

**LINK COMMUNITY CHARTER SCHOOL  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
June 14, 2021, 6:30 PM  
In-Person and Via Zoom  
Link Community Charter School  
23 Pennsylvania Avenue, Newark, New Jersey 07114**

**LINK COMMUNITY CHARTER SCHOOL MISSION**

Link Community Charter School will provide an outstanding middle school education for learners of all academic abilities by developing the mind, body and spirit through a strong curriculum, experiential learning, immersion in the arts, and an enduring commitment to Core Values; this will allow them to be successful in competitive high schools and become responsible and resourceful citizens who give back to others.

**REGULAR MEETING**

**CALL TO ORDER**

The regular meeting of the LCCS Board of Trustees is called to order at 6:50 pm by vice chair, Denise Smith.

**OPEN PUBLIC MEETINGS NOTICE: READING OF THE “SUNSHINE LAW” STATEMENT**

Adequate notice of this meeting of the LCCS Board of Trustees, setting forth time, date and location, was provided by placing a notice with the New Jersey *Star Ledger* and *nj.com*, *Irvington Herald*, *East Orange Record*, *Orange Transcript*, and *Essex Daily News* on March 22, 2021; by email to the city clerks of the four districts of residence and the county superintendent of education on March 22, 2021; by posting notice on the school website; and by communicating same to the Board of Trustees.

**ROLL CALL**

<b>Member</b>	<b>Present</b>	<b>Absent</b>
Barkley, Kaitlin	√	
Covington, Regina		√
Daughtry, Brenda	√	
Ebanks, Shawna	√	
Holguin-Veras, Susana	√	
Marshall, Richard	√	
Petrillo, John	√	
Purefoy, Frances	√	
Smith, Denise	√	

**APPROVAL OF MINUTES**

**Resolution #061421-01:** Be it Resolved that the Board of Trustees accepts and approves the minutes of the regular meeting held on May 10, 2021 and special meeting held on May 24, 2021.

Moved by Ms. Ebanks

Seconded by Mr. Marshall

Vote: Voice; passed unanimously (with one abstention, B. Daughtry)

**APPROVAL OF AGENDA**

**Resolution #061421-02:** Be it Resolved that the Board of Trustees accepts and approves the agenda for the regular meeting on June 14, 2021.

Moved by Ms. Ebanks  
Seconded by Mr. Petrillo  
Vote: Voice; passed unanimously

#### **PRESENTATIONS:**

Association of American Educators – Mrs. Parlett-Butcher  
LCCS Board Bylaws, Policies and Regulations – Mrs. Martinez, Mrs. Machrone  
ESSER Funding Plan – Mrs. Paradiso  
Safe Return Plan – Mrs. Paradiso

#### **PUBLIC COMMENT**

During the course of the board meeting the Board of Trustees offers members of the public an opportunity to address issues regarding the operation of LCCS. The Board reminds those individuals to take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the LCCS. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered, and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility, nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. Comments by each member of the public choosing to speak are limited to 3 minutes.

#### **CLOSING OF PUBLIC COMMENT**

Seeing no members of the public, the vice chair closed the public comment portion of this meeting.

#### **ACKNOWLEDGMENT OF CORRESPONDENCE**

None

#### **HEAD OF SCHOOL**

##### **School Update**

See attached report.

##### **Approval of HIB decisions**

**Resolution #061421-03:** Be it Resolved that the Board of Trustees affirms the head of school's decisions in HIB Case 2020-2021-001 and HIB Case 2020-2021-002, as recommended by the head of school.

Moved by Ms. Ebanks

Seconded by Mr. Petrillo

Discussion: None

Vote: Roll call; passed unanimously

#### **The following motions were handled with one vote:**

##### **Approval to hire**

**Resolution #061421-04:** Be it Resolved that the Board of Trustees approves the hiring of the following individuals for the 2021-2022 school year, as recommended by the head of school:

<b>Name</b>	<b>Position</b>	<b>10/12 Month</b>	<b>F/T or P/T</b>	<b>2021-22 Salary</b>
Debra Paczkowski	School Secretary	12 month	F/T	\$69,000
Tara Moran	Kindergarten Teacher	10 month	F/T	\$67,000
Brianna Bradley	Kindergarten Teacher	10 month	F/T	\$63,000

**Approval to additions to the 2021-2022 Personnel List**

**Resolution #061421-05:** Be it Resolved that the Board of Trustees approves the following additions to the Personnel list, as approved at the LCCS Board Meeting on April 12, 2021, as recommended by the head of school:

Employee	Position	10/12 Month	F/T or P/T	2021-2022 Salary
Hannah Kennedy	Vice Principal	12 month	F/T	\$92,000
Kathy Hester	Principal	12 month	F/T	\$146,218
Leslie Baynes	Chief Operating Officer	10 month	F/T	\$116,272
Da'Cheray Thomas-Ruth	Dean of Students	10 month	F/T	\$87,838
Sharon Machrone	Director of Communications	12 month	F/T	\$36,876

**Approval of staff for the Project Invention**

**Resolution #061421-06:** Be it Resolved that the Board of Trustees approves the hiring of the following for Project Invention, a summer program for rising 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade Link students, as recommended by the head of school.

Name	Position, Program	Salary
Annie Tanella	Teacher	\$5,500
Annie Gunther	Teacher	\$5,500

**Approval of staff for the Link Summer Academy**

**Resolution #061421-07:** Be it Resolved that the Board of Trustees approves the hiring of the following for the 2021 Link Summer Academy funded by Link Education Partners, as recommended by the head of school.

Name	Position, Program	Salary
Josie Arizmendi	Teacher, 5 <sup>th</sup> grade program, 5 days per week	\$5,500
Jeffery Locklear	Teacher, 5 <sup>th</sup> grade program, 5 days per week	\$5,500
Monique Smalls	Teacher, 5 <sup>th</sup> grade program, 2 days per week	\$2,220
Susanne Boyle	Teacher, 5 <sup>th</sup> grade program, 3 days per week	\$3,300
Chris Kennedy	Teacher, 5 <sup>th</sup> grade program, 4 days per week	\$4,400
Nancy Merwede	Nurse, 3 weeks	\$4,125
Wayne Bragg	Technology Coordinator and General Support, 41 days	\$3,500

**Approval of stipend for additional responsibilities**

**Resolution # 061421-08:** Be it Resolved that the Board of Trustees approves stipends for the following responsibilities:

Responsibility	Stipend
Testing Coordinator	\$1,500
Hiring Advisory Committee Member	\$1,500

**Approval for payment of stipends, 2020-2021**

**Resolution #061421-09:** Be it Resolved that the Board of Trustees approves the payment of the following stipends for responsibilities performed during the 2020-2021 school year, as recommended by the head of school:

Employee	Responsibility	Stipend	Pd by
Hannah Kennedy	School Culture Leader	\$10,000	LCCS
Lisette Santiago	Graduation Music Director	\$125	LEP
Annie Tanella	Girls on the Run Program Coache	\$75/day	LEP

Rosa Martinez	Girls on the Run Program Coache	\$75/day	LEP
Amanda Voorhees	Grade Level Leader, grade 5	\$2,000	LCCS
Natasha Valentin	Grade Level Leader, grade 6	\$2,000	LCCS
Jamine Seegers	Grade Level Leader, grade 7	\$2,000	LCCS
Claire Snyder	Grade Level Leader, grade 8	\$2,000	LCCS
Jasmine Seegers	Upper House ELA Coordinator	\$5,000	LCCS
Asha Alston	ProjectLit Advisor	\$35/hour	LEP
Diana Lelinho	ProjectLit Advisor	\$35/hour	LEP
Jasmine Seegers	ProjectLit Advisor	\$35/hour	LEP
Amanda Voorhees	Testing Coordinator	\$1,500	LCCS
Annie Gunther	Hiring Advisory Committee	\$1,500	LCCS
Natasha Valentin	Hiring Advisory Committee	\$1,500	LCCS

#### **Approval of payment of stipends for in-house service, 2021**

**Resolution #061421-10:** Be it Resolved that the Board of Trustees approves the payment of stipends, for working in-person in the school building in the late winter to June 18, 2021, to the employees on the attached list, as recommended by the head of school.

#### **Approval for payment of stipends for curriculum writing**

**Resolution #:061421-11:** Be it Resolved that the Board of Trustees approves stipends for the following individuals to develop curriculum during the summer of 2021, as recommended by the head of school:

<b>Employee</b>	<b>Curriculum</b>	<b>Stipend</b>
Kelly Start	Social Studies (5 <sup>th</sup> & 6 <sup>th</sup> half year courses; 7 <sup>th</sup> full year course) and HSP (7 <sup>th</sup> & 8 <sup>th</sup> half year courses)	\$4,500
Greg Silver	HSP (7 <sup>th</sup> and 8 <sup>th</sup> half year courses)	\$1,500
Jennifer Kutch	Science (7 <sup>th</sup> full year course)	\$1,500
Jeffery Locklear	Math (5 <sup>th</sup> full year course)	\$1,500
Annie Gunther	Math (6 <sup>th</sup> full year course)	\$1,500
Sarah Freer	Math (7 <sup>th</sup> full year course)	\$1,500
Annie Tanella	Math (8 <sup>th</sup> full year course)	\$1,500
Jasmine Seegers	English language arts (7 <sup>th</sup> full year course)	\$1,500
Danielle Perrotta	Math curriculum writing (K), math curriculum leadership, family math nights, and professional development planning	\$6,000
Claire Snyder	ELA curriculum writing (8 <sup>th</sup> full year course)	\$1,500
Asha Alston	ELA curriculum writing (6 <sup>th</sup> full year course)	\$1,500

Moved by Ms. Barkley

Seconded by Mr. Marshall

Discussion: None

Vote: Roll call; passed unanimously

#### **Approval of Safe Return Plan**

**Resolution #061421-12:** Be it Resolved that the Board of Trustees approve the Safe Return Plan, as presented on June 14, 2021, as recommended by the head of school.

Moved by Mrs. Purefoy

Seconded by Mr. Marshall

Discussion: None

Vote: Roll call; passed unanimously

#### **Approval of acceptance of a grant**

**Resolution #061421-13:** Be it Resolved that the Board of Trustees accepts the Charter School Program grant of \$1,250,000 to support school growth over a two-year period, as recommended by the head of school.

Moved by Mr. Marshall

Seconded by Mrs. Purefoy  
Discussion: None  
Vote: Roll call; passed unanimously

#### **Ratification of retirement**

**Resolution #061221-13a:** Be it Resolved that the Board of Trustees ratifies the retirement of Christine Kelley-Kemple, effective August 23, 2021, as approved by the head of school.

**Resolution to table Resolution #061421-13a:** Be it Resolved that the Board of Trustees tables Resolution #061421-13a, as recommended by the head of school.

Moved by Mr. Marshal  
Seconded by Ms. Barkley  
Discussion: None  
Vote: Roll call; passed unanimously

#### **COMMITTEE REPORTS**

##### **Education Committee**

**None.**

##### **Governance Committee**

**See attached report.**

#### **Approval to suspend a policy**

**Resolution #061421-14:** Be it Resolved that the Board of Trustees approves to suspend, pursuant to Bylaw 0131, Policy and Regulation 5410, Policy 5411, and Policy 5460 for the 2020-2021 school year, in light of the COVID-19 pandemic and its effect on learning, and that this suspension shall remain in place until July 1 2021, as recommended by the Governance Committee.

Moved by Ms. Ebanks  
Seconded by Ms. Barkley

Discussion: Mrs. Paradiso explained that, given the pandemic, best practices indicate that struggling students should advance and indicated that supports for those students will be built into the next school year. Mrs. Daughtry asked if the high schools accepting our 8<sup>th</sup> grade students would accommodate any needs. Mrs. Paradiso responded that she is sure that all schools will be facing the same situation and will adjust accordingly.

Vote: Roll call; passed unanimously

#### **2021-2022 Board Goals – Discussion and Finalization**

See attached broad-based goals on which the board reached consensus. The Governance Committee will expand the goals and include metrics for the next meeting.

#### **EXECUTIVE SESSION (Resolution #061421-15)**

**WHEREAS**, the LCCS Board of Trustees from time to time must convene into Executive Session to discuss confidential matters including but not limited to personnel issues, litigation, matters of attorney/client privilege, and/or student matters.

**NOW THEREFORE BE IT RESOLVED**, the LCCS Board of Trustees shall move into Executive Session to discuss the evaluation of the head of school, a personnel matter.

**BE IT FURTHER RESOLVED**, the LCCS Board of Trustees may take action on this matter when the LCCS Board of Trustees later returns to public session.

**BE IT FURTHER RESOLVED**, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time providing as much information as possible without violating any applicable privilege or confidentiality.

**BE IT FURTHER RESOLVED**, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Moved by Ms. Ebanks

Seconded by Mr. Marshall

Discussion: None

Vote: Roll call; passed unanimously

**The board will move to Executive Session at 9:09 pm.**

**The board returns from Executive Session at 9:12 pm.**

**Approval of evaluation of the head of school**

**Resolution #061421-16:** Be it Resolved that the Board of Trustees approves the evaluation of the head of school Maria Pilar Paradiso, for her performance during the 2020-2021 school year, as recommended by the Governance Committee and discussed in Executive Session this evening.

Moved by Ms. Barkley

Seconded by Ms. Ebanks

Discussion: None

Vote: Roll call; passed unanimously

**Finance Committee**

See attached report.

**The following two resolutions were voted on at the same time:**

**Approval of financial reports**

**Resolution #061421-17:** Be it Resolved that the Board of Trustees accepts and approves the Board Secretary Report and the Treasurer's Report for the month ending May 31, 2020, as recommended by the school business administrator.

**Approval of bills for payment**

**Resolution #061421-18:** Be it Resolved that the Board of Trustees approves for payment the bills for goods and services provided to Link Community Charter School as listed in the attached Bill List, as recommended by the school business administrator.

Moved by Ms. Barkley

Seconded by Mrs. Purefoy

Discussion: None

Vote: Roll call; passed unanimously

**Approval of corrective action plan**

**Resolution #061421-19:** Be it Resolved that the Board of Trustees approves the audit corrective action plan, as recommended by the school business administrator.

Moved by Ms. Ebanks

Seconded by Mrs. Purefoy

Discussion: None

Vote: Roll call; passed unanimously

**OLD BUSINESS**

**None**

## **NEW BUSINESS**

### **Walk In Motion:**

**Resolution #611221- 20: Be it Resolved that the Board of Trustees approves the payment of membership dues to the Association of American Educators for all interested staff for the 2021-2022 school year, as recommended by the head of school.**

Moved by: Ms. Ebanks

Seconded by Mr. Marshall

Discussion: None.

Vote: Roll call; passed unanimously

## **ANNOUNCEMENTS**

### **MOTION TO ADJOURN THE REGULAR MEETING**

Moved by Mrs. Purefoy

Seconded by Mr. Marshall

Vote: Voice; passed unanimously.

The meeting was adjourned at 9:25 pm.

## **ANNUAL MEETING**

### **CALL TO ORDER OF THE ANNUAL MEETING**

The annual meeting of the LCCS Board of Trustees was called to order by vice chair Denise Smith at 9:30 pm.

### **OPEN PUBLIC MEETINGS NOTICE: READING OF THE “SUNSHINE LAW” STATEMENT**

Adequate notice of this meeting of the LCCS Board of Trustees, setting forth time, date and location, was provided by placing a notice with the *New Jersey Star Ledger* and *nj.com*, *Irvington Herald*, *East Orange Record*, *Orange Transcript*, and *Essex Daily News* on March 22, 2021; by email to the city clerks of the four districts of residence and the county superintendent of education on March 22, 2021; by posting notice on the school website; and by communicating same to the Board of Trustees.

### **ROLL CALL**

<b>Member</b>	<b>Present</b>	<b>Absent</b>
Barkley, Kaitlin	√	
Covington, Regina		√
Daughtry, Brenda	√	
Ebanks, Shawna	√	
Holguin-Veras, Susana	√	
Marshall, Richard	√	
Petrillo, John	√	
Purefoy, Frances	√	
Smith, Denise	√	

### **Approval of agenda**

**Resolution #061421A-02:** Be it Resolved that the Board of Trustees approves the agenda for the annual meeting on June 14, 2021.

Moved by Ms. Ebanks

Seconded by Mrs. Purefoy

Vote: Voice; passed unanimously

## **PUBLIC COMMENT**

During the course of the board meeting the Board of Trustees offers members of the public an opportunity to address issues regarding the operation of LCCS. The Board reminds those individuals to take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the LCCS. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered, and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility, nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. Comments by each member of the public choosing to speak are limited to 3 minutes.

## **CLOSING OF PUBLIC COMMENT**

Seeing no members of the public, Mrs. Smith closed the public comment portion of this meeting.

## **ELECTION OF BOARD TRUSTEES**

**Resolution #061421A-01:** Be it Resolved that the Board of Trustees elects Richard Marshall and Regina Covington as trustees for the term beginning July 1, 2021 through June 30, 2024, as recommended by the Governance Committee.

Moved by Mr. Petrillo

Seconded by Ms. Ebanks

Discussion: None

Vote: Roll call; passed unanimously

**OATH OF OFFICE**, administered to Mr. Marshall by the board attorney, Christine Martinez. (Mrs. Covington will be sworn in at the July meeting, as she was unable to attend this evening's meeting.)

Mrs. Smith congratulated the returning members for their service for three years beginning July 1, 2021.

## **ELECTION OF OFFICERS FOR 2021-2022: Chair and Vice Chair, facilitated by the board recording secretary**

Mrs. Smith turned the floor over to Mrs. Machrone, Board Recording Secretary for 2021-2022 officer elections.

Election of Board Chairperson: Mrs. Machrone asked for nominations for Board chair. Mrs. Smith nominated Mrs. Daughtry. There were no other nominations. Mrs. Machrone asked for a motion to close nominations. Ms. Ebanks so moved and Mr. Marshall seconded the motion. After a voice vote, Mrs. Machrone declared nominations closed. Mrs. Machrone called for the vote to elect. Mrs. Daughtry was elected unanimously with one abstention (B. Daughtry) as Board Chair for 2021-2022 in a roll call vote.

Election of Board Vice Chairperson:

Mrs. Machrone asked for nominations for Board chair. Mrs. Purefoy nominated Mrs. Smith. There were no other nominations. Mrs. Machrone asked for a motion to close nominations. Ms. Ebanks so moved and Mr. Marshall seconded the motion. After a voice vote, Mrs. Machrone declared nominations closed. Mrs. Machrone called for the vote. Mrs. Smith was elected unanimously with one abstention (D. Smith) as Board Chair for 2021-2022 in roll call vote.

Mrs. Machrone congratulated the officers for serving a second term and turned the meeting back to Mrs. Smith.

## **APPROVAL OF ANNUAL APPOINTMENTS**

**Be it resolved that the Board of Trustees, on the recommendation of the Governance Committee, appoints the following for the 2021-2022 school year:**



- **Resolution #061421A-4:** Maria Pilar Paradiso as head of school, liaison with law enforcement, and delegate to the New Jersey School Boards Association and to Essex County School Boards Association
- **Resolution #061421A-5:** Bima Baje as school business administrator and qualified purchasing agent
- **Resolution #061421A-6:** Sharon Machrone as board recording secretary
- **Resolution #061421A-7:** Machado Law Group as board attorney
- **Resolution #061421A-8:** Kia C. Grundy, M.D. as the school physician/medical inspector
- **Resolution #061421A-9:** Middlesex Educational Services Commission as the provider of psychological examiner/school psychologist
- **Resolution #061421A-10:** Invo as provider of speech and occupational therapy service.
- **Resolution #061421A-11:** Essex Regional Education Services Commission as provider of home instruction
- **Resolution #061421A-12:** Kathleen M. Hester as Attendance Officer, Affirmative Action Officer, School Safety Specialist, Custodian of Records, LEA Assessment IT Contact, Coordinator of State Testing, ESEA Coordinator, Bilingual/ESL Point of Contact, and Data Coordinator
- **Resolution #061421A-13:** Leslie Baynes as the Title IX Officer
- **Resolution #061421A-14:** Christine Lynsky as the 504 Officer and Special Education Coordinator
- **Resolution #061421A-15:** Erika Turner as the Anti-Bullying Coordinator, including July and August 2021; Homeless Education Liaison, and Educational Stability Liaison
- **Resolution #061421A-16:** Suzanne Dandie-Lashley as the Anti-Bullying Specialist

Moved by Ms. Ebanks

Seconded by Mr. Marshall

Discussion: None

Vote: Roll call; passed unanimously

## ANNUAL MOTIONS AND DESIGNATIONS

**Be it Resolved that the Board of Trustees approves the following annual motions and designations:**

- **Resolution #061421A-17:** to designate TD Bank and Provident Bank as the depository of school funds for the 2021-2022 school year, as recommended by the school business administrator.
- **Resolution #061421A-18:** to designate the 2021-2022 LCCS board chairperson, LCCS board vice chairperson, and school business administrator, as those authorized to sign school warrants in the 2021-2022 school year, as recommended by the school business administrator.
- **Resolution #061421A-19:** to designate the *Star Ledger*, *El Nuevo Coqui*, *Irvington Herald*, *East Orange Record*, *Orange Transcript* as the official newspapers and nj.com and Essex Daily News as online news for publication of Board meetings and other legal notices for the 2021-2022 school year, as recommended by the Governance Committee.
- **Resolution #061421A-20:** to designate Galleros Koh LLC as auditor for the 2021-2022 school year, as recommended by the school business administrator
- **Resolution #061421A-21:** to approve the Grade 5 through 8 curriculum for the 2021-2022 school year, as posted on the school website, as recommended by the head of school.
- **Resolution #061421A-22:** to re-adopt the existing bylaws and policies for the Board's operation and the operation of the school in the 2021-2022 school year, as recommended by the Governance Committee.
- **Resolution #061421A-23:** to approve that all meetings of the Board of Trustees be conducted according to Robert's Rules of Order and Board Policy, as recommended by the Governance Committee.
- **Resolution #061421A-24:** to approve that pursuant to N.J.S.A. 18A:12-24.1, the Board of Trustees has reviewed and adopts the attached Code of Ethics for School Board Members, as recommended by the Governance Committee.
- **Resolution #061421A-25:** to approve Delta-T and Goodkind as providers of substitute staff for the 2021-2022 school year, as recommended by the head of school.
- **Resolution #061421A-26:** to approve the My Learning Plan/Stronge Evaluation system for all certified positions as recommended by the head of school and the NJSBA Charter School Board Self Evaluation for the LCCS board and NJSBA Chief School Administrator Evaluation for the head of school position, for the 2021-2021 school year, as recommended by the Governance Committee,

- **Resolution #061421A-27:** to approve Lisa Weber as PowerSchool Consultant for the 2021-2022 school year.
- **Resolution #061421A-28:** to approve the use of TransEd and Next Level bus companies for field trips and transportation in the 2021-2022 school year.

Moved by Ms. Ebanks

Seconded by Ms. Barkley

Discussion: None

Vote: Roll call; passed unanimously

## **OTHER RESOLUTIONS**

### **Adoption of the 2021-2022 board meeting calendar**

**Resolution #061421A-29:** Be it Resolved that the Board of Trustees adopts the 2021-2022 Calendar of Open Public Board Meetings (attached), as recommended by the Governance Committee.

Moved by Ms. Ebanks

Seconded by Mrs. Purefoy

Discussion: Mrs. Paradiso urged board members to mark their calendars with the board meeting dates now to ensure full member participation. She mentioned that the April board meeting is the Monday after the Easter holiday and encouraged members to plan to be present for the meeting.

Vote: Roll call; passed unanimously

## **Walk-In Motion**

### **Approval of summer employment**

Resolution #061421-30: Be it Resolved that the Board approves hiring Suzanne Dandie-Lashley to provide Social and Emotional Learning instruction and support in the Financial Office with a salary of \$3,000 for the month of July 2021, as recommended by the head of school.

## **ANNOUNCEMENTS**

- Mrs. Daughtry thanked Mrs. Purefoy for serving on the board for three years as the Link Parent Association member of the board.
- The next board meeting will be held on Monday, July 12, 2021, at 6:30 pm. It will be advertised as in-person and remote.

## **MOTION TO ADJOURN**

Moved by Ms. Ebanks


Seconded by Mr. Marshall

Vote: Voice; passed unanimously

The meeting was adjourned at 9:45 pm.

These minutes represent a record of the actions taken by the Board of Trustees during the meetings and a summary of the discussions that took place. The minutes are not intended to be, nor are they, a verbatim record of the discussion on a particular item.

Respectfully submitted,



Sharon F. Machrone, Board Recording Secretary

Date: June 10, 2021

Approved by the Link Community Charter School Board of Trustees: July 12, 2021



## **Head of School Report, June 14, 2021**

### **COVID**

- Safe Return Plan begin finalized

### **End of Year:**

- Remote only for the week of June 14<sup>th</sup>, last week of school
- Graduation to be held on Friday, June 18<sup>th</sup>

### **State Reporting Completed:**

- CHE Session II
- ESSER II application
- Racial Demographic Report (anticipated) for 2021-22

### **State Reporting In progress**

- End of Year NJSMART submissions
- Annual Report

### **Expansion**

- Hiring underway
- Registered Students:
  - Kindergarten: 18 registered
  - 5<sup>th</sup> Grade: 46 registered
- Facility work underway
- Curriculum work underway

### **Supporting our Staff**

- LCCS would like to provide a stipend to those who have worked in the hybrid program/in-school since February or all year

## LINK COMMUNITY CHARTER SCHOOL STIPENDS FOR IN-PERSON, WINTER/SPRING 2021

[illegible]

**Link Community Charter School  
Board of Trustees  
Governance Committee Report  
June 10, 2021**

**In attendance:** Denise Smith, Brenda Daughtry, Frances Purefoy, Maria Pilar Paradiso, and Sharon Machrone

**Discussion:**

1. Sharon reviewed a few issues for the upcoming board meeting including the election of members (re-electing Richard Marshall and Regina Covington for second full terms), the election of officers for 2021-2022, and the LPA representative to the board. Frances will be leaving the LPA spot at the end of June. The LPA has not appointed a replacement yet, but Sharon, as the school's LPA liaison, will work with the LPA officers to secure a new member as soon as possible. The board will move into Executive session to discuss the head of school evaluation.
2. Christine Martinez and Sharon have planned a presentation on Bylaws, Policies, and Regulations for the June 14<sup>th</sup> meeting. This will meet one of the 2020-21 board goals.
3. Sharon proposed, the Governance Committee, concurred, that, at the first reading of policy revisions, the summary (that Sharon prepares for board members) be reviewed during the meeting. This may help board members become more acquainted with the school's policies.
4. Maria proposed, and the Governance Committee agreed, to put a resolution before the board to suspend the policies regarding promotion and retention for the 2020-2021 school year. Bylaw 0131 provides for suspend in emergency circumstances; the emergency, of course, being the COVID pandemic.
5. Sharon shared that board members sent in some very good ideas for board goals for 2021-2022 and there were some common threads. The Committee considered them all and agreed to present the following goals to the board as a whole at the June 14<sup>th</sup> meeting:
  - Ensure that learning loss from the pandemic era is addressed so that all students succeed.
  - Ensure an efficient, effective, and safe return to in-person learning in the fall.
  - Ensure the successful implementation of the kindergarten program.
  -

These are the statements of the goals. Metrics will be added by the July 2021 meeting and shared with the board.

Other topics that members brought up can be addressed in trainings, possibly at retreats, in the coming year. The committee particularly discussed having training on curriculum development. Some of that will be included in the first and third goals above. Suggestions regarding training in policies will be addressed at the upcoming meeting.



## 5410 PROMOTION AND RETENTION (M)

### **M**

The Board of Trustees recognizes that each child develops and grows in a unique pattern and that students should be placed in the educational setting most appropriate to their social, physical, and educational needs. Each student enrolled in this school shall be moved forward in a continuous program of learning in harmony with his/her own development.

Standards for student promotion shall be related to the New Jersey Core Curriculum Content Standards and school goals and objectives and to the accomplishments of students. A student in the elementary grades will be promoted to the next succeeding grade level when he/she has completed the course requirements at the presently assigned grade; has achieved the instructional objectives set for the present grade; has demonstrated the proficiencies required for movement into the educational program of the next grade; and has demonstrated the degree of social, emotional, and physical maturation necessary for a successful learning experience in the next grade.

#### Promotion Standards

To be promoted, a Link student must achieve passing grades in all core subjects. Should a student fail one of these subjects for the year (ending in June), that student will have the opportunity during the summer to achieve the necessary competency level in that subject in order to be promoted. A student who does not achieve the necessary competency during the summer in that subject will be required to repeat the grade.

Should a student fail two or more of the core subjects during the regular school year, a student will be required to repeat the grade.

School attendance shall be a factor in the determination of a student's promotion or retention. Only extenuating circumstances should permit the promotion of a student who has been absent more than eighteen days during the school year.

Classroom teachers shall recommend to the Principal the promotion or retention of each student. Parent(s) or legal guardian(s) and adult students may appeal a promotion or retention decision to the Head of School whose decision shall be final.

N.J.S.A. 18A:35-4.9



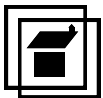
# POLICY

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## LINK COMMUNITY CHARTER SCHOOL **BOARD OF TRUSTEES**

Students  
5410/Page 2 of 2  
PROMOTION AND RETENTION (M)

Adopted: 10 June 2014





## R 5410 PROMOTION AND RETENTION (M)

### **M**

The following rules are promulgated in accordance with the policy of the Board of Trustees dealing with the promotion and retention of students.

#### **A. Standards for Student Promotion**

Grades (five through eight) - A student will be promoted to the next succeeding grade level when he/she demonstrates the proficiencies required for movement into the next grade.

#### **B. Procedures for Student Promotion**

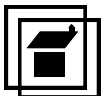
1. A written copy of promotion standards will be given to all parent(s) or legal guardian(s) and students at the beginning of each year.
2. Parent(s) or legal guardian(s) and students will be provided a minimum of four reports each year as to a student's progress towards meeting promotion standards.
3. Teachers who determine that a student's progress may not be sufficient to meet promotion standards shall notify the parent(s) or legal guardian(s) of the student and offer consultation with the parents or legal guardians.
4. In grades five through eight, the parent(s) or legal guardian(s) and where appropriate the student will be notified no later than three weeks prior to the end of the year when the possibility of a student not being promoted is determined.
5. A student with fewer than 164 days attendance in grades five through eight may not be promoted to the next grade level.
6. Extenuating circumstances as determined by the Principal may waive the 164-day attendance requirements for grades five through eight.
7. Classroom teachers shall provide input to the Principal who makes the final decision concerning the promotion or retention of each student.



C. Procedure for Retention or Social Promotion

1. Grades five through eight - Classroom teachers must initiate the process by providing to the Principal complete forms in accordance with the specified timelines.
2. The Principal will review each case and in consultation with the teacher render a final decision.
3. Parent(s) or legal guardian(s) and adult students may appeal a promotion/retention decision to the Head of School whose decision is final.

Adopted: 10 June 2014



## 5411 PROMOTION FROM EIGHTH GRADE

The Link Community Charter School will meet all legal requirements, standards and assessments, pursuant to New Jersey statute and regulations.

To be awarded a Link diploma, an eighth grade Link student must achieve passing grades in the core subjects of ELA, history, math, science and physical education. Should a student fail one of these subjects during the course of the regular school year (ending in June), that student will have the opportunity during the summer to achieve the necessary competency level in that subject to graduate. This student will receive his/her diploma only upon successful completion of the work in that course and will not be allowed to participate in the graduation activities. A student who does not achieve the required competency during the summer in that subject will not graduate and maybe asked to repeat the eighth grade.

Should a student fail two or more of the core subjects during the regular school year, the student maybe required to repeat the eighth grade.

Promotion and graduation letters will be mailed to parents in sufficient time so that both students and parents clearly know their current status and have sufficient time to improve their work and grades. Three different letters will be sent depending on whether a student fails a course or not and which grade they are in.

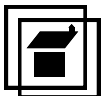
If an eighth grade student failed a core course he/she will be given a letter outlining the graduation requirements, which courses were failed, and a receipt signature for the parents.

If a seventh grade student failed a core course he/she will be given a letter outlining the promotion requirements, which courses were failed, and a signature receipt for the parents.

If a seventh or eighth grade student did not fail any of the core courses, they will receive a short version of the letter and the graduation/promotion requirements.

N.J.S.A. 18A:35-4.9; 18A:36-14; 18A:36-15;  
18A:36-18; 18A:38-25 et seq.  
N.J.A.C. 6:3-4A.1; 6A:8-4.4 et seq.

Adopted: 8 September 2014



# POLICY

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## LINK COMMUNITY CHARTER SCHOOL **BOARD OF TRUSTEES**

Students

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PROMOTION FROM EIGHTH GRADE

Revised: 16 October 2017



## 5460 GRADUATION FROM 8TH GRADE (M)

### **M**

In order to graduate from Link Community Charter School, a student must demonstrate scholastic and personal achievement worthy of a Link Community Charter School diploma as described below.

#### **Eighth Grade Graduation Standards**

To be awarded a Link Community Charter School diploma, an eighth grade Link Community Charter School student must achieve cumulative (year-end) passing grades in the six core subjects of literature, composition, math, science, history, and physical education.

Should a student fail one of these subjects during the course of the regular school year (ending in June), that student will need to attend summer school in the public school in which he/she lives to achieve the necessary competency level in that subject to graduate. This student will receive his/her diploma only upon successful completion of the work in that course and will not be allowed to participate in the graduation ceremony, dance, class trip, or other graduation activities. A student who does not achieve the required competency during the summer in that subject will not receive his/her diploma and may be asked to repeat eighth grade at Link Community Charter School at the discretion of the Head of School.

Should a student fail two or more of the core subjects during the regular school year, the student will be retained. This student will not participate in the graduation ceremony, dance, class trip, or other graduation activities.

A student who misses eighteen or more unexcused school days will not graduate and will have to repeat the grade if granted permission by the Head of School.

#### **Promotion Standards, Other Grades**

To be promoted to the next grade, a Link Community Charter School student must achieve cumulative (year-end) passing grades in all core subjects.

Should a student fail one of these subjects during the course of the regular school year (ending in June), that student will need to attend summer school in the public school in which he/she lives to achieve the necessary competency level in that subject to be



promoted to the eighth grade. A student who does not achieve the required competency in that subject during the summer will not be advanced.

Should a student fail two or more of the core subjects during the regular school year and/or have more than eighteen unexcused days, the student will not be advanced.

N.J.S.A. 18A:7C-1 et seq.; 18A:35-1;

18A:35-4.9; 18A:35-7; 18A:36-17

N.J.A.C. 6A:8-1 et seq.; 6A:8-5.1; 6A:8-5.2; 6A:14-4.11 et seq.

Adopted: 8 September 2014



**Link Community Charter School  
Board of Trustees  
June 14, 2021**

**PROPOSED 2021-2022 BOARD GOALS**

1. Ensure that learning loss from the pandemic era is addressed so that all students succeed.
2. Ensure an efficient, effective, and safe return to in-person learning in the fall.
3. Ensure the successful implementation of the kindergarten program.



## **Finance & Facilities Committee Report**

**June 14, 2021**

### **Attendance:**

- ☐ Leslie Baynes
- ☐ Bima Baje
- ☐ Shawna Ebanks
- ☐ Susanna Holgun-Veras

### **I. Financial Review**

- a. Treasurer's Report:
  - i. As of May 31, 2021, total operating cash on hand \$1,709,174.42 net \$208,995.87 vendor payments and \$2,010.77 employee checks.
- b. Secretary's Report:
  - i. As of May 31, 2021
    - o Received \$5,201,766.77 in revenue from state & federal sources
    - o \$4,715,911.76 in expenses have been paid
    - o \$1,020,093.25 in encumbrances are pending payment
    - o \$275,224.79 remains unencumbered
- c. Operations
  - i. Association of American Educators presentation

### **II. Facilities**

- Esser Funds
  - PPE, Ventilation (window screen replacement), air purifiers
- Charter School Foundation Grant
  - Student restroom renovation 1<sup>st</sup> and 2<sup>nd</sup> floors



**Interim Balance Sheet**

**ASSETS AND RESOURCES**

ASSETS

101 Cash in checking account	\$ 1,786,496.70	
102-106 Other cash equivalents	\$ 78,500.00	
Total cash		\$ 1,864,996.70
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 811,050.57
Accounts receivable		
132 Interfund	\$ 38,068.16	
141 Intergovernmental - state	\$ 0.00	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ (54,519.11)	
153 Other Accounts Receivable	\$ 0.00	
		\$ (16,450.95)
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 4,550.00

RESOURCES

301 Estimated revenues (from adjusted budget)	\$ 5,232,955.13	
302 Less: revenues collected or accrued	\$ (5,984,612.77)	
		\$ (751,657.64)
TOTAL ASSETS AND RESOURCES		\$ 1,912,488.68

**LIABILITIES AND FUND EQUITY**

LIABILITIES

401 Interfund loans payable	\$ 0.00
402 Interfund accounts payable	\$ 0.00
411 Intergovernmental accounts payable - state	\$ 0.00
412 Intergovernmental accounts payable - federal	\$ (10,656.00)
413 Intergovernmental accounts payable - other	\$ 0.00
421 Accounts payable	\$ (50,929.79)
422 Judgments payable	\$ 0.00
430 Compensated absences payable	\$ 0.00
431 Contracts payable	\$ 0.00
451 Loans payable	\$ 0.00
461 Accrued Salaries and Benefits	\$ 0.00
481 Deferred revenues	\$ 0.00
499 Other current liabilities	\$ 0.00
Total liabilities	\$ (61,585.79)

FUND EQUITY				
Appropriated:				
753 Reserve for encumbrances - current year			\$ 997,242.40	
754 Reserve for encumbrances - prior year			\$ 0.00	
760 Other reserves			\$ 0.00	
771 Designated Fund Balance			\$ 0.00	
772 Designated Fund Balance - ARRA/SEMI			\$ 0.00	
601 Appropriations		\$ 5,559,159.89		
602 Less: expenditures	\$ 4,367,574.94			
603 Less: encumbrances	<u>\$ 997,242.40</u>	<u>\$ (5,364,817.34)</u>	<u>\$ 194,342.55</u>	
Appropriations less expenditures				\$ 1,191,584.95
Unappropriated:				
770 Fund Balance, July 1, 2020			\$ 1,108,694.28	
303 Less: budgeted fund balance			<u>\$ (326,204.76)</u>	
Unappropriated fund balance				\$ 782,489.52
Total fund equity				<u>\$ 1,974,074.47</u>
TOTAL LIABILITIES AND FUND EQUITY				<u>\$ 1,912,488.68</u>
<b>RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY</b>				
	Budgeted	Actual	Variance	
Appropriations	<u>\$ 5,559,159.89</u>	<u>\$ 5,364,817.34</u>	<u>\$ 194,342.55</u>	
Less: Revenues	<u>\$ (5,232,955.13)</u>	<u>\$ (5,984,612.77)</u>	<u>\$ 751,657.64</u>	
Subtotal	<u>\$ 326,204.76</u>	<u>\$ (619,795.43)</u>	<u>\$ 946,000.19</u>	
Less: adjustment to appropriations for Prior Year Encumbrances	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	
Total current year budgeted fund balance	\$ 326,204.76	\$ (619,795.43)	\$ 946,000.19	
Add: Unappropriated fund balance			\$ 782,489.52	
Total of budgeted and unappropriated fund balance			<u>\$ 1,728,489.71</u>	

**Revenues/Sources of Funds**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	141,408.76	184,796.00	326,204.76	(619,795.43)	946,000.19
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	4,136,741.00	(199,532.00)	3,937,209.00	4,744,523.77	(807,314.77)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	1,281,010.13	14,736.00	1,295,746.13	1,240,089.00	55,657.13
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		5,559,159.89	0.00	5,559,159.89	5,364,817.34	194,342.55

**Fund 11 (Current Expense Fund)**

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Instructional Expense		2,556,411.10	35,931.60	2,592,342.70	2,052,345.45	502,266.73	37,730.52	0.00
Administrative		1,854,512.58	46,180.31	1,900,692.89	1,441,850.53	357,098.05	101,744.31	0.00
Support Services		1,118,236.21	(47,000.00)	1,071,236.21	863,705.91	152,662.58	54,867.72	0.00
Grand Totals for fund 11:		5,529,159.89	35,111.91	5,564,271.80	4,357,901.89	1,012,027.36	194,342.55	0.00

**Fund 12 (Capital Outlay Fund)**

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Capital Outlay		30,000.00	(20,000.00)	10,000.00	9,673.05	326.95	0.00	0.00
Grand Totals for fund 12:		30,000.00	(20,000.00)	10,000.00	9,673.05	326.95	0.00	0.00
Grand Totals for all Subfunds of Fund 10:		5,559,159.89	15,111.91	5,574,271.80	4,367,574.94	1,012,354.31	194,342.55	0.00

**Revenues Summary**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	141,408.76	184,796.00	326,204.76	(619,795.43)	946,000.19
10-1200-000-011	Equalization/Lcl Lvy Aid-Local	737,682.00	(57,116.00)	680,566.00	680,566.00	0.00
10-1200-000-012	Equalization/Lcl Lvy Aid-State	3,399,059.00	(142,416.00)	3,256,643.00	3,256,643.00	0.00
10-1510-000-023	Interest	0.00	0.00	0.00	0.00	0.00
10-1900-000-023	Other Sources	0.00	0.00	0.00	782,846.00	(782,846.00)
10-1920-000-023	Contributions/Donations	0.00	0.00	0.00	0.00	0.00
10-1920-001-023	Fundraising	0.00	0.00	0.00	0.00	0.00
10-1980-000-023	Refund of Prior Yr Exp	0.00	0.00	0.00	0.00	0.00
10-1990-000-023	Miscellaneous Revenue	0.00	0.00	0.00	24,468.77	(24,468.77)
10-3100-000-012	Equalization/Lcl Lvy Aid-State	0.00	0.00	0.00	0.00	0.00
10-3130-000-015	Categorical Aid - Spec Ed	209,785.00	5,031.00	214,816.00	214,816.00	0.00
10-3177-000-016	Categorical Security Aid	146,832.00	5,430.00	152,262.00	152,262.00	0.00
10-3190-000-021	Other Unrestricted State Aid	0.00	0.00	0.00	37,733.00	(37,733.00)
10-3195-000-021	Consolidated Aid	747,552.00	4,275.00	751,827.00	751,827.00	0.00
10-3902-000-000	FICA/TPAF Reimbursement	176,841.13	0.00	176,841.13	83,451.00	93,390.13
10-4210-000-023	Federal Charter School Grant	0.00	0.00	0.00	0.00	0.00
Grand Totals		5,559,159.89	0.00	5,559,159.89	5,364,817.34	194,342.55

**Minimum Expense General Ledger Report****Fund 11 (Current Expense Fund)**

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-130-100-101	Grade 7-8 Teacher	1,799,151.16	(38,700.00)	1,760,451.16	1,470,084.27	290,366.89	0.00	0.00
11-190-100-106	Oth Sal for Inst	0.00	39,700.00	39,700.00	38,557.14	985.00	157.86	0.00
11-190-100-320	Purch Prof Svcs	387,600.00	(2,000.00)	385,600.00	307,024.50	78,015.12	560.38	0.00
11-190-100-610	General Supplies	70,000.00	6,931.60	76,931.60	31,830.28	22,793.47	22,307.85	0.00
11-190-100-640	Textbooks	45,700.00	0.00	45,700.00	18,417.97	17,512.23	9,769.80	0.00
11-190-100-890	Miscellaneous Expense	10,000.00	0.00	10,000.00	6,266.64	1,933.36	1,800.00	0.00
11-200-100-101	Special Education Teacher	203,959.94	0.00	203,959.94	113,299.28	90,660.66	0.00	0.00
11-421-100-105	Stipends	40,000.00	30,000.00	70,000.00	66,865.37	0.00	3,134.63	0.00
<b>Instructional Expense</b>		<b>2,556,411.10</b>	<b>35,931.60</b>	<b>2,592,342.70</b>	<b>2,052,345.45</b>	<b>502,266.73</b>	<b>37,730.52</b>	<b>0.00</b>
11-000-230-100	Salaries	808,236.77	0.00	808,236.77	646,894.71	161,342.06	0.00	0.00
11-000-230-330	Other Purch Services	57,350.00	22,500.00	79,850.00	56,882.36	4,476.75	18,490.89	0.00
11-000-230-331	Judgements Against Charters	106,850.00	(36,500.00)	70,350.00	33,386.74	17,883.52	19,079.74	0.00
11-000-230-332	Audit Fees	17,250.00	0.00	17,250.00	0.00	0.00	17,250.00	0.00
11-000-230-530	Communications/Telephone	34,585.00	4,457.41	39,042.41	13,833.87	16,613.43	8,595.11	0.00
11-000-230-610	Supplies & Materials	7,000.00	0.00	7,000.00	198.00	0.00	6,802.00	0.00
11-000-230-890	Miscellaneous Expense	2,400.00	0.00	2,400.00	2,379.89	0.00	20.11	0.00
11-000-291-230	Benefits - SS & Medicare	237,238.26	0.00	237,238.26	185,446.86	48,349.40	3,442.00	0.00
11-000-291-232	Benefits - NJ State Pension	165,000.00	(15,571.00)	149,429.00	149,429.00	0.00	0.00	0.00
11-000-291-250	State Unemployment Ins	55,502.55	0.00	55,502.55	2,954.28	52,548.27	0.00	0.00
11-000-291-260	Benefits - Workman's Comp	35,100.00	3,722.90	38,822.90	32,781.90	4,042.90	1,998.10	0.00
11-000-291-270	Benefits - Health Insurance	325,000.00	65,571.00	390,571.00	315,455.24	50,633.38	24,482.38	0.00
11-000-291-290	Benefits - FlexSpending Fees	3,000.00	2,000.00	5,000.00	2,207.68	1,208.34	1,583.98	0.00
<b>Administrative</b>		<b>1,854,512.58</b>	<b>46,180.31</b>	<b>1,900,692.89</b>	<b>1,441,850.53</b>	<b>357,098.05</b>	<b>101,744.31</b>	<b>0.00</b>
11-000-215-320	Speech Therapy	60,000.00	(10,000.00)	50,000.00	13,035.50	6,964.50	30,000.00	0.00
11-000-240-110	Supp Svcs - Salaries	345,723.21	0.00	345,723.21	247,037.48	98,685.73	0.00	0.00
11-000-240-500	Other Purchased Services (400-500 Series)	196,600.00	(37,000.00)	159,600.00	126,980.40	31,810.04	809.56	0.00
11-000-262-441	Rental of Land & Bldgs	328,000.00	0.00	328,000.00	328,000.00	0.00	0.00	0.00
11-000-262-520	Insurance	63,413.00	5,000.00	68,413.00	61,172.14	0.00	7,240.86	0.00
11-000-262-610	Supplies & Materials	23,000.00	(15,000.00)	8,000.00	110.00	0.00	7,890.00	0.00
11-000-262-620	Energy Costs	76,500.00	0.00	76,500.00	54,246.61	13,342.27	8,911.12	0.00
11-000-262-890	Miscellaneous Expense	25,000.00	10,000.00	35,000.00	33,123.78	1,860.04	16.18	0.00
<b>Support Services</b>		<b>1,118,236.21</b>	<b>(47,000.00)</b>	<b>1,071,236.21</b>	<b>863,705.91</b>	<b>152,662.58</b>	<b>54,867.72</b>	<b>0.00</b>
<b>Grand Totals for fund 11:</b>		<b>5,529,159.89</b>	<b>35,111.91</b>	<b>5,564,271.80</b>	<b>4,357,901.89</b>	<b>1,012,027.36</b>	<b>194,342.55</b>	<b>0.00</b>

**Fund 12 (Capital Outlay Fund)**

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
12-000-100-730	Instructional Equipment	20,000.00	(20,000.00)	0.00	0.00	0.00	0.00	0.00
12-000-300-730	Non-Instructional Equipment	10,000.00	0.00	10,000.00	9,673.05	326.95	0.00	0.00
<b>Capital Outlay</b>		<b>30,000.00</b>	<b>(20,000.00)</b>	<b>10,000.00</b>	<b>9,673.05</b>	<b>326.95</b>	<b>0.00</b>	<b>0.00</b>
<b>Grand Totals for fund 12:</b>		<b>30,000.00</b>	<b>(20,000.00)</b>	<b>10,000.00</b>	<b>9,673.05</b>	<b>326.95</b>	<b>0.00</b>	<b>0.00</b>
<b>Grand Totals for all Subfunds of Fund 10:</b>		<b>5,559,159.89</b>	<b>15,111.91</b>	<b>5,574,271.80</b>	<b>4,367,574.94</b>	<b>1,012,354.31</b>	<b>194,342.55</b>	<b>0.00</b>

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).


  
Bima Baje, Bus Adm/Bd Sec

6/11/21

Date

**Interim Balance Sheet**

**ASSETS AND RESOURCES**

ASSETS		
101 Cash in checking account	\$ (282,692.80)	
102-106 Other cash equivalents	\$ 0.00	
Total cash		\$ (282,692.80)
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 0.00
Accounts receivable		
132 Interfund	\$ 0.00	
141 Intergovernmental - state	\$ 0.46	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ 0.00	
153 Other Accounts Receivable	\$ 0.00	
		\$ 0.46
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00
RESOURCES		
301 Estimated revenues (from adjusted budget)	\$ 330,826.00	
302 Less: revenues collected or accrued	\$ (62,630.00)	
		\$ 268,196.00
TOTAL ASSETS AND RESOURCES		\$ (14,496.34)

**LIABILITIES AND FUND EQUITY**

LIABILITIES		
401 Interfund loans payable		\$ 0.00
402 Interfund accounts payable		\$ 0.00
411 Intergovernmental accounts payable - state		\$ 0.00
412 Intergovernmental accounts payable - federal		\$ 0.00
413 Intergovernmental accounts payable - other		\$ 0.00
421 Accounts payable		\$ 12,125.00
422 Judgments payable		\$ 0.00
430 Compensated absences payable		\$ 0.00
431 Contracts payable		\$ 0.00
451 Loans payable		\$ 0.00
481 Deferred revenues		\$ 562.53
499 Other current liabilities		\$ 0.00
Total liabilities		\$ 12,687.53

FUND EQUITY				
Appropriated:				
753 Reserve for encumbrances - current year			\$ 8,065.89	
754 Reserve for encumbrances - prior year			\$ 0.00	
760 Other reserves			\$ 0.00	
771 Designated Fund Balance			\$ 0.00	
601 Appropriations		\$ 446,958.00		
602 Less: expenditures	\$ 358,009.87			
603 Less: encumbrances	<u>\$ 8,065.89</u>	<u>\$ (366,075.76)</u>	<u>\$ 80,882.24</u>	
Appropriations less expenditures				\$ 88,948.13
Unappropriated:				
770 Fund Balance, July 1, 2020			\$ 0.00	
303 Less: budgeted fund balance			<u>\$ (116,132.00)</u>	
Unappropriated fund balance				\$ (116,132.00)
Total fund equity				<u>\$ (27,183.87)</u>
TOTAL LIABILITIES AND FUND EQUITY				<u>\$ (14,496.34)</u>

**Revenues/Sources of Funds**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	116,132.00	0.00	116,132.00	303,445.76	(187,313.76)
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	0.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	330,826.00	0.00	330,826.00	62,630.00	268,196.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		446,958.00	0.00	446,958.00	366,075.76	80,882.24

**Fund 20 (Special Revenue Fund)**

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Title IA - Improving Basic Pgms		186,373.00	0.00	186,373.00	166,131.14	2,310.86	17,931.00	0.00
IDEA Part B		74,095.00	0.00	74,095.00	63,261.00	4,853.00	5,981.00	0.00
Reallocated Title I		7,728.00	0.00	7,728.00	0.00	0.00	7,728.00	0.00
Digital Divide		62,630.00	0.00	62,630.00	62,193.16	436.84	0.00	0.00
CARES ACT		116,132.00	0.00	116,132.00	66,424.57	465.19	49,242.24	0.00
Grand Totals for fund 20:		446,958.00	0.00	446,958.00	358,009.87	8,065.89	80,882.24	0.00

**Revenues Summary**

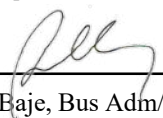
Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	116,132.00	0.00	116,132.00	303,445.76	(187,313.76)
20-4411-231-032	Title I	186,373.00	0.00	186,373.00	0.00	186,373.00
20-4413-234-032	Title I C/O	7,728.00	0.00	7,728.00	0.00	7,728.00
20-4415-260-032	Title VI	0.00	0.00	0.00	0.00	0.00
20-4416-261-032	Title VI C/O	0.00	0.00	0.00	0.00	0.00
20-4421-250-032	IDEA	74,095.00	0.00	74,095.00	0.00	74,095.00
20-4422-251-032	IDEA C/O	0.00	0.00	0.00	0.00	0.00
20-4451-270-032	Title II A	0.00	0.00	0.00	0.00	0.00
20-4452-272-032	Title II D	0.00	0.00	0.00	0.00	0.00
20-4453-271-032	Title II C/O	0.00	0.00	0.00	0.00	0.00
20-4471-280-032	Title IV	0.00	0.00	0.00	0.00	0.00
20-4473-281-032	Title IV C/O	0.00	0.00	0.00	0.00	0.00
20-4475-290-032	Title V	0.00	0.00	0.00	0.00	0.00
20-4476-000-000	Digital Divide	62,630.00	0.00	62,630.00	62,630.00	0.00
20-5000-000-035	Link Education Partners	0.00	0.00	0.00	0.00	0.00
20-6000-000-	Special Education Grant	0.00	0.00	0.00	0.00	0.00
Grand Totals		446,958.00	0.00	446,958.00	366,075.76	80,882.24

**Minimum Expense General Ledger Report**

## Fund 20 (Special Revenue Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
20-231-100-102	Summer Program	45,000.00	0.00	45,000.00	45,000.00	0.00	0.00	0.00
20-231-100-300	Purchased Services	120,000.00	0.00	120,000.00	117,689.14	2,310.86	0.00	0.00
20-231-100-600	Supplies	12,931.00	0.00	12,931.00	0.00	0.00	12,931.00	0.00
20-231-200-200	Benefits	3,442.00	0.00	3,442.00	3,442.00	0.00	0.00	0.00
20-231-200-600	Supplies	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
Title IA - Improving Basic Pgms		186,373.00	0.00	186,373.00	166,131.14	2,310.86	17,931.00	0.00
20-250-200-300	Professional Services	74,095.00	0.00	74,095.00	63,261.00	4,853.00	5,981.00	0.00
IDEA Part B		74,095.00	0.00	74,095.00	63,261.00	4,853.00	5,981.00	0.00
20-235-200-300	Purchased Services	7,728.00	0.00	7,728.00	0.00	0.00	7,728.00	0.00
Reallocated Title I		7,728.00	0.00	7,728.00	0.00	0.00	7,728.00	0.00
20-293-100-600	Supplies	62,630.00	0.00	62,630.00	62,193.16	436.84	0.00	0.00
Digital Divide		62,630.00	0.00	62,630.00	62,193.16	436.84	0.00	0.00
20-477-100-600	Supplies	105,000.00	0.00	105,000.00	56,437.36	0.00	48,562.64	0.00
20-477-200-600	Supplies	11,132.00	0.00	11,132.00	9,987.21	465.19	679.60	0.00
CARES ACT		116,132.00	0.00	116,132.00	66,424.57	465.19	49,242.24	0.00
Grand Totals for fund 20:		446,958.00	0.00	446,958.00	358,009.87	8,065.89	80,882.24	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).



\_\_\_\_\_  
Bima Baje, Bus Adm/Bd Sec

\_\_\_\_\_  
6/11/21

\_\_\_\_\_  
Date



**REPORT OF THE TREASURER  
TO THE BOARD OF TRUSTEES  
LINK COMMUNITY CHARTER SCHOOL  
ALL FUNDS**

**FOR THE MONTH ENDING May 31, 2021**

		<b>CASH REPORT</b>			
<b>FUNDS</b>		(1) Beginning Cash Balance	(2) Cash Receipts/Transfers This Month	(3) Cash Disbursements/Transfers This Month	(4) Ending Cash Balance (1) + (2) - (3)
	<b>GOVERNMENTAL FUNDS</b>				
1	General Fund - Fund 10 - Operating	\$ 1,867,104.20	\$ 263,363.41	\$ 343,970.91	\$ 1,786,496.70
2	Charter Escrow	75,000.00	-	-	\$ 75,000.00
2	Special Revenue Fund - Fund 20	(279,682.80)	-	3,010.00	(282,692.80)
3	Total governmental funds (Lines 1 thru 2)	1,662,421.40	263,363.41	346,980.91	1,578,803.90
	<b>ENTERPRISE FUND</b>				
4	Food Service	23,536.87	-	-	23,536.87
	Total Enterprise funds (Lines 4 )	23,536.87	-	-	23,536.87
	<b>TRUST &amp; AGENCY FUNDS</b>				
5	Payroll Account	40,981.72	227,662.57	227,662.57	40,981.72
	PPP Account	-	-	-	-
6	Payroll Agency	49,803.68	30,722.66	27,652.01	52,874.33
7	Unemployment	25.00	-	-	25.00
8	Student Activity Account	12,952.60	-	-	12,952.60
9	Total Trust & Agency Funds (Lines 5 thru 8)	103,763.00	258,385.23	255,314.58	106,833.65
10	Total All Funds (Lines 3, 4 and 9)	\$ 1,789,721.27	\$ 521,748.64	\$ 602,295.49	\$ 1,709,174.42

**Prepared and Submitted By:**

\_\_\_\_\_  
Leslie Baynes  
Chief Operating Officer

**06/10/21**

\_\_\_\_\_  
Date

**LINK COMMUNITY CHARTER SCHOOL  
RECONCILIATION OF BOARD SECRETARY'S REPORT (A-148)  
AND TREASURER'S REPORT (A-149)  
FOR THE MONTH ENDING May 31, 2021**

<b><u>Fund</u></b>		
10.101	General fund - Regular Account	\$ 1,786,496.70
10.106	Charter Escrow	75,000.00
20.101	Special Revenue Fund	(282,692.80)
60.101	Enterprise Fund	23,536.87
90.104	PPP Account	-
90.101	Payroll Account	40,981.72
90.103	Unemployment	25.00
91.101	Agency Account	52,874.33
95.101	Student Activity Account	12,952.60
		<hr/>
<b>Total Board Secretary's Records - A-148</b>		1,709,174.42
Total Funds per Treasurer's Report		<hr/> 1,709,174.42
Difference		<hr/> <b>\$ -</b> <hr/>

LINK COMMUNITY CHARTER SCHOOL  
TD Bank  
OPERATING ACCOUNT - 430-2520237  
FOR THE MONTH ENDING May 31, 2021

	<u>BANK</u>	<u>BOOKS</u> <u>G/FUND</u>	<u>BOOKS</u> <u>S/REVENUE</u>	<u>BOOKS</u> <u>TOTAL</u>
<b>BALANCE BEG. OF MONTH</b>	<b>\$ 1,707,821.59</b>	<b>\$ 1,867,104.20</b>	<b>\$ (279,682.80)</b>	<b>\$ 1,587,421.40</b>
<b><u>Additions</u></b>				
Deposits	263,363.41	263,363.41	0.00	263,363.41
<b>Total Receipts</b>	<b>263,363.41</b>	<b>263,363.41</b>	<b>0.00</b>	<b>263,363.41</b>
<b><u>Deductions</u></b>				
Cash Disbursements	419,844.45	343,970.91	3,010.00	346,980.91
<b>Total Disbursements</b>	<b>419,844.45</b>	<b>343,970.91</b>	<b>3,010.00</b>	<b>346,980.91</b>
<b><u>BALANCE END OF MONTH</u></b>	<b>1,551,340.55</b>			
<b><u>RECONCILIATION</u></b>				
Less--Outstanding checks	47,536.65			
Deposit in transit				
<b>ADJUSTED BALANCE END OF MONTH</b>	<b>\$ 1,503,803.90</b>	<b>\$ 1,786,496.70</b>	<b>\$ (282,692.80)</b>	<b>\$ 1,503,803.90</b>

The following checks cleared during this period:

<u>Date</u>	<u>Check #</u>	<u>Vendor</u>	<u>Amount</u>	<u>Comment</u>
03/29/2021	03988	Blick Art Materials	\$30.27	
04/02/2021	04005	Optimum	\$292.52	
04/12/2021	04016	Gordon & Rees	\$2,908.50	
04/12/2021	04020	Digital Arts	\$603.00	
04/12/2021	04022	EDUCATION WEEK	\$1,495.00	
04/12/2021	04024	Deanslist	\$2,721.25	
04/26/2021	04025	ALLIED UNIVERSAL SECURITY SERVIC	\$2,918.35	Acct #: 116846
04/26/2021	04026	Avaya Inc.	\$130.50	
04/26/2021	04027	CIT	\$2,701.30	
04/26/2021	04028	Delta-T Group North Jersey, Inc.	\$5,031.53	Acct #: 1176510
04/26/2021	04029	The Goodkind Group, LLC	\$22,051.38	
04/26/2021	04031	Maschio's Food Service Inc.	\$14,672.53	
04/26/2021	04032	Jesuit Volunteer Corp	\$9,300.00	
04/26/2021	04033	J L 360 LLC	\$6,016.92	
04/30/2021	04034	School Health Corp	\$367.20	
04/30/2021	04035	Verizon Fios	\$628.00	
04/30/2021	04036	Protective Measures	\$527.17	
04/30/2021	04037	INVO HEALTHCARE ASSOCIATES	\$7,429.00	
05/05/2021	04038	Charles Nechtem Associates, Inc.	\$291.66	
05/05/2021	04039	Schwartz, Kirwin & Fauss Inc	\$720.00	
05/05/2021	04040	AT&T Mobility	\$6,441.28	
05/05/2021	04041	Verizon	\$923.24	
05/05/2021	04042	AT&T Teleconference Services	\$65.05	
05/05/2021	04043	Staples Advantage	\$515.88	
05/05/2021	04045	NJSchoolJobs.com	\$1,000.00	
05/05/2021	04046	Worrall Communications Newspapers, Inc.	\$86.24	
05/05/2021	04047	Teacher's Pension and Annuity Fund	\$15.15	
05/05/2021	04048	Educational Service Commission of New Jer	\$3,010.00	
05/05/2021	04049	Link High Technologies Inc.	\$5,393.75	
05/05/2021	04050	New Jersey Manufacturers Insurance Compa	\$2,974.00	
05/05/2021	04051	Horizon BCBS	\$25,542.20	
05/05/2021	04052	Center for Education & Employment Law	\$149.00	
05/05/2021	04053	Success Communications Group	\$578.62	
05/05/2021	04054	AT & T	\$269.02	Acct #: 0300326485001
05/05/2021	04055	LINK EDUCATION PARTNERS, INC	\$27,333.37	
05/05/2021	04056	Waste Management of New Jersey, Inc.	\$612.36	
05/05/2021	04057	CITY FIRE EQUIPMENT CO	\$222.00	
05/05/2021	04058	PSE&G	\$4,255.46	
05/05/2021	04059	Optimum	\$146.26	
05/07/2021	04060	City of Newark Division of Water	\$1,090.26	
05/15/2021	N0338	Link Community Charter School- Payroll	\$129,236.37	
05/28/2021	N0339	Link Community Charter School- Payroll	\$129,148.86	
Total of all checks cleared during this period:			\$419,844.45	

No Journal Entries cleared during this period.

No deposits remain outstanding after this statement period

The following checks are outstanding after this statement period:

<u>Date</u>	<u>Check #</u>	<u>Vendor</u>	<u>Amount</u>	<u>Comment</u>
07/13/2020	03703	Newark Board of Education	\$26,603.58	
09/11/2020	03779	RESOURCES FOR EDUCATORS	\$0.00	
11/05/2020	03847	Megan Siebecker	\$66.05	
12/14/2020	03888	Montclair Board of Education	\$2,998.00	
01/07/2021	03897	City of Newark Division of Water	\$560.65	
01/21/2021	03919	Kaitlyn Barkley	\$66.05	
03/04/2021	03968	Gordon & Rees	\$1,537.00	
03/04/2021	03978	ASCD	\$239.00	
04/26/2021	04030	PowerSchool Group LLC	\$5,248.32	
05/05/2021	04044	MACHADO LAW GROUP	\$1,608.00	
05/10/2021	04061	Window Repair Systems, Inc.	\$8,610.00	

The total of all checks outstanding this period: \$47,536.65

The following Journal Entries are outstanding after this period:

<u>Date</u>	<u>Type</u>	<u>Amount</u>	<u>Comment</u>
7/1/20	Debit	\$220,873.66	
7/1/20	Credit	\$220,873.66	

The net total of all journal entries outstanding after this period is: \$0.00



P.O. Box 1001  
Iselin, NJ 08830-1001

**Address Service Requested**

00003261 MPBR8901080 01 000000000 9  
LINK COMMUNITY CHARTER SCHOOL INC  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114-2007

Account Number	1127000464
Statement Date	05/28/2021
Statement Thru Date	05/31/2021
Checks/Items Enclosed	0
Page	1

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**RELATIONSHIP SUMMARY AND CURRENT STATEMENT ACTIVITY**

Account Type	Account Number	Balance
BUSINESSADVANTAGE CKNG	1127000464	\$460,028.67

**BUSINESSADVANTAGE CKNG**

**Account Number:** 1127000464

**Account Owner(s):** LINK COMMUNITY CHARTER SCHOOL INC

**Balance Summary**

Beginning Balance as of 05/01/2021	\$460,028.67
+ Deposits and Credits (0)	\$0.00
- Withdrawals and Debits (0)	\$0.00
Ending Balance as of 05/31/2021	\$460,028.67
Service Charges for Period	\$0.00
Average Balance for Period	\$460,028.00

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STATEMENT OF ACCOUNT



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LINK COMMUNITY CHARTER SCHOOL INC  
GENERAL FUND ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 7  
Statement Period: May 01 2021-May 31 2021  
Cust Ref #: 4302520237-719-E-\*\*\*  
Primary Account #: 430-2520237

**TD Business Premier Checking**

LINK COMMUNITY CHARTER SCHOOL INC

Account # 430-2520237

**ACCOUNT SUMMARY**

Beginning Balance	1,247,792.92	Average Collected Balance	1,171,717.74
Deposits	243,243.00	Interest Earned This Period	0.00
Electronic Deposits	20,120.41	Interest Paid Year-to-Date	0.00
		Annual Percentage Yield Earned	0.00%
Checks Paid	161,459.22	Days in Period	31
Electronic Payments	258,385.23		
Ending Balance	1,091,311.88		

**DAILY ACCOUNT ACTIVITY**

**Deposits**

POSTING DATE	DESCRIPTION	AMOUNT
05/19	DEPOSIT	243,243.00
	Subtotal:	243,243.00

**Electronic Deposits**

POSTING DATE	DESCRIPTION	AMOUNT
05/17	CCD DEPOSIT, PLAINFIELDBOE AP LINKCO	6,075.00
05/19	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	12,735.73
05/19	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	1,304.68
05/25	CCD DEPOSIT, AMZN17K9S2BL AMAZONSMIL 5MFH9ZH3SCWRC7N	5.00
	Subtotal:	20,120.41

**Checks Paid**

No. Checks: 40

\*Indicates break in serial sequence or check processed electronically and listed under Electronic Payments

DATE	SERIAL NO.	AMOUNT	DATE	SERIAL NO.	AMOUNT
05/03	3988	30.27	05/18	4032	9,300.00
05/05	4005*	292.52	05/24	4033	6,016.92
05/07	4016*	2,908.50	05/17	4034	367.20
05/04	4020*	603.00	05/17	4035	628.00
05/07	4022*	1,495.00	05/17	4036	527.17
05/05	4024*	2,721.25	05/19	4037	7,429.00
05/17	4025	2,918.35	05/17	4038	291.66
05/18	4026	130.50	05/19	4039	720.00
05/17	4027	2,701.30	05/20	4040	6,441.28
05/18	4028	5,031.53	05/18	4041	923.24
05/18	4029	22,051.38	05/17	4042	65.05
05/18	4031*	14,672.53	05/17	4043	515.88

**Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)**

**Begin by adjusting your account register as follows:**

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	1,091,311.88
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2 DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston,  
Maine 04243-1377**

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

When making a verbal inquiry, the Bank may ask that you send us your complaint in writing within ten (10) business days after the first telephone call.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

## INTEREST NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

**In case of Errors or Questions About Your Bill:**

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**FINANCE CHARGES:** Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.



**Bank**

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**STATEMENT OF ACCOUNT**

LINK COMMUNITY CHARTER SCHOOL INC

Page: 3 of 7  
 Statement Period: May 01 2021-May 31 2021  
 Cust Ref #: 4302520237-719-E-\*\*\*  
 Primary Account #: 430-2520237

**DAILY ACCOUNT ACTIVITY****Checks Paid (continued)**

\*Indicates break in serial sequence or check processed electronically and listed under Electronic Payments

DATE	SERIAL NO.	AMOUNT	DATE	SERIAL NO.	AMOUNT
05/17	4045*	1,000.00	05/17	4053	578.62
05/17	4046	86.24	05/25	4054	269.02
05/20	4047	15.15	05/14	4055	27,333.37
05/19	4048	3,010.00	05/20	4056	612.36
05/17	4049	5,393.75	05/17	4057	222.00
05/20	4050	2,974.00	05/14	4058	4,255.46
05/17	4051	25,542.20	05/25	4059	146.26
05/24	4052	149.00	05/18	4060	1,090.26
Subtotal:					161,459.22

**Electronic Payments**

POSTING DATE	DESCRIPTION	AMOUNT
05/13	eTransfer Debit, Online Xfer Transfer to CK 4301373885	113,805.33
05/13	eTransfer Debit, Online Xfer Transfer to CK 4301373893	15,431.04
05/27	eTransfer Debit, Online Xfer Transfer to CK 4301373885	113,857.24
05/27	eTransfer Debit, Online Xfer Transfer to CK 4301373893	15,291.62
Subtotal:		258,385.23

**DAILY BALANCE SUMMARY**

DATE	BALANCE	DATE	BALANCE
04/30	1,247,792.92	05/17	1,044,154.76
05/03	1,247,762.65	05/18	990,955.32
05/04	1,247,159.65	05/19	1,237,079.73
05/05	1,244,145.88	05/20	1,227,036.94
05/07	1,239,742.38	05/24	1,220,871.02
05/13	1,110,506.01	05/25	1,220,460.74
05/14	1,078,917.18	05/27	1,091,311.88

**Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)**

LINK COMMUNITY CHARTER SCHOOL  
TD Bank  
ACCOUNT #430-6745089  
FOR THE MONTH ENDING May 31, 2021

	<u>BANK</u>	<u>BOOKS</u>
BALANCE BEG. OF MONTH	<u>\$ 75,000.00</u>	<u>\$ 75,000.00</u>
RECEIPTS		
	0.00	0.00
<b>Total Receipts</b>	<u>0.00</u>	<u>0.00</u>
DISBURSEMENTS		
Disbursements	0.00	0.00
<b>Total Disbursements</b>	<u>0.00</u>	<u>0.00</u>
ADJUSTED BALANCE END OF MONTH	<u><u>\$ 75,000.00</u></u>	<u><u>\$ 75,000.00</u></u>



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LINK COMMUNITY CHARTER SCHOOL INC  
CHARTER ESCROW ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 2  
Statement Period: May 01 2021-May 31 2021  
Cust Ref #: 4356745089-717-E-###  
Primary Account #: 435-6745089

**TD Business Convenience Plus**

LINK COMMUNITY CHARTER SCHOOL INC  
CHARTER ESCROW ACCOUNT

Account # 435-6745089

**ACCOUNT SUMMARY**

Beginning Balance	75,000.00	Average Collected Balance	75,000.00
		Interest Earned This Period	0.00
Ending Balance	75,000.00	Interest Paid Year-to-Date	0.00
		Annual Percentage Yield Earned	0.00%
		Days in Period	31

**DAILY ACCOUNT ACTIVITY**

No Transactions this Statement Period

**Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)**

## Page: 2 of 2

1. Your ending balance shown on this statement is:

2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.

3. Subtotal by adding lines 1 and 2.

4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.

5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

2 DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

**In case of Errors or Questions About Your Bill:**

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston,  
Maine 04243-1377**

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

- You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

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Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

LINK COMMUNITY CHARTER SCHOOL  
TD Bank  
ACCOUNT #430-1373918  
FOR THE MONTH ENDING May 31, 2021

	<u>BANK</u>	<u>BOOKS</u>
<b>BALANCE BEG. OF MONTH</b>	<b>\$ 23,536.87</b>	<b>\$ 23,536.87</b>
<b>RECEIPTS</b>		
	0.00	0.00
<b>Total Receipts</b>	<u>0.00</u>	<u>0.00</u>
<b>DISBURSEMENTS</b>		
Disbursements	0.00	0.00
<b>Total Disbursements</b>	<u>0.00</u>	<u>0.00</u>
<b>BALANCE END OF MONTH</b>	<b><u>\$ 23,536.87</u></b>	<b><u>\$ 23,536.87</u></b>
FUND 10 transfer		
Outstanding Check	-	
<b>BALANCE PER BOOKS</b>	<b><u>\$ 23,536.87</u></b>	<b><u>\$ 23,536.87</u></b>



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LINK COMMUNITY CHARTER SCHOOL INC  
FOOD SERVICE FUND ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 2  
Statement Period: May 01 2021-May 31 2021  
Cust Ref #: 4301373918-717-E-###  
Primary Account #: 430-1373918

**TD Business Convenience Plus**

LINK COMMUNITY CHARTER SCHOOL INC  
FOOD SERVICE FUND ACCOUNT

Account # 430-1373918

**ACCOUNT SUMMARY**

Beginning Balance	23,536.87	Average Collected Balance	23,536.87
		Interest Earned This Period	0.00
Ending Balance	23,536.87	Interest Paid Year-to-Date	0.00
		Annual Percentage Yield Earned	0.00%
		Days in Period	31

**DAILY ACCOUNT ACTIVITY**

No Transactions this Statement Period

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**Begin by adjusting your account register as follows:**

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

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3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	23,536.87
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2 DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston,  
Maine 04243-1377**

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

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## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

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LINK COMMUNITY CHARTER SCHOOL  
TD Bank  
ACCOUNT #430-1373900  
FOR THE MONTH ENDING May 31, 2021

	<u>BANK</u>	<u>BOOKS</u>
BALANCE BEG. OF MONTH	<u>\$ 25.00</u>	<u>\$ 25.00</u>
RECEIPTS		
	0.00	0.00
<b>Total Receipts</b>	<u>0.00</u>	<u>0.00</u>
DISBURSEMENTS		
Disbursements	0.00	0.00
<b>Total Disbursements</b>	<u>0.00</u>	<u>0.00</u>
ADJUSTED BALANCE END OF MONTH	<u><u>\$ 25.00</u></u>	<u><u>\$ 25.00</u></u>





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LINK COMMUNITY CHARTER SCHOOL INC  
UNEMPLOYMENT TRUST ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 2  
Statement Period: May 01 2021-May 31 2021  
Cust Ref #: 4301373900-717-E-\*\*\*  
Primary Account #: 430-1373900

**TD Business Convenience Plus**

LINK COMMUNITY CHARTER SCHOOL INC  
UNEMPLOYMENT TRUST ACCOUNT

Account # 430-1373900

**ACCOUNT SUMMARY**

Beginning Balance	25.00	Average Collected Balance	25.00
		Interest Earned This Period	0.00
Ending Balance	25.00	Interest Paid Year-to-Date	0.00
		Annual Percentage Yield Earned	0.00%
		Days in Period	31

**DAILY ACCOUNT ACTIVITY**

No Transactions this Statement Period

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**Begin by adjusting your account register as follows:**

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	25.00
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2 DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

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## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

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- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

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**LINK COMMUNITY CHARTER SCHOOL**  
**TD Bank**  
**PAYROLL ACCOUNT -430-1373885**  
**FOR THE MONTH ENDING May 31, 2021**

	<u><b>BANK</b></u>	<u><b>BOOKS</b></u>
<b>BALANCE BEG. OF MONTH</b>	<b>\$ 43,392.49</b>	<b>\$ 40,981.72</b>
<b>RECEIPTS</b>		
Deposits	227,662.57	227,662.57
<b>Total Receipts</b>	<u>227,662.57</u>	<u>227,662.57</u>
Disbursements	227,662.57	227,662.57
<b>Total Disbursements</b>	<u>227,662.57</u>	<u>227,662.57</u>
<b>Balance at End of Month</b>	43,392.49	40,981.72
		0.00
<b>Less: Outstanding Checks</b>	<u>2,410.77</u>	<u>-</u>
<b>ADJUSTED BALANCE END OF MONTH</b>	<u><b>\$ 40,981.72</b></u>	<u><b>\$ 40,981.72</b></u>

Schedule of Outstanding Checks:

<b>Employee Name</b>	<b>Date</b>	<b>Check #</b>	<b>Amount</b>
Crawford, Jessica	12/31/20	1076	400.00
Paradiso, Maria	01/15/21	1082	2,010.77
			<u>2,410.77</u>



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LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 2  
Statement Period: May 01 2021-May 31 2021  
Cust Ref #: 4301373885-717-E-###  
Primary Account #: 430-1373885

TD Business Convenience Plus

LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL ACCOUNT

Account # 430-1373885

ACCOUNT SUMMARY

Beginning Balance	43,392.49	Average Collected Balance	50,736.44
Electronic Deposits	227,662.57	Interest Earned This Period	0.00
		Interest Paid Year-to-Date	0.00
Electronic Payments	227,662.57	Annual Percentage Yield Earned	0.00%
Ending Balance	43,392.49	Days in Period	31

DAILY ACCOUNT ACTIVITY

Electronic Deposits

POSTING DATE	DESCRIPTION	AMOUNT
05/13	eTransfer Credit, Online Xfer Transfer from CK 4302520237	113,805.33
05/27	eTransfer Credit, Online Xfer Transfer from CK 4302520237	113,857.24
	Subtotal:	227,662.57

Electronic Payments

POSTING DATE	DESCRIPTION	AMOUNT
05/14	CCD DEBIT, N7728 LINK COMMU DIR DEP N7728	77,800.39
05/14	CCD DEBIT, PAYLOCITY CORPOR TAX COL	35,138.04
05/14	CCD DEBIT, N7728 LINK COMMU BILLING N7728	496.40
05/14	CCD DEBIT, N7728 LINK COMMU AGENCY N7728	370.50
05/28	CCD DEBIT, N7728 LINK COMMU DIR DEP N7728	78,079.07
05/28	CCD DEBIT, PAYLOCITY TAX AC TAX COL N7728	35,085.64
05/28	CCD DEBIT, N7728 LINK COMMU AGENCY N7728	370.50
05/28	CCD DEBIT, N7728 LINK COMMU BILLING N7728	322.03
	Subtotal:	227,662.57

DAILY BALANCE SUMMARY

DATE	BALANCE	DATE	BALANCE
04/30	43,392.49	05/27	157,249.73
05/13	157,197.82	05/28	43,392.49
05/14	43,392.49		

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)



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- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	43,392.49
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2 DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

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Maine 04243-1377**

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- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

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We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

## INTEREST NOTICE

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## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

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**LINK COMMUNITY CHARTER SCHOOL**  
**Provident**  
**PPP ACCOUNT -1001171279**  
**FOR THE MONTH ENDING May 31, 2021**

	<u><b>BANK</b></u>	<u><b>BOOKS</b></u>
<b>BALANCE BEG. OF MONTH</b>	<u><b>\$ -</b></u>	<u><b>\$ -</b></u>
<b>RECEIPTS</b>		
Deposits	0.00	0.00
<b>Total Receipts</b>	<u>0.00</u>	<u>0.00</u>
Disbursements	0.00	0.00
<b>Total Disbursements</b>	<u>0.00</u>	<u>0.00</u>
<b>Balance at End of Month</b>	0.00	0.00
		0.00
<b>Less: Outstanding Checks</b>	<u>0.00</u>	<u>-</u>
<b>ADJUSTED BALANCE END OF MONTH</b>	<u><u><b>\$ -</b></u></u>	<u><u><b>\$ -</b></u></u>

**LINK COMMUNITY CHARTER SCHOOL**  
**TD Bank**  
**Acct# 430-1373893**  
**FOR THE MONTH ENDING May 31, 2021**

	<u><b>BANK</b></u>	<u><b>BOOKS</b></u>
<u><b>BALANCE BEG. OF MONTH</b></u>	<u><b>\$ 49,803.68</b></u>	<u><b>\$ 49,803.68</b></u>
<u><b>RECEIPTS</b></u>		
Deposits /Interests	30,722.66	30,722.66
<b>Total Receipts</b>	<u>30,722.66</u>	<u>30,722.66</u>
-		
Cash Disbursements	27,652.01	27,652.01
<b>Balance at End of Month</b>	<b>52,874.33</b>	<b>52,874.33</b>
Outstanding Checks	0.00	
<u><b>ADJUSTED BALANCE END OF MONTH</b></u>	<u><b>52,874.33</b></u>	<u><b>\$ 52,874.33</b></u>



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E

## STATEMENT OF ACCOUNT



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LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL AGENCY ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 3  
Statement Period: May 01 2021-May 31 2021  
Cust Ref #: 4301373893-713-E-###  
Primary Account #: 430-1373893

**TD Business Simple Checking**

LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL AGENCY ACCOUNT

Account # 430-1373893

**ACCOUNT SUMMARY**

Beginning Balance	49,803.68	Average Collected Balance	40,533.14
Electronic Deposits	30,722.66	Interest Earned This Period	0.00
		Interest Paid Year-to-Date	0.00
Checks Paid	3,404.45	Annual Percentage Yield Earned	0.00%
Electronic Payments	24,247.56	Days in Period	31
Ending Balance	52,874.33		

**DAILY ACCOUNT ACTIVITY****Electronic Deposits**

POSTING DATE	DESCRIPTION	AMOUNT
05/13	eTransfer Credit, Online Xfer Transfer from CK 4302520237	15,431.04
05/27	eTransfer Credit, Online Xfer Transfer from CK 4302520237	15,291.62
Subtotal:		30,722.66

**Checks Paid**

No. Checks: 3

\*Indicates break in serial sequence or check processed electronically and listed under Electronic Payments

DATE	SERIAL NO.	AMOUNT	DATE	SERIAL NO.	AMOUNT
05/17	1170	889.22	05/20	1172	445.23
05/17	1171	2,070.00			
Subtotal:					3,404.45

**Electronic Payments**

POSTING DATE	DESCRIPTION	AMOUNT
05/05	CCD DEBIT, RETIREMENT GROUP DEBIT 316149054500	165.03
05/05	CCD DEBIT, RETIREMENT GROUP DEBIT 316149054500	165.03
05/05	CCD DEBIT, RETIREMENT GROUP DEBIT 316149054500	165.03
05/06	CCD DEBIT, BENEFLEX INC BT0505 000000138080144	124.26
05/07	CCD DEBIT, DIV OF PENS&BENE TEPS TPAF 000000012553211	14,876.69
05/07	CCD DEBIT, DIV OF PENS&BENE TEPS PERS 000000012553215	8,751.52
Subtotal:		24,247.56

**Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)**



# How to Balance your Account

**Begin by adjusting your account register as follows:**

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	52,874.33
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2 DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston,  
Maine 04243-1377**

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**Bank**

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**STATEMENT OF ACCOUNT**LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL AGENCY ACCOUNT

Page: 3 of 3  
Statement Period: May 01 2021-May 31 2021  
Cust Ref #: 4301373893-713-E-###  
Primary Account #: 430-1373893

**DAILY BALANCE SUMMARY**

<b>DATE</b>	<b>BALANCE</b>	<b>DATE</b>	<b>BALANCE</b>
04/30	49,803.68	05/13	40,987.16
05/05	49,308.59	05/17	38,027.94
05/06	49,184.33	05/20	37,582.71
05/07	25,556.12	05/27	52,874.33

**Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)**Bank Deposits FDIC Insured | TD Bank, N.A. | Equal Housing Lender 

**LINK COMMUNITY CHARTER SCHOOL  
TD Bank  
STUDENT ACTIVITY FUND - 430-1373926  
FOR THE MONTH ENDING May 31, 2021**

	<u><b>BANK</b></u>	<u><b>BOOKS</b></u>
<b>BALANCE BEG. OF MONTH</b>	<b>\$ 12,952.60</b>	<b>\$ 12,952.60</b>
<b>Receipts</b>	<hr/>	<hr/>
Deposits	0.00	0.00
<b>Total</b>	<hr/> 0.00 <hr/>	<hr/> 0.00 <hr/>
<b>Disbursements</b>		
Disbursements	-	-
<b>Total</b>	<hr/> - <hr/>	<hr/> - <hr/>
<b>Bank Balance</b>	12,952.60	12,952.60
<b>Less: Outstanding checks</b>		-
<b>BALANCE END OF MONTH</b>	<hr/> <b>\$ 12,952.60</b> <hr/>	<hr/> <b>\$ 12,952.60</b> <hr/>



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STATEMENT OF ACCOUNT



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LINK COMMUNITY CHARTER SCHOOL INC  
STUDENT ACTIVITY ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 2  
Statement Period: May 01 2021-May 31 2021  
Cust Ref #: 4301373926-713-E-###  
Primary Account #: 430-1373926

**TD Business Simple Checking**

LINK COMMUNITY CHARTER SCHOOL INC  
STUDENT ACTIVITY ACCOUNT

Account # 430-1373926

**ACCOUNT SUMMARY**

Beginning Balance	12,952.60	Average Collected Balance	12,952.60
		Interest Earned This Period	0.00
Ending Balance	12,952.60	Interest Paid Year-to-Date	0.00
		Annual Percentage Yield Earned	0.00%
		Days in Period	31

**DAILY ACCOUNT ACTIVITY**

No Transactions this Statement Period

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Bank Deposits FDIC Insured | TD Bank, N.A. | Equal Housing Lender 

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5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	12,952.60
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2 DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

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Acct #	Account Title	Opening Balance	Debits	Credits	Balance
10-101	CASH-CHECKING	1,455,501.13	4,988,894.42	4,657,898.85	1,786,496.70
10-103	PETTY CASH	2,500.00	1,000.00	0.00	3,500.00
10-105	Cash with Fiscal Agents	0.00	0.00	0.00	0.00
10-106	Charter Escrow	75,000.00	0.00	0.00	75,000.00
10-108	Impact Aid Rsv (General)	0.00	0.00	0.00	0.00
10-109	Impact Aid Rsv (Capital)	0.00	0.00	0.00	0.00
10-111	INVESTMENTS	0.00	0.00	0.00	0.00
10-114	INTEREST ON INV	0.00	0.00	0.00	0.00
10-116	CAPITAL RSV ACT	0.00	0.00	0.00	0.00
10-117	Maintenance Reserve	0.00	0.00	0.00	0.00
10-118	Emergency Reserve	0.00	0.00	0.00	0.00
10-121	TAX LEVY REC VBL	130,649.47	4,493,358.00	3,812,956.90	811,050.57
10-131	I/F LOANS REC	0.00	0.00	0.00	0.00
10-132	INTERFUND	0.00	0.00	0.00	0.00
10-133	Enterprise	(69,881.71)	140,044.96	105,511.81	(35,348.56)
10-134	Interfund Payroll	495,144.45	(444,725.47)	18,021.62	32,397.36
10-135	Interfund-Payroll Agency	41,660.63	7,253.76	7,895.03	41,019.36
10-137	Student Activity	(802.80)	802.80	0.00	0.00
10-141	STATE A/R	0.00	751,827.00	751,827.00	0.00
10-142	FEDERAL A/R	0.00	0.00	0.00	0.00
10-143	OTHER A/R	55,707.52	0.00	110,226.63	(54,519.11)
10-151	LOANS RECEIVBL	0.00	0.00	0.00	0.00
10-153	OTHER ACC RECBL	0.00	0.00	0.00	0.00
10-199	OTH CURR ASSETS	4,550.00	0.00	0.00	4,550.00
10-301	EST REVENUES	5,417,751.13	(184,796.00)	0.00	5,232,955.13
10-302	REVENUES	0.00	199,532.00	5,401,298.77	5,201,766.77
10-303	BGTD FUND BAL	141,408.76	0.00	(184,796.00)	326,204.76
10-307	BG WD FR CAPRSV	0.00	0.00	0.00	0.00
10-308	Bud With Sale/Leaseback Res	0.00	0.00	0.00	0.00
10-309	Bud With Cap Res Excess Costs	0.00	0.00	0.00	0.00
10-310	Bud With Maint Res	0.00	0.00	0.00	0.00
10-311	Bud With Tuition Res	0.00	0.00	0.00	0.00
10-312	Bud With Emer. Res	0.00	0.00	0.00	0.00
10-314	Bud With Waiver Offset Res	0.00	0.00	0.00	0.00
10-315	Bud With Bus Ad Rsv for Fuel C	0.00	0.00	0.00	0.00
10-317	Bud With Cap Res xFer to D.S.	0.00	0.00	0.00	0.00
10-318	Bud With Impact Aid Rsv (Gen)	0.00	0.00	0.00	0.00
10-319	Bud With Impact Aid Rsv (Cap)	0.00	0.00	0.00	0.00
10-401	Interfund Loans Payables	0.00	0.00	0.00	0.00
10-402	INTERFUND A/P	0.00	0.00	0.00	0.00
10-411	I/G A/P - STATE	0.00	0.00	0.00	0.00
10-412	I/G A/P-FEDERAL	0.00	10,656.00	0.00	(10,656.00)
10-421	ACCTS PAYABLE	303,488.41	354,418.20	0.00	(50,929.79)
10-422	JUDGMENTS PBLE	0.00	0.00	0.00	0.00
10-423	A/P PRIOR YEAR	0.00	0.00	0.00	0.00
10-430	COMP ABS PBLE	0.00	0.00	0.00	0.00
10-431	CONTRACTS PBLE	0.00	0.00	0.00	0.00
10-451	LOANS PAYABLE	777,846.00	0.00	0.00	777,846.00

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
10-461	Health Insurance Emp share	0.00	0.00	0.00	0.00
10-462	FSA	0.00	0.00	0.00	0.00
10-463	Accrued Salaries	0.00	0.00	0.00	0.00
10-481	DEFRRD REVENUES	0.00	0.00	5,000.00	5,000.00
10-499	OTHER CURR LIAB	0.00	0.00	0.00	0.00
10-601	APPROPRIATIONS	5,559,159.89	0.00	0.00	5,559,159.89
10-602	EXPENDITURES	0.00	4,437,832.39	70,257.45	4,367,574.94
10-603	ENCUMBRANCES	0.00	5,426,044.11	4,428,801.71	997,242.40
10-604	INCR IN CAP RES	0.00	0.00	0.00	0.00
10-605	Incr. Sale/Leaseback Rsv	0.00	0.00	0.00	0.00
10-606	Incr. Maintenance Reserve	0.00	0.00	0.00	0.00
10-607	Incr. Emergency Reserve	0.00	0.00	0.00	0.00
10-609	Incr. Waiver Offset Rsv	0.00	0.00	0.00	0.00
10-610	Incr. Bus Ad Reserve for Fuel	0.00	0.00	0.00	0.00
10-611	Incr. Impact Aid Rsv (General)	0.00	0.00	0.00	0.00
10-612	Incr. Impact Aid Rsv (Capital)	0.00	0.00	0.00	0.00
10-753	RSV ENC CURR YR	0.00	4,428,801.71	5,426,044.11	997,242.40
10-754	RSV ENC PRI YR	0.00	0.00	0.00	0.00
10-755	Res Fund Bal Bus Ad Rsv Fuel	0.00	0.00	0.00	0.00
10-756	Res Fund Impact Aid Rsv (Gen)	0.00	0.00	0.00	0.00
10-757	Res Fund Impact Aid Rsv (Cap)	0.00	0.00	0.00	0.00
10-760	OTHER RESERVES	0.00	0.00	0.00	0.00
10-761	RES FB-CA RS AC	0.00	0.00	0.00	0.00
10-763	Res Fund Bal S/L Rsv	0.00	0.00	0.00	0.00
10-764	Res Fund Bal Maint Rsv	0.00	0.00	0.00	0.00
10-765	Res Fund Bal Tuition Rsv	0.00	0.00	0.00	0.00
10-766	Res Fund Bal Emer. Rsv	0.00	0.00	0.00	0.00
10-768	Res Fund Bal Waiver Offset Rsv	0.00	0.00	0.00	0.00
10-770	CE SURPLUS	1,108,694.28	0.00	0.00	1,108,694.28
10-772	Res Fund Bal ARRA/SEMI	0.00	0.00	0.00	0.00
			<hr/>	<hr/>	
			24,610,943.88	24,610,943.88	

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
20-101	CASH-CHECKING	(187,573.71)	266,145.00	361,264.09	(282,692.80)
20-102	Cash on Hand	0.00	0.00	0.00	0.00
20-111	INVESTMENTS	0.00	0.00	0.00	0.00
20-114	INTEREST ON INV	0.00	0.00	0.00	0.00
20-116	CAPITAL RSV ACC	0.00	0.00	0.00	0.00
20-121	TAX LEVY REC VBL	0.00	0.00	0.00	0.00
20-131	I/F LOANS REC	0.00	0.00	0.00	0.00
20-132	INTERFUND A/R	0.00	0.00	0.00	0.00
20-141	STATE A/R	0.46	0.00	0.00	0.46
20-142	FEDERAL A/R	203,515.00	0.00	203,515.00	0.00
20-143	OTHER A/R	0.00	0.00	0.00	0.00
20-151	LOANS RECEIVBL	0.00	0.00	0.00	0.00
20-153	OTHER ACC RECBL	0.00	0.00	0.00	0.00
20-199	OTH CURR	0.00	0.00	0.00	0.00
20-301	EST REVENUES	330,826.00	0.00	0.00	330,826.00
20-302	REVENUES	0.00	0.00	62,630.00	62,630.00
20-303	BGTD FUND BAL	116,132.00	0.00	0.00	116,132.00
20-307	BGT WD FROM CR	0.00	0.00	0.00	0.00
20-402	I/F ACCTS PAYABLE	0.00	0.00	0.00	0.00
20-411	I/G A/P - STATE	0.00	0.00	0.00	0.00
20-412	I/G A/P-FEDERAL	0.00	0.00	0.00	0.00
20-421	ACCTS PAYABLE	15,379.22	3,254.22	0.00	12,125.00
20-422	JUDGMENTS PBLE	0.00	0.00	0.00	0.00
20-423	A/P PRIOR YEAR	0.00	0.00	0.00	0.00
20-430	COMP ABS PBLE	0.00	0.00	0.00	0.00
20-431	CONTRACTS PBLE	0.00	0.00	0.00	0.00
20-451	LOANS PAYABLE	0.00	0.00	0.00	0.00
20-481	DEFRRD REVENUES	562.53	0.00	0.00	562.53
20-499	OTHER CURR LIAB	0.00	0.00	0.00	0.00
20-601	APPROPRIATIONS	446,958.00	0.00	0.00	446,958.00
20-602	EXPENDITURES	0.00	358,009.87	0.00	358,009.87
20-603	ENCUMBRANCES	0.00	374,977.45	366,911.56	8,065.89
20-604	INCR IN CAP RSV	0.00	0.00	0.00	0.00
20-753	RSV ENC CURR YR	0.00	366,911.56	374,977.45	8,065.89
20-754	RSV ENC PRI YR	0.00	0.00	0.00	0.00
20-760	OTHER RESERVES	0.00	0.00	0.00	0.00
20-761	RSV FD BAL CR	0.00	0.00	0.00	0.00
20-770	CE SURPLUS	0.00	0.00	0.00	0.00
			<hr/>	<hr/>	
			1,369,298.10	1,369,298.10	



Acct #	Account Title	Opening Balance	Debits	Credits	Balance
60-101	CASH-CHECKING	23,536.87	226,883.20	226,883.20	23,536.87
60-102	Cash on Hand	0.00	0.00	0.00	0.00
60-111	INVESTMENTS	0.00	0.00	0.00	0.00
60-114	INTEREST ON INV	0.00	0.00	0.00	0.00
60-121	TAX LEVY RECVBL	0.00	0.00	0.00	0.00
60-131	I/F LOANS REC	0.00	0.00	0.00	0.00
60-133	Interfund-Fund 10	69,881.71	105,511.81	140,044.96	35,348.56
60-135	Interfund-Student Activity	0.00	0.00	0.00	0.00
60-141	STATE A/R	24.48	0.00	1,034.63	(1,010.15)
60-142	FEDERAL A/R	2,536.50	0.00	2,041.56	494.94
60-143	OTHER A/R	0.00	0.00	758.77	(758.77)
60-151	LOANS RECEIVBL	0.00	0.00	0.00	0.00
60-153	Other Receivable	0.00	0.00	0.00	0.00
60-199	OTH CURR ASSETS	0.00	0.00	55.00	(55.00)
60-301	EST REVENUES	0.00	0.00	0.00	0.00
60-302	REVENUES	0.00	0.00	82,948.28	82,948.28
60-303	BGTD FUND BAL	236,000.00	0.00	0.00	236,000.00
60-411	I/G A/P - STATE	0.00	0.00	0.00	0.00
60-412	I/G A/P-FEDERAL	0.00	0.00	0.00	0.00
60-421	ACCTS PAYABLE	11,546.17	11,546.17	0.00	0.00
60-422	JUDGMENTS PBLE	0.00	0.00	0.00	0.00
60-423	A/P PRIOR YEAR	0.00	0.00	0.00	0.00
60-430	COMP ABS PBLE	0.00	0.00	0.00	0.00
60-431	CONTRACTS PBLE	0.00	0.00	0.00	0.00
60-451	LOANS PAYABLE	0.00	0.00	0.00	0.00
60-481	DEFRRD REVENUES	0.00	0.00	0.00	0.00
60-499	OTHER CURR LIAB	0.00	0.00	0.00	0.00
60-601	APPROPRIATIONS	236,000.00	0.00	0.00	236,000.00
60-602	EXPENDITURES	0.00	109,825.22	0.00	109,825.22
60-603	ENCUMBRANCES	0.00	157,000.00	109,825.22	47,174.78
60-753	RSV ENC CURR YR	0.00	109,825.22	157,000.00	47,174.78
60-754	RSV ENC PRI YR	0.00	0.00	0.00	0.00
60-760	OTHER RESERVES	0.00	0.00	0.00	0.00
60-770	CE SURPLUS	84,433.39	0.00	0.00	84,433.39
			<hr/>	<hr/>	
			720,591.62	720,591.62	

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
90-101	CASH-CHECKING	247,365.56	2,026,767.81	2,233,151.65	40,981.72
90-102	Payroll Agency	0.00	0.00	0.00	0.00
90-103	Unemployment	25.00	0.00	0.00	25.00
90-104	PPP Account	286,809.33	20.00	286,829.33	0.00
90-111	INVESTMENTS	0.00	0.00	0.00	0.00
90-114	INTEREST ON INV	0.00	0.00	0.00	0.00
90-121	TAX LEVY RECVBL	0.00	0.00	0.00	0.00
90-131	I/F LOANS REC	0.00	0.00	0.00	0.00
90-132	Interfund Accounts Receivable	0.00	0.00	0.00	0.00
90-133	Interfund	(38,753.88)	38,753.88	0.00	0.00
90-141	STATE A/R	0.00	0.00	0.00	0.00
90-142	FEDERAL A/R	0.00	0.00	0.00	0.00
90-143	OTHER A/R	0.00	0.00	0.00	0.00
90-151	LOANS RECEIVBL	0.00	0.00	0.00	0.00
90-153	OTHER ACC RECBL	0.00	0.00	0.00	0.00
90-199	OTH CURR ASSETS	0.00	0.00	0.00	0.00
90-301	EST REVENUES	0.00	0.00	0.00	0.00
90-302	REVENUES	0.00	0.00	0.00	0.00
90-303	BGTD FUND BAL	0.00	0.00	0.00	0.00
90-402	Interfund Accounts Payable	495,144.45	2,481,227.10	2,026,787.81	40,705.16
90-403	Interfund Payable	0.00	0.00	0.00	0.00
90-411	I/G A/P - STATE	0.00	0.00	0.00	0.00
90-412	I/G A/P-FEDERAL	0.00	0.00	0.00	0.00
90-421	ACCTS PAYABLE	0.00	0.00	0.00	0.00
90-422	JUDGMENTS PBLE	0.00	0.00	0.00	0.00
90-423	A/P PRIOR YEAR	0.00	0.00	0.00	0.00
90-430	COMP ABS PBLE	0.00	0.00	0.00	0.00
90-431	CONTRACTS PBLE	0.00	0.00	0.00	0.00
90-451	LOANS PAYABLE	0.00	0.00	0.00	0.00
90-471	SUI	14.21	0.00	0.00	14.21
90-472	AXA	0.00	0.00	0.00	0.00
90-481	DEFRRD REVENUES	287.36	0.00	0.00	287.36
90-482	Withholding-FSA	0.00	0.00	0.00	0.00
90-483	Withholding-TSA	0.00	0.00	0.00	0.00
90-484	vision	0.00	0.00	0.00	0.00
90-485	Dental	0.00	0.00	0.00	0.00
90-486	Dependent Care	0.00	0.00	0.00	0.00
90-487	Garnishment	0.00	0.00	0.00	0.00
90-488	TPAF Payable	0.00	0.00	0.00	0.00
90-489	PERS Payable	(0.01)	0.00	0.00	(0.01)
90-490	UNPDT	0.00	0.00	0.00	0.00
90-491	DCRP	0.00	0.00	0.00	0.00
90-499	OTHER CURR LIAB	0.00	0.00	0.00	0.00
90-601	APPROPRIATIONS	0.00	0.00	0.00	0.00
90-602	EXPENDITURES	0.00	0.00	0.00	0.00
90-603	ENCUMBRANCES	0.00	0.00	0.00	0.00
90-753	RSV ENC CURR YR	0.00	0.00	0.00	0.00
90-754	RSV ENC PRI YR	0.00	0.00	0.00	0.00

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
90-760	OTHER RESERVES	0.00	0.00	0.00	0.00
90-770	CE SURPLUS	0.00	0.00	0.00	0.00
			<hr/>	<hr/>	
			4,546,768.79	4,546,768.79	

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
91-101	CASH-CHECKING	29,908.47	501,586.92	478,621.06	52,874.33
91-102	Payroll Agency	0.00	0.00	0.00	0.00
91-103	Unemployment	0.00	0.00	0.00	0.00
91-111	INVESTMENTS	0.00	0.00	0.00	0.00
91-114	INTEREST ON INV	0.00	0.00	0.00	0.00
91-121	TAX LEVY RECVBL	0.00	0.00	0.00	0.00
91-131	I/F LOANS REC	0.00	0.00	0.00	0.00
91-132	Interfund Accounts Receivable	(41,660.63)	7,895.03	7,268.91	(41,034.51)
91-133	Interfund	38,753.88	0.00	38,753.88	0.00
91-141	STATE A/R	0.00	0.00	0.00	0.00
91-142	FEDERAL A/R	0.00	0.00	0.00	0.00
91-143	OTHER A/R	0.00	0.00	0.00	0.00
91-151	LOANS RECEIVBL	0.00	0.00	0.00	0.00
91-153	OTHER ACC RECBL	0.00	0.00	0.00	0.00
91-199	OTH CURR ASSETS	0.00	0.00	0.00	0.00
91-301	EST REVENUES	0.00	0.00	0.00	0.00
91-302	REVENUES	0.00	0.00	0.00	0.00
91-303	BGTD FUND BAL	0.00	0.00	0.00	0.00
91-402	Interfund Accounts Payable	0.00	0.00	0.00	0.00
91-403	Interfund Payable	0.00	0.00	0.00	0.00
91-411	I/G A/P - STATE	0.00	0.00	0.00	0.00
91-412	I/G A/P-FEDERAL	0.00	0.00	0.00	0.00
91-421	ACCTS PAYABLE	0.00	0.00	0.00	0.00
91-422	JUDGMENTS PBLE	0.00	0.00	0.00	0.00
91-423	A/P PRIOR YEAR	0.00	0.00	0.00	0.00
91-430	COMP ABS PBLE	0.00	0.00	0.00	0.00
91-431	CONTRACTS PBLE	0.00	0.00	0.00	0.00
91-451	LOANS PAYABLE	0.00	0.00	0.00	0.00
91-471	SUI	0.00	0.00	0.00	0.00
91-472	AXA	131.00	24,175.00	21,453.16	(2,590.84)
91-473	AFLAC	380.27	5,969.08	6,303.50	714.69
91-474	AFLAC- Post Tax	0.00	0.00	0.00	0.00
91-481	DEFRRD REVENUES	0.00	0.00	0.00	0.00
91-482	Withholding-FSA	356.40	1,640.00	15,977.15	14,693.55
91-483	Withholding-TSA	0.00	0.00	0.00	0.00
91-484	vision	1,564.77	11,271.13	1,968.67	(7,737.69)
91-485	Dental	(2,255.42)	29,961.92	22,979.64	(9,237.70)
91-486	Dependent Care	9,100.50	4,605.29	4,210.56	8,705.77
91-487	Garnishment	5,062.51	0.00	560.13	5,622.64
91-488	TPAF Payable	7,624.15	143,960.02	138,322.05	1,986.18
91-489	PERS Payable	3,996.16	234,569.02	239,400.07	8,827.21
91-490	UNPDT	(0.31)	0.00	0.00	(0.31)
91-491	DCRP	715.02	7,320.81	4,389.20	(2,216.59)
91-499	OTHER CURR LIAB	326.67	7,253.76	0.00	(6,927.09)
91-601	APPROPRIATIONS	0.00	0.00	0.00	0.00
91-602	EXPENDITURES	0.00	0.00	0.00	0.00
91-603	ENCUMBRANCES	0.00	0.00	0.00	0.00
91-753	RSV ENC CURR YR	0.00	0.00	0.00	0.00

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
91-754	RSV ENC PRI YR	0.00	0.00	0.00	0.00
91-760	OTHER RESERVES	0.00	0.00	0.00	0.00
91-770	CE SURPLUS	0.00	0.00	0.00	0.00
			<hr/>	<hr/>	
			980,207.98	980,207.98	

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
95-101	CASH-CHECKING	12,149.80	802.80	0.00	12,952.60
95-111	INVESTMENTS	0.00	0.00	0.00	0.00
95-114	INTEREST ON INV	0.00	0.00	0.00	0.00
95-121	TAX LEVY RECVBL	0.00	0.00	0.00	0.00
95-131	I/F LOANS REC	0.00	0.00	0.00	0.00
95-132	Interfund Receivable	552.80	0.00	802.80	(250.00)
95-133	Interfund-Enterprise	0.00	0.00	0.00	0.00
95-141	STATE A/R	0.00	0.00	0.00	0.00
95-142	FEDERAL A/R	0.00	0.00	0.00	0.00
95-143	OTHER A/R	0.00	0.00	0.00	0.00
95-151	LOANS RECEIVBL	0.00	0.00	0.00	0.00
95-153	OTHER ACC RECBL	0.00	0.00	0.00	0.00
95-199	OTH CURR ASSETS	0.00	0.00	0.00	0.00
95-301	EST REVENUES	0.00	0.00	0.00	0.00
95-302	REVENUES	0.00	0.00	0.00	0.00
95-303	BGTD FUND BAL	0.00	0.00	0.00	0.00
95-411	I/G A/P - STATE	0.00	0.00	0.00	0.00
95-412	I/G A/P-FEDERAL	0.00	0.00	0.00	0.00
95-421	ACCTS PAYABLE	0.00	0.00	0.00	0.00
95-422	JUDGMENTS PBLE	0.00	0.00	0.00	0.00
95-423	A/P PRIOR YEAR	0.00	0.00	0.00	0.00
95-430	COMP ABS PBLE	0.00	0.00	0.00	0.00
95-431	CONTRACTS PBLE	0.00	0.00	0.00	0.00
95-451	LOANS PAYABLE	0.00	0.00	0.00	0.00
95-481	DEFRRD REVENUES	2,909.00	0.00	0.00	2,909.00
95-499	OTHER CURR LIAB	0.00	0.00	0.00	0.00
95-601	APPROPRIATIONS	0.00	0.00	0.00	0.00
95-602	EXPENDITURES	0.00	0.00	0.00	0.00
95-603	ENCUMBRANCES	0.00	0.00	0.00	0.00
95-753	RSV ENC CURR YR	0.00	0.00	0.00	0.00
95-754	RSV ENC PRI YR	0.00	0.00	0.00	0.00
95-760	OTHER RESERVES	0.00	0.00	0.00	0.00
95-770	CE SURPLUS	9,793.60	0.00	0.00	9,793.60
			<hr/>	<hr/>	
			802.80	802.80	

# Link Community Charter School List of Checks

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<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
01173	6/14/2021	AFLAC	\$445.23	91 - 473	AFLAC
01174	6/14/2021	AXA Equitable Equi-Vest	\$2,070.00	91 - 472	AXA
			\$2,070.00	91 - 472	AXA
Total Check Amount:			\$4,140.00		
01175	6/14/2021	Horizon BCBS	\$354.90	91 - 485	Dental
04062	6/2/2021	AT&T Mobility	\$4,852.98	P202100115	11-190-100-320-000-045
04063	6/3/2021	AT & T	\$150.70	P202100023	11-000-230-530-000-057
04064	6/3/2021	AT&T Teleconference Services	\$88.07	P202100026	11-000-230-530-000-057
04065	6/3/2021	Avaya Inc.	\$130.50	P202100024	11-000-230-530-000-057
04066	6/3/2021	Charles Nechtem Associates, Inc.	\$291.66	P202100119	11-000-230-331-000-055
04067	6/3/2021	CIT	\$2,701.30	P202100062	11-000-240-500-000-068
04068	6/3/2021	Delta-T Group North Jersey, Inc.	\$1,708.05	P202100114	11-190-100-320-000-045
			\$1,949.08	P202100114	11-190-100-320-000-045
			\$1,867.94	P202100114	11-190-100-320-000-045
			\$1,853.19	P202100114	11-190-100-320-000-045
			\$1,895.08	P202100114	11-190-100-320-000-045
			\$1,182.36	P202100114	11-190-100-320-000-045
Total Check Amount:			\$10,455.70		
04069	6/3/2021	The Goodkind Group, LLC	\$6,145.25	P202100063	11-190-100-320-000-045
			\$1,711.00	P202100063	11-190-100-320-000-045
			\$6,926.25	P202100063	11-190-100-320-000-045
			\$1,711.00	P202100063	11-190-100-320-000-045
			\$1,711.00	P202100063	11-190-100-320-000-045
			\$6,362.73	P202100139	11-190-100-320-000-045
			\$1,711.00	P202100139	11-190-100-320-000-045
			\$6,761.25	P202100139	11-190-100-320-000-045
			\$1,180.00	P202100139	11-190-100-320-000-045
			\$5,086.14	P202100139	11-190-100-320-000-045
Total Check Amount:			\$39,305.62		
04070	6/3/2021	LESLIE BAYNES	\$122.01	P202100064	11-190-100-610-000-047
			\$184.95	P202100064	11-190-100-610-000-047

# Link Community Charter School List of Checks Not Yet Printed as of 6/14/2021 - 5:57:01PM

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Check#	Date	Vendor (Payee)	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
04070	6/3/2021	LESLIE BAYNES	\$1,972.45	P202100158	11-000-262-610-000-071
Total Check Amount:			\$2,279.41		
04071	6/9/2021	Link High Technologies Inc.	\$132.50	P202100135	11-190-100-320-000-045
			\$561.25	P202100033	11-190-100-320-000-045
			\$700.00	P202100033	11-190-100-320-000-045
			\$315.00	P202100033	11-190-100-320-000-045
			\$3,685.00	P202100033	11-190-100-320-000-045
Total Check Amount:			\$5,393.75		
04072	6/9/2021	MACHADO LAW GROUP	\$2,184.00	P202100075	11-000-230-331-000-055
			\$840.00	P202100075	11-000-230-331-000-055
Total Check Amount:			\$3,024.00		
04073	6/9/2021	Maschio's Food Service Inc.	\$11,126.74	P202100049	60-910-310-600-000-000
			\$13,685.43	P202100049	60-910-310-600-000-000
Total Check Amount:			\$24,812.17		
04074	6/9/2021	PSE&G	\$548.36	P202100029	11-000-262-620-000-074
04075	6/9/2021	Optimum	\$146.26	P202100007	11-000-230-530-000-057
04076	6/9/2021	School Health Corp	\$158.53	P202100052	11-190-100-610-000-047
			\$220.00	P202100052	11-190-100-610-000-047
			\$181.81	P202100052	11-190-100-610-000-047
Total Check Amount:			\$560.34		
04077	6/9/2021	Staples Advantage	\$223.64	P202100017	11-190-100-610-000-047
			\$725.27	P202100017	11-190-100-610-000-047
			\$119.29	P202100017	11-190-100-610-000-047
			\$259.98	P202100017	11-190-100-610-000-047
Total Check Amount:			\$1,328.18		
04078	6/9/2021	Verizon	\$447.17	P202100015	11-000-230-530-000-057
			\$477.87	P202100015	11-000-230-530-000-057
Total Check Amount:			\$925.04		
04079	6/9/2021	Waste Management of New Jersey, Inc.	\$626.99	P202100009	11-000-240-500-000-068
04080	6/9/2021	Worrall Communications Newspapers, Inc.	\$54.56	P202100032	11-190-100-890-000-049
04081	6/9/2021	Quadient Finance USA, Inc.	\$500.00	P202100129	11-000-240-500-000-068
04082	6/9/2021	ALLIED UNIVERSAL SECURITY SERVICES	\$980.77	P202100085	11-000-240-500-000-068
			\$655.18	P202100085	11-000-240-500-000-068
			\$842.95	P202100085	11-000-240-500-000-068
			\$890.89	P202100085	11-000-240-500-000-068
			\$637.20	P202100085	11-000-240-500-000-068
Total Check Amount:			\$4,006.99		



# Link Community Charter School List of Checks Not Yet Printed as of 6/14/2021 - 5:57:01PM

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<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
04083	6/11/2021	City of Newark Division of Water	\$1,575.17	P202100155	11-000-262-620-000-074
04084	6/14/2021	INVO HEALTHCARE ASSOCIATES	\$4,945.00	P202100156	20-250-200-300-000-097
04085	6/14/2021	Success Communications Group	\$9,644.38	P202100157	11-000-230-330-000-056
04086	6/14/2021	Western Pest Services	\$225.00	P202100030	11-000-240-500-000-068
			\$225.00	P202100030	11-000-240-500-000-068
			\$225.00	P202100030	11-000-240-500-000-068
			\$225.00	P202100030	11-000-240-500-000-068
Total Check Amount:			\$900.00		
04087	6/14/2021	SchoolPresser, LLC	\$1,250.00	P202100159	11-000-230-530-000-057

CORRECTIVE ACTION PLAN  
For the Fiscal Year Ended June 30, 2020

SCHOOL DISTRICT/CHARTER/RENAISSANCE SCHOOL PROJECT

Link Community Charter School

County:

Essex

CONTACT PERSON Biima Baje

TYPE OF AUDIT

Annual

TELEPHONE

NUMBER 973-642-0529

DATE OF BOARD MEETING

6/14/2021

EMAIL [bbaje@linkschool.org](mailto:bbaje@linkschool.org)

Rec. No.	Corrective Action Approved by the Board	Method of Implementation	Person Responsible	Implementation Status & Completion Date
1	Vendor files must have all supporting documents. Expenses should always follow charter school's purchasing policy.	Vendor files must be completed before sending out checks. Micropurchases will be in accordance to Charter School's purchasing policy.	SBA, CFO, Head of School, Finance Coordinator	Effective October 1, 2020 procedure has been implemented
2	Review of various reimbursements to minimize sales tax expenditures.	Sales tax exempt form must be presented to the vendor when purchasing supplies to avoid sales tax expenditures.	SBA, CFO, Head of School	Effective October 1, 2019 procedure has been implemented. Finding was related to prior year's expenses.

Maria Pilar Paradiso

Head of School

Date

Biima Baje

School Business Administrator

Date

**Link Community Charter School  
Board of Trustees  
23 Pennsylvania Avenue, Newark, NJ**

**Proposed Calendar of Open Public Meetings, 2021-2022**

**2021**

July 12\*\*  
August 16  
September 13  
October 18  
November 8  
December 13

**2022**

January 10  
February 14  
March 14  
April 18  
May 9  
June 13, regular and annual meetings

Board meetings are held at the school located at 23 Pennsylvania Avenue, Newark.

\*Meeting to be held electronically only pursuant to permission given to public schools in March 2020 by the State of NJ due to the health related school closure mandate. The public may join in to listen and to make comments during the "Public Comment" section of the meeting by calling 857-799-9533. Once on the line, the public is asked to announce their presence and to mute their phone to avoid the interference of background noise and unmute only when speaking. The public will be excluded from Executive Sessions wherein confidential/legal matters are discussed.

\*\*Meeting to be held in-person and electronically

\*\*\*Meeting to be held in-person only



## LEA Plan for Safe Return to In-Person Instruction and Continuity of Service Pursuant to the Federal American Rescue Plan Act, Section 2001(i)

### Introduction and Background

As announced in the New Jersey Department of Education (NJDOE)'s [April 28, 2021 broadcast](#), in March 2021 President Biden signed the Federal [American Rescue Plan \(ARP\) Act](#), Public Law 117-2, into law. The ARP Act provides an additional \$122 billion in Elementary and Secondary School Emergency Relief (ARP ESSER) to States and school districts to help safely reopen, sustain the safe operation of schools, and address the impacts of the COVID-19 pandemic on the nation's students. As with the previous ESSER funds available under the Coronavirus Aid, Relief and Economic Security (CARES) Act, and the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA), the purpose of the additional funding is to support local educational agencies (LEAs) in preparing for and responding to the impacts of COVID-19 on educators, students, and families. Additional information on ARP ESSER may be found in the NJDOE's [funding comparison fact sheet](#).

Section 2001(i)(1) of the ARP Act requires each LEA that receives ARP ESSER funds to develop and make publicly available on the LEA's website, no later than 30 days after receiving ARP ESSER funds, a plan for the safe return to in-person instruction and continuity of services for all schools (Safe Return Plan). A Safe Return Plan is required of all fund recipients, including those that have already returned to in-person instruction. Section 2001(i)(2) of the ARP Act further requires that the LEA seek public comment on the Safe Return Plan and take those comments into account in finalization of the Safe Return Plan. Under the interim final requirements published in [Volume 86, No. 76 of the Federal Register](#) by the U.S. Department of Education (USDE), an LEA must periodically, but no less frequently than every six months through September 30, 2023, review and, as appropriate, revise its Safe Return Plan.

Pursuant to those requirements, **LEAs must submit to the NJDOE and post on their website their Safe Return Plans by June 24, 2021.** The NJDOE intends to make LEA ARP ESSER Fund applications available in EWEG on May 24, 2021 and LEAs will submit their Safe Return Plans to the NJDOE via EWEG. To assist LEAs with the development of their Safe Return Plans, the NJDOE is providing the following template.

This template incorporates the federally-required components of the Safe Return Plan. The questions in the template below will be included in the LEA ARP ESSER Fund application in EWEG. LEAs will submit responses to the questions within the LEA ARP ESSER Fund application in EWEG by June 24, 2021. The NJDOE hopes that this template will allow LEAs to effectively plan for that submission and to easily post the information to their websites as required by the ARP Act.

Note that on May 17, 2021, Governor Murphy [announced](#) that upon the conclusion of the 2020-2021 school year, portions of Executive Order 175 allowing remote learning will be rescinded, meaning that schools will be required to provide full-day, in-person instruction, as they were prior to the COVID-19 Public Health Emergency. The NJDOE and New Jersey Department of Health will share additional information regarding State requirements or guidance for health and safety protocols for the 2021-2022 school year as it becomes available.

## **Template: LEA Plan for Safe Return to In-Person Instruction and Continuity of Services**

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**LEA Name:** Link Community Charter School

**Date (mm/dd/yyyy):** June 14, 2021

**Date Revised (mm/dd/yyyy):**

### **1. Maintaining Health and Safety**

For each mitigation strategy listed below (A–H), please describe how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the CDC.

- A. Universal and correct wearing of masks: Link Community Charter School (LCCS) has developed protocols, created signage, and posted such signage throughout the building. LCCS provides a mask to each students and adult entering the building (unless they already have one) Signage has been created and posted to instruct on proper mask wearing and such instructions will be shared in morning circle and community periods so that every member of the school community has an accurate understanding of the expectations. Mask breaks will also be provided to support students.
- B. Physical distancing (e.g., including use of cohorts/podding): LCCS will provide dividers on desks and tables and space each student a minimum of 3 feet apart in classrooms whenever possible. LCCS will also instruct students and teachers on the expectation to physically distance while traveling/transitioning through the building. Entry and Dismissal will take into account physical distancing so that appropriate time and space is provided.

C. Handwashing and respiratory etiquette: Expectations on handwashing and respiratory etiquette will be provided in morning circle and community periods with signs capturing such being posted throughout the building, including the bathrooms. Time will also be set aside for periodic washing, particularly with younger children.

D. Cleaning and maintaining healthy facilities, including improving ventilation: All windows have been inspected and repairs will be made to all to allow for proper functioning and maximizing ventilation. No HVAC system exists in the school building. The custodians have been trained in proper cleaning and disinfection. Contracted cleaning staff will be expected to clean and disinfect each night. Purchases are being made to reduce any student and staff sharing of supplies and equipment. Students are assigned an individual chromebook, which will also be cleaned and disinfected regularly.

E. Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments: The school nursing team has received training in contact tracing and will conduct such in collaboration with the Newark Department of Health and NJ Department of Health. All appropriate notifications to the county education office and local health department will be made and any directives followed. All CDC and local requirements for isolation and quarantine will be followed.

F. Diagnostic and screening testing: All who enter the building will have their temperature checked and they will be required to complete a symptoms check. All CDC and local health department guidance on testing after symptoms and/or exposure will be followed.

G. Efforts to provide vaccinations to educators, other staff, and students, if eligible: General information about vaccination to support strong participation and specific details on vaccination sites and times are both included in the school's weekly electronic Link to Home newsletter and email/phone blasts to parents. Regular information sharing occurs with LCCS staff through email and oral reports at staff meeting. The school believes it has a strong role to play in sharing information about and in supporting vaccination program.

H. Appropriate accommodations for children with disabilities with respect to the health and safety policies: While adhering to all CDC guidelines, LCCS will work closely with families to provide appropriate accommodations for children with disabilities, including alternative masks and mask breaks. Frequent hand washing, placement in larger rooms where physical distancing can be better incorporated, and helping students meet expectations. Services will continue in full with appropriate health and safety protocols in place.

## **2. Ensuring Continuity of Services**

A. Describe how the LEA will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff's social, emotional, mental health, and other needs, which may include student health and food services. (1000 character limit) LCCS will provide every student two chromebooks-one for school and one to be kept at home for home use. With this 2:1 program, any necessary transition to virtual learning either on a case by case basis due to significant health issues or while in a state of emergency will be seamless. Additionally, all LCCS teachers will continue to incorporate blended learning in the classroom so students continue to practice using digital tools to support their academic growth. Likewise, any student service will be prepared to transition as needed to the virtual space. The planned hiring of additional teachers and contracting of additional paraprofessionals will allow for increased individualized and small group learning. All programs have provided a virtual component over the past 15 months and any new programs being introduced must meet that requirement before being implemented. Students and staff's social, emotional and mental health needs will likewise be delivered in a structure that can easily transition to remote as needed. Student safety protocols for technology will continue in place so as to limit any privacy concerns and parent releases will continue to include remote options in case they are needed. Frequent parent and student checks in would again be put in place during any remote learning timeframe to best support students. SEL programs will be provided during morning circle and advisory periods, as well as virtually for off-site access. Kindergarten and 5<sup>th</sup> grade classes will receive particular attention as

they will be new to the school in September and their experience during the pandemic will be unknown. Food services will continue to be made available for pick or delivery as the school has done since March, 2020, as permitted under the federal lunch program.

### **3. Public Comment**

A. Describe how the LEA sought public comment on its plan, and how it took those public comment into account in the development of its plan. Note, the ARP requires that LEAs seek public comment for each 60-day revision to the plan. (1000 character limit). After reviewing parent and staff input throughout the year and examining student data, LCCS conducted a parent survey to gather feedback on the elements of its plan being presented on June 24, 2021 to the NJ Department of Education. The feedback includes: having options for students and staff with skin reactions to the mask provided by the school, providing chromebooks that can stay home, providing support with internet connectivity, creating safe options for field trips whenever possible; providing masks for those who don't have access to a regular supply. The plan in whole has been developed with input and feedback from all stakeholders.



B. Describe how the LEA ensured that the plan is in an understandable and uniform format; is to the extent practicable written in a language that parents can understand or, if not practicable to provide written translations to a parent with limited English proficiency, will be orally translated for such a parent; and upon request by a parent who is an individual with a disability as defined by the ADA, will be provided in an alternative format accessible to that parent. (1000 character limit)

The plan has been developed in English and will be translated to Spanish, Portuguese and Creole and posted on the school's website for families to read. The plan will also be shared during Parent Town Hall Meetings (with virtual options) and Back to School Night, as well as with the Weekly Message. The school's leadership and administrative team will be available to families to answer questions or listen to concerns. Subsequent revisions will be shared via email blast directing families to visit the website.