



Staff Continuing Education Awards, SY2022-23

Application Deadlines: March 15th

Link Community Charter School is pleased to announce the Continuing Education Award, sponsored and funded by Link Education Partners, as a way to further professional growth and development in our valued staff.

Description: Link will select up to 5 recipients of the Link Continuing Education Award (up to \$2,000 per award) each term to apply towards tuition, books, and other fees associated with a program of studies or course at an accredited/licensed school that is relevant to and will benefit Link students and mission. The award recipients will be announced within 5 school days of the deadline. Final awards will be made after completion of the classes/program in the term selected and upon receipt of a transcript with a grade of B or higher.

Eligibility: Completion of one year of service to Link Community Charter School.

Please fill out the application below. All information must be provided.

Check (✓) the semester in which you will participate in continuing education:

FALL

SPRING

Part I – Contact Information

First Name _____ Middle Name _____ Last Name _____

Home Address _____ City _____

State _____ Zip _____ Cell phone _____ Email _____

Please attach a current CV or resume that adequately illustrates your professional career, captures your personal educational career (secondary through graduate level degrees), and shines a light on how you've been a leader at Link.

Part II – School Information

Number of Years at Link _____

Current Position held at Link _____ Years/Duration _____

Former Positions held at Link:

1. Title/Role _____ Years/Duration _____

2. Title/Role _____ Years/Duration _____

3. Title/Role _____ Years/Duration _____

Please share one example of how you have been engaged beyond your specific role at Link.

Part III – Scholarship Application

Please respond fully to the following questions in a typed attached statement

1. A short description of the professional development/continuing education course/program you are applying for, including a syllabus, schedule, or overview from the course/program provider.

Name of Program Provider/University: _____

Timeline for Program/Course: _____

Program/Course Name: _____

Current Enrollment Status: _____

2. Why is this professional development/continuing education opportunity important to your professional growth?
3. How will your participation in this professional development/continuing education opportunity benefit Link and/or the students?
4. How do you plan to integrate your new knowledge into your everyday routines at Link and use it to contribute to the mission? Please provide detail.

Part IV – Acknowledgement

___ Yes, I understand that Link will use the information provided in this application to share how it supports staff/faculty as part of donor communications, staff recruitment, program highlights, etc. I will participate fully in an interview with the communications director or LEP staff to prepare a story/communication about this award.

___ Yes, I understand that if selected, the funds will be provided via reimbursement and that I will need to provide my receipts and evidence of completion and academic performance (earning a B or higher in the course(s)).

___ I verify that the information provided is true and accurate and that my intention is to use this identified professional development/continuing education experience to strengthen my contributions to Link.

___ In the event that I am selected to receive a continuing education award, I hereby agree to remain employed with Link Community Charter Schools for a twelve (12) month period following the receipt of same. In the event that I voluntarily cease employment with Link prior to the conclusion of the twelve (12) month period, I hereby agree to repay Link the full value of the continuing education award, within forty-five (45) days of my departure. I further understand that, should I fail to repay the full value of the award in the allotted timeframe, Link may pursue legal action against me, including, but not limited to, the commencement civil litigation and wage garnishment proceedings.

Signature _____ Date _____