

**LINK COMMUNITY CHARTER SCHOOL
MINUTES OF THE BOARD OF TRUSTEES MEETING
February 11, 2019, 6:30 PM
at Link Community Charter School
23 Pennsylvania Avenue, Newark, New Jersey 07114**

CALL TO ORDER

The meeting is called to order at 6:39 pm.

OPEN PUBLIC MEETINGS NOTICE: READING OF THE “SUNSHINE LAW” STATEMENT

Adequate notice of this meeting of the LCCS Board of Trustees, setting forth time, date and location, was provided by placing a notice in the New Jersey *Star Ledger* and *nj.com* on June 20, 2018 and *El Nuevo Coqui* on June 21, 2018, by letters mailed to the city clerks of the four districts of residence on June 20, 2018, by posting notice on the school website, and by communicating same to the Board of Trustees.

FLAG SALUTE

ROLL CALL

Member	Present	Present by Phone	Absent
Covington, Regina			√
Daughtry, Brenda	√		
Goger, Bob	√		
Holguin-Veras, Susana		√	
Marshall, Richard	√		
Purefoy, Frances	√		
Riffle, Annette		√	
Smith, Denise	√		
Thompson, Kwamara			√

IN ATTENDANCE: NON-VOTING STAFF/BOARD ATTORNEY

Maria Pilar Paradiso, head of school
Sharon Machrone, board recording secretary
Bima Baje, school business administrator
Leslie Baynes, chief operating officer
Kyle Ulscht, Esq., board attorney

APPROVAL OF MINUTES

Resolution #021119-01: Be it Resolved that the Board of Trustees accepts and approves the minutes of the regular open meeting held on January 14, 2019.

Moved by: Mrs. Smith

Seconded by: Mr. Goger

Discussion: None

Vote: Voice, passed unanimously

APPROVAL OF AGENDA

Resolution #021119-02: Be it Resolved that the Board of Trustees accepts and approves the agenda for the meeting on February 11, 2019.

Moved by: Mr. Goger
 Seconded by: Mrs. Purefoy
 Discussion: None
 Vote: Voice; passed unanimously

PUBLIC COMMENT

Mrs. Daughtry stated,” During the course of the board meeting the Board of Trustees offers members of the public an opportunity to address issues regarding the operation of LCCS. The Board reminds those individuals to take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the LCCS. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered, and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. Comments by each member of the public choosing to speak are limited to 3 minutes.”

No member of the public in attendance

CLOSING OF PUBLIC COMMENT

The chair closed the public comment section of the meeting.

ACKNOWLEDGMENT OF CORRESPONDENCE

No correspondence

HEAD OF SCHOOL

School Update

See attached.

Student Safety Data System Report, September 2018-January 2019

See attached.

Approval of Field Trips

Resolution #021119-03: Be it Resolved that the Board of Trustees approves the following field trips, as recommended by the head of school:

Novartis Multicultural Corporate Mentoring Program, Novartis Pharmaceuticals, East Hanover, NJ, selected grade 8 students	Tuesday, April 16 through Thursday, April 18, 2019	To experience a corporate environment, shadowing employees, working on a marketing project with teens from around NJ, and performing a community service project.	Link Education Partners
Math Competition, Pingry School, Martinsville, NJ, 16 selected students	Tuesday, March 5, 2019	To participate in a mathematics competition	LCCS

Moved by: Mrs. Smith
 Seconded by: Mr. Goger
 Discussion: None
 Vote: Roll call, passed unanimously

Approval of the Memorandum of Agreement between Education and Law Enforcement

Resolution #021119-04: Be it Resolved that the Board of Trustees approves the attached Memorandum of Agreement between Education and Law Enforcement, as recommended by the head of school.

Moved by: Mr. Goger

Seconded by: Mrs. Purefoy

Discussion: None

Vote: Roll call, passed unanimously

Approval of proclamation

Resolution #021119-05: Be it Resolved that the Board of Trustees approve the attached proclamation for School Social Work Week, March 3-9, 2019, as recommended by the head of school.

See attached.

Moved by: Mr. Goger

Seconded by: Mrs. Smith

Discussion: None

Vote: Roll call, passed unanimously

Approval of classes in another venue

Resolution #021119-06: Be it Resolved that the Board of Trustees approves students leaving the building, escorted by school staff, to participate in elective classes held at the Newark School of the Arts facility, 89 Lincoln Park, Newark for the 2018-2019 school year, as recommended by the head of school.

Moved by: Mrs. Smith

Seconded by: Mrs. Purefoy

Discussion: None

Vote: Roll call, passed unanimously

COMMITTEE REPORTS

Governance Committee

Committee Report

See attached.

Approval of Second Reading of Policy Changes and Adoption of Same

Resolution #021119-07: Be it Resolved that the Board of Trustees approves the Second Reading of the changes to the following board policies and adoption of same, as recommended by the Governance Committee:

- P3124 Employment Contracts (Teaching Staff)
- P3143 Dismissal (Teaching Staff)
- P4124 Employment Contracts (Non-teaching Staff)
- P4140 Termination (Non-teaching Staff)

Moved by: Mrs. Smith

Seconded by: Mrs. Purefoy

Discussion: None

Vote: Roll call, passed unanimously

Approval of the First Reading of Policy Changes

Resolution #021119-08: Be it Resolved that the Board of Trustees approves the First Reading of the changes to the following board policies and regulations, as recommended by the Governance Committee:

- P2422 Health and Physical Education (Revised, Mandated)
- P2610 Educational Program Evaluation (Revised, Mandated)
- P 5756 Transgender Students (Revised, Mandated)
- P 7440 School Security (Revised, Mandated)

- R 7440 School Security (Revised, Mandated)
- P 8561 Procurement Procedures for School Nutrition Programs (Revised, Mandated)
- P 8860 Memorial (Revised, Recommended)
- P2415.06 Unsafe School Choice Option (Revised, Mandated)
- R2460.8 Special Education – Free and Appropriate Public Education (Revised, Mandated)
- P 5600 Student Discipline/Code of Conduct (Revised, Mandated)
- R 5600 Student Discipline. Code of Conduct (Revised, Mandated)
- P 5611 Removal of Students fir Firearms Offenses (Revised, Mandated)
- R 5611 Removal of Students for Firearms Offenses (Revised, Mandated)
- P 5612 Assaults on Board of Trustee Members and Employees (Revised, Mandated)
- R 5612 Assaults on Board of Trustees Members and Employees (Revised, Mandated)
- P 5613 Removal of Students for Assaults with Weapons Offenses (Revised, Mandated)
- R 5613 Removal of Students for Assaults with Weapons Offenses (Revised, Mandated)
- P 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (Revised, Mandated)
- R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (Revised, Mandated)

Moved by: Mrs. Smith

Seconded by: Mr. Goger

Discussion: None

Vote: Roll call, passed unanimously

Finance and Facility Committee

Report attached.

Approval of financial reports

Resolution #021119-09: Be it Resolved that the Board of Trustees accepts and approves the Board Secretary Reports and the Treasurer's Report for the month ending January 31, 2019, as recommended by the school business administrator.

Moved by: Mrs. Holguin-Veras

Seconded by: Ms. Riffle

Discussion: None

Vote: Roll call; passed unanimously

Approval of a budget transfer

Resolution #021119-10: Be it Resolved that the Board of Trustees approves the attached budget transfer recommended by the school business administrator.

Moved by: Mrs. Smith

Seconded by: Mrs. Holguin-Veras

Discussion: None

Vote: Roll call, passed unanimously

Approval of bills for payment

Resolution #021119-11: Be it Resolved that the Board of Trustees approves for payment the bills for goods and services provided to Link Community Charter School as listed in the attached Bill List, as recommended by the school business administrator.

Moved by: Mrs. Smith

Seconded by: Mrs. Purefoy

Discussion: None

Vote: Roll call, passed unanimously

Approval of vendor

Resolution #021119-12: Be it Resolved that the Board of Trustees approves the use of The Goodkind Group, Inc. as a source for substitute teachers, at a cost of \$29.50 per hour for a teacher and \$40 per hour for a special education teacher, as recommended by the school business administrator.

Moved by: Mrs. Smith

Seconded by: Mr. Goger

Discussion: None

Vote: Roll call, passed unanimously

Education Committee

No report.

Community Outreach Committee

No report.

OLD BUSINESS

Approval of lease for building

Resolution #021119-14: Be it Resolved that the Board of Trustees approves the new lease between Link Community Charter School and Link Education Partners, Inc., for the school to rent 23 Pennsylvania Avenue for one year (2018 – 2019) at the rental payment of \$328,000, as recommended by the head of school.

Moved by: Mrs. Smith

Seconded by: Mr. Goger

Discussion: None

Vote: Roll call, passed unanimously

Approval of the updated 2018-2019 school budget

Resolution #021119-13: Be it Resolved that the Board of Trustees approves the updated school budget for 2018-2019 reflecting enrollment as of October 15, 2018, as recommended by the school business administrator.

Moved by: Mrs. Smith

Seconded by: Mr. Goger

Discussion: None

Vote: Roll call, passed unanimously

NEW BUSINESS

None.

ANNOUNCEMENTS

Link Education Partners- Mrs. Paradiso

LEP will hold its annual Mind Body Spirit Breakfast on Friday, March 29, 2019 from 8:30 am – 11:30 am in the school gym. Read Aloud @ Link will be held on Friday, March 1. If anyone would like to read to students that morning, please contact Jennifer Dorsey.

The next regularly scheduled LCCS Board meeting is scheduled for Monday, March 11, 2019.

MOTION TO ADJOURN

Moved by: Mrs. Smith

Seconded by: Mrs. Holguin-Veras

Vote: Voice; passed unanimously

The meeting was adjourned at 7:30 pm.

These minutes represent a record of the actions taken by the Board of Trustees during the meeting and a summary of the discussions that took place. The minutes are not intended to be, nor are they, a verbatim record of the discussion on a particular item.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sharon F. Machrone".

Sharon F. Machrone, Board Recording Secretary

Date: February 11, 2019

Approved by the Link Community Charter School Board of Trustees: March 11, 2019

**Head of School Report for LCCS Board
February 2019**

Enrollment Update:

Grade Level	Approved Enrollment	18/19 Enrolled & Attending	19/20 Applications
5	80	79 +1 registered and beginning 2/19	63
6	72	75	18
7	72	72	67 (9+58 from last year)
8	72	74	35 (6+29 from last year)
Total	296	300	

Student Recruitment:

- Open House, February 13th

Staffing:

- No updates

Partnerships

- No updates

Professional Development:

- No updates

Programming:

- Students will be performing The Wiz on February 28, March 1 and March 2.

PR:

- None

HIB:

- None

State Reporting:

- 2019-2020 Projected Enrollment and 2017-18 Performance Report Narrative submitted
- Preparing for Civil Rights Data Collection submission, Due April 22nd

Upcoming Dates:

- The Wiz, last weekend of February/into March

School Calendar Updates:

- 2 snow days to date
- February 13th, Lower House Valentine's Day Event

Special Projects:

-

High School Placement

- MPP Presented to NJSEEDS on the charter school landscape



*BOARD OF TRUSTEES
PROCLAMATION*

School Social Work Week, March 3-9, 2019

WHEREAS, school social workers serve as vital members of the educational team, playing a central role in creating a positive school environment, and facilitate partnerships among a student's home, school, and community to ensure academic success; and

WHEREAS, school social workers are skilled in providing services to students who face serious challenges to school success, including poverty, disability, discrimination, abuse, bullying, loss of loved ones, divorce, and other barriers to learning; and

WHEREAS, there is a growing need to address students' emotional, physical, and environmental needs so they can achieve academic success; and

WHEREAS, school social workers have expertise in many areas such as mental health intervention, human growth, and behavior, how family dynamics affect student achievement, child abuse and neglect, chemical health, and community resources; and

THEREFORE BE IT PROCLAIMED, that the members of the Link Community Charter School Board of Trustees express their deep appreciation to our social workers for all they do to support our students, staff, and school and hereby join the rest of the nation in celebrating School Social Work Week during the week of March 3 through 9, 2019.

*Signed this 11th day of February, on behalf of the
Link Community Charter School Board of Trustees,*

Brenda Daughtry, chair

**Link Community Charter School
Board of Trustees**

**Governance Committee Report
February 8, 2019**

Attendees: Brenda Daughtry, Maria Pilar Paradiso, Sharon Machrone
Absent: Annette Riffle, Denise Smith

The committee discussed the following:

- (1) Policies and Regulations revisions required to state mandated policies. There is one more Regulation that needs addressing (Substance Abuse) but it requires some clarification and editing. This regulation will be brought to the board next month.
- (2) Three board members have terms ending June 30, 2019. Mrs. Smith will speak to each to determine if they would remain for a second three-year term and report back to the Governance Committee in March.

(Current board members were asked to suggest potential new member by this month. Please give Mrs. Smith your suggestions and provide a resume for individuals you wish the board to consider.)

- (3) A timeline for evaluations – both the head of school and the board self-evaluation were approved by the committee as follows:

Head of School Evaluation (using current tool)

- By April 8: Head of School completes her evaluation form
- April 8 Board Meeting: Charge the board with completing the evaluation by April 26.
- April 26-May 2: Board secretary compiles results
- May 6- 9 (exact date TBD): Board chair, and chairs of Education and Governance Committees meet with the Head of School to review results and develop goals for 2019-2020
- May 13 Board Meeting: Hold Executive Session to discuss evaluation and share goals with entire board. In public session, adopt evaluation.

Board Self-Evaluation (using online tool)

- April 8 Board Meeting: Charge the board with completing the online evaluation by May 10. Give instructions.
- June 6 Governance Committee Meeting: Review results and set recommended goals for 2019-2021.
- June 10 Board Meeting: Governance chair presents results and recommended goals. Public discussion of the results and goals. Adoption of goals.

- (4) Board Retreat

Sharon was asked to send an email remaining members of the Saturday, March 9th retreat and ask them to confirm their attendance at the upcoming board meeting. The retreat would be held at the school from 8:30 am until noon. Refreshments will be served.

The committee developed the following list of topics for the meeting:

- Staff Diversity, Recruitment, and Retention (M. Paradiso)

- Board Organization Review (M. Paradiso) – roles of the LCCS staff positions that directly support the board
- Hot Topics in Education (I. Machado)
- Experiencing an elective class (M. Paradiso to make arrangements with an elective teacher)



BUDGET SUMMARY

Line		FY Year: 2018-2019	Common Size
1	Enrollments		
2	District of Residence	78	
3	Non-Resident District	211	
4	Total Enrollments	289	
5			
6	Beginning Fund Balance (Per Audit)	950,633	
7			
8	Revenues		
9	General Fund		
10		0	
11	Equalization/Local Levy Aid - Local Share	667,865	12.6%
12	Equalization/Local Levy Aid - State Share	3,065,665	57.7%
13	Total Equalization/Local Levy Aid (Lines 11,12)	3,733,530	70.3%
14	Categorical Aid		
15	Categorical Special Education Aid	177,635	3.3%
16	Categorical Security Aid	133,537	2.5%
17	Total Categorical Aid (Lines 15 and 16)	311,172	5.9%
18	Other State Revenue		
19	First Year Nonpublic Student Aid	FICA 167,266	3.1%
20	Adjustment Aid	769,304	14.5%
21	Other State Revenue		0.0%
22	Total Other State Aid (Lines 19 through 21)	936,570	17.6%
23	Other Revenue		
24	Total General Fund (Lines 13, 17, 22, 23)	4,981,272	93.8%
25	Restricted - Special Revenue Fund		
26	Revenue from State Sources:		0.0%
27	Source:		0.0%
28	Other:		0.0%
29	Total State Projects (Lines 27, 28):	0	0.0%
30	Revenue from Federal Sources:		0.0%
31	Source: NCLB	204,789	3.9%
32	Other: IDEA	66,798	1.3%
33	Total Federal Projects (Lines 31, 32):	271,587	5.1%
34	Revenues from Other Restricted Sources		0.0%
35	Source: LEP	60,000	1.1%
36	Source:		0.0%
37	Other:	0	0.0%
38	Total Other Sources (Lines 35, 36, 37):	60,000	1.1%
39	Total Special Revenue Fund (Lines 29, 33, 38)	331,587	6.2%
40	Total Revenues (Lines 24,39)	5,312,859	100.0%
41	Expenditures-General Fund		
42	Instruction		
43	Salaries of Teachers	2,108,233	37.4%
44	Other Salaries for Instruction	112,500	2.0%
45	Purchased Professional/Technical Services	197,600	3.5%
46	Other Purchased Services	0	0.0%
47	General Supplies	70,000	1.2%
48	Textbooks	25,700	0.5%
49	Miscellaneous Expense	2,400	0.0%
50	Total Instructional Expense	2,516,433	44.6%

Line		FY Year: 2018-2019	Common Size
51	Administrative		
52	Salaries - Administration	584,013	10.4%
53	Salaries of Secretarial/Clerical Assistants	143,265	2.5%
54	Total Benefit Costs	812,701	14.4%
55	Purch. Professional/Tech.Serv.(Consultants)		0.0%
55.1	Legal costs	42,500	0.8%
55.2	Other Purch. Professional/Tech Serv. (Consultants)	59,600	1.1%
56	Other Purchased Services	67,850	1.2%
57	Communications/Telephone	34,585	0.6%
58	Supplies and Materials	7,000	0.1%
59	Judgments Against Charter Schools		0.0%
60	Interest on Current Loans		0.0%
61	Interest for Lease Purchase Agreements		0.0%
62	Mortgage Payments-Interest		0.0%
63	Miscellaneous Expense		0.0%
64	Total Administrative Expense	1,751,514	31.0%
65	Support Services		
66	Salaries	340,652	6.0%
67	Purch. Professional/Tech. Serv.(Consultants)	50,000	0.9%
68	Other Purchased Services	210,640	3.7%
69	Rental of Land and Buildings	228,000	4.0%
70	Insurance for property, liability and fidelity	63,413	1.1%
71	Supplies and Materials	18,000	0.3%
72	Transportation - Other than to/from school	0	0.0%
73	Reserved for future use		0.0%
74	Energy Costs (Heat and Electricity)	76,500	1.4%
75	Miscellaneous Expense	25,000	0.4%
76	Total Support Services Expense	1,012,205	17.9%
77	Capital Outlay		
78	Instructional Equipment	20,000	0.4%
79	Noninstructional Equipment	10,000	0.2%
80	Purchase of Land/Improvements	0	0.0%
81	Lease Purchase Agreements-Principal	0	0.0%
82	Mortgage Payments-Principal	0	0.0%
83	Building Purchase other than Lease Purchase	0	0.0%
84	Miscellaneous Expense	0	0.0%
85	Total Capital Outlay	30,000	0.5%
86	Total General Fund (Lines 50, 64, 76, 85)	5,310,152	94.1%

Line		FY Year: 2018-2019	Common Size
87	Expenditures-Special Revenue Fund		0.0%
88	Restricted /Special Revenues Programs		0.0%
89			0.0%
90	State Projects:		0.0%
91	Source:	0	0.0%
92	Other:	0	0.0%
93	Total State Projects:	0	0.0%
94			0.0%
95	Federal Projects:		0.0%
96	Source:	204,789	3.6%
97	Other:	66,798	1.2%
98	Total Federal Projects:	271,587	4.8%
99	Other Restricted Expenditures:		0.0%
100	Source:	60,000	1.1%
101	Source:	0	0.0%
102	Other:	0	0.0%
103	Total Other Sources:	60,000	1.1%
104	Total Special Revenue Fund (Lines 93, 98, 103)	331,587	5.9%
105			0.0%
106	Total Expenditures (Lines 86, 104)	5,641,739	100.0%
107			
108	Ending Fund Balance (Lines 6 + 40 - 106)	621,753	

Total	
Benefits	812,701
Salaries	3,288,663
%	24.71%

Instr	
3,065,225.18	60.67%

Admin. %	
1,118,539.46	22.14%

Support %		
868,387.63	17.19%	39.33%

Total	
5,052,152.27	

% fund bal. to Gen Fund	
11.71%	



Finance & Facilities Committee Report Feb 11, 2019

Attendance:

- Richard Marshall
- Leslie Baynes
- Susanna Holguin-Veras
- Bima Baje

I. December Financial Review

a. Treasurer's Report:

- i. As of January 31, 2018, total operating cash on hand \$711,138.43 net \$14,557.69 in outstanding checks.
- ii. No additional deposits have been made since the statement close of 1/31/18
- iii. A transfer of \$2,500 was made from non-instructional to instructional equipment to purchase two smart projectors.

b. Secretary's Report:

- i. As of January 31, 2019
 - o \$2,857,233.90 in expenses have been paid
 - o \$2,401,721.18 in encumbrances
 - o \$379,114.18 is unencumbered
- ii. The 2018-19 audited beginning fund balance is \$950,653. The balance is composed of prior year gifts and budget surpluses.
- iii. District payments are current.

c. Bills List:

- i. All payments this month are for ordinary operating expenses.

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:3061	2/6/19	AT & T Jan 2019 Long Distance Charges	769.60	P201900047	11-000-230-530-000-057
A:3062	2/6/19	Avaya Inc. JAN 2019 Voice Messaging	130.50	P201900050	11-000-230-530-000-057
A:3063	2/6/19	CIT Copier Lease	2,701.30	P201900075	11-000-240-500-000-068
A:3064	2/6/19	CITY FIRE EQUIPMENT CO Kitchen supression system upgrade	2,847.05	P201900168	12-000-300-730-000-079
A:3065	2/6/19	City of Newark Division of Water JAN 2019 Water	501.02	P201900076	11-000-262-620-000-074
A:3066	2/6/19	Dade Paper Company Supplies	1,233.77	P201900109	60-910-310-600-000-000
A:3067	2/6/19	Blick Art Materials Art Supplies Art Supplies Art Supplies Art Supplies Art Supplies	(8.36) (58.08) 117.32 25.39 324.08	P201900034 P201900034 P201900034 P201900165 P201900165	11-190-100-610-000-047 11-190-100-610-000-047 11-190-100-610-000-047 11-190-100-610-000-047 11-190-100-610-000-047
Total Check Amount:			400.35		
A:3068	2/6/19	Duplitron Copier Expense-Staples	202.03	P201900112	11-190-100-610-000-047
A:3069	2/6/19	ENVIROVISION AHERA inspection	355.00	P201900121	11-000-262-890-000-075
A:3070	2/6/19	Heinemann Publishing Literary Essay Gr 5 w/ trade pack Quote #543954	269.24	P201900166	11-190-100-610-000-047
A:3071	2/6/19	Horizon BCBS Health Insurance FEB19	33,587.98	P201900001	11-000-291-270-000-054
A:3072	2/6/19	INVO HEALTHCARE ASSOCIATES SLP/OT Services 12/2-12/22	2,921.00	P201900077	20-250-200-300-000-097
A:3073	2/6/19	Jesuit Volunteer Corp 2019-2020 Screening & Placement Fee	1,000.00	P201900175	11-190-100-890-000-049
A:3074	2/6/19	Link High Technologies Inc. February 2019 Tech support Datto Feb 2019 Feb 2019 Antivirus	5,213.33 561.25 441.00	P201900002 P201900002 P201900002	11-190-100-320-000-045 11-190-100-320-000-045 11-190-100-320-000-045
Total Check Amount:			6,215.58		
A:3075	2/6/19	MACHADO LAW GROUP DEC 2018 Legal Services	680.00	P201900080	11-000-230-331-000-055

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:3076	2/6/19	Maschio's Food Service Inc. Lunch prog DEC 2018	14,670.40	P201900137	60-910-310-600-000-000
A:3077	2/6/19	Optimum FEB 2019 Internet Service	135.60	P201900054	11-000-230-530-000-057
A:3078	2/6/19	PSE&G JAN 2019 Gas/Electric Expenses	8,651.51	P201900056	11-000-262-620-000-074
A:3079	2/6/19	Scantron Corporation Scantron Score Sheets Itm#SC881-E S&H	68.50 29.47	P201900167 P201900167	11-190-100-890-000-049 11-190-100-890-000-049
Total Check Amount:			97.97		
A:3080	2/6/19	School Health Corp Nurse Supplies Nurse Supplies Nurse Supplies	182.10 33.83 32.83	P201900043 P201900043 P201900043	11-190-100-610-000-047 11-190-100-610-000-047 11-190-100-610-000-047
Total Check Amount:			248.76		
A:3081	2/6/19	Staples Advantage School Supplies 2018-2019	388.51	P201900011	11-190-100-610-000-047
D:1089	2/6/19	United Concordia Dental FEB 2019 DENTAL	2,122.56	91 - 485	Dental
D:3082	2/6/19	US Security Associates, Inc. 12/28/18-1/3/19 Security Services 1/4-1/10/19 Security Services 1/11-1/17/19 Security Services 1/18-1/24/19 Security Services 1/25-1/31/19 Security Services	724.38 1,939.80 1,929.16 1,929.14 1,479.26	P201900104 P201900104 P201900104 P201900104 P201900104	11-000-240-500-000-068 11-000-240-500-000-068 11-000-240-500-000-068 11-000-240-500-000-068 11-000-240-500-000-068
Total Check Amount:			8,001.74		
D:3083	2/6/19	Waste Management of New Jersey, Inc. Waste Management FEB 2019	586.65	P201900059	11-000-230-500-000-056
A:3083	2/7/19	LINK EDUCATION PARTNERS, INC MARCH 19 Rent	19,000.00	P201900003	11-000-262-441-000-069
A:3084	2/7/19	LESLIE BAYNES Microphone Defibrillator battery replacement 2nd fl	150.00 160.00	P201900172 P201900172	12-000-100-730-000-078 12-000-300-730-000-079
Total Check Amount:			310.00		
A:3085	2/7/19	NJ Department of Labor 2018-19 Unemployment compensation	11,136.82	P201900129	11-000-291-250-000-054
A:3086	2/7/19	Kathleen Hester School Supplies	92.67	P201900177	11-190-100-890-000-049

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:3087	2/7/19	Staples Advantage			
		School Supplies 2018-2019	32.97	P201900011	11-190-100-610-000-047
		School Supplies 2018-2019	75.16	P201900011	11-190-100-610-000-047
		School Supplies 2018-2019	169.09	P201900011	11-190-100-610-000-047
		Total Check Amount:	277.22		
A:3088	2/7/19	Clarity Benefit Solutions			
		Flexible Spending Admin DEC18	92.80	P201900064	11-000-291-290-000-054
D:1090	2/7/19	AXA EQUITABLE-EQUI-VEST			
		January contributions	4,310.00	91 - 472	AXA
D:1091	2/7/19	Clarity Benefit Solutions			
		Jan contributions	1,936.82	91 - 482	Withholding-FSA
D:1092	2/7/19	ShelterPoint Life			
		March 2019 Vision	271.10	91 - 484	vision
A:1094	2/8/19	Verizon			
		Phone serv Jan 19	493.71	P201900009	11-000-230-530-000-057
A:1095	2/8/19	Education Management Systems, Inc.			
		MP Support-Annual Support	350.00	P201900179	60-910-310-700-000-000
A:1096	2/8/19	Noetic Learning LLC			
		GR 5 & GR 6 NLMC 2019 Spring Comp	78.00	P201900180	11-000-240-500-000-068
A:1097	2/8/19	MathLeague			
		Registration for Membership and 3/5/19 Competi	270.00	P201900181	11-000-240-500-000-068
A:1098	2/8/19	Maria Paradiso			
		School Supplies	216.59	P201900097	11-190-100-320-000-045
		General School Supplies	416.87	P201900174	11-190-100-610-000-047
		Total Check Amount:	633.46		
A:3089	2/8/19	Delta-T Group North Jersey, Inc.			
		1/7-1/11 SUBSITUTE TEACHERS	2,798.56	P201900143	11-190-100-320-000-045
		Substitute Teachers 2018-2019	623.20	P201900178	11-190-100-320-000-045
		Substitute Teachers 1/14-1/18	4,041.26	P201900178	11-190-100-320-000-045
		Substitute Teachers 1/22-1/25	3,193.14	P201900178	11-190-100-320-000-045
		Total Check Amount:	10,656.16		
The Grand Total of all Checks from Fund 11 is:			107,654.18		
The Grand Total of all Checks from Fund 12 is:			3,157.05		
The Grand Total of all Checks from Fund 20 is:			2,921.00		
The Grand Total of all Checks from Fund 60 is:			16,254.17		
The Grand Total of all Checks from Fund 91 is:			8,640.48		
The Grand total of all checks for this period is:			138,626.88		

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
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We the undersigned board members certify that we have approved the expenditures represented by the above list of checks.

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____