

**LINK COMMUNITY CHARTER SCHOOL
MINUTES OF THE BOARD OF TRUSTEES MEETING
November 12, 2018, 6:30 PM
at Link Community Charter School
23 Pennsylvania Avenue, Newark, New Jersey 07114**

CALL TO ORDER

The meeting is called to order at 6:36 pm.

OPEN PUBLIC MEETINGS NOTICE: READING OF THE “SUNSHINE LAW” STATEMENT

Adequate notice of this meeting of the LCCS Board of Trustees, setting forth time, date and location, was provided by placing a notice in the New Jersey *Star Ledger* and *nj.com* on June 20, 2018 and *El Nuevo Coqui* on June 21, 2018, by letters mailed to the city clerks of the four districts of residence on June 20, 2018, by posting notice on the school website, and by communicating same to the Board of Trustees.

FLAG SALUTE

ROLL CALL

Member	Present	Present by Phone	Absent
Covington, Regina			√
Daughtry, Brenda	√		
Goger, Bob	√		
Holguin-Veras, Susana	√		
Purefoy, Frances	√		
Riffle, Annette	√		
Smith, Denise	√		

IN ATTENDANCE: NON-VOTING STAFF/BOARD ATTORNEY

Maria Pilar Paradiso, head of school
Sharon Machrone, board recording secretary
Bima Baje, school business administrator
Leslie Baynes, chief operating officer
Kyle Ulscht, Esq., board attorney

APPROVAL OF MINUTES

Resolution #111218-01: Be it Resolved that the Board of Trustees accepts and approves the minutes of the regular open meeting held on October 15, 2018 and the open board retreat/meeting on October 20, 2018.

Moved by: Mr. Goger
Seconded by: Mrs. Smith
Discussion: None
Vote: Voice; passed with one abstention (A. Riffle)

APPROVAL OF AGENDA

Resolution #111218-02: Be it Resolved that the Board of Trustees accepts and approves the agenda for the meeting on November 12, 2018.

Moved by: Mrs. Smith
Seconded by: Mr. Goger
Discussion: None
Vote: Voice; Passed unanimously

ELECTION OF NEW MEMBER

Walk in Resolution: Be it Resolved that the Board of Trustees elects Richard Marshall to the Link Community charter School Board of Trustees for a term beginning today through June 30, 2021.

Moved by: Mrs. Smith
 Seconded by: Ms. Riffle
 Vote: Voice; elected unanimously

ADMINISTRATION OF THE OATH OF OFFICE

Mr. Ulscht administered the oath to Mr. Marshall.

ROLL CALL

Member	Present	Present by Phone	Absent
Covington, Regina			√
Daughtry, Brenda	√		
Goger, Bob	√		
Holguin-Veras, Susana	√		
Marshall, Richard	√		
Purefoy, Frances	√		
Riffle, Annette	√		
Smith, Denise	√		

PRESENTATION

2017-2018 Audited Statement, Galleros & Koh, Accountants and Consultants

PUBLIC COMMENT

Mrs. Daughtry stated, " During the course of the board meeting the Board of Trustees offers members of the public an opportunity to address issues regarding the operation of LCCS. The Board reminds those individuals to take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the LCCS. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered, and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. Comments by each member of the public choosing to speak are limited to 3 minutes."

No member of the public to speak.

CLOSING OF PUBLIC COMMENT

The chair closed the public comment section of the meeting.

ACKNOWLEDGMENT OF CORRESPONDENCE

No correspondence

HEAD OF SCHOOL

School Update

See attached.

Approval of elective instructors

Resolution # 111218-03: Be it Resolved that the Board of Trustees approves the following list of second quarter elective instructors, as recommended by the head of school:

Course	Instructor	Organization	Funding by
Yoga/Mandalas	Lockey Maisonneuve	Newark Yoga Movement	Link Education Partners

Double Dutch	Laila Little	Jump Kids	Link Education Partners
Boat Building	Jen Reich	Project USE	Link Education Partners
African Dance/Drum	Candace Hundley-Kamate	Newark School of Arts	Link Ecuation Partners
Hip Hop Dance	Henry Vijande	Newark School of Arts	Link Education Partners
Costume Design	Aollani Wilkinson	Newark School of Arts	Link Education Partners
Set Design for The Wiz	Gwen Howard	Link Community Charter School	Link Community Charter School

Moved by: Mrs. Smith
 Seconded by: Mrs. Purefoy
 Discussion: None
 Vote: Roll Call; passed with one abstention (B. Goger)

Approval of a field trip

Resolution #111218-04: Be it Resolved that the Board of Trustees approves a trip for a group of students selected by Ms. Bradshaw, creative writing teaching artist, visit New York Life Company in Manhattan to perform a spoken word piece on Thursday, November 29, 2018, to be funded by NYL, as recommended by the head of school.

Moved by: Ms. Riffle
 Seconded by: Mr. Goger
 Discussion: None
 Vote: Roll Call; passed unanimously

Approval to hire a girls' basketball team coach

Resolution #111218-05: Be it Resolved that the Board of Trustees approves the hire of Franklin Kennedy to coach the Link Girls' Basketball team at a rate of \$1,000, funded by Link Education Partners, Inc. for the 2018-2019 season, as recommended by the head of school.

Moved by: Mr. Goger
 Seconded by: Mrs. Smith
 Discussion: None
 Vote: Roll Call; passed unanimously

Approval to pay stipends

Resolution #111218-06: Be it Resolved that the Board of Trustees approves the payment of the following stipends, funded by Link Education Partners, as recommended by the head of school:

Staff Member	Responsibility	Stipend
Chris Kennedy	Boys' Basketball Coach	\$1,000
Wayne Bragg	Girls' Basketball Coach	\$1,000
Wayne Bragg	Boys' Basketball Coach	\$1,000

Moved by: Mrs. Smith
 Seconded by: Ms. Holguin-Veras
 Discussion: None
 Vote: Roll Call; passed unanimously

Approval for internship program

Resolution # 111218-07: Be it Resolved that the Board of Trustees approves Link's participation in the Princeton Internship in Civic Service for 2018-2019, with an intern placement at the school for 8 weeks in June and July 2019, at the cost of \$4,100, as recommended by the head of school.

Moved by: Ms. Riffle

Seconded by: Mr. Goger

Discussion: Mrs. Paradiso indicated that the main task of this internship is support for the Link Summer Academy.

Vote: Roll Call; passed unanimously

COMMITTEE REPORTS

Governance Committee

Report attached.

Approval of Policy

Resolution #111218-08: Be it Resolved that the Board of Trustees approves the Second Reading and Adoption of Policy 1110, Organization Chart, as recommended by the Governance Committee.

Moved by: Mrs. Smith

Seconded by: Mr. Goger

Discussion: None

Vote: Roll Call; passed unanimously

Amendment of Bylaws

Resolution #111218-09: Be it Resolved that the Board of Trustees approves the First Reading of an amendment to Bylaw 0155 Board Committees to remove Section 5 Community Engagement Committee under B. Standing Committees, as recommended by the Governance Committee

Moved by: Mrs. Smith

Seconded by: Mr. Goger

Discussion: None

Vote: Roll Call; passed unanimously

Finance and Facility Reports

Report attached.

Approval of financial reports

Resolution #111218-10: Be it Resolved that the Board of Trustees accepts and approves the Board Secretary Reports and the Treasurer's Report for the month ending October 31, 2018, as recommended by the school business administrator.

Moved by: Mr. Goger

Seconded by: Ms. Holguin-Veras

Discussion: None

Vote: Roll call; passed unanimously

Approval of a budget transfer

Resolution #111218-11: Be it Resolved that the Board of Trustees approves the attached budget transfer, as recommended by the school business administrator.

Moved by: Mr. Goger

Seconded by: Ms. Holguin-Veras

Discussion: None

Vote: Roll call; passed unanimously

Approval of bills for payment

Resolution #111218-12: Be it Resolved that the Board of Trustees approves for payment the bills for goods and services provided to Link Community Charter School as listed in the revised attached Bill List, as recommended by the school business administrator.

Moved by: Mrs. Smith

Seconded by: Mr. Goger

Discussion: None

Vote: Roll Call; passed unanimously

Approval of audit

Resolution #111218-13: Be it Resolved that the Board of Trustees accepts, on the recommendation of the school business administrator, the audit report for the year ending June 30, 2018 as prepared and presented by Galleros & Koh, Accountants and Consultants this evening.

Moved by: Mrs. Smith

Seconded by: Ms. Riffle

Discussion: None

Vote: Roll Call; Passed unanimously

Education Committee

Most topics of the Education Committee meeting were mentioned in the Head of School Report, with the exception of Universal Enrollment. Mrs. Paradiso shared an update on Universal Enrollment as NPS is working to secure participation from all the charter schools in Newark. She provided information on the mechanics of the program, the pros and cons of the program, the current NPS administration and Newark Enrolls staffing, as well as the impact on Link having four districts of residence. A discussion followed and the members of the board allowed Link's current position as a non-participant to stand, as it felt that nonparticipation best supports Link families and mission.

Mr. Goger asked about the relationship with the Newark Boys Chorus. Mrs. Paradiso shared that there has been discussion about collaboration or merger since the summer, but the NBC has decided to apply for conversion to a public charter on its own to maintain its own identity and mission. We will continue to offer guidance and support during the application process.

Community Outreach Committee

No report.

OLD BUSINESS

None.

NEW BUSINESS

None.

ANNOUNCEMENTS

The next regularly scheduled LCCS Board meeting is scheduled for Monday, December 10, 2018

MOTION TO ADJOURN

Moved by: Mrs. Smith

Seconded by: Mr. Goger

Vote: Voice; passed unanimously

The meeting was adjourned at 8:10 pm.

These minutes represent a record of the actions taken by the Board of Trustees during the meeting and a summary of the discussions that took place. The minutes are not intended to be, nor are they, a verbatim record of the discussion on a particular item.

Respectfully submitted,



Sharon F. Machrone, Board Recording Secretary

Date: November 12, 2018

Approved by the Link Community Charter School Board of Trustees: December 10, 2018