

**LINK COMMUNITY CHARTER SCHOOL  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
July 8, 2019, 6:30 PM  
at Link Community Charter School  
23 Pennsylvania Avenue, Newark, New Jersey 07114**

**CALL TO ORDER**

The meeting is called to order at 6:36 by Brenda Daughtry, chair.

**OPEN PUBLIC MEETINGS NOTICE: READING OF THE “SUNSHINE LAW” STATEMENT**

Adequate notice of this meeting of the LCCS Board of Trustees, setting forth time, date and location, was provided by placing a notice in the New Jersey *Star Ledger* and *nj.com* on June 25, 2019 and *El Nuevo Coqui* on June 27, 2019, by letters mailed and faxed to the city clerks of the four districts of residence dated June 20, 2019, by posting notice on the school website, and by communicating same to the Board of Trustees.

**FLAG SALUTE**

**ROLL CALL**

| Member                | Present | Present by<br>Phone | Absent |
|-----------------------|---------|---------------------|--------|
| Covington, Regina     | √       |                     |        |
| Daughtry, Brenda      | √       |                     |        |
| Holguin-Veras, Susana |         |                     | √      |
| Marshall, Richard     | √       |                     |        |
| Purefoy, Frances      | √       |                     |        |
| Smith, Denise         | √       |                     |        |
| Thompson, Kwamara     | √       |                     |        |

**IN ATTENDANCE: NON-VOTING STAFF/BOARD ATTORNEY**

Maria Pilar Paradiso, head of school  
Sharon Machrone, board recording secretary  
Bima Baje, school business administrator  
Leslie Baynes, chief operating officer  
Kyle Ulscht, board attorney

**APPROVAL OF MINUTES**

**Resolution #070819-01: Be it Resolved that the Board of Trustees accepts and approves the minutes of the regular and annual meetings held on June 10, 2019**

Moved by Mrs. Smith

Seconded by Mr. Marshall

Discussion: None

Vote: Voice, passed unanimously

**APPROVAL OF AGENDA**

**Resolution #070819-02: Be it Resolved that the Board of Trustees accepts and approves the agenda for the meeting on July 8, 2019.**

Moved by Mrs. Smith

Seconded by Mrs. Purefoy

Discussion: None

Vote: Voice; passed unanimously

## **PUBLIC COMMENT**

During the course of the board meeting the Board of Trustees offers members of the public an opportunity to address issues regarding the operation of LCCS. The Board reminds those individuals to take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the LCCS. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered, and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility, nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. Comments by each member of the public choosing to speak are limited to 3 minutes.

No member of the public in attendance

## **CLOSING OF PUBLIC COMMENT**

The chair closed the public comment section of the meeting.

## **ACKNOWLEDGMENT OF CORRESPONDENCE**

No correspondence

## **ELECTION OF BOARD MEMBER**

**Resolution #070819-03: Be it Resolved that the Board of Trustees elects John Petrillo as a board member to fill a vacancy on the board with a three-year term, effective immediately and until June 30, 2022, as recommended by the Governance Committee.**

Moved by Mrs. Smith

Seconded by Mr. Marshall

Discussion: Mrs. Paradiso introduced John to the board.

Vote: Roll call; passed unanimously

## **OATH OF OFFICE**

Board attorney Kyle Ulscht administered the Oath of Office to John Petrillo.

## **ROLL CALL**

| Member                | Present | Present by Phone | Absent |
|-----------------------|---------|------------------|--------|
| Covington, Regina     | √       |                  |        |
| Daughtry, Brenda      | √       |                  |        |
| Holguin-Veras, Susana |         |                  | √      |
| Marshall, Richard     | √       |                  |        |
| Petrillo, John        | √       |                  |        |
| Purefoy, Frances      | √       |                  |        |
| Smith, Denise         | √       |                  |        |
| Thompson, Kwamara     | √       |                  |        |

## **HEAD OF SCHOOL**

**Approval of the addition to the 2019-2020 Personnel List**

**Resolution #0708-04: Be it Resolved that the Board of Trustees approves the following addition to the Link Community Charter School Personnel List for the 2019-2020 school year, approved at its May 13, 2019 meeting, as recommended by the head of school:**

| Name           | 10/12 Mo. | FT/PT | Position                  | 2019-2020 Salary |
|----------------|-----------|-------|---------------------------|------------------|
| Erica Bradshaw | 12 Mo.    | P/T   | School Operations Manager | \$36,500         |

Moved by Mrs. Smith  
 Seconded by Mr. Marshall  
 Discussion: None  
 Vote: Roll call; passed unanimously

#### **Approval of payment for summer work**

**Resolution #070819-05: Be it Resolved that the Board of Trustees approves the hiring of the following individuals during the month of July to engage in planning and preparation for the 2019-2020 school year, as recommended by the head of school.**

| Name                    | Position                                 | Salary                         |
|-------------------------|--|--------------------------------|
| Detra DeNully           | Dean of Students (Upper House)           | \$4,000                        |
| Da'Cheray Thomas-Ruth   | Assistant Dean of Students (Lower House) | \$4,000                        |
| Christine Kelley-Kemple | Instructional Leader                     | Up to \$2,300 dep. on days/hrs |
| Kelly Start             | History Teacher                          | \$35 per hour                  |

Moved by Mrs. Smith  
 Seconded by Mr. Marshall  
 Discussion: None  
 Vote: Roll call; passed unanimously

#### **Approval of transfers**

**Resolution #070819-06: Be it Resolved that the Board of Trustees approves the transfers of personnel for the 2019-2020 school year, as recommended by the head of school.**

| Name                  | Position 2018-2019                                | New Position 2019-2020                  | New Salary |
|-----------------------|---|---|------------|
| Josie Arizmendi       | Teacher, grade 5                                  | Special Education Teacher               | \$94,393   |
| Annie Gunther         | Teacher, grade 5                                  | Math Teacher, grade 6                   | \$49,000   |
| Da'Cheray Thomas-Ruth | ELA Teacher, grade 6 & Assistant Dean of Students | Assistant Dean of Students, Lower House | \$75,280   |

Moved by Mrs. Smith  
 Seconded by Mrs. Purefoy  
 Discussion: None  
 Vote: Roll call; passed unanimously

#### **Ratification of resignations**

**Resolution #070819-07: Be it Resolved that the Board of Trustees ratifies the resignations, as approved by the head of school, of the following individuals:**

| Name             | Position                  | Effective Date |
|------------------|---------------------------|----------------|
| Karen Boze       | Math Teacher, grade 9     | 6/30/19        |
| Holly Liebau     | Math Teacher, grade 7 & 8 | 6/30/19        |
| Kristine Schmitt | ELA Teacher, grade 7      | 6/30/19        |
| Jessica Bloom    | Teacher, grade 5          | 6/30/19        |

Moved by Mrs. Smith  
 Seconded by Mr. Marshall  
 Discussion: None  
 Vote: Roll call; passed unanimously

**Approval of changes in Personnel List**

**Resolution #070819-08:** Be it Resolved that the Board of Trustees approves the following salary changes to the Personnel List of May 13, 2019 and amended on June 10, 2019, as recommended by the head of school:

| <b>Name</b>      | <b>Position</b>      | <b>New Salary 2019-2020</b> |
|------------------|----------------------|-----------------------------|
| Jeffrey Locklear | Teacher, grade 5     | \$49,000                    |
| Triniti Brodi    | Teacher, grade 5     | \$49,000                    |
| Suzanne Boyle    | Teacher, grade 5     | \$45,000                    |
| Shaynie Hayward  | ELA Teacher, grade 6 | \$48,000                    |

Moved by Mrs. Smith

Seconded by Mrs. Purefoy

Discussion: None

Vote: Roll call; passed unanimously

**Approval to remove personnel from the Link Summer Academy staff**

**Resolution 070819-09:** Be it Resolved that the Board of Trustees approves the removal of the following personnel from the Link Summer Academy staff list approved at the June 10, 2019 meeting, as recommended by the head of school: Jessica Bloom and Wayne Bragg.

Moved by Mrs. Smith

Seconded by Mrs. Purefoy

Discussion: None

Vote: Roll call; passed unanimously

**Approval of evaluation system for certificated positions**

**Resolution #070819-10:** Be it Resolved that the Board of Trustees approves the use of the My Learning Plan/Stronge Evaluation System for evaluation of staff members holding certificated positions for the 2019-2020 school year, as recommended by the head of school.

Moved by Mrs. Covington

Seconded by Mr. Marshall

Discussion: None

Vote: Roll call; passed unanimously

**Approval to submit annual report**

**Resolution #070819-11:** Be it Resolved that the Board of Trustees approves the submission of the NJ Department of Education Office of Charter and Renaissance Schools Annual Report, 2018-2019, as recommended by the head of school.

Moved by Mrs. Smith

Seconded by Mrs. Covington

Discussion: None

Vote: Roll call; passed unanimously

**COMMITTEE REPORTS****Governance Committee**

See attached report.

**Finance and Facility Committee**

See attached report.

**Approval of financial reports**

**Resolution #070819-12:** Be it Resolved that the Board of Trustees accepts and approves the Board Secretary Report and the Treasurer's Report for the month ending June 30, 2019, as recommended by the school business administrator.

Moved by Mrs. Smith

Seconded by Mr. Marshall  
Discussion: None  
Vote: Roll call, passed unanimously

**Approval of budget transfer**

**Resolution #070819-13:** Be it Resolved that the Board of Trustees approves the budget transfers as listed on the attached Budget Transfer Report dated June 30, 2019 as recommended by the school business administrator.

Moved by Mrs. Smith  
Seconded by Mrs. Purefoy  
Discussion: None  
Vote: Roll call, passed unanimously

**Approval of bills for payment**

**Resolution #070819-14:** Be it Resolved that the Board of Trustees approves for payment the bills for goods and services provided to Link Community Charter School as listed in the attached Bill List, as recommended by the school business administrator.

Moved by Mrs. Smith  
Seconded by Mr. Marshall  
Discussion: None  
Vote: Roll call, passed unanimously

**Approval of ESSA application submission**

**Resolution #070819-15:** See attached resolution recommended by the school business administrator.

Moved by Mrs. Smith  
Seconded by Mr. Marshall  
Discussion: None  
Vote: Roll call, passed unanimously

**Approval of IDEA application submission**

**Resolution #070819-16:** See attached resolution recommended by the school business administrator.

Moved by Mrs. Smith  
Seconded by Mr. Marshall  
Discussion: None  
Vote: Roll call, passed unanimously

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**ANNOUNCEMENTS**

Link Education Partners will hold its 18<sup>th</sup> annual Link Golf Outing on Monday, July 15<sup>th</sup> at Plainfield Country Club.

50<sup>th</sup> anniversary events will be announced soon.

The next regularly scheduled LCCS Board meeting is scheduled for Monday, August 19, 2019.


**MOTION TO ADJOURN**

Moved by Mrs. Smith  
Seconded by Mr. Marshall  
Vote: Voice; passed unanimously

The meeting was adjourned at 7:29 pm.

These minutes represent a record of the actions taken by the Board of Trustees during the meeting and a summary of the discussions that took place. The minutes are not intended to be, nor are they, a verbatim record of the discussion on a particular item.

Respectfully submitted,

A handwritten signature in cursive script, reading "Sharon F. Machrone".

Sharon F. Machrone, Board Recording Secretary

Date: July 8, 2019

Approved by the Link Community Charter School Board of Trustees: August 19, 2019

**Link Community Charter School  
Board of Trustees  
Governance Committee Report  
July 2, 2019**

Attendees: Brenda Daughtry, Maria Pilar Paradiso, Denise Smith, Sharon Machrone

The committee discussed the following:

**Board Member Compliance and Meeting Attendance**

Three members did not complete their required training and two members were not fingerprinted in 2018-2019. They will be asked to ensure compliance immediately. Non-compliance has a negative effect on the school; the school could be fined and/or charter not renewed for continued non-compliance of board members.

Sharon will follow up on the School Ethics Act, as she believes new board members must file the financial disclosure within thirty days of being sworn onto the board.

The Governance Committee will request a monthly report from the school business administrator on compliance with training, fingerprinting, and financial disclosures. The report will be delivered each month during the board meeting.

The school business administrator will be asked to follow up, by email and, if necessary, by phone, to those members not meeting the requirements. Failure to meet requirements could result in a member's removal from the board.

Additionally, attendance was not stellar this year, with a few members with multiple absences. The board bylaws state that members with three unexcused absences may be removed from the board.

Members will receive personal letters at the board meeting on Monday, July 8 reminding them of their responsibilities with regard to compliance as well as attendance. Sharon will draft the letter for the Governance Committee.

**Board Membership**

More referrals are needed. There is still one vacant position currently.

**School Growth**

Maria stated that to sustain the school financially, the school must grow. She mentioned three possible options that the committee discussed: adding 8 seats to each grade bringing class size to 22; adding a fifth team to each grade level; and partnering with another charter school. Maria and Leslie Baynes are putting the numbers together to show how each option would impact sustainability and then will present to the board at the August meeting. NJDOE approval would be needed for expansion, and the school would have to apply by December 1, 2019 to make a change for 2020-2021.



## **Finance & Facilities Committee Report**

**July 8, 2019**

### **Attendance:**

- ☐ Richard Marshall
  - ☐ Leslie Baynes
- Bima Baje

### **I. Financial Review**

- a. Treasurer's Report:
  - i. As of May 31, 2019, total operating cash on hand \$592,167.35 net \$51,159.70 in outstanding checks.
  - ii. One transfer in the amount of \$1,250.00 was made to cover audit expense.
- b. Secretary's Report:
  - i. As of June 30, 2019
    - o \$5,098,330 in expenses have been paid
    - o \$429,130 in encumbrances are pending payment
    - o \$210,613 remains unencumbered
  - ii. Potential areas for expense reductions discussed.
  - iii. District payments are current.
- c. Bills List:
  - i. All bill payments this month are for standard operating expenses.
  - ii. The payments include 2018-19 and 2019-20 expenses.
- d. 2019-20 Budget
  - i. Bids were received for Security, FSMC, IT and Custodial Services. Budget will be adjusted to accommodate changes based on awards.
- e. Facilities
  - i. Building safety improvements over summer break; panic buttons. additional cameras.
  - ii. Purchasing new cafeteria equipment, warm & cold food serving counters.



Report Includes Effective Dates from Jun 01, 2019 to Jun 30, 2019, Fund 10 Transactions Only

| <u>Date</u>                                   | <u>Source Account/Title</u>                        | <u>Target Account/Title</u>          | <u>Comments</u>   | <u>Amount</u>   |
|---|--|--------------------------------------|-------------------|-----------------|
| 06/30/19                                      | 11-000-230-500-000-056<br>Other Purchased Services | 11-000-230-332-000-055<br>Audit Fees | to cover shortage | 1,250.00        |
| The total of all transfers within fund 10 is: |  |                                      |                   | <b>1,250.00</b> |

## All Bank Accounts Included

| <u>Check#</u>       | <u>Date</u> | <u>Vendor (Payee)/Check Line Comments</u>                       | <u>Amount</u> | <u>PO or Bal Sht</u> | <u>Exp. Acct. or Balance Sheet Title</u> |
|---------------------|-------------|---|---------------|----------------------|--|
| A:3236              | 6/30/19     | AT&T Teleconference Services<br>May 2019 Teleconference Charges | 26.55         | P201900048           | 11-000-230-530-000-057                   |
| A:3237              | 6/30/19     | Avaya Inc.<br>June 2019 Voice Messaging                         | 130.50        | P201900050           | 11-000-230-530-000-057                   |
| A:3238              | 6/30/19     | CIT<br>Copier Lease   | 2,701.30      | P201900075           | 11-000-240-500-000-068                   |
| A:3239              | 6/30/19     | CITY FIRE EQUIPMENT CO<br>Inspection and Work Order#197596      | 271.75        | P201900240           | 11-000-262-890-000-075                   |
|                     |             | Proposal to Tie Suppression System into Fire Ala                | 2,978.98      | P201900238           | 60-910-310-700-000-000                   |
|                     |             | Periodic System Maintenance                                     | 194.00        | P201900239           | 60-910-310-800-000-000                   |
| Total Check Amount: |             |   | 3,444.73      |                      |  |
| A:3240              | 6/30/19     | City of Newark Division of Water<br>June 2019 Water Billing     | 384.19        | P201900244           | 11-000-262-620-000-074                   |
| A:3241              | 6/30/19     | Dr. Esther Fridman<br>Psych Eval for L.J.                       | 600.00        | P201900242           | 11-000-216-300-001-067                   |
| A:3242              | 6/30/19     | El Nuevo Coqui<br>LCCS Board Calendar Legal Notice 6/27/19      | 104.00        | P201900243           | 11-000-230-330-000-056                   |
| A:3243              | 6/30/19     | Essex Regional Services Commission<br>Home Instruction          | 1,441.60      | P201900074           | 11-000-215-320-000-067                   |
| A:3244              | 6/30/19     | Link High Technologies Inc.<br>IT Support Order#1833            | 893.90        | P201900002           | 11-190-100-320-000-045                   |
|                     |             | IT support Inv#38074  | 5,213.33      | P201900235           | 11-000-230-500-000-056                   |
| Total Check Amount: |             |   | 6,107.23      |                      |  |
| A:3245              | 6/30/19     | LISA WEBER<br>Power School 4/29/19-6/25/19                      | 1,430.00      | P201900226           | 11-000-260-500-000-068                   |
| A:3246              | 6/30/19     | Protective Measures<br>Upgrade Security Control Panel           | 1,219.00      | P201900241           | 11-000-262-890-000-075                   |
| A:3247              | 6/30/19     | PSE&G<br>2018-2019 Gas/Electric Expenses                        | 4,524.63      | P201900056           | 11-000-262-620-000-074                   |
| A:3248              | 6/30/19     | School Health Corp<br>School Nurse Supplies                     | 129.44        | P201900195           | 11-190-100-610-000-047                   |
|                     |             | School Nurse Supplies   | 144.10        | P201900195           | 11-190-100-610-000-047                   |
| Total Check Amount: |             |   | 273.54        |                      |  |

## All Bank Accounts Included

| <u>Check#</u>       | <u>Date</u> | <u>Vendor (Payee)/Check Line Comments</u>  | <u>Amount</u> | <u>PO or Bal Sht</u> | <u>Exp. Acct. or Balance Sheet Title</u> |
|---------------------|-------------|--|---------------|----------------------|--|
| A:3249              | 6/30/19     | Staples Advantage                          |               |                      |  |
|                     |             | General School Supplies                    | 439.44        | P201900216           | 11-190-100-610-000-047                   |
|                     |             | General School Supplies                    | (12.33)       | P201900216           | 11-190-100-610-000-047                   |
|                     |             | General School Supplies                    | 12.33         | P201900216           | 11-190-100-610-000-047                   |
|                     |             | General School Supplies                    | 58.88         | P201900216           | 11-190-100-610-000-047                   |
|                     |             | General School Supplies                    | 77.56         | P201900216           | 11-190-100-610-000-047                   |
|                     |             | General School Supplies                    | 631.66        | P201900216           | 11-190-100-610-000-047                   |
|                     |             | General School Supplies                    | 46.26         | P201900216           | 11-190-100-610-000-047                   |
| Total Check Amount: |             |  | 1,253.80      |                      |  |
| A:3250              | 6/30/19     | Western Pest Services                      |               |                      |  |
|                     |             | Monthly Pest Control Service 2018-2019     | 429.00        | P201900060           | 11-000-230-500-000-056                   |
| A:3251              | 6/30/19     | US Security Associates, Inc.               |               |                      |  |
|                     |             | 5/31/19-6/6/19 Security Services           | 1,997.75      | P201900104           | 11-000-240-500-000-068                   |
|                     |             | 6/14/19-6/20/19 Security Services          | 1,730.88      | P201900104           | 11-000-240-500-000-068                   |
|                     |             | 06/21/19-6/27/2019 Security Services       | 1,120.88      | P201900104           | 11-000-240-500-000-068                   |
| Total Check Amount: |             |  | 4,849.51      |                      |  |
| A:3252              | 6/30/19     | MACHADO LAW GROUP                          |               |                      |  |
|                     |             | May 2019 Legal Services                    | 3,440.00      | P201900080           | 11-000-230-331-000-055                   |
| A:3253              | 6/30/19     | NJ Department of Labor                     |               |                      |  |
|                     |             | 2018-19 Unemployment compensation          | 560.81        | P201900129           | 11-000-291-250-000-054                   |
| A:3254              | 6/30/19     | Perma-Bound                                |               |                      |  |
|                     |             | Bud not Buddy By C. Curtis                 | 308.50        | P201900236           | 11-190-100-610-000-047                   |
| A:3255              | 6/30/19     | Sharon Machrone                            |               |                      |  |
|                     |             | Postage-LCCS Board Meetings notice         | 34.25         | P201900245           | 11-000-262-890-000-075                   |
| A:3256              | 6/30/19     | AT & T                                     |               |                      |  |
|                     |             | June 2019 Long Distance Charges            | 1,025.41      | P201900247           | 11-000-230-530-000-057                   |
| A:3257              | 6/30/19     | Maria Paradiso                             |               |                      |  |
|                     |             |  | 1,892.28      | 10 - 421             | ACCTS PAYABLE                            |
| A:3258              | 6/30/19     | Clarity Benefit Solutions                  |               |                      |  |
|                     |             | Flexible Spending Admin Serv               | 81.50         | P201900064           | 11-000-291-290-000-054                   |
| A:3259              | 6/30/19     | LESLIE BAYNES                              |               |                      |  |
|                     |             | Vulcan Oven Repair-Malachy Parts & Service | 973.98        | P201900250           | 60-910-310-700-000-000                   |
| A:3277              | 6/30/19     | LESLIE BAYNES                              |               |                      |  |
|                     |             | cafeteria equip repair                     | 1,420.92      | 10 - 421             | ACCTS PAYABLE                            |
|                     |             | grad supplies                              | 1,194.95      | 10 - 421             | ACCTS PAYABLE                            |
|                     |             | paper rolls                                | 160.88        | 10 - 421             | ACCTS PAYABLE                            |
| Total Check Amount: |             |  | 2,776.75      |                      |  |
| D:1109              | 6/30/19     | Clarity Benefit Solutions                  |               |                      |  |
|                     |             | Final Flex contributions June 2019         | 3,305.67      | 10 - 421             | ACCTS PAYABLE                            |

## All Bank Accounts Included

| <u>Check#</u> | <u>Date</u> | <u>Vendor (Payee)/Check Line Comments</u>          | <u>Amount</u> | <u>PO or Bal Sht</u> | <u>Exp. Acct. or Balance Sheet Title</u> |
|---------------|-------------|--|---------------|----------------------|--|
| D:1110        | 6/30/19     | AXA EQUITABLE-EQUI-VEST<br>June 403b contributions | 3,810.00      | 10 - 421             | ACCTS PAYABLE                            |

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|  |           |
|--|-----------|
| The Grand Total of all Checks from Fund 10 is: | 11,784.70 |
|--|-----------|

|  |           |
|--|-----------|
| The Grand Total of all Checks from Fund 11 is: | 31,197.07 |
|--|-----------|

|  |          |
|--|----------|
| The Grand Total of all Checks from Fund 60 is: | 4,146.96 |
|--|----------|

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|  |                  |
|--|------------------|
| <b>The Grand total of all checks for this period is:</b> | <b>47,128.73</b> |
|--|------------------|

We the undersigned board members certify that we have approved the expenditures represented by the above list of checks.

|       |       |       |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

## All Bank Accounts Included

| <u>Check#</u>       | <u>Date</u> | <u>Vendor (Payee)/Check Line Comments</u>  | <u>Amount</u> | <u>PO or Bal Sht</u> | <u>Exp. Acct. or Balance Sheet Title</u> |
|---------------------|-------------|--|---------------|----------------------|--|
| A:3260              | 7/8/19      | Horizon BCBS<br>July 2019 Health Insurance                                       | 36,650.98     | P202000001           | 11-000-291-270-000-054                   |
| A:3261              | 7/8/19      | Maschio's Food Service Inc.<br>May 2019 Food Service                             | 19,453.37     | 10 - 421             | ACCTS PAYABLE                            |
| A:3262              | 7/8/19      | The Goodkind Group, LLC<br>Sub Teacher wk end 6/23                               | 420.38        | 10 - 421             | ACCTS PAYABLE                            |
| A:3263              | 7/8/19      | Delta-T Group North Jersey, Inc.<br>inv#200779419                                | 4,066.92      | 10 - 421             | ACCTS PAYABLE                            |
|                     |             | inv#200779727  | 3,983.42      | 10 - 421             | ACCTS PAYABLE                            |
|                     |             | inv#200780002  | 1,834.05      | 10 - 421             | ACCTS PAYABLE                            |
|                     |             | Inv#200780354  | 4,976.40      | 10 - 421             | ACCTS PAYABLE                            |
|                     |             | inv#200780617  | 4,295.26      | 10 - 421             | ACCTS PAYABLE                            |
|                     |             | inv#200780935  | 1,612.78      | 10 - 421             | ACCTS PAYABLE                            |
| Total Check Amount: |             |  | 20,768.83     |                      |  |
| A:3264              | 7/8/19      | CDK Systems Inc.<br>CDK Annual License Fee 2019-2020                             | 4,035.00      | P202000002           | 11-000-230-330-000-056                   |
| A:3265              | 7/8/19      | LINK EDUCATION PARTNERS, INC<br>July 2019 Rent                                   | 27,333.34     | P202000003           | 11-000-262-441-000-069                   |
|                     |             | Aug 2019 Rent  | 27,333.34     | P202000003           | 11-000-262-441-000-069                   |
| Total Check Amount: |             |  | 54,666.68     |                      |  |
| A:3266              | 7/8/19      | Frontline Education Group LLC<br>Screening Assessments/Applicant Tracking        | 5,161.66      | P202000004           | 11-000-230-330-000-056                   |
|                     |             | Stronge/Employee Eval Mgmt 8/2019-8/2020   | 1,617.80      | P202000004           | 11-000-230-330-000-056                   |
| Total Check Amount: |             |  | 6,779.46      |                      |  |
| A:3267              | 7/8/19      | STRAUSS ESMAY ASSOCIATES, LLP<br>District policy alert set up & annual fee       | 4,035.00      | P202000006           | 11-000-240-500-000-068                   |
| A:3268              | 7/8/19      | NJ Charter Schools Association<br>Annual Membership Dues July 1, 2019- June 30,  | 3,648.00      | P202000008           | 11-000-230-330-000-056                   |
| A:3269              | 7/8/19      | Link High Technologies Inc.<br>Datto July 2019                                   | 561.25        | P202000007           | 11-190-100-320-000-045                   |
|                     |             | Tech Service July 2019   | 5,213.33      | P202000007           | 11-190-100-320-000-045                   |
|                     |             | Anti-Virus Protection July 2019  | 441.00        | P202000007           | 11-190-100-320-000-045                   |
| Total Check Amount: |             |  | 6,215.58      |                      |  |
| A:3270              | 7/8/19      | Pitney Bowes Global Financial Services<br>Postage Meter 7/10-10/9                | 127.65        | P202000011           | 11-000-230-330-000-056                   |
| A:3271              | 7/8/19      | STRAUSS ESMAY ASSOCIATES, LLP<br>Policy Alert & Support Sys (PASS) 7/1/19-6/30/2 | 2,545.00      | P202000012           | 11-000-230-330-000-056                   |
| A:3272              | 7/8/19      | Waste Management of New Jersey, Inc.<br>2019-2020 Waste Management Services      | 1,420.06      | P202000013           | 11-000-240-500-000-068                   |



All Bank Accounts Included

| <u>Check#</u>  | <u>Date</u> | <u>Vendor (Payee)/Check Line Comments</u>                                 | <u>Amount</u>     | <u>PO or Bal Sht</u> | <u>Exp. Acct. or Balance Sheet Title</u> |
|--|-------------|---|-------------------|----------------------|--|
| A:3273   | 7/8/19      | Protective Measures<br>2019-2020 Fire System Maint & Central monitor      | 527.17            | P202000014           | 11-000-262-890-000-075                   |
| A:3274   | 7/8/19      | Educational Service Commission of New Jersey<br>May 2019 Child Study Team | 7,749.00          | 10 - 421             | ACCTS PAYABLE                            |
| D:1008   | 7/8/19      | ShelterPoint Life<br>Jul 2019   | 45.04             | 91 - 484             | vision                                   |
| D:1080   | 7/8/19      | United Concordia Dental<br>inv#145409041                                  | 2,303.27          | 91 - 485             | Dental                                   |
| The Grand Total of all Checks from Fund 10 is:           |             |   | 48,391.58         |                      |  |
| The Grand Total of all Checks from Fund 11 is:           |             |   | 120,650.58        |                      |  |
| The Grand Total of all Checks from Fund 91 is:           |             |   | 2,348.31          |                      |  |
| <b>The Grand total of all checks for this period is:</b> |             |   | <b>171,390.47</b> |                      |  |

We the undersigned board members certify that we have approved the expenditures represented by the above list of checks.

|       |       |       |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

**Link Community Charter School  
Board of Trustees  
23 Pennsylvania Avenue  
Newark, NJ 07114**

**Resolution #070819-15**

**Authorization to submit the 2019-2020 ESEA-ESSA Application to the NJ Department of Education**

**WHEREAS**, Link Community Charter School is entitled to the following amounts:

Title I-A - \$170,819

Title I Reallocated - \$5921.00

**WHEREAS**, the application covers the period beginning 2019-2020; and

**WHEREAS**, the entitlement amount is based on a formula per pupil from the 2018-2019 school year; and

**Now therefore be it resolved that the Board of Trustees of Link Community Charter School, authorizes the submission of the ESEA-ESSA Application for the 2019-2020 school year to the New Jersey Department of Education.**

I hereby certify that this resolution was passed by a majority of the quorum of the Board of Trustees of Link Community Charter School, Inc. at its meeting held on July 8, 2019.



Sharon F. Machrone, Board Recording Secretary

**Link Community Charter School  
23 Pennsylvania Avenue  
Newark, NJ 07114**

**Resolution # 070919-16**

**Authorization to Submit an Application for Entitlement Funds - IDEA**

**RESOLUTION AUTHORIZING THE SUBMISSION OF THE INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA), PART B, FISCAL YEAR 2019-2020 APPLICATION TO THE NEW JERSEY DEPARTMENT OF EDUCATION.**

**WHEREAS**, Link Community Charter School is entitled to approximately \$68, 625 in funds; and

**WHEREAS**, the application covers the period from 2019-2020; and

**WHEREAS**, the entitlement amount is based on a formula per pupil cost from the 2018-2019 school year;

**WHEREAS**, the application adheres to the guidelines of the Individuals with Disabilities Education Act (IDEA).

Now Therefore Be It Resolved that the Board of Trustees of Link Community Charter School authorizes the submission of the Individuals with Disabilities Education Act (IDEA), Part B, Fiscal Year 2019-2020 Application to the New Jersey Department of Education.

I hereby certify that this resolution was passed by a majority of the quorum of the Board of Trustees of Link Community Charter School, Inc. at its meeting held on July 8, 2019.



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Sharon F. Machrone, Board Recording Secretary