

**LINK COMMUNITY CHARTER SCHOOL  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
October 21, 2019  
at Link Community Charter School  
23 Pennsylvania Avenue, Newark, New Jersey 07114**

**CALL TO ORDER**

The meeting was called to order at 6:50 pm by Brenda Daughtry, chair.

**OPEN PUBLIC MEETINGS NOTICE: READING OF THE “SUNSHINE LAW” STATEMENT**

Adequate notice of this meeting of the LCCS Board of Trustees, setting forth time, date and location, was provided by placing a notice in the New Jersey *Star Ledger* and *nj.com* on June 25, 2019 and *El Nuevo Coqui* on June 27, 2019, by letters mailed and faxed to the city clerks of the four districts of residence dated June 20, 2019, by posting notice on the school website, and by communicating same to the Board of Trustees.

**FLAG SALUTE**

**ROLL CALL**

| Member                | Present | Present by<br>Phone | Absent |
|-----------------------|---------|---------------------|--------|
| Covington, Regina     | √       |                     |        |
| Daughtry, Brenda      | √       |                     |        |
| Holguin-Veras, Susana | √       |                     |        |
| Marshall, Richard     |         |                     | √      |
| Petrillo, John        |         |                     | √      |
| Purefoy, Frances      | √       |                     |        |
| Smith, Denise         | √       |                     |        |
| Thompson, Kwamara     |         |                     | √      |

**IN ATTENDANCE: NON-VOTING STAFF/BOARD ATTORNEY**

Maria Pilar Paradiso, head of school  
Sharon Machrone, board recording secretary  
Bima Baje, school business administrator  
Leslie Baynes, chief operating officer  
Christine Martinez, board attorney

**APPROVAL OF MINUTES**

**Resolution #102119-01:** Be it Resolved that the Board of Trustees accepts and approves the minutes of the meeting held on September 9, 2019.

Moved by Mrs. Smith

Seconded by Ms. Holguin-Veras

Discussion: none

Vote: Roll call; passed unanimously

**APPROVAL OF AGENDA**

**Resolution #102119-02:** Be it Resolved that the Board of Trustees accepts and approves the agenda for the meeting on October 21, 2019.

Moved by Mrs. Smith

Seconded by Mrs. Purefoy

Discussion: none

Vote: Roll call; passed unanimously

## **PUBLIC COMMENT**

During the course of the board meeting the Board of Trustees offers members of the public an opportunity to address issues regarding the operation of LCCS. The Board reminds those individuals to take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the LCCS. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered, and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility, nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. Comments by each member of the public choosing to speak are limited to 3 minutes.

No member of the public in attendance

## **CLOSING OF PUBLIC COMMENT**

The chair closed the public comment section of the meeting.

## **ACKNOWLEDGMENT OF CORRESPONDENCE**

None

## **PRESENTATION: Update on Plan for School Growth, Mrs. Paradiso**

### **HEAD OF SCHOOL**

#### **Head of School Report**

See attached report.

### **HIB Report**

Mrs. Paradiso stated there was an instance of HIB raised by a school employee regarding two 8<sup>th</sup> grade students. The matter was investigated, parents notified, and consequences out in place. She will bring it to the board next month for affirmation.

### **Ratification of resignation**

**Resolution #102119-03:** Be it Resolved that the Board of Trustees ratifies the resignation of Mary Kate Burke, effective September 25, 2019, as recommended by the head of school.

Moved by Mrs. Smith

Seconded by Ms. Holguin-Veras

Discussion: None

Vote: Rollcall; passed unanimously

### **Approval of a new hire**

**Resolution #102119-04:** Be it Resolved that the Board of Trustees approves the hiring of Victoria Windapo as 5<sup>th</sup> Grade Teacher (full time/10 month) for the 2019-2020 school year at a salary of \$65,000 effective October 7, 2019, as recommended by the head of school.

Moved by Mrs. Covington

Seconded by Mrs. Purefoy

Discussion: None

Vote: Roll call; passed unanimously

### **Approval to hire consultants**

**Resolution #102119-05:** Be it Resolved that the Board of Trustees approve the contract with For the Love of Literacy to provide 30 days of literacy coaching and professional development during the 2019-2020 school year, funded by Link Education Partners, as recommended by the head of school.

Moved by Mrs. Smith

Seconded by Mrs. Purefoy

Discussion: None

Vote: Voice; passed unanimously

### **Approval to submit a grant**

**Resolution #102119-06:** Be it Resolved that the Board of Trustees approves the submission of a grant request to BASF for funding for Chromebooks and, if awarded, approves the acceptance of the grant, as recommended by the head of school.

Moved by Mrs. Smith

Seconded by Ms. Holguin-Veras

Discussion: None

Vote: Voice; passed unanimously

### **Approval for payment for COOP Exam**

**Resolution #102119-07:** Be it Resolved that the Board of Trustees approves the payment of \$4,615.00 to MCS for eighth grade students (71) to sit for the COOP Exam on Friday, November 8, 2019, as recommended by the head of school.

Moved by Mrs. Covington

Seconded by Ms. Holguin-Veras

Discussion: None

Vote: Roll call; passed unanimously

### **Approval of mentoring program partnership**

**Resolution #102119-08:** Be it Resolved that the Board of Trustees approves a partnership with Big Brothers Big Sisters of Essex, Hudson and Union Counties to pilot a site-based one-to-one mentoring program, in which adult volunteer mentors are paired one-to-one with a student and meeting weekly or bi-weekly at Link during the student's lunch/recess period, as recommended by the head of school.

Moved by Mrs. Smith

Seconded by Ms. Holguin-Veras

Discussion: Mrs. Paradiso clarified tat this opportunity would be open at all grades.

Vote: Roll call; Passed unanimously

### **Approval of application for Jesuit Volunteers**

**Resolution #102119 -09:** Be it Resolved that the Board of Trustees approves the application to the Jesuit Volunteer Corps for two JV positions at the cost of approximately \$18,200 each, for the 2020-2021 school year, as recommended by the head of school.

Moved by Mrs. Purefoy

Seconded by Mrs. Covington

Discussion: None

Vote: Roll call; passed unanimously

### **Approval of payment of stipends**

**Resolution #102119-10:** Be it Resolved that the Board of Trustees approves the payment of the following stipends, as recommended by the head of school:

| Employee      | Responsibility           | Stipend       | Funded by               |
|---------------|--------------------------|---------------|-------------------------|
| Rey Correa    | Open House Gym Chaperone | \$25 per hour | LCCS                    |
| Gwen Howard   | Fall Art Show            | \$300         | Link Education Partners |
| Chris Kennedy | Open House Gym Chaperone | \$25 per hour | LCCS                    |

Moved by Ms. Holguin-Veras

Seconded by Mrs. Smith

Discussion: None

Vote: Roll call; passed unanimously

### Approval to hire girls' basketball coach

**Resolution #102119-11:** Be it Resolved that the Board of Trustees approves the hiring of Franklin Kennedy as the girls' basketball coach at \$1,000 for the 2019-2020 basketball season, as recommended by the head of school.

Moved by Mrs. Smith

Seconded by Mrs. Purefoy

Discussion: None

Vote: Roll call; passed unanimously

### Approval of field trips

**Resolution #102119-12:** Be it Resolved that the Board of Trustees approves the following field trips, as recommended by the head of school:

| Trip                                | Dates            | Content Area/Purpose  | Funded by |
|-------------------------------------|------------------|---|-----------|
| Grade 6 to Turtleback Zoo           | October 29, 2019 | Science   | LEP       |
| Grade 7 to Ellis Island             | October 24, 2019 | Social Studies  | LEP       |
| Grade 8 to NJPAC                    | TBD              | Social Studies – to view On the Basis of Sex, a film about Ruth Bader Ginsberg) | LEP       |
| Grade 5 to Mother Seton High School | TBD              | Arts- to view a MSHS student musical performance                                | LEP       |
| Grade 8 to Marist High School       | October 29, 2019 | High school visit   | Marist HS |

Moved by Mrs. Covington

Seconded by Ms. Holguin-Veras

Discussion: None

Vote: Roll call; passed unanimously

### Approval of professional development

**Resolution 1021-19-13:** Be it Resolved that the Board of Trustees approves the following to professional development workshops or conference, as recommended by the head of school:

| Name  | Event   | Dates               | Funded by` |
|---|---|---------------------|------------|
| Jasmine Seegers, Asha Alston                            | Readers Workshop, Teachers College, NY                      | October 17, 2019    | LEP        |
| Kathleen Hester and two others                          | NJEA Convention, Atlantic City                              | November 7, 2019    | LEP        |
| Jennifer Kutch, Errol LaGuerre, Christine Kelley-Kemple | Next Generation Science Standards Workshop, Long Branch, NJ | November 11, 2019   | LEP        |
| Maria Pilar Paradiso, Leslie Baynes                     | NJCSA Conference, Atlantic City                             | October 14-15, 2019 | LCCS       |

Moved by Mrs. Covington  
Seconded by Mrs. Smith  
Discussion: None  
Vote: Roll call; passed unanimously

**Walk-In Resolution: Approval of mentoring program partnership**

**Resolution #102119-19:** Be it Resolved that the Board of Trustees approves a partnership with the NJ Medical School for a mentoring program for select students in grades with first and second year medical students on Friday afternoon on scheduled early dismissal days.

Moved by Mrs. Smith

Seconded by Mrs. Purefoy

Discussion: Mrs. Paradiso explained that the program is not a one-to-one mentorship. Students will gather as groups – grades 5/6 and 7/8 and talk about medical topics, e.g. blood pressure, how to check a pulse, etc.

Vote: Roll Call; passed unanimously

**COMMITTEE REPORTS**

**Governance Committee**

Mrs. Smith reported that Mrs. Paradiso provided the committee with an update on growth and there are policy revisions to consider.

**Approval to remove a board member**

**Resolution #102119-14:** Be it Resolved that the Board of Trustees removes Kwamara Thompson from the board effective immediately, as recommended by the Governance Committee.

Moved by Mrs. Smith

Seconded by Mrs. Purefoy

Discussion: None

Vote: Roll call; passed unanimously

**Approval of second reading and adoption of a policy**

**Resolution #102119-15:** Be it Resolved that the Board of Trustees approves the Second Reading and adoption of the revision to Policy 1110 Organization Chart, as recommended by the Governance Committee.

Moved by Mrs. Smith

Seconded by Ms. Holguin-Veras

Discussion: None

Vote: Roll call; passed unanimously

**Approval of first reading of policies and regulations**

**Resolution #102119-16:** Be it Resolved that the Board of Trustees approves the first reading of the following policies and regulations, as recommended by the Governance Committee:

Policy and Regulation 1642 Earned Sick Leave (Mandated) (New)

Policy 3159 Teaching Staff Member/School Reporting Responsibilities (Mandated) ((Revision)

Policy and Regulation 3218 Use, Possession, or Distribution of Substances (Mandated) (Revision)

Policy and Regulation 4218 Use, Possession, or Distribution of Substances (Mandated) (Revision)

Policy 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing (Mandated) (New)

Regulation 5530 Substance Abuse (M) (Revision)

Policy and Regulation 6112 Reimbursement of Federal and Other Grant Expenditures (Mandated) (Revision)

Policy and Regulation 7440 School Security (Mandated) (Revision)

Policy 8600 Student Transportation (M) (Revision)

Policy 9210 Parent Organization (Revised)

Policy 9400 Media Relations (Revised)

Moved by Mrs. Purefoy  
Seconded by Mrs. Covington  
Discussion: None  
Vote: Roll call; passed unanimously

### **Finance and Facility Committee**

See attached report.

### **Approval of financial reports**

**Resolution #102119-17:** Be it Resolved that the Board of Trustees accepts and approves the Board Secretary Report and the Treasurer's Report for the month ending September 30, 2019, as recommended by the school business administrator.

Moved by Ms. Holguin-Veras  
Seconded by Mrs. Purefoy  
Discussion: None  
Vote: Roll call; passed unanimously

### **Approval of bills for payment**

**Resolution #102119-18:** Be it Resolved that the Board of Trustees approves for payment the bills for goods and services provided to Link Community Charter School as listed in the Bill List, recommended by the school business administrator.

Moved by Mrs. Covington  
Seconded by Ms. Holguin-Veras  
Discussion: None  
Vote: Roll call; passed unanimously

### **Education Committee**

No report.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

None

### **ANNOUNCEMENTS**

The next regularly scheduled LCCS Board meeting is scheduled for Monday, November 11, 2019.

Link Education Partners will host the 22<sup>nd</sup> annual A Taste of Newark on Wednesday, November 13, 2019 at 5:30 pm as NJPAC.

The 50<sup>th</sup> Anniversary Block Party was attended by nearly 1,000 people.

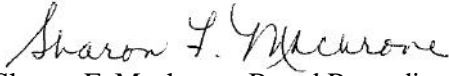
### **MOTION TO ADJOURN**

Moved by Mrs. Smith  
Seconded by Ms. Holguin-Veras  
Vote: Voice; passed unanimously

The meeting was adjourned at 8:11 pm.

These minutes represent a record of the actions taken by the Board of Trustees during the meeting and a summary of the discussions that took place. The minutes are not intended to be, nor are they, a verbatim record of the discussion on a particular item.

Respectfully submitted,

A handwritten signature in cursive script, reading "Sharon F. Machrone".

Sharon F. Machrone, Board Recording Secretary

Date: October 21, 2019

Approved by the Link Community Charter School Board of Trustees: November 11, 2019

**Head of School Report for LCCS Board  
October 2019**

**Enrollment Update:**

| <b>Grade Level</b> | <b>Approved Enrollment</b>                      | <b>19/20 Enrolled &amp; Attending</b>   | <b>20/21 Applications</b>                   |
|--------------------|---|---|---|
| <b>5</b>           | <b>80</b>                                       | <b>80</b>   | <b>35 applications</b>                      |
| <b>6</b>           | <b>80</b>                                       | <b>81</b>   | <b>2 applications<br/>6 on the waitlist</b> |
| <b>7</b>           | <b>72</b>                                       | <b>76</b>   | <b>1 application<br/>75 on waitlist</b>     |
| <b>8</b>           | <b>72</b>                                       | <b>70</b> <ul style="list-style-type: none"><li>• 2 moved out of district/state</li></ul> | <b>2 applications<br/>28 on waitlist</b>    |
|                    |   |   |   |
| <b>Total</b>       | <b>304<br/>(80 K-5 span)<br/>(224 6-8 span)</b> | <b>307<br/>(80 K-5 span)<br/>(227 6-8 span)</b>   |   |

**Discipline (for preceding month):**

- No suspensions in September

**Student Recruitment:**

- Director is visiting schools and preparing mailings

**Staffing:**

- Change in 5<sup>th</sup> grade reflected in the agenda items

**Partnerships**

- Nothing new

**Professional Development:**

- Started working with Literacy Coaches (For the Love of Literacy); exposure to other PD for English teachers

**Programming:**

- 8<sup>th</sup> Grade Camping Trip
- Lower House Fall Festival
- Field Trips for NJSLA growth: Ellis Island, Turtleback Zoo
- Marist HS Trip

**PR:**

- Assemblyman Holly, 20<sup>th</sup> legislative district, visited Link
- Superintendent of Orange, Dr. Fitzhugh, is scheduled to come next week (10/30/19)



**HIB:**

- One incident to report on

**State Reporting:**

- Completed SID and SMID
- Working on CHE
- Preparing for State, SpEd, and Staff Submissions

**Upcoming Dates:**

- None

**School Calendar Updates:**

- None

**Special Projects:**

- None

**High School Placement**

- None



## **Finance & Facilities Committee Report**

**October 21, 2019**

### **Attendance:**

- ☐ Leslie Baynes
- ☐ Susanna Holgun-Veras
- ☐ Bima Baje

### **I. Financial Review**

The finance committee reviewed the Treasurer's and Secretary's reports as summarized below and the bills list and recommend board approval.

#### **a. Treasurer's Report:**

- i. As of September 30, 2019, total operating cash on hand \$368,828.76 net \$19,347.47 in outstanding checks.
- ii. No transfers were made this period.

#### **b. Secretary's Report:**

- i. As of September 30, 2019
  - o \$767,168 in expenses have been paid
  - o \$4,471,246 in encumbrances are pending payment
  - o \$936,621 remains unencumbered

#### **c. Bills List:**

- i. All bill payments this month are for standard operating expenses.

## All Bank Accounts Included

| <u>Check#</u> | <u>Date</u> | <u>Vendor (Payee)/Check Line Comments</u>                           | <u>Amount</u> | <u>PO or Bal Sht</u> | <u>Exp. Acct. or Balance Sheet Title</u> |
|---------------|-------------|---|---------------|----------------------|--|
| A:3370        | 10/18/19    | 4imprint, inc.<br>50th Anniversary cell phone sleeves 250           | 236.00        | P202000040           | 11-000-262-890-000-075                   |
| A:3371        | 10/18/19    | ALLIED UNIVERSAL SECURITY SERVICES<br>9/27-10/3 Security Services   | 1,982.53      | P202000026           | 11-000-240-500-000-068                   |
| A:3372        | 10/18/19    | AT & T<br>Sept 2019 Long Distance Charges                           | 862.40        | P202000027           | 11-000-230-530-000-057                   |
| A:3373        | 10/18/19    | AT&T Teleconference Services<br>Sept 2019 Teleconference Charges    | 287.88        | P202000028           | 11-000-230-530-000-057                   |
|               |             | AUG 2019 Teleconference Charges                                     | 128.26        | P202000028           | 11-000-230-530-000-057                   |
|               |             | Total Check Amount:   | 416.14        |                      |  |
| A:3374        | 10/18/19    | Avaya Inc.<br>Sept 2019 Voice Messaging Service                     | 130.50        | P202000018           | 11-000-230-530-000-057                   |
| A:3375        | 10/18/19    | Best Cleaning Building Service, Inc.<br>Cleaning Services SEPT 2019 | 5,525.00      | P202000091           | 11-000-240-500-000-068                   |
|               |             | Cleaning Services OCT 2019  | 5,525.00      | P202000091           | 11-000-240-500-000-068                   |
|               |             | Total Check Amount:   | 11,050.00     |                      |  |
| A:3376        | 10/18/19    | Blick Art Materials<br>Art Supplies                                 | 147.72        | P202000066           | 11-190-100-610-000-047                   |
| A:3377        | 10/18/19    | CIT<br>2019-20 Copier serv  | 2,890.39      | P202000049           | 11-000-230-330-000-056                   |
| A:3378        | 10/18/19    | City of Newark Division of Water<br>SEPT 2019 Water Expenses        | 219.21        | P202000019           | 11-000-262-620-000-074                   |
| A:3379        | 10/18/19    | Delta-T Group North Jersey, Inc.<br>Sub Teachers 2019-2020          | 383.50        | P202000095           | 11-190-100-320-000-045                   |
|               |             | Sub Teachers 2019-2020  | 206.50        | P202000095           | 11-190-100-320-000-045                   |
|               |             | Sub Teachers 2019-2020  | 1,755.55      | P202000095           | 11-190-100-320-000-045                   |
|               |             | Sub Teachers 2019-2020  | 2,226.96      | P202000095           | 11-190-100-320-000-045                   |
|               |             | Sub Teachers 2019-2020  | 2,118.69      | P202000095           | 11-190-100-320-000-045                   |
|               |             | Sub Teachers 2019-2020  | 2,450.86      | P202000095           | 11-190-100-320-000-045                   |
|               |             | Sub Teachers 2019-2020  | 2,453.84      | P202000095           | 11-190-100-320-000-045                   |
|               |             | Total Check Amount:   | 11,595.90     |                      |  |
| A:3380        | 10/18/19    | El Nuevo Coqui<br>Legal Notice Oct 2019                             | 130.00        | P202000096           | 11-000-230-330-000-056                   |
| A:3381        | 10/18/19    | Fuel Education LLC<br>Blended Learning Spanish Program              | 20,000.00     | P202000064           | 11-190-100-320-000-045                   |
| A:3382        | 10/18/19    | Horizon BCBS<br>OCT 2019 Health Insurance                           | 34,481.04     | P202000001           | 11-000-291-270-000-054                   |
| A:3383        | 10/18/19    | IDVille<br>Wall Mounts (10) & 6x6 Paper Stock (12)                  | 388.03        | P202000065           | 11-190-100-610-000-047                   |

## All Bank Accounts Included

| <u>Check#</u>       | <u>Date</u> | <u>Vendor (Payee)/Check Line Comments</u>      | <u>Amount</u> | <u>PO or Bal Sht</u> | <u>Exp. Acct. or Balance Sheet Title</u> |
|---------------------|-------------|--|---------------|----------------------|--|
| A:3384              | 10/18/19    | Imperial Dade                                  |               |                      |  |
|                     |             | Building supplies                              | 217.13        | P202000050           | 60-910-310-600-000-000                   |
|                     |             | Building supplies                              | 55.76         | P202000050           | 60-910-310-600-000-000                   |
| Total Check Amount: |             |  | 272.89        |                      |  |
| A:3385              | 10/18/19    | INVO HEALTHCARE ASSOCIATES                     |               |                      |  |
|                     |             | Child Study Team Sept 2019                     | 4,117.00      | P202000047           | 11-000-216-300-001-067                   |
| A:3386              | 10/18/19    | Lakeshore Learning                             |               |                      |  |
|                     |             | Classroom Supplies                             | 520.43        | P202000068           | 11-190-100-610-000-047                   |
| A:3387              | 10/18/19    | The Learning Internet Inc.                     |               |                      |  |
|                     |             | 75 Licenses to Digital Curriculum & Assessment | 1,293.75      | P202000083           | 11-190-100-320-000-045                   |
| A:3388              | 10/18/19    | MACHADO LAW GROUP                              |               |                      |  |
|                     |             | Legal serv sept 2019                           | 4,192.00      | P202000046           | 11-000-230-331-000-055                   |
| A:3389              | 10/18/19    | Mindplay                                       |               |                      |  |
|                     |             | 10 Mindplay Literacy Student Subscriptions 12m | 1,500.00      | P202000090           | 11-190-100-320-000-045                   |
| A:3390              | 10/18/19    | New Jersey Re-Insurance Company                |               |                      |  |
|                     |             | Insurance Policy 2019-2020                     | 3,130.92      | P202000078           | 11-000-291-260-000-054                   |
| A:3391              | 10/18/19    | Optimum  |               |                      |  |
|                     |             | Oct 2019 Internet                              | 135.60        | P202000010           | 11-000-230-530-000-057                   |
| D:N0288             | 10/18/19    | State of New Jersey Divisions of Pensions      |               |                      |  |
|                     |             | Payroll 09/06/19                               | 1,355.65      | 91 - 488             | TPAF Payable                             |
| A:3392              | 10/21/19    | Clarity Benefit Solutions                      |               |                      |  |
|                     |             | Admin Fees Aug 2019                            | 108.45        | P202000059           | 11-000-291-290-000-054                   |
| A:3393              | 10/21/19    | Educational Service Commission of New Jersey   |               |                      |  |
|                     |             | SEPT 2019 Child Study Team                     | 7,439.00      | P202000097           | 20-250-200-300-000-097                   |
| A:3394              | 10/21/19    | Jesuit Volunteer Corp                          |               |                      |  |
|                     |             | Qtrly Assessments Nov19-Jan20                  | 4,425.00      | P202000030           | 11-190-100-320-000-045                   |
| A:3395              | 10/21/19    | LISA WEBER                                     |               |                      |  |
|                     |             | Jun 29-Oct 15, 2019 Powerschool                | 2,080.00      | P202000092           | 11-000-230-500-000-056                   |
| A:3396              | 10/21/19    | Maria Paradiso                                 |               |                      |  |
|                     |             | Art Supplies                                   | 480.00        | P202000054           | 11-190-100-610-000-047                   |
|                     |             | Misc School Supplies                           | 944.27        | P202000054           | 11-190-100-610-000-047                   |
|                     |             | DT Advisory Supplies                           | 360.00        | P202000054           | 11-190-100-610-000-047                   |
|                     |             | Amazon 7th grade                               | 180.36        | P202000098           | 11-190-100-610-000-047                   |
|                     |             | amazon advisory supplies                       | 84.12         | P202000098           | 11-190-100-610-000-047                   |
| Total Check Amount: |             |  | 2,048.75      |                      |  |
| A:3397              | 10/21/19    | One Source Solutions                           |               |                      |  |
|                     |             | Parent-Student Handbook (400)                  | 1,275.00      | P202000069           | 11-000-230-610-000-058                   |

## All Bank Accounts Included

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|---------------------|-------------|--|---|--|--|
| A:3398              | 10/21/19    | Pitney Bowes Global Financial Services<br>Postage Meter Lease 2019-2020  | 127.65  | P202000011   | 11-000-230-330-000-056   |
| A:3399              | 10/21/19    | Protective Measures<br>Oct-Dec Fire System Maint & Central monitorin<br>Security systems, panic buttons, camera, buzzers   | 527.17<br>3,066.00  | P202000014<br>P202000062   | 11-000-262-890-000-075<br>11-000-262-890-000-075   |
| Total Check Amount: |             |  | 3,593.17  |  |  |
| A:3400              | 10/21/19    | Purchase Power<br>2019-2020 Postage  | 7.45  | P202000023   | 11-000-240-500-000-068   |
| A:3401              | 10/21/19    | PSE&G<br>2019-2020 Gas/Electric Charges  | 3,974.94  | P202000021   | 11-000-262-620-000-074   |
| A:3402              | 10/21/19    | Selective Insurance Company of America<br>Liability & Property Insurance   | 3,940.00  | P202000087   | 11-000-262-520-000-070   |
| A:3403              | 10/21/19    | Success Communications Group<br>Board Meeting Notice 2019-2020   | 190.53  | P202000031   | 11-190-100-890-000-049   |
| A:3404              | 10/21/19    | Staples Advantage<br>2019-2020 School Supplies<br>2019-2020 School Supplies<br>2019-2020 School Supplies<br>2019-2020 School Supplies<br>2019-2020 School Supplies<br>2019-2020 School Supplies<br>2019-2020 School Supplies<br>2019-2020 School Supplies<br>2019-2020 School Supplies<br>2019-2020 School Supplies<br>2019-2020 School Supplies<br>2019-2020 School Supplies<br>2019-2020 School Supplies<br>2019-2020 School Supplies<br>2019-2020 School Supplies<br>2019-2020 School Supplies<br>2019-2020 School Supplies | (106.98)<br>(125.99)<br>(245.23)<br>282.65<br>208.20<br>175.74<br>38.35<br>131.00<br>299.21<br>409.99<br>523.17<br>424.89<br>38.58<br>155.88<br>46.99 | P202000022<br>P202000022<br>P202000022<br>P202000022<br>P202000022<br>P202000022<br>P202000022<br>P202000022<br>P202000022<br>P202000022<br>P202000022<br>P202000022<br>P202000022<br>P202000022<br>P202000022<br>P202000022<br>P202000022<br>P202000022 | 11-190-100-610-000-047<br>11-190-100-610-000-047<br>11-190-100-610-000-047<br>11-190-100-610-000-047<br>11-190-100-610-000-047<br>11-190-100-610-000-047<br>11-190-100-610-000-047<br>11-190-100-610-000-047<br>11-190-100-610-000-047<br>11-190-100-610-000-047<br>11-190-100-610-000-047<br>11-190-100-610-000-047<br>11-190-100-610-000-047<br>11-190-100-610-000-047<br>11-190-100-610-000-047<br>11-190-100-610-000-047<br>11-190-100-610-000-047<br>11-190-100-610-000-047 |
| Total Check Amount: |             |  | 2,256.45  |  |  |
| A:3405              | 10/21/19    | Verizon<br>2019-2020 Telephone Service   | 481.53  | P202000033   | 11-000-230-530-000-057   |
| A:3406              | 10/21/19    | Waste Management of New Jersey, Inc.<br>Oct 2019 Waste Management  | 1,033.02  | P202000013   | 11-000-240-500-000-068   |
| A:3407              | 10/21/19    | Western Pest Services<br>Pest Control Sept 2019<br>Pest Control Oct 2019   | 429.00<br>429.00  | P202000048<br>P202000048   | 11-000-240-500-000-068<br>11-000-240-500-000-068   |
| Total Check Amount: |             |  | 858.00  |  |  |

## All Bank Accounts Included

| Check#  | Date     | Vendor (Payee)/Check Line Comments | Amount     | PO or Bal Sht | Exp. Acct. or Balance Sheet Title |
|---|----------|------------------------------------|------------|---------------|-----------------------------------|
| A:3408  | 10/21/19 | RESOURCES FOR EDUCATORS            |            |               |                                   |
|   |          | Reading Connection                 | 239.00     | P202000099    | 11-190-100-610-000-047            |
|   |          | Middle Years                       | 239.00     | P202000099    | 11-190-100-610-000-047            |
|   |          | Math & Science Conn                | 239.00     | P202000099    | 11-190-100-610-000-047            |
| Total Check Amount:                               |          |                                    | 717.00     |               |                                   |
| A:3409  | 10/21/19 | Link High Technologies Inc.        |            |               |                                   |
|   |          | Datto Monthly Service Oct 2019     | 561.25     | P202000007    | 11-190-100-320-000-045            |
|   |          | Oct 2019 Anti-Virus Protection     | 494.50     | P202000007    | 11-190-100-320-000-045            |
|   |          | Oct 2019 Tech Service              | 5,020.16   | P202000007    | 11-190-100-320-000-045            |
| Total Check Amount:                               |          |                                    | 6,075.91   |               |                                   |
| A:3410  | 10/21/19 | LINK EDUCATION PARTNERS, INC       |            |               |                                   |
|   |          | Nov 2019 Rent                      | 27,333.34  | P202000003    | 11-000-262-441-000-069            |
| A:3411  | 10/21/19 | Christine Kelley Kemple            |            |               |                                   |
|   |          | Uber Reimbursement                 | 122.10     | P202000100    | 11-000-230-890-000-063            |
| A:3412  | 10/21/19 | NJCOOPEXAM                         |            |               |                                   |
|   |          | NJ COOP HSPT Exam Registration     | 4,615.00   | P202000101    | 11-000-230-500-000-056            |
| A:3413  | 10/21/19 | Maschio's Food Service Inc.        |            |               |                                   |
|   |          | Annual Food Service 19-20          | 17,653.04  | P202000102    | 60-910-310-600-000-000            |
| D:1117  | 10/21/19 | AXA EQUITABLE-EQUI-VEST            |            |               |                                   |
|   |          | October Contributions              | 1,360.00   | 91 - 472      | AXA                               |
| D:1118  | 10/21/19 | Clarity Benefit Solutions          |            |               |                                   |
|   |          | October Flex contributions         | 2,012.00   | 91 - 482      | Withholding-FSA                   |
| The Grand Total of all Checks from Fund 11 is:    |          |                                    | 164,682.85 |               |                                   |
| The Grand Total of all Checks from Fund 20 is:    |          |                                    | 7,439.00   |               |                                   |
| The Grand Total of all Checks from Fund 60 is:    |          |                                    | 17,925.93  |               |                                   |
| The Grand Total of all Checks from Fund 91 is:    |          |                                    | 4,727.65   |               |                                   |
| The Grand total of all checks for this period is: |          |                                    | 194,775.43 |               |                                   |

We the undersigned board members certify that we have approved the expenditures represented by the above list of checks.

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