	05136	AFLAC	\$747.86	Prior Year Check
06/30/2023	05141	City of Newark Division of Water	\$3,540.75	Prior Year Check
06/30/2023	05142	Delaware Valley Education Consortium	\$475.00	Prior Year Check
06/30/2023	05145	For The Love of Literacy	\$6,400.00	Prior Year Check
06/30/2023	05153	Staples Advantage	\$59.42	Prior Year Check
06/30/2023	05154	PSE&G	\$2,911.79	Prior Year Check
06/30/2023	05156	AT&T Teleconference Services	\$73.58	Prior Year Check
06/30/2023	05157	School Mart	\$550.58	Prior Year Check
06/30/2023	05158	Fedex	\$21.31	Prior Year Check
06/30/2023	05159	Optimum	\$145.75	Prior Year Check
06/30/2023	05160	Verizon Fios	\$445.04	Prior Year Check
06/30/2023	05161	Maschio's Food Service Inc.	\$3,810.70	Prior Year Check
07/01/2023	05100	PowerSchool Group LLC	\$7,962.29	
07/01/2023	05049	Extra Space Storage	\$2,586.00	
07/17/2023	05153	Deanslist	\$3,278.50	
07/18/2023	05156	Charles Nechtem Associates, Inc.	\$200.00	
07/31/2023	05157	Association of American Educators	\$8,514.00	
07/31/2023	05158	Western Pest Services	\$500.00	
07/31/2023	05159	Motivated Security Services, Inc.	\$4,397.52	
07/31/2023	05160	Frontline Education Group LLC	\$8,452.66	
07/31/2023	05161	STRAUSS ESMAY ASSOCIATES, LLP	\$4,865.00	
07/31/2023	05162	IXL Learning, Inc.	\$5,813.00	

The total of all checks outstanding this period: \$128,370.87

No Journal Entries remain outstanding after this period.



America's Most Convenient Bank®

E

STATEMENT OF ACCOUNT



LINK COMMUNITY CHARTER SCHOOL INC  
GENERAL FUND ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 9  
Statement Period: Jul 01 2023-Jul 31 2023  
Cust Ref #: 4302520237-719-E-\*\*\*  
Primary Account #: 430-2520237

TD Business Premier Checking

LINK COMMUNITY CHARTER SCHOOL INC

Account # 430-2520237

ACCOUNT SUMMARY

Beginning Balance	935,377.90	Average Collected Balance	956,247.53
Deposits	142,217.00	Interest Earned This Period	0.00
Electronic Deposits	295,052.92	Interest Paid Year-to-Date	0.00
		Annual Percentage Yield Earned	0.00%
Checks Paid	258,349.66	Days in Period	31
Electronic Payments	525,302.25		
Ending Balance	588,995.91		

	Total for this cycle	Total Year to Date
Grace Period OD/NSF Refund	\$0.00	\$0.00

DAILY ACCOUNT ACTIVITY

Deposits

POSTING DATE	DESCRIPTION	AMOUNT
07/03	DEPOSIT	142,217.00
	Subtotal:	142,217.00

Electronic Deposits

POSTING DATE	DESCRIPTION	AMOUNT
07/07	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	7,655.67
07/07	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	7,611.63
07/07	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	7,576.32
07/07	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	7,523.66
07/07	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	7,469.45
07/07	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	7,314.08
07/07	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	7,282.12
07/07	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	7,089.36
07/07	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	7,089.36
07/07	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	6,967.54
07/07	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	6,787.31
07/07	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	6,787.31
07/11	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	114,035.00
07/11	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	21,901.00
07/11	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	13,709.00
07/11	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	8,297.00
07/18	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	17,938.19
07/18	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	10,807.53

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)





**Begin by adjusting your account register as follows:**

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	588,995.91
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2 DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston,  
Maine 04243-1377**

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

When making a verbal inquiry, the Bank may ask that you send us your complaint in writing within ten (10) business days after the first telephone call.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

## INTEREST NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

**In case of Errors or Questions About Your Bill:**

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**FINANCE CHARGES:** Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.

**Bank**

America's Most Convenient Bank®

**STATEMENT OF ACCOUNT**

LINK COMMUNITY CHARTER SCHOOL INC

Page: 3 of 9  
 Statement Period: Jul 01 2023-Jul 31 2023  
 Cust Ref #: 4302520237-719-E-\*\*\*  
 Primary Account #: 430-2520237

**DAILY ACCOUNT ACTIVITY****Electronic Deposits (continued)**

POSTING DATE	DESCRIPTION	AMOUNT
07/18	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	9,291.90
07/18	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	5,247.24
07/18	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	2,783.16
07/18	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	1,235.52
07/18	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	417.30
07/18	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	388.24
07/18	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	331.70
07/18	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	320.80
07/18	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	234.90
07/18	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	233.20
07/18	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	216.00
07/18	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	199.33
07/18	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	192.40
07/18	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	119.70
Subtotal:		295,052.92

**Checks Paid**

No. Checks: 41

\*Indicates break in serial sequence or check processed electronically and listed under Electronic Payments

DATE	SERIAL NO.	AMOUNT	DATE	SERIAL NO.	AMOUNT
07/24	5019	254.20	07/24	5125	25,622.13
07/10	5095*	33,333.37	07/26	5126	96.30
07/07	5106*	227.53	07/27	5127	128.49
07/11	5107	7,873.60	07/25	5129*	407.59
07/10	5108	53.12	07/25	5130	1,322.25
07/10	5110*	400.54	07/26	5131	145.00
07/12	5111	73.41	07/25	5132	924.00
07/14	5112	1,149.00	07/25	5133	14,214.26
07/11	5113	147.40	07/24	5134	961.66
07/11	5115*	4,625.28	07/25	5137*	2,369.46
07/10	5116	252.26	07/26	5138	266.32
07/05	5117	29,280.90	07/26	5139	5,000.00
07/25	5118	1,096.11	07/24	5140	756.08
07/24	5119	62.48	07/24	5143*	5,657.60
07/25	5120	8,479.28	07/25	5144	884.42
07/25	5121	2,195.84	07/28	5146*	7,062.44
07/28	5122	2,120.00	07/27	5147	8,562.89
07/26	5124*	8,419.50	07/19	5148	33,333.37

**Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)**

**Bank**

America's Most Convenient Bank®

**STATEMENT OF ACCOUNT**

LINK COMMUNITY CHARTER SCHOOL INC

Page: 4 of 9  
 Statement Period: Jul 01 2023-Jul 31 2023  
 Cust Ref #: 4302520237-719-E-\*\*\*  
 Primary Account #: 430-2520237

**DAILY ACCOUNT ACTIVITY****Checks Paid (continued)**

\*Indicates break in serial sequence or check processed electronically and listed under Electronic Payments

DATE	SERIAL NO.	AMOUNT	DATE	SERIAL NO.	AMOUNT
07/26	5149	44,253.61	07/24	5152	5,400.25
07/24	5150	252.20	07/25	5155*	593.86
07/24	5151	91.66			
			Subtotal:		258,349.66

**Electronic Payments**

POSTING DATE	DESCRIPTION	AMOUNT
07/03	eTransfer Debit, Online Xfer Transfer to CK 4301373885	150,000.00
07/14	eTransfer Debit, Online Xfer Transfer to CK 4301373893	21,541.34
07/28	eTransfer Debit, Online Xfer Transfer to CK 4301373885	171,445.01
07/28	eTransfer Debit, Online Xfer Transfer to CK 4301373885	170,978.74
07/28	eTransfer Debit, Online Xfer Transfer to CK 4301373893	6,229.19
07/28	eTransfer Debit, Online Xfer Transfer to CK 4301373893	5,107.97
	Subtotal:	525,302.25

**DAILY BALANCE SUMMARY**

DATE	BALANCE	DATE	BALANCE
06/30	935,377.90	07/18	1,123,690.07
07/03	927,594.90	07/19	1,090,356.70
07/05	898,314.00	07/24	1,051,298.44
07/07	985,240.28	07/25	1,018,811.37
07/10	951,200.99	07/26	960,630.64
07/11	1,096,496.71	07/27	951,939.26
07/12	1,096,423.30	07/28	588,995.91
07/14	1,073,732.96		

**Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)**

P.O. Box 1001  
Iselin, NJ 08830-1001

Account Number 1127000464  
Statement Date 07/31/2023  
Statement Thru Date 07/31/2023  
Check/Items Enclosed 0  
Page 1

**Address Service Requested**

00009750 MPBNJDDA080123064107 01 000000000 0000000 002

LINK COMMUNITY CHARTER SCHOOL INC  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114-2007

**Customer Support**



**Contact us by Phone**  
800.448.7768



**Visit Us Online**  
[www.Provident.Bank](http://www.Provident.Bank)

**RELATIONSHIP SUMMARY AND CURRENT STATEMENT ACTIVITY**

Account Type	Account Number	Balance
BUSINESSADVANTAGE CKNG	1127000464	\$459,968.67

**BUSINESSADVANTAGE CKNG**

**Account Number: 1127000464**

**Account Owner(s): LINK COMMUNITY CHARTER SCHOOL INC**

**Balance Summary**

<b>Beginning Balance as of 07/01/2023</b>	<b>\$459,968.67</b>
+ Deposits and Credits (0)	\$0.00
- Withdrawals and Debits (0)	\$0.00
<b>Ending Balance as of 07/31/2023</b>	<b>\$459,968.67</b>
Service Charges for Period	\$0.00
Average Balance for Period	\$459,968.00

**PROMOTIONS AND OFFERS**

**LOCAL LENDERS.  
CUSTOMIZED SOLUTIONS.**

Provident.Bank | 866.465.2499 |   Equal Opportunity Lender  
Equal Housing Lender  
Member FDIC

**BUSINESS  
LOANS**

Fast financing to boost  
your business.

**SPEND YOUR LUNCH BREAK  
ACTUALLY EATING LUNCH.**

Provident.Bank | 800.448.7768 |   MEMBER  
FDIC

**REMOTE  
DEPOSIT CAPTURE**

Securely deposit your business  
checks from anywhere.

**ELECTRONIC FUND TRANSFER ACT DISCLOSURES****IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS**

Telephone our Customer Contact Center at 1.800.448.PROV (7768) or write us at Provident Bank P.O. Box 1001, Iselin, NJ 08830-1001 ATTN: Card Management Operations Dept. as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared. When contacting us, please:

- (1) Tell us your name and account number (if any);
- (2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- (3) Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will determine whether an error occurred within ten (10) business days after we hear from you and will correct any error promptly. If we need more time, however, we may take up to forty-five (45) days to investigate your complaint or question. If we decide to do this, we will credit your account within ten (10) business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within ten (10) business days, we may not credit your account.

For errors involving new accounts, point-of-sale, or foreign-initiated transactions we may take up to ninety (90) days to investigate your complaint or question. For new accounts, we may take up to twenty (20) business days to credit your account for the amount you think is in error.

We will tell you the results within three (3) business days after completing our investigation. If we decide that there was no error, we will send you a written explanation. You may ask for copies of the documents that we used in our investigation.

**PREAUTHORIZED TRANSFERS/CREDITS TO YOUR ACCOUNT**

If you have arranged to have direct deposits or other preauthorized electronic transfers made to your account at least once every sixty (60) days from the same person or company, you can call us at 1.800.448.PROV (7768) to find out whether or not the deposit/transfer has been made.

**PREAUTHORIZED TRANSFERS FROM YOUR ACCOUNT AND NOTICE OF VARYING AMOUNTS**

Preauthorized electronic fund transfer from your account may be authorized only by a written request signed by you. If these regular preauthorized transfers vary in amount, the designated payee should provide you with a written notice of the amount and date the transfer is scheduled to be made at least ten (10) calendar days before the scheduled date of the transfer.

**STOP PAYMENTS ORDERS AND LIABILITY FOR FAILURE TO STOP PAYMENTS**

If you have told us in advance to make regular payments out of your account, you can stop payment on any of these payments. Here's how: Call us at 1.800.448.PROV (7768) for all stop payment requests or write us at Provident Bank P.O. Box 1001, Iselin, NJ 08830-1001 ATTN: Card Management Operations Dept. We must receive your request at least three (3) business days before the payment is scheduled to be made. The best way to stop a payment is by calling us first. If you call, we may also require you to confirm your request in writing at the address previously noted within fourteen (14) days after your call. We will charge you a fee for each stop-payment order. If you tell us to stop payment on a preauthorized transfer from your account in accordance with these procedures and we do not do so, we will be liable for any direct losses or damages you can prove.

**TRUTH-IN-LENDING ACT DISCLOSURES****HOW WE DETERMINE THE BALANCE ON WHICH YOUR FINANCE CHARGE IS CALCULATED**

We figure the Finance Charge in your account by applying the DAILY PERIODIC RATE to the "Average Daily Balance" of your account, including current transactions. To get the "Average Daily Balance", we take the beginning balance of your account each day, add any new advances of credit, and then subtract any payments or credits. This gives us the daily balance. We then add up all the daily balances for the Billing Cycle and divide the total by the number of days in that same Billing Cycle. This gives us the "Average Daily Balance". Once the Average Daily balance is determined, we then calculate the Finance Charge on your account by: (i) multiplying the Average Daily Balance by the applicable DAILY PERIODIC RATE; and (ii) multiplying the results by the number of days in the Billing Cycle.

**BILLING RIGHTS SUMMARY: IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR BILL**

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us (on a separate sheet) at Provident Bank, P.O. Box 1002, Iselin, NJ 08830-1002 ATTN: Loan Servicing Dept. as soon as possible. We must hear from you no later than 60 days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us at 1.800.448.PROV (7768), but doing so will not preserve your rights.

In your letter, give us the following information:

- (1) Your name and account number,
- (2) The dollar amount of the suspected error,
- (3) Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**IMPORTANT INFORMATION FOR LINE OF CREDIT CUSTOMERS**

Payments received at Provident Bank, P.O. Box 617, Newark, NJ 07101-0617 will be credited to your account on the day received. Payments presented at Provident branch locations will be credited promptly, but credit may be delayed for up to five (5) calendar days after receipt.

**To Reconcile Your Account, Just Follow The Procedure Outlined Below:****List outstanding checks not charged to account**

- |   |                |  |
|---|----------------|--|
| 1. <b>Enter:</b> Ending Balance as shown on this statement  | \$             |  |
| 2. <b>Enter:</b> Total deposits not credited to this statement period (if any).   | \$             |  |
| 3. <b>Add:</b> Total of #1 and #2 above.  | <b>Total</b>   |  |
| 4. <b>Enter:</b> Total outstanding checks from column at right.   | \$             |  |
| 5. <b>Subtract:</b> Amount in #4 minus "Total" from #3 above.   | <b>Balance</b> |  |
| <b>Balance:</b> Should agree with checkbook after deducting service fees or other charges and/or adding interest earned |                |  |

Check Number	Check Amount	
	Dollars	Cents
	\$	
<b>Total</b>	<b>\$</b>	



LINK COMMUNITY CHARTER SCHOOL  
TD Bank  
ACCOUNT #430-6745089  
FOR THE MONTH ENDING JULY 31, 2023

	<u>BANK</u>	<u>BOOKS</u>
BALANCE BEG. OF MONTH	<u>\$ 75,000.00</u>	<u>\$ 75,000.00</u>
RECEIPTS		
	0.00	0.00
<b>Total Receipts</b>	<u>0.00</u>	<u>0.00</u>
DISBURSEMENTS		
Disbursements	0.00	0.00
<b>Total Disbursements</b>	<u>0.00</u>	<u>0.00</u>
ADJUSTED BALANCE END OF MONTH	<u><u>\$ 75,000.00</u></u>	<u><u>\$ 75,000.00</u></u>



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STATEMENT OF ACCOUNT



LINK COMMUNITY CHARTER SCHOOL INC  
CHARTER ESCROW ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 2  
Statement Period: Jul 01 2023-Jul 31 2023  
Cust Ref #: 4356745089-717-E-###  
Primary Account #: 435-6745089

**TD Business Convenience Plus**

LINK COMMUNITY CHARTER SCHOOL INC  
CHARTER ESCROW ACCOUNT

Account # 435-6745089

**ACCOUNT SUMMARY**

Beginning Balance	75,000.00	Average Collected Balance	75,000.00
		Interest Earned This Period	0.00
Ending Balance	75,000.00	Interest Paid Year-to-Date	0.00
		Annual Percentage Yield Earned	0.00%
		Days in Period	31

	Total for this cycle	Total Year to Date
Grace Period OD/NSF Refund	\$0.00	\$0.00

**DAILY ACCOUNT ACTIVITY**

No Transactions this Statement Period

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)



**Begin by adjusting your account register as follows:**

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	75,000.00
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2 DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston,  
Maine 04243-1377**

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

When making a verbal inquiry, the Bank may ask that you send us your complaint in writing within ten (10) business days after the first telephone call.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

## INTEREST NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

**In case of Errors or Questions About Your Bill:**

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**FINANCE CHARGES:** Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.



LINK COMMUNITY CHARTER SCHOOL  
TD Bank  
ACCOUNT #430-1373918  
FOR THE MONTH ENDING JULY 31, 2023

	<u>BANK</u>	<u>BOOKS</u>
<b>BALANCE BEG. OF MONTH</b>	<b>\$ 25,919.43</b>	<b>\$ 25,919.43</b>
<b>RECEIPTS</b>		
	3,346.50	3,346.50
<b>Total Receipts</b>	<u>3,346.50</u>	<u>3,346.50</u>
<b>DISBURSEMENTS</b>		
Disbursements	0.00	0.00
<b>Total Disbursements</b>	<u>0.00</u>	<u>0.00</u>
<b>BALANCE END OF MONTH</b>	<b><u>\$ 29,265.93</u></b>	<b><u>\$ 29,265.93</u></b>
FUND 10 transfer		
Outstanding Check	-	
<b>BALANCE PER BOOKS</b>	<b><u>\$ 29,265.93</u></b>	<b><u>\$ 29,265.93</u></b>



America's Most Convenient Bank®

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STATEMENT OF ACCOUNT



LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 3  
Statement Period: Jul 01 2023-Jul 31 2023  
Cust Ref #: 4301373885-717-E-###  
Primary Account #: 430-1373885

TD Business Convenience Plus

LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL ACCOUNT

Account # 430-1373885

ACCOUNT SUMMARY

Beginning Balance	29,318.96	Average Collected Balance	81,949.14
Electronic Deposits	492,423.75	Interest Earned This Period	0.00
Checks Paid	5,700.00	Interest Paid Year-to-Date	0.00
Electronic Payments	1,035.56	Annual Percentage Yield Earned	0.00%
Other Withdrawals	380,351.09	Days in Period	31
Ending Balance	134,656.06		

	Total for this cycle	Total Year to Date
Grace Period OD/NSF Refund	\$0.00	\$0.00

DAILY ACCOUNT ACTIVITY

Electronic Deposits

POSTING DATE	DESCRIPTION	AMOUNT
07/03	eTransfer Credit, Online Xfer Transfer from CK 4302520237	150,000.00
07/28	eTransfer Credit, Online Xfer Transfer from CK 4302520237	171,445.01
07/28	eTransfer Credit, Online Xfer Transfer from CK 4302520237	170,978.74
Subtotal:		492,423.75

Checks Paid

No. Checks: 4

\*Indicates break in serial sequence or check processed electronically and listed under Electronic Payments

DATE	SERIAL NO.	AMOUNT	DATE	SERIAL NO.	AMOUNT
07/20	10531	1,000.00	07/20	10534	1,300.00
07/14	10533*	1,600.00	07/20	10535	1,800.00
Subtotal:					5,700.00

Electronic Payments

POSTING DATE	DESCRIPTION	AMOUNT
07/14	CCD DEBIT, N7728 LINK COMMU BILLING N7728	601.23
07/31	CCD DEBIT, N7728 LINK COMMU BILLING N7728	434.33
Subtotal:		1,035.56

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)

# How to Balance your Account

**Begin by adjusting your account register as follows:**

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	134,656.06
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2	DOLLARS	CENTS
DEPOSITS NOT ON STATEMENT		
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston,  
Maine 04243-1377**

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

When making a verbal inquiry, the Bank may ask that you send us your complaint in writing within ten (10) business days after the first telephone call.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

## INTEREST NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

**In case of Errors or Questions About Your Bill:**

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the **FIRST** bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**FINANCE CHARGES:** Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.

**Bank**

America's Most Convenient Bank®

**STATEMENT OF ACCOUNT**LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL ACCOUNT

Page: 3 of 3  
Statement Period: Jul 01 2023-Jul 31 2023  
Cust Ref #: 4301373885-717-E-###  
Primary Account #: 430-1373885

**DAILY ACCOUNT ACTIVITY****Other Withdrawals**

POSTING DATE	DESCRIPTION	AMOUNT
07/13	WIRE TRANSFER OUTGOING, PAYLOCITY CORPORATION	117,416.78
07/13	WIRE TRANSFER OUTGOING, PAYLOCITY CORPORATION	47,689.78
07/13	WIRE TRANSFER FEE	30.00
07/13	WIRE TRANSFER FEE	30.00
07/28	WIRE TRANSFER OUTGOING, PAYLOCITY CORPORATION	120,354.79
07/28	WIRE TRANSFER OUTGOING, PAYLOCITY CORPORATION	47,369.87
07/28	WIRE TRANSFER OUTGOING, Paylocity Corporation	47,369.87
07/28	WIRE TRANSFER FEE	30.00
07/28	WIRE TRANSFER FEE	30.00
07/28	WIRE TRANSFER FEE	30.00
	Subtotal:	380,351.09

**DAILY BALANCE SUMMARY**

DATE	BALANCE	DATE	BALANCE
06/30	29,318.96	07/20	7,851.17
07/03	179,318.96	07/28	135,090.39
07/13	14,152.40	07/31	134,656.06
07/14	11,951.17		

**Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)**

LINK COMMUNITY CHARTER SCHOOL  
TD Bank  
ACCOUNT #430-1373900  
FOR THE MONTH ENDING JULY 31, 2023

	<u>BANK</u>	<u>BOOKS</u>
BALANCE BEG. OF MONTH	<u>\$ 25.00</u>	<u>\$ 25.00</u>
RECEIPTS		
	0.00	0.00
<b>Total Receipts</b>	<u>0.00</u>	<u>0.00</u>
DISBURSEMENTS		
Disbursements	0.00	0.00
<b>Total Disbursements</b>	<u>0.00</u>	<u>0.00</u>
ADJUSTED BALANCE END OF MONTH	<u><u>\$ 25.00</u></u>	<u><u>\$ 25.00</u></u>



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STATEMENT OF ACCOUNT



LINK COMMUNITY CHARTER SCHOOL INC  
UNEMPLOYMENT TRUST ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 2  
Statement Period: Jul 01 2023-Jul 31 2023  
Cust Ref #: 4301373900-717-E-\*\*\*  
Primary Account #: 430-1373900

**TD Business Convenience Plus**

LINK COMMUNITY CHARTER SCHOOL INC  
UNEMPLOYMENT TRUST ACCOUNT

Account # 430-1373900

**ACCOUNT SUMMARY**

Beginning Balance	25.00	Average Collected Balance	25.00
		Interest Earned This Period	0.00
Ending Balance	25.00	Interest Paid Year-to-Date	0.00
		Annual Percentage Yield Earned	0.00%
		Days in Period	31

	Total for this cycle	Total Year to Date
Grace Period OD/NSF Refund	\$0.00	\$0.00

**DAILY ACCOUNT ACTIVITY**

No Transactions this Statement Period

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)

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- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	25.00
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2 DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

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Maine 04243-1377**

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We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

## INTEREST NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

**In case of Errors or Questions About Your Bill:**

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- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

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**LINK COMMUNITY CHARTER SCHOOL**  
**TD Bank**  
**PAYROLL ACCOUNT -430-1373885**  
**FOR THE MONTH ENDING JULY 31, 2023**

	<u><b>BANK</b></u>	<u><b>BOOKS</b></u>
<b>BALANCE BEG. OF MONTH</b>	<b>\$ 29,318.96</b>	<b>\$ 29,986.46</b>
<b>RECEIPTS</b>		
Deposits	492,423.75	492,423.75
<b>Total Receipts</b>	<u>492,423.75</u>	<u>492,423.75</u>
Disbursements	387,086.65	394,174.66
<b>Total Disbursements</b>	<u>387,086.65</u>	<u>394,174.66</u>
<b>Balance at End of Month</b>	134,656.06	128,235.55
		0.00
<b>Less: Outstanding Checks</b>	<u>6,420.51</u>	<u>-</u>
<b>ADJUSTED BALANCE END OF MONTH</b>	<u><b>\$ 128,235.55</b></u>	<u><b>\$ 128,235.55</b></u>

Schedule of Outstanding Checks:

<u>Employee Name</u>	<u>Date</u>	<u>Check #</u>	<u>Amount</u>
		1179	100.00
		10527	500.00
		10528	1,732.50
		10532	688.01
		10536	1,600.00
		10537	1,800.00
			<u>6,420.51</u>





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STATEMENT OF ACCOUNT



LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 3  
Statement Period: Jul 01 2023-Jul 31 2023  
Cust Ref #: 4301373885-717-E-###  
Primary Account #: 430-1373885

TD Business Convenience Plus

LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL ACCOUNT

Account # 430-1373885

ACCOUNT SUMMARY

Beginning Balance	29,318.96	Average Collected Balance	81,949.14
Electronic Deposits	492,423.75	Interest Earned This Period	0.00
Checks Paid	5,700.00	Interest Paid Year-to-Date	0.00
Electronic Payments	1,035.56	Annual Percentage Yield Earned	0.00%
Other Withdrawals	380,351.09	Days in Period	31
Ending Balance	134,656.06		

	Total for this cycle	Total Year to Date
Grace Period OD/NSF Refund	\$0.00	\$0.00

DAILY ACCOUNT ACTIVITY

Electronic Deposits

POSTING DATE	DESCRIPTION	AMOUNT
07/03	eTransfer Credit, Online Xfer Transfer from CK 4302520237	150,000.00
07/28	eTransfer Credit, Online Xfer Transfer from CK 4302520237	171,445.01
07/28	eTransfer Credit, Online Xfer Transfer from CK 4302520237	170,978.74
Subtotal:		492,423.75

Checks Paid

No. Checks: 4

\*Indicates break in serial sequence or check processed electronically and listed under Electronic Payments

DATE	SERIAL NO.	AMOUNT	DATE	SERIAL NO.	AMOUNT
07/20	10531	1,000.00	07/20	10534	1,300.00
07/14	10533*	1,600.00	07/20	10535	1,800.00
Subtotal:					5,700.00

Electronic Payments

POSTING DATE	DESCRIPTION	AMOUNT
07/14	CCD DEBIT, N7728 LINK COMMU BILLING N7728	601.23
07/31	CCD DEBIT, N7728 LINK COMMU BILLING N7728	434.33
Subtotal:		1,035.56

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)



# How to Balance your Account

**Begin by adjusting your account register as follows:**

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	134,656.06
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2 DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

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Maine 04243-1377**

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- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

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We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

## INTEREST NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

**In case of Errors or Questions About Your Bill:**

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**FINANCE CHARGES:** Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.

**Bank**

America's Most Convenient Bank®

**STATEMENT OF ACCOUNT**LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL ACCOUNT

Page: 3 of 3  
Statement Period: Jul 01 2023-Jul 31 2023  
Cust Ref #: 4301373885-717-E-###  
Primary Account #: 430-1373885

**DAILY ACCOUNT ACTIVITY****Other Withdrawals**

POSTING DATE	DESCRIPTION	AMOUNT
07/13	WIRE TRANSFER OUTGOING, PAYLOCITY CORPORATION	117,416.78
07/13	WIRE TRANSFER OUTGOING, PAYLOCITY CORPORATION	47,689.78
07/13	WIRE TRANSFER FEE	30.00
07/13	WIRE TRANSFER FEE	30.00
07/28	WIRE TRANSFER OUTGOING, PAYLOCITY CORPORATION	120,354.79
07/28	WIRE TRANSFER OUTGOING, PAYLOCITY CORPORATION	47,369.87
07/28	WIRE TRANSFER OUTGOING, Paylocity Corporation	47,369.87
07/28	WIRE TRANSFER FEE	30.00
07/28	WIRE TRANSFER FEE	30.00
07/28	WIRE TRANSFER FEE	30.00
Subtotal:		380,351.09

**DAILY BALANCE SUMMARY**

DATE	BALANCE	DATE	BALANCE
06/30	29,318.96	07/20	7,851.17
07/03	179,318.96	07/28	135,090.39
07/13	14,152.40	07/31	134,656.06
07/14	11,951.17		

**Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)**

**LINK COMMUNITY CHARTER SCHOOL**  
**TD Bank**  
**Acct# 430-1373893**  
**FOR THE MONTH ENDING JULY 31, 2023**

	<u><b>BANK</b></u>	<u><b>BOOKS</b></u>
<u><b>BALANCE BEG. OF MONTH</b></u>	<u><b>\$ 43,186.23</b></u>	<u><b>\$ 38,366.23</b></u>
<u><b>RECEIPTS</b></u>		
Deposits /Interests	32,878.50	32,878.50
 <b>Total Receipts</b>	<u><b>32,878.50</b></u>	<u><b>32,878.50</b></u>
-		
Cash Disbursements	38,218.38	33,398.38
 <b>Balance at End of Month</b>	<b>37,846.35</b>	<b>37,846.35</b>
Outstanding Checks	0.00	
 <u><b>ADJUSTED BALANCE END OF MONTH</b></u>	<u><b>37,846.35</b></u>	<u><b>\$ 37,846.35</b></u>

<u>Payee</u>	<u>Date</u>	<u>Check #</u>	<u>Amount</u>
AXA			

0.00



America's Most Convenient Bank®

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STATEMENT OF ACCOUNT



LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL AGENCY ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 3  
Statement Period: Jul 01 2023-Jul 31 2023  
Cust Ref #: 4301373893-713-E-###  
Primary Account #: 430-1373893

TD Business Simple Checking

LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL AGENCY ACCOUNT

Account # 430-1373893

ACCOUNT SUMMARY

Beginning Balance	43,186.23	Average Collected Balance	41,404.23
Electronic Deposits	32,878.50	Interest Earned This Period	0.00
Checks Paid	8,210.00	Interest Paid Year-to-Date	0.00
Electronic Payments	30,008.38	Annual Percentage Yield Earned	0.00%
Ending Balance	37,846.35	Days in Period	31

	Total for this cycle	Total Year to Date
Grace Period OD/NSF Refund	\$0.00	\$0.00

DAILY ACCOUNT ACTIVITY

Electronic Deposits

POSTING DATE	DESCRIPTION	AMOUNT
07/14	eTransfer Credit, Online Xfer Transfer from CK 4302520237	21,541.34
07/28	eTransfer Credit, Online Xfer Transfer from CK 4302520237	6,229.19
07/28	eTransfer Credit, Online Xfer Transfer from CK 4302520237	5,107.97
Subtotal:		32,878.50

Checks Paid

No. Checks: 2

\*Indicates break in serial sequence or check processed electronically and listed under Electronic Payments

DATE	SERIAL NO.	AMOUNT
07/27	1231	3,390.00
07/03	1241*	4,820.00
Subtotal:		8,210.00

Electronic Payments

POSTING DATE	DESCRIPTION	AMOUNT
07/07	CCD DEBIT, BENEFLEX INC BT0706 000000228617387	108.04
07/21	CCD DEBIT, DIV OF PENS&BENE TEPS TPAF 000000020102151	18,620.47
07/21	CCD DEBIT, DIV OF PENS&BENE TEPS PERS 000000020102133	11,279.87
Subtotal:		30,008.38

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)



# How to Balance your Account

Page:

2 of 3

**Begin by adjusting your account register as follows:**

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5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	37,846.35
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2	DOLLARS	CENTS
DEPOSITS NOT ON STATEMENT		
Total Deposits		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

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We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

## INTEREST NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

**In case of Errors or Questions About Your Bill:**

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**FINANCE CHARGES:** Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.

**Bank**

America's Most Convenient Bank®

**STATEMENT OF ACCOUNT**LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL AGENCY ACCOUNT

Page: 3 of 3  
Statement Period: Jul 01 2023-Jul 31 2023  
Cust Ref #: 4301373893-713-E-###  
Primary Account #: 430-1373893

**DAILY BALANCE SUMMARY**

DATE	BALANCE	DATE	BALANCE
06/30	43,186.23	07/21	29,899.19
07/03	38,366.23	07/27	26,509.19
07/07	38,258.19	07/28	37,846.35
07/14	59,799.53		

**Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)**Bank Deposits FDIC Insured | TD Bank, N.A. | Equal Housing Lender 

**LINK COMMUNITY CHARTER SCHOOL**  
**TD Bank**  
**STUDENT ACTIVITY FUND - 430-1373926**  
**FOR THE MONTH ENDING JULY 31, 2023**

	<u><b>BANK</b></u>	<u><b>BOOKS</b></u>
<b>BALANCE BEG. OF MONTH</b>	<b>\$ 12,952.60</b>	<b>\$ 12,952.60</b>
<b>Receipts</b>	<hr/>	<hr/>
Deposits	0.00	0.00
<b>Total</b>	<hr/> 0.00 <hr/>	<hr/> 0.00 <hr/>
<b>Disbursements</b>		
Disbursements	-	-
<b>Total</b>	<hr/> - <hr/>	<hr/> - <hr/>
<b>Bank Balance</b>	12,952.60	12,952.60
<b>Less: Outstanding checks</b>		-
<b>BALANCE END OF MONTH</b>	<hr/> <b>\$ 12,952.60</b> <hr/>	<hr/> <b>\$ 12,952.60</b> <hr/>





America's Most Convenient Bank®

E

STATEMENT OF ACCOUNT



LINK COMMUNITY CHARTER SCHOOL INC  
STUDENT ACTIVITY ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 2  
Statement Period: Jul 01 2023-Jul 31 2023  
Cust Ref #: 4301373926-713-E-###  
Primary Account #: 430-1373926

**TD Business Simple Checking**

LINK COMMUNITY CHARTER SCHOOL INC  
STUDENT ACTIVITY ACCOUNT

Account # 430-1373926

**ACCOUNT SUMMARY**

Beginning Balance	12,952.60	Average Collected Balance	12,952.60
		Interest Earned This Period	0.00
Ending Balance	12,952.60	Interest Paid Year-to-Date	0.00
		Annual Percentage Yield Earned	0.00%
		Days in Period	31

	Total for this cycle	Total Year to Date
Grace Period OD/NSF Refund	\$0.00	\$0.00

**DAILY ACCOUNT ACTIVITY**

No Transactions this Statement Period

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)

## Link Community Charter School Trial Balance Sheet for Fund 10 (General Fund)

FY2024 Data is Posted to 07/31/23

Printed: 8/19/2023, 2:10:41PM

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
10-101	CASH-CHECKING	0.00	1,567,992.65	677,849.69	890,142.96
10-103	PETTY CASH	0.00	0.00	0.00	0.00
10-105	Cash with Fiscal Agents	0.00	0.00	0.00	0.00
10-106	Charter Escrow	0.00	75,000.00	0.00	75,000.00
10-108	Impact Aid Rsv (General)	0.00	0.00	0.00	0.00
10-109	Impact Aid Rsv (Capital)	0.00	0.00	0.00	0.00
10-111	INVESTMENTS	0.00	0.00	0.00	0.00
10-114	INTEREST ON INV	0.00	0.00	0.00	0.00
10-116	CAPITAL RSV ACT	0.00	0.00	0.00	0.00
10-117	Maintenance Reserve	0.00	0.00	0.00	0.00
10-118	Emergency Reserve	0.00	0.00	0.00	0.00
10-121	TAX LEVY RECVBL	0.00	6,549,396.00	142,217.00	6,407,179.00
10-131	I/F LOANS REC	0.00	0.00	0.00	0.00
10-132	INTERFUND	0.00	0.00	0.00	0.00
10-133	Enterprise	0.00	0.00	49,957.11	(49,957.11)
10-134	Interfund Payroll	0.00	150,000.00	0.00	150,000.00
10-135	Interfund-Payroll Agency	0.00	23,999.52	0.00	23,999.52
10-137	Student Activity	0.00	0.00	0.00	0.00
10-141	STATE A/R	0.00	0.00	87,153.81	(87,153.81)
10-142	FEDERAL A/R	0.00	0.00	0.00	0.00
10-143	OTHER A/R	0.00	0.00	0.00	0.00
10-151	LOANS RECEIVBL	0.00	0.00	0.00	0.00
10-153	OTHER ACC RECBL	0.00	0.00	0.00	0.00
10-199	OTH CURR ASSETS	0.00	0.00	0.00	0.00
10-301	EST REVENUES	6,762,382.67	0.00	0.00	6,762,382.67
10-302	REVENUES	0.00	0.00	6,549,396.00	6,549,396.00
10-303	BGTD FUND BAL	76,798.77	55,000.00	0.00	131,798.77
10-307	BG WD FR CAPRSV	0.00	0.00	0.00	0.00
10-308	Bud With Sale/Leaseback Res	0.00	0.00	0.00	0.00
10-309	Bud With Cap Res Excess Costs	0.00	0.00	0.00	0.00
10-310	Bud With Maint Res	0.00	0.00	0.00	0.00
10-311	Bud With Tuition Res	0.00	0.00	0.00	0.00
10-312	Bud With Emer. Res	0.00	0.00	0.00	0.00
10-314	Bud With Waiver Offset Res	0.00	0.00	0.00	0.00
10-315	Bud With Bus Ad Rsv for Fuel C	0.00	0.00	0.00	0.00
10-317	Bud With Cap Res xFer to D.S.	0.00	0.00	0.00	0.00
10-318	Bud With Impact Aid Rsv (Gen)	0.00	0.00	0.00	0.00
10-319	Bud With Impact Aid Rsv (Cap)	0.00	0.00	0.00	0.00
10-401	Interfund Loans Payables	0.00	0.00	0.00	0.00
10-402	INTERFUND A/P	0.00	0.00	0.00	0.00
10-411	I/G A/P - STATE	0.00	0.00	0.00	0.00
10-412	I/G A/P-FEDERAL	0.00	0.00	0.00	0.00
10-421	ACCTS PAYABLE	0.00	230,018.39	0.00	(230,018.39)
10-422	JUDGMENTS PBLE	0.00	0.00	0.00	0.00
10-423	A/P PRIOR YEAR	0.00	0.00	0.00	0.00
10-430	COMP ABS PBLE	0.00	0.00	0.00	0.00
10-431	CONTRACTS PBLE	0.00	0.00	0.00	0.00

## Link Community Charter School Trial Balance Sheet for Fund 10 (General Fund)

FY2024 Data is Posted to 07/31/23

Printed: 8/19/2023, 2:10:41PM

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
10-451	LOANS PAYABLE	0.00	0.00	0.00	0.00
10-461	Health Insurance Emp share	0.00	(673.72)	0.00	673.72
10-462	FSA	0.00	0.00	0.00	0.00
10-463	Accrued Salaries	0.00	0.00	0.00	0.00
10-481	DEFRRD REVENUES	0.00	0.00	0.00	0.00
10-488	TPAF	0.00	0.00	0.00	0.00
10-489	PERS	0.00	0.00	0.00	0.00
10-499	OTHER CURR LIAB	0.00	0.00	0.00	0.00
10-601	APPROPRIATIONS	6,839,181.44	0.00	55,000.00	6,894,181.44
10-602	EXPENDITURES	0.00	274,505.50	0.00	274,505.50
10-603	ENCUMBRANCES	0.00	5,994,905.82	274,251.30	5,720,654.52
10-604	INCR IN CAP RES	0.00	0.00	0.00	0.00
10-605	Incr. Sale/Leaseback Rsv	0.00	0.00	0.00	0.00
10-606	Incr. Maintenance Reserve	0.00	0.00	0.00	0.00
10-607	Incr. Emergency Reserve	0.00	0.00	0.00	0.00
10-609	Incr. Waiver Offset Rsv	0.00	0.00	0.00	0.00
10-610	Incr. Bus Ad Reserve for Fuel	0.00	0.00	0.00	0.00
10-611	Incr. Impact Aid Rsv (General)	0.00	0.00	0.00	0.00
10-612	Incr. Impact Aid Rsv (Capital)	0.00	0.00	0.00	0.00
10-753	RSV ENC CURR YR	0.00	274,251.30	5,994,905.82	5,720,654.52
10-754	RSV ENC PRI YR	0.00	0.00	0.00	0.00
10-755	Res Fund Bal Bus Ad Rsv Fuel	0.00	0.00	0.00	0.00
10-756	Res Fund Impact Aid Rsv (Gen)	0.00	0.00	0.00	0.00
10-757	Res Fund Impact Aid Rsv (Cap)	0.00	0.00	0.00	0.00
10-760	OTHER RESERVES	0.00	0.00	1,363,664.73	1,363,664.73
10-761	RES FB-CA RS AC	0.00	0.00	0.00	0.00
10-763	Res Fund Bal S/L Rsv	0.00	0.00	0.00	0.00
10-764	Res Fund Bal Maint Rsv	0.00	0.00	0.00	0.00
10-765	Res Fund Bal Tuition Rsv	0.00	0.00	0.00	0.00
10-766	Res Fund Bal Emer. Rsv	0.00	0.00	0.00	0.00
10-768	Res Fund Bal Waiver Offset Rsv	0.00	0.00	0.00	0.00
10-770	CE SURPLUS	0.00	0.00	0.00	0.00
10-772	Res Fund Bal ARRA/SEMI	0.00	0.00	0.00	0.00
			15,194,395.46	15,194,395.46	

## Link Community Charter School Trial Balance Sheet for Fund 20 (Special Revenue Fund)

FY2024 Data is Posted to 07/31/23

Printed: 8/19/2023, 2:11:28PM

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
20-101	CASH-CHECKING	0.00	157,942.00	127,491.25	30,450.75
20-102	Cash on Hand	0.00	0.00	0.00	0.00
20-111	INVESTMENTS	0.00	0.00	0.00	0.00
20-114	INTEREST ON INV	0.00	0.00	0.00	0.00
20-116	CAPITAL RSV ACC	0.00	0.00	0.00	0.00
20-121	TAX LEVY RECVBL	0.00	0.00	0.00	0.00
20-131	I/F LOANS REC	0.00	0.00	0.00	0.00
20-132	INTERFUND A/R	0.00	100,925.73	0.00	100,925.73
20-141	STATE A/R	0.00	0.00	8,297.00	(8,297.00)
20-142	FEDERAL A/R	0.00	0.00	149,645.00	(149,645.00)
20-143	OTHER A/R	0.00	0.00	0.00	0.00
20-151	LOANS RECEIVBL	0.00	0.00	0.00	0.00
20-153	OTHER ACC RECBL	0.00	0.00	0.00	0.00
20-199	OTH CURR	0.00	0.00	0.00	0.00
20-301	EST REVENUES	0.00	0.00	0.00	0.00
20-302	REVENUES	0.00	0.00	0.00	0.00
20-303	BGTD FUND BAL	1,372,865.63	0.00	0.00	1,372,865.63
20-307	BGT WD FROM CR	0.00	0.00	0.00	0.00
20-402	I/F ACCTS PAYABLE	0.00	0.00	0.00	0.00
20-411	I/G A/P - STATE	0.00	0.00	0.00	0.00
20-412	I/G A/P-FEDERAL	0.00	0.00	0.00	0.00
20-421	ACCTS PAYABLE	0.00	0.00	0.00	0.00
20-422	JUDGMENTS PBLE	0.00	0.00	0.00	0.00
20-423	A/P PRIOR YEAR	0.00	0.00	0.00	0.00
20-430	COMP ABS PBLE	0.00	0.00	0.00	0.00
20-431	CONTRACTS PBLE	0.00	0.00	0.00	0.00
20-451	LOANS PAYABLE	0.00	0.00	0.00	0.00
20-481	DEFRRD REVENUES	0.00	0.00	0.00	0.00
20-499	OTHER CURR LIAB	0.00	0.00	0.00	0.00
20-601	APPROPRIATIONS	1,372,865.63	0.00	0.00	1,372,865.63
20-602	EXPENDITURES	0.00	26,565.52	0.00	26,565.52
20-603	ENCUMBRANCES	0.00	16,469.26	26,565.52	(10,096.26)
20-604	INCR IN CAP RSV	0.00	0.00	0.00	0.00
20-753	RSV ENC CURR YR	0.00	26,565.52	16,469.26	(10,096.26)
20-754	RSV ENC PRI YR	0.00	0.00	0.00	0.00
20-760	OTHER RESERVES	0.00	0.00	0.00	0.00
20-761	RSV FD BAL CR	0.00	0.00	0.00	0.00
20-770	CE SURPLUS	0.00	0.00	0.00	0.00
			<hr/>	<hr/>	
			328,468.03	328,468.03	

## Link Community Charter School Trial Balance Sheet for Fund 60 (Enterprise Fund)

FY2024 Data is Posted to 07/31/23

Printed: 8/19/2023, 2:12:21PM

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
60-101	CASH-CHECKING	0.00	79,223.04	49,957.11	29,265.93
60-102	Cash on Hand	0.00	0.00	0.00	0.00
60-111	INVESTMENTS	0.00	0.00	0.00	0.00
60-114	INTEREST ON INV	0.00	0.00	0.00	0.00
60-121	TAX LEVY RECVBL	0.00	0.00	0.00	0.00
60-131	I/F LOANS REC	0.00	0.00	0.00	0.00
60-133	Interfund-Fund 10	0.00	49,957.11	0.00	49,957.11
60-135	Interfund-Student Activity	0.00	0.00	0.00	0.00
60-141	STATE A/R	0.00	0.00	2,032.13	(2,032.13)
60-142	FEDERAL A/R	0.00	0.00	47,924.98	(47,924.98)
60-143	OTHER A/R	0.00	0.00	0.00	0.00
60-151	LOANS RECEIVBL	0.00	0.00	0.00	0.00
60-153	Other Receivable	0.00	0.00	0.00	0.00
60-199	OTH CURR ASSETS	0.00	0.00	0.00	0.00
60-301	EST REVENUES	0.00	0.00	0.00	0.00
60-302	REVENUES	0.00	0.00	3,346.50	3,346.50
60-303	BGTD FUND BAL	0.00	0.00	0.00	0.00
60-411	I/G A/P - STATE	0.00	0.00	0.00	0.00
60-412	I/G A/P-FEDERAL	0.00	0.00	0.00	0.00
60-421	ACCTS PAYABLE	0.00	0.00	0.00	0.00
60-422	JUDGMENTS PBLE	0.00	0.00	0.00	0.00
60-423	A/P PRIOR YEAR	0.00	0.00	0.00	0.00
60-430	COMP ABS PBLE	0.00	0.00	0.00	0.00
60-431	CONTRACTS PBLE	0.00	0.00	0.00	0.00
60-451	LOANS PAYABLE	0.00	0.00	0.00	0.00
60-481	DEFRRD REVENUES	0.00	0.00	0.00	0.00
60-499	OTHER CURR LIAB	0.00	0.00	0.00	0.00
60-601	APPROPRIATIONS	0.00	0.00	0.00	0.00
60-602	EXPENDITURES	0.00	0.00	0.00	0.00
60-603	ENCUMBRANCES	0.00	0.00	0.00	0.00
60-753	RSV ENC CURR YR	0.00	0.00	0.00	0.00
60-754	RSV ENC PRI YR	0.00	0.00	0.00	0.00
60-760	OTHER RESERVES	0.00	0.00	25,919.43	25,919.43
60-770	CE SURPLUS	0.00	0.00	0.00	0.00
			<hr/>	<hr/>	
			129,180.15	129,180.15	

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
90-101	CASH-CHECKING	0.00	519,410.21	391,174.66	128,235.55
90-102	Payroll Agency	0.00	0.00	0.00	0.00
90-103	Unemployment	0.00	0.00	0.00	0.00
90-104	PPP Account	0.00	0.00	0.00	0.00
90-111	INVESTMENTS	0.00	0.00	0.00	0.00
90-114	INTEREST ON INV	0.00	0.00	0.00	0.00
90-121	TAX LEVY RECVBL	0.00	0.00	0.00	0.00
90-131	I/F LOANS REC	0.00	0.00	0.00	0.00
90-132	Interfund Accounts Receivable	0.00	0.00	0.00	0.00
90-133	Interfund	0.00	0.00	0.00	0.00
90-141	STATE A/R	0.00	0.00	0.00	0.00
90-142	FEDERAL A/R	0.00	0.00	0.00	0.00
90-143	OTHER A/R	0.00	0.00	0.00	0.00
90-151	LOANS RECEIVBL	0.00	0.00	0.00	0.00
90-153	OTHER ACC RECVBL	0.00	0.00	0.00	0.00
90-199	OTH CURR ASSETS	0.00	0.00	0.00	0.00
90-301	EST REVENUES	0.00	0.00	0.00	0.00
90-302	REVENUES	0.00	0.00	0.00	0.00
90-303	BGTD FUND BAL	0.00	0.00	0.00	0.00
90-402	Interfund Accounts Payable	0.00	391,174.66	519,410.21	128,235.55
90-403	Interfund Payable	0.00	0.00	0.00	0.00
90-411	I/G A/P - STATE	0.00	0.00	0.00	0.00
90-412	I/G A/P-FEDERAL	0.00	0.00	0.00	0.00
90-421	ACCTS PAYABLE	0.00	0.00	0.00	0.00
90-422	JUDGMENTS PBLE	0.00	0.00	0.00	0.00
90-423	A/P PRIOR YEAR	0.00	0.00	0.00	0.00
90-430	COMP ABS PBLE	0.00	0.00	0.00	0.00
90-431	CONTRACTS PBLE	0.00	0.00	0.00	0.00
90-451	LOANS PAYABLE	0.00	0.00	0.00	0.00
90-471	SUI	0.00	0.00	0.00	0.00
90-472	AXA	0.00	0.00	0.00	0.00
90-481	DEFRRD REVENUES	0.00	0.00	0.00	0.00
90-482	Withholding-FSA	0.00	0.00	0.00	0.00
90-483	Withholding-TSA	0.00	0.00	0.00	0.00
90-484	vision	0.00	0.00	0.00	0.00
90-485	Dental	0.00	0.00	0.00	0.00
90-486	Dependent Care	0.00	0.00	0.00	0.00
90-487	Garnishment	0.00	0.00	0.00	0.00
90-488	TPAF Payable	0.00	0.00	0.00	0.00
90-489	PERS Payable	0.00	0.00	0.00	0.00
90-490	UNPDT	0.00	0.00	0.00	0.00
90-491	DCRP	0.00	0.00	0.00	0.00
90-499	OTHER CURR LIAB	0.00	0.00	0.00	0.00
90-601	APPROPRIATIONS	0.00	0.00	0.00	0.00
90-602	EXPENDITURES	0.00	0.00	0.00	0.00
90-603	ENCUMBRANCES	0.00	0.00	0.00	0.00
90-753	RSV ENC CURR YR	0.00	0.00	0.00	0.00

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
90-754	RSV ENC PRI YR	0.00	0.00	0.00	0.00
90-760	OTHER RESERVES	0.00	0.00	0.00	0.00
90-770	CE SURPLUS	0.00	0.00	0.00	0.00
			<hr/>	<hr/>	
			910,584.87	910,584.87	

## Link Community Charter School Trial Balance Sheet for Fund 91 (Payroll Agency Fund)

FY2024 Data is Posted to 07/31/23

Printed: 8/19/2023, 2:13:23PM

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
91-101	CASH-CHECKING	0.00	73,702.91	35,856.56	37,846.35
91-102	Payroll Agency	0.00	0.00	0.00	0.00
91-103	Unemployment	0.00	0.00	0.00	0.00
91-111	INVESTMENTS	0.00	0.00	0.00	0.00
91-114	INTEREST ON INV	0.00	0.00	0.00	0.00
91-121	TAX LEVY RECVBL	0.00	0.00	0.00	0.00
91-131	I/F LOANS REC	0.00	0.00	0.00	0.00
91-132	Interfund Accounts Receivable	0.00	0.00	2,458.18	(2,458.18)
91-133	Interfund	0.00	0.00	0.00	0.00
91-134	Interfund Payroll	0.00	0.00	0.00	0.00
91-141	STATE A/R	0.00	0.00	0.00	0.00
91-142	FEDERAL A/R	0.00	0.00	0.00	0.00
91-143	OTHER A/R	0.00	0.00	0.00	0.00
91-151	LOANS RECEIVBL	0.00	0.00	0.00	0.00
91-153	OTHER ACC RECBL	0.00	0.00	0.00	0.00
91-199	OTH CURR ASSETS	0.00	0.00	0.00	0.00
91-301	EST REVENUES	0.00	0.00	0.00	0.00
91-302	REVENUES	0.00	0.00	0.00	0.00
91-303	BGTD FUND BAL	0.00	0.00	0.00	0.00
91-402	Interfund Accounts Payable	0.00	0.00	0.00	0.00
91-403	Interfund Payable	0.00	0.00	0.00	0.00
91-411	I/G A/P - STATE	0.00	0.00	0.00	0.00
91-412	I/G A/P-FEDERAL	0.00	0.00	0.00	0.00
91-421	ACCTS PAYABLE	0.00	0.00	0.00	0.00
91-422	JUDGMENTS PBLE	0.00	0.00	0.00	0.00
91-423	A/P PRIOR YEAR	0.00	0.00	0.00	0.00
91-430	COMP ABS PBLE	0.00	0.00	0.00	0.00
91-431	CONTRACTS PBLE	0.00	0.00	0.00	0.00
91-451	LOANS PAYABLE	0.00	0.00	0.00	0.00
91-471	SUI	0.00	0.00	0.00	0.00
91-472	AXA	0.00	3,390.00	6,370.00	2,980.00
91-473	AFLAC	0.00	0.00	779.74	779.74
91-474	AFLAC- Post Tax	0.00	0.00	0.00	0.00
91-481	DEFRRD REVENUES	0.00	0.00	0.00	0.00
91-482	Withholding-FSA	0.00	0.00	1,314.30	1,314.30
91-483	Withholding-TSA	0.00	0.00	0.00	0.00
91-484	vision	0.00	0.00	128.46	128.46
91-485	Dental	0.00	2,566.22	1,696.80	(869.42)
91-486	Dependent Care	0.00	0.00	332.85	332.85
91-487	Garnishment	0.00	11,279.87	0.00	(11,279.87)
91-488	TPAF Payable	0.00	18,620.47	12,251.34	(6,369.13)
91-489	PERS Payable	0.00	0.00	9,540.01	9,540.01
91-490	UNPDT	0.00	0.00	0.00	0.00
91-491	DCRP	0.00	0.00	465.00	465.00
91-499	OTHER CURR LIAB	0.00	0.00	38,366.23	38,366.23
91-601	APPROPRIATIONS	0.00	0.00	0.00	0.00
91-602	EXPENDITURES	0.00	0.00	0.00	0.00



Acct #	Account Title	Opening Balance	Debits	Credits	Balance
91-603	ENCUMBRANCES	0.00	0.00	0.00	0.00
91-753	RSV ENC CURR YR	0.00	0.00	0.00	0.00
91-754	RSV ENC PRI YR	0.00	0.00	0.00	0.00
91-760	OTHER RESERVES	0.00	0.00	0.00	0.00
91-770	CE SURPLUS	0.00	0.00	0.00	0.00
			109,559.47	109,559.47	

## Link Community Charter School Trial Balance Sheet for Fund 95 (Student Activity Fund)

FY2024 Data is Posted to 07/31/23

Printed: 8/19/2023, 2:13:50PM

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
95-101	CASH-CHECKING	0.00	12,952.60	0.00	12,952.60
95-111	INVESTMENTS	0.00	0.00	0.00	0.00
95-114	INTEREST ON INV	0.00	0.00	0.00	0.00
95-121	TAX LEVY RECVBL	0.00	0.00	0.00	0.00
95-131	I/F LOANS REC	0.00	0.00	0.00	0.00
95-132	Interfund Receivable	0.00	0.00	0.00	0.00
95-133	Interfund-Enterprise	0.00	0.00	0.00	0.00
95-141	STATE A/R	0.00	0.00	0.00	0.00
95-142	FEDERAL A/R	0.00	0.00	0.00	0.00
95-143	OTHER A/R	0.00	0.00	0.00	0.00
95-151	LOANS RECEIVBL	0.00	0.00	0.00	0.00
95-153	OTHER ACC RECBL	0.00	0.00	0.00	0.00
95-199	OTH CURR ASSETS	0.00	0.00	0.00	0.00
95-301	EST REVENUES	0.00	0.00	0.00	0.00
95-302	REVENUES	0.00	0.00	0.00	0.00
95-303	BGTD FUND BAL	0.00	0.00	0.00	0.00
95-411	I/G A/P - STATE	0.00	0.00	0.00	0.00
95-412	I/G A/P-FEDERAL	0.00	0.00	0.00	0.00
95-421	ACCTS PAYABLE	0.00	0.00	0.00	0.00
95-422	JUDGMENTS PBLE	0.00	0.00	0.00	0.00
95-423	A/P PRIOR YEAR	0.00	0.00	0.00	0.00
95-430	COMP ABS PBLE	0.00	0.00	0.00	0.00
95-431	CONTRACTS PBLE	0.00	0.00	0.00	0.00
95-451	LOANS PAYABLE	0.00	0.00	0.00	0.00
95-481	DEFRRD REVENUES	0.00	0.00	0.00	0.00
95-499	OTHER CURR LIAB	0.00	0.00	0.00	0.00
95-601	APPROPRIATIONS	0.00	0.00	0.00	0.00
95-602	EXPENDITURES	0.00	0.00	0.00	0.00
95-603	ENCUMBRANCES	0.00	0.00	0.00	0.00
95-753	RSV ENC CURR YR	0.00	0.00	0.00	0.00
95-754	RSV ENC PRI YR	0.00	0.00	0.00	0.00
95-760	OTHER RESERVES	0.00	0.00	12,952.60	12,952.60
95-770	CE SURPLUS	0.00	0.00	0.00	0.00
			<hr/>	<hr/>	
			12,952.60	12,952.60	

**Begin by adjusting your account register as follows:**

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	12,952.60
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2 DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston,  
Maine 04243-1377**

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

When making a verbal inquiry, the Bank may ask that you send us your complaint in writing within ten (10) business days after the first telephone call.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

## INTEREST NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

**In case of Errors or Questions About Your Bill:**

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**FINANCE CHARGES:** Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.

Bank Account Code(s): A,B,D Only, Non-Checks Excluded

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:05156	7/18/23	Charles Nechtem Associates, Inc. Phone & Online Counseling Services 2023-24	200.00	P202400014	11-000-230-331-000-055
A:05157	7/31/23	Association of American Educators AAE Enrollment (45)	8,514.00	P202400024	11-190-100-320-000-045
A:05158	7/31/23	Western Pest Services Pest Control 2023-24	500.00	P202400022	11-000-262-620-000-074
A:05159	7/31/23	Motivated Security Services, Inc. Security Services 23-24	2,096.56	P202400020	11-000-240-500-000-068
		Security Services 23-24	2,300.96	P202400020	11-000-240-500-000-068
Total Check Amount:			4,397.52		
A:05160	7/31/23	Frontline Education Group LLC Recruiting & Hiring Platform Annual Subscription	6,435.58	P202400021	11-000-230-500-000-056
		Emp Eval Mgmt w Rubric Annual	1,480.21	P202400026	11-000-230-500-000-056
		Stronge District-Wide Rubric Annual	536.87	P202400026	11-000-230-500-000-056
Total Check Amount:			8,452.66		
A:05161	7/31/23	STRAUSS ESMAY ASSOCIATES, LLP Annual Policy Mgmt System	4,865.00	P202400027	11-000-230-500-000-056
A:05162	7/31/23	IXL Learning, Inc.	5,813.00	P202400003	20-231-100-600-000-096
A:05163	8/7/23	Waste Management of New Jersey, Inc. 2023-24 Trash/Recycling Collection	1,358.17	P202400032	11-000-240-500-000-068
A:05164	8/7/23	William H. Conolly & Co., LLC Student Accident 2023-24	1,546.00	P202400019	11-000-262-520-000-070
A:05165	8/7/23	PSE&G Utilities 23 Pennsylvania Ave	3,841.17	P202400025	11-000-262-620-000-074
		Utilites 972 Broad St	259.58	P202400025	11-000-262-620-000-074
Total Check Amount:			4,100.75		
A:05166	8/7/23	Link High Technologies Inc. Onsite & Remote support July-Dec	4,700.00	P202400011	11-000-230-300-000-055
		Datto Clout Backup July-Dec	561.25	P202400011	11-000-230-300-000-055
		Local Server Backup GSuite Annual	139.00	P202400011	11-000-230-300-000-055
Total Check Amount:			5,400.25		
A:05167	8/7/23	AT & T Annual Phone	593.85	P202400035	11-000-230-530-000-057
A:05168	8/7/23	Success Communications Group Star Ledger Board Meeting Announcements 2023	288.80	P202400036	11-000-230-530-000-057
A:05169	8/7/23	State of New Jersey, Treasurer Fire Registration Renewal Fee 23 Pennsylvania	214.00	P202400038	11-000-262-890-000-075

Bank Account Code(s): A,B,D Only, Non-Checks Excluded

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:05170	8/7/23	New Jersey Manufacturers Insurance Company Annual WC 2023-24	2,831.00	P202400040	11-000-291-260-000-054
A:05171	8/7/23	Worrall Communications Newspapers, Inc. Legal/Board Meeting Ads 2023-24	53.12	P202400037	11-000-230-530-000-057
A:05172	8/8/23	Charles Nechtem Associates, Inc. Phone & Online Counseling Services 2023-24	291.66	P202400014	11-000-230-331-000-055
A:05173	8/8/23	Scenario Learning LLC Annual School Safety Online Training 2023-24	633.00	P202400041	11-000-230-500-000-056
A:05174	8/14/23	Avaya Inc. Phone Serv July-Aug	128.49	P202400042	11-000-230-530-000-057
A:05175	8/14/23	Homecare Therapies, Inc LLC Nursing Serv Summer Prog	2,028.44	P202400043	11-000-240-110-000-066
		Nursing Serv Summer Prog	3,570.00	P202400043	11-000-240-110-000-066
		Nursing Serv Summer Prog	3,743.40	P202400043	11-000-240-110-000-066
		Nursing Serv Summer Prog	3,105.56	P202400043	11-000-240-110-000-066
		Total Check Amount:	12,447.40		
A:05176	8/14/23	Nearpod Premium Online lessons and activity library 23-24	5,544.00	P202400039	11-190-100-320-000-045
A:05177	8/14/23	AAA Facility Solutions Janitorial Serv 2023-24	6,323.20	P202400029	11-000-240-500-000-068
A:05178	8/14/23	Northwest Evaluation Assn ELA & Math Online Programs	5,130.00	P202400044	11-190-100-320-000-045
		Science Online Assessments	575.00	P202400044	11-190-100-320-000-045
		Total Check Amount:	5,705.00		
A:05179	8/14/23	MACHADO LAW GROUP Legal Services 2023-24	1,200.00	P202400048	11-000-230-331-000-055
A:05180	8/16/23	Staples Advantage Instructional Supplies	3,651.28	P202400028	11-190-100-610-000-047
A:05181	8/20/23	AT&T Teleconference Services Teleconference Serv	73.58	10 - 421	ACCTS PAYABLE
A:05182	8/20/23	School Mart Student calculators	550.58	10 - 421	ACCTS PAYABLE
A:05183	8/20/23	Fedex Express shpping	21.31	10 - 421	ACCTS PAYABLE
A:05184	8/20/23	Optimum Internet service	145.75	10 - 421	ACCTS PAYABLE

Bank Account Code(s): A,B,D Only, Non-Checks Excluded

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:05185	8/20/23	Verizon Fios			
		Internet serv 23 Penn	295.46	10 - 421	ACCTS PAYABLE
		Internet serv	71.70	10 - 421	ACCTS PAYABLE
		Internet serv	16.99	10 - 421	ACCTS PAYABLE
		Internet serv	46.91	10 - 421	ACCTS PAYABLE
		Internet serv	13.98	10 - 421	ACCTS PAYABLE
Total Check Amount:			445.04		
A:05186	8/20/23	Management and Evaluation Associates, Inc.			
		Math Curriculum Review, Writing & Benchmarki	7,600.00	P202400055	11-190-100-320-000-045
A:05187	8/20/23	Deanslist			
			3,546.50	10 - 421	ACCTS PAYABLE
A:05188	8/20/23	Horizon BCBS			
		Health Insurance 2023-24	44,138.43	P202400012	11-000-291-270-000-054
A:05189	8/20/23	Quadient Finance USA, Inc.			
		Stamp machine lease Sept-Dec	73.41	P202400059	11-000-230-500-000-056
A:05190	8/20/23	SchoolPresser, LLC			
		Website upgardes & redesign	2,000.00	P202400060	11-000-216-320-002-067
A:05191	8/20/23	New Jersey Manufacturers Insurance Company			
		Annual WC 2023-24	2,831.00	P202400040	11-000-291-260-000-054
A:05192	8/20/23	Outfront Media, LLC			
		Recruitment adverting 8/7-9/3 Washington & W f	1,000.00	P202400061	20-500-200-300-000-000
		Recruitment ads 7/10-8/6 Washington & W Kinne	1,000.00	P202400061	20-500-200-300-000-000
		Recruitment ad posters	150.00	P202400061	20-500-200-300-000-000
Total Check Amount:			2,150.00		
A:05193	8/20/23	INTERNAL REVENUE SERVICE			
		Tax payment interest	13.77	10 - 421	ACCTS PAYABLE
A:05194	8/20/23	Delta-T Group North Jersey, Inc.			
		Subs & Paras 6/12-6/15	8,232.40	10 - 421	ACCTS PAYABLE
		Subs & Paras 6/19-6/23	8,108.40	10 - 421	ACCTS PAYABLE
		Subs & Paras 2023-24	800.00	P202400065	11-190-100-320-000-045
		Subs & Paras 2023-24	640.00	P202400065	11-190-100-320-000-045
		Subs & Paras 2023-24	800.00	P202400065	11-190-100-320-000-045
Total Check Amount:			18,580.80		

Bank Account Code(s): A,B,D Only, Non-Checks Excluded

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:05195	8/20/23	The Goodkind Group, LLC			
		Subs & Paras 6/12-6/18	10,168.38	10 - 421	ACCTS PAYABLE
		Subs & Paras 6/5-6/11	9,778.98	10 - 421	ACCTS PAYABLE
		1/23/23-1/29/23	7,493.03	10 - 421	ACCTS PAYABLE
		3/7/23-3/12/23	9,783.42	10 - 421	ACCTS PAYABLE
		3/14/23-3/19/23	9,387.89	10 - 421	ACCTS PAYABLE
		3/20/23-3/24/23	9,413.10	10 - 421	ACCTS PAYABLE
		5/1/23-5/5/23	11,920.88	10 - 421	ACCTS PAYABLE
		6/19/23-6/25/23	6,982.85	10 - 421	ACCTS PAYABLE
		9/6/22-9/11/22	11,509.42	10 - 421	ACCTS PAYABLE
		9/12/22-9/18/22	14,608.89	10 - 421	ACCTS PAYABLE
		9/19/22-9/23/22	13,884.31	10 - 421	ACCTS PAYABLE
		11/14/22-11/18/22	7,623.79	10 - 421	ACCTS PAYABLE
		11/21/22-11/27/22	7,958.96	10 - 421	ACCTS PAYABLE
		12/5/22-12/11/22	13,725.26	10 - 421	ACCTS PAYABLE
		12/12/22-12/18/22	9,864.10	10 - 421	ACCTS PAYABLE
		12/19/22-12/25/22	9,592.43	10 - 421	ACCTS PAYABLE
		1/2/23-1/8/23	10,270.63	10 - 421	ACCTS PAYABLE
		1/9/23-1/15/23	12,635.38	10 - 421	ACCTS PAYABLE
		2/27/23-3/5/23	11,582.13	10 - 421	ACCTS PAYABLE
		Substutes/ Paras 5/29-6/4	777.75	10 - 421	ACCTS PAYABLE
		Summer Prog 6/26-7/2	718.68	P202400066	11-190-100-320-000-045
		Summer Prog 7/5-7/7	902.70	P202400066	11-190-100-320-000-045
		Summer Program 7/10-7/16	1,504.50	P202400066	11-190-100-320-000-045
Total Check Amount:			202,087.46		

A:05196	8/20/23	LINK EDUCATION PARTNERS, INC			
		Rent 23 Pennsylvania Ave 2023-24	27,333.37	P202400004	11-000-262-441-000-069
		Rent 972 Broad Sept	4,000.00	P202400004	11-000-262-441-000-069
		Rent add'l space 23 Pennsylvania Ave	2,000.00	P202400004	11-000-262-441-000-069
		Reimbursement for Virco student desk purchase	35,574.00	P202400051	12-000-100-730-000-078
		Reimbursement for Virco student chairs purchase	19,936.13	P202400051	12-000-100-730-000-078
		Reimbursement for Virco Cafe tables purchase	25,957.80	P202400051	12-000-300-730-000-079
		2nd grade student chairs	3,333.84	P202400051	20-500-200-300-000-000
Total Check Amount:			118,135.14		

A:05197	8/20/23	Amazon Capital Services			
		Instructional supplies	1,118.95	P202400063	11-190-100-610-000-047
		Instructional supplies	101.22	P202400063	11-190-100-610-000-047
		Instructional supplies	1,049.54	P202400063	11-190-100-610-000-047
		Instructional supplies	1,402.46	P202400063	11-190-100-610-000-047
		Instructional supplies	4,005.37	P202400063	11-190-100-610-000-047
		Instructional supplies	250.00	P202400063	11-190-100-610-000-047
		Instructional supplies	19.32	P202400063	11-190-100-610-000-047
		Custodial/Building Supplies	552.72	P202400063	11-000-262-610-000-071
		Custodial/Building Supplies	29.99	P202400063	11-000-262-610-000-071
		Custodial/Building Supplies	79.84	P202400063	11-000-262-610-000-071
		230 Halsey Furniture	5,388.16	P202400063	12-000-300-730-000-079
Total Check Amount:			13,997.57		

A:05198	8/20/23	Lumen Impact Group, Inc.			
		Operational Planning	5,000.00	P202400062	20-500-200-300-000-000

Bank Account Code(s): A,B,D Only, Non-Checks Excluded

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
D:01242	8/20/23	AXA Equitable Equi-Vest Aug 2023 Contributions	3,930.00	91 - 472	AXA
D:01243	8/20/23	Horizon BCBS Dental	2,883.67	91 - 485	Dental
D:01244	8/20/23	Horizon BCBS Dental August	2,883.67	91 - 485	Dental
A:05199	8/21/23	Omintech Solutions, LLC Tech Equip 230 Halsey	4,532.00	P202400069	12-000-300-730-000-079
A:05200	8/21/23	State of NJ Dept of Labor & Workforce Dev State employer account deficit 12/2022	479.48	10 - 421	ACCTS PAYABLE
A:05201	8/21/23	US Postal Service Student recruitment postcard addresses and mailir	2,000.00	P202400064	20-500-200-300-000-000
A:05202	8/21/23	NEWARK SCHOOL OF THE ARTS music/move 1/4-6/21 Q2/3	8,764.00	10 - 421	ACCTS PAYABLE
		1st & 2nd Grade Curriculum	3,844.00	P202400067	20-500-200-300-000-000
Total Check Amount:			12,608.00		
A:05203	8/21/23	NJ Public Charter Schools Association 2023-24 Membership Dues	9,500.00	P202400068	11-000-230-500-000-056
A:05204	8/21/23	Great Minds Eureka Math Digital	3,028.20	P202400053	11-190-100-640-000-048
A:05206	8/21/23	PSE&G 5/16/23-6/16/23 23 penn	2,723.26	10 - 421	ACCTS PAYABLE
		5/17/23-6/15/23 (972)	188.53	10 - 421	ACCTS PAYABLE
Total Check Amount:			2,911.79		
A:05207	8/21/23	Success Communications Group Recruiting & Advertising, email, facebook & tapi	3,125.50	P202400070	20-500-200-300-000-000
A:05208	8/21/23	Verizon Phone serv 23 Pennsylvania ave 8/1/23	400.22	P202400016	11-000-230-530-000-057
A:05209	8/21/23	Maschio's Food Service Inc. Meals Program	3,810.70	P202400058	60-910-310-600-000-000
A:05210	8/21/23	Maria Picone Covington 2yr mentor fee	1,000.00	10 - 421	ACCTS PAYABLE
A:05211	8/21/23	Staples Advantage supplies	59.42	10 - 421	ACCTS PAYABLE



Bank Account Code(s): A,B,D Only, Non-Checks Excluded

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:05212	8/21/23	Success Communications Group			
		Star Ledger Ad 1-13-23	379.44	10 - 421	ACCTS PAYABLE
		NJ Advance media ad 6-15-23	312.15	10 - 421	ACCTS PAYABLE
Total Check Amount:			691.59		
A:05213	8/21/23	Maria Paradiso			
		Recruitment Ads May Charter Grant	1,942.10	10 - 421	ACCTS PAYABLE
		Recruitment ADS reimb June 2023 Charter Grant	2,694.95	10 - 421	ACCTS PAYABLE
Total Check Amount:			4,637.05		
A:05214	8/21/23	State of New Jersey Divisions of Pensions			
			35.70	10 - 421	ACCTS PAYABLE
			24.96	10 - 421	ACCTS PAYABLE
Total Check Amount:			60.66		
A:05215	8/21/23	Schenck Price, Smith & King LLP			
		Legal fees	4,084.50	10 - 421	ACCTS PAYABLE
A:05216	8/21/23	NEMNET			
		Subscription for Diversity Recruit Annual Renewal	1,200.00	P202400006	11-000-230-500-000-056
A:05217	8/21/23	The Learning Internet Inc.			
		Digital literacy 2023-24	701.25	P202400007	11-190-100-320-000-045
The Grand Total of all Checks from Fund 10 is:			242,787.40		
The Grand Total of all Checks from Fund 11 is:			198,020.32		
The Grand Total of all Checks from Fund 12 is:			91,388.09		
The Grand Total of all Checks from Fund 20 is:			25,266.34		
The Grand Total of all Checks from Fund 60 is:			3,810.70		
The Grand Total of all Checks from Fund 91 is:			9,697.34		
The Grand total of all checks for this period is:			570,970.19		

Link Community Charter School Budget Adjustments printed on 8/19/2023  
Report Includes Effective Dates from Jul 01, 2023 to Jul 31, 2023

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
07/02/23	10-303 BGTD FUND BAL	12-000-300-730-000-079 Non-Instructional Equipment	For furnitures	55,000.00
The total of all Budget Adjustments for fund 10 is:				<b>55,000.00</b>

# SECURITY SERVICE AGREEMENT

This Security Service Agreement is by and between **Link Community Charter School** hereinafter CLIENT and Motivated Security Services<sup>®</sup>, Inc., hereinafter Motivated. This document represents the entire Agreement between CLIENT and Motivated for the services proposed at the following locations and is subject to change only by mutual signed approval of the parties in writing:

**23 Pennsylvania Avenue**  
**Newark, New Jersey NJ 07102**

This Security Service Agreement shall remain in full force and effect for an initial **one (1) year** period from date of acceptance by CLIENT and shall automatically self-renew, subject to the right of either party to cancel upon **90** days written notice to the other party.

## LEGAL STATUS OF PARTIES:

Motivated is an independent contractor and neither Motivated nor its officers, agents or employees are in law or in fact employees of CLIENT.

## SCOPE OF SERVICES; CHANGES:

The security officers furnished by Motivated shall perform such services as agreed upon in writing signed by Motivated and CLIENT. If the management of CLIENT without Motivated's written consent, alters any instructions or directions given by Motivated to any security officers or if CLIENT assumes any supervision of the security officers, CLIENT shall be solely liable for any and all consequences thereof and agrees to indemnify, defend and hold Motivated and its agents, servants and employees harmless from and against any and all losses, claims, expenses or damages sustained or brought by CLIENT, or others arising from or relating to the actions or omissions of such security officers; including any injuries sustained by such security officers.

To alter the instructions given by Motivated to its security officers and agents, servants and employees, the alteration must be specifically approved in writing and signed by the Vice-President of Operations or CEO of Motivated.

## LIMITATION OF LIABILITY:

In the event that Motivated's services include or require the observation, reading, recording, or adjustment of gauges, thermostats, thermometers, counters, watchman's clock, or other meter devices, Motivated's liability for losses arising from any error or non-performance shall be limited to one hundred dollars (\$100) notwithstanding the cost or cause of said loss.

#### CONFIDENTIALITY AND PROPRIETARY NATURE OF INFORMATION:

The parties acknowledge that each may gain access to assets and information deemed confidential and proprietary by the other in the normal course of operating under the Agreement and both parties acknowledge responsibility for stewardship of such assets and information as if these were their own confidential and proprietary assets or information.

#### EMPLOYMENT OF OTHER PARTIES EMPLOYEES:

The parties agree not to recruit employees from the other. In the event such recruitment takes place and an employee of one is hired knowingly by the other, the hiring party agrees to recompense the other at acceptable industry rates. This includes all employees of the parties and shall be in effect for six months after the employee's termination. CLIENT shall not permit any successor guard company to employ any Motivated employee at CLIENT site(s) during such period. Any breach of this provision shall result in a payment of liquidated damages by CLIENT to Motivated of an amount equal to the costs incurred by Motivated in hiring and training said employee.

#### PAYMENTS:

CLIENT shall provide Motivated written instructions as to any special information that must accompany invoices for Services performed under the Agreement, and to whom the invoices are to be directed. Motivated will bill CLIENT on a regular basis with invoices payable, without offset, upon receipt. Any dispute or claim regarding the amount of any invoice or the underlying services rendered must be sent in writing by CLIENT to Motivated within twenty-one (21) days from the invoice date, setting forth the nature of the dispute and including all supporting documentation, or it shall for all purposes be deemed waived by CLIENT. CLIENT shall not be entitled to retain any monies due or owing to Motivated hereunder as security for the payment of any and all claims. For purposes of this paragraph, time is of the essence.

The parties agree: that invoices are due and payable upon presentation; that CLIENT will promptly notify Motivated if there is any reason why an invoice cannot be paid upon CLIENT most frequent payment cycle; and that amounts unpaid for more than thirty-days will be subject to a service charge of 1-1/2% of the delinquent balance for each month and fraction thereof that the delinquency continues. CLIENT further agrees to pay Motivated all collection costs including reasonable attorneys' fees for any unpaid or owing amounts under this Agreement.

#### RATE STABILITY:

The service rates proposed by Motivated are firm for through August 30, 2023 from date of this Agreement, with the following exceptions: in the event of changes in Federal, State, or other regulations, administrative ruling, or collective bargaining agreements affecting hours of work, rates of pay, or the cost of performing the Agreed services over which Motivated can exercise no control; Motivated will notify CLIENT in writing, identifying those changes to be made in hourly service rate or other charges to accommodate the new circumstances, and the effective date of such changes.

The rates from 8/31/2023, to 8/30/2024, are as follows:

<b>Hours Per Week</b>	<b>120</b>
<b>Pay Rate</b>	<b>\$17.00 regular</b> <b>\$25.50 overtime</b>
<b>Bill Rate</b>	<b>\$24.76 regular</b> <b>\$37.14 overtime</b>

Approximate Weekly Billing: \$2971.20

Beyond 8/31/2023, and throughout the remaining period of the term of this agreement, Motivated and CLIENT will mutually agree to adjust pay rates and bill rates accordingly, to reflect increases in inflation to minimize staff turnover and to improve staff retention. If additional hours are required, at least a 72-hour prior written notice is required otherwise premium rates will apply. Premium rates are 1.5 times the normal rate of the listed hourly rate. Projected hours for services are totaled at 120 hours per week; however, CLIENT will only be billed for the actual hours worked by Motivated's security officers.

#### HOLIDAYS

The following holidays are considered standard and observed at premium rates: Premium rates are billed at the regular hourly bill rate.

New Years Day	Presidents Day	Memorial Day	Christmas Day
Independence Day	Labor Day	Thanksgiving Day	

If CLIENT would like Motivated to recognize additional holidays at premium rates, written notification from CLIENT to Motivated is required.

#### INSURANCE:

Motivated operates under a commercial general liability insurance program which includes coverage for bodily injury, personal injury, property damage, false arrest and false imprisonment with a combined single limit of \$1,000,000.00 per occurrence including excess limits of liability in the amount of \$3,000,000.00. Workers compensation coverage is maintained to statutory limits.

HOLD HARMLESS STATEMENT:

It is expressly understood that Motivated is not an insurer and the amounts payable to Motivated for services provided under this Agreement are based solely upon the value of the services rendered and are unrelated to the value of CLIENT's protected interest or property, or the property of others located on CLIENT's premises. While Motivated shall do its best to protect such interests, property and employees, Motivated makes no warranty, expressed or implied, that the services provided under this Agreement will avert or prevent occurrences, or the consequences therefrom, which may result in loss or damage to CLIENT. Motivated's only liability related to the services provided under this Agreement shall be limited to the insurance coverage set forth in the section above entitled INSURANCE, and no other; evidence of which coverage shall be furnished to CLIENT upon written request. In the event CLIENT desires additional insurance protection, CLIENT shall obtain such at its own expense. Motivated agrees that the services furnished under this agreement shall not give rise to or confer any rights on any third party, and CLIENT agrees to indemnify, defend and hold harmless Motivated against any claims by third parties.

MISCELLANEOUS PROVISIONS:

A. This Agreement supersedes any and all prior and other Agreements, oral or written, between Motivated and CLIENT, and represents the entire Agreement between the parties. No other agreement or representations, oral or written, have been made by Motivated. Any alteration, modification or amendment of this Agreement must be in writing containing the signature of an authorized representative of each party.

B. If any part of this Agreement is determined to be invalid by competent authority through due process, the remainder shall remain in full force and effect. Disputes, if any, shall be resolved under the laws of the State of New Jersey.

C. Any dispute arising hereunder shall be resolved by arbitration. Each party shall appoint an arbitrator of its own choosing. The parties' arbitrators shall select a third arbitrator. The three arbitrators so selected shall constitute the panel to hear and determine said dispute.

CLIENT

Motivated Security Services®, Inc.

By: \_\_\_\_\_  
(Signature) Date

By: \_\_\_\_\_  
(Signature) Date

\_\_\_\_\_  
(Print Name)

Mark Savage

Title: \_\_\_\_\_

Title: Manager of Business  
Development

Address: \_\_\_\_\_  
\_\_\_\_\_

Address: 34 West Main Street – Suite 204  
Somerville, New Jersey 08876