

**LINK COMMUNITY CHARTER SCHOOL  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
May 10, 2021 6:30 PM  
Via Zoom and in Person**

**LINK COMMUNITY CHARTER SCHOOL MISSION**

Link Community Charter School will provide an outstanding middle school education for learners of all academic abilities by developing the mind, body and spirit through a strong curriculum, experiential learning, immersion in the arts, and an enduring commitment to Core Values; this will allow them to be successful in competitive high schools and become responsible and resourceful citizens who give back to others.

**CALL TO ORDER**

This meeting was called to order at 6:35 pm by Denise Smith, vice chair.

**OPEN PUBLIC MEETINGS NOTICE: READING OF THE “SUNSHINE LAW” STATEMENT**

Adequate notice of this meeting of the LCCS Board of Trustees, setting forth time, date and location, was provided by placing a notice with the *New Jersey Star Ledger and nj.com, Irvington Herald, East Orange Record, Orange Transcript, and Essex Daily News* on March 22, 2021; by email to the city clerks of the four districts of residence and the county superintendent of education on March 22, 2021; by posting notice on the school website; and by communicating same to the Board of Trustees.

**ROLL CALL**

<b>Member</b>	<b>Present</b>	<b>Absent</b>
Barkely, Kaitlin	√	
Covington, Regina	√	
Daughtry, Brenda	√	
Ebanks, Shawna	√	
Holguin-Veras, Susana	√	
Marshall, Richard	√	
Petrillo, John	√	
Purefoy, Frances	√	
Smith, Denise	√	

**IN ATTENDANCE: NON-VOTING STAFF/BOARD ATTORNEY**

Maria Pilar Paradiso, head of school  
Sharon Machrone, board recording secretary  
Bima Baje, school business administrator  
Leslie Baynes, chief operating officer  
Christine Martinez, Esq., board attorney

**APPROVAL OF MINUTES**

**Resolution #051021-01:** Be it Resolved that the Board of Trustees accepts and approves the minutes of the meeting held on April 14, 2021.

Moved by Mrs. Purefoy

Seconded by Ms. Barkley

Discussion: None

Vote: Voice; passed unanimously

**APPROVAL OF AGENDA**

**Resolution #051021-02:** Be it Resolved that the Board of Trustees accepts and approves the agenda for the meeting on May 10, 2021.

Moved by Mrs. Covington

Seconded by Ms. Barkley

Discussion: None

Vote: Voice; passed unanimously

**PRESENTATION: Understanding School Finance Reports, Leslie Baynes**

**PUBLIC COMMENT**

During the course of the board meeting the Board of Trustees offers members of the public an opportunity to address issues regarding the operation of LCCS. The Board reminds those individuals to take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the LCCS. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered, and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility, nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. Comments by each member of the public choosing to speak are limited to 3 minutes.

**CLOSING OF PUBLIC COMMENT**

Seeing no members of the public, Mrs. Smith closed the public comment portion of this meeting.

**ACKNOWLEDGMENT OF CORRESPONDENCE**

None.

**HEAD OF SCHOOL**

**Head of School Report**

**Approval of hires**

**Resolution: 051021- 03:** Be it Resolved that the Board of Trustees approves hiring the following individuals for the 2021-2022 school year, as recommended by the head of school.

<b>Name</b>	<b>Position</b>	<b>10/12 Month</b>	<b>F/T or P/T</b>	<b>2021-22 Salary</b>
Jeannette Rios	ESL Teacher	10 Month	F/T	\$83,000
Shontaya Lewis	Kindergarten Teacher	10 Month	F/T	\$70,000
Katherine Schuster	MS Social Studies Teacher	10 Month	F/T	\$55,000

Moved by Ms. Barkley

Seconded by Mr. Petrillo

Discussion :None

Vote: Roll Call; passed unanimously

**Approval to change the 2020-2021 school calendar**

**Resolution #051021- 04:** Be it Resolved that the Board of Trustees approves changing Monday, June 14 and Tuesday, June 15, 2021 to half days, with student dismissal at 12:45 pm, as recommended by the head of school.

Moved by Mrs. Purefoy

Seconded by Ms. Ebanks

Discussion: None

Vote: Roll Call; passed unanimously

### **Approval of grant submission**

**Resolution #051021-05:** Be it Resolved that the Board of Trustees approves the submission of the ESSERII Non-Competitive Grant application due May 14, 2021, as recommended by the head of school.

Moved by Ms. Barkley

Seconded by Mr. Marshall

Discussion: None

Vote: Roll Call; passed unanimously

### **Ratification of resignation**

**Resolution #051021-06:** Be it Resolved that the Board of Trustees ratifies the resignation of Reinaldo Correa effective June 18, 2021, accepted by and as recommended by the head of school.

Moved by Mrs. Purefoy

Seconded by Ms. Ebanks

Discussion: None

Vote: Roll Call; passed unanimously

## **COMMITTEE REPORTS**

### **Education Committee**

- Mrs. Kennedy, vice principal has been holding Morning Circles on social justice, providing students with a safe space to talk and to listen to one another.
- Approximately 15% of the student population receives instruction in-school, many of whom have special needs.

### **Governance Committee**

See attached report.

### **Approval of second reading and adoption of policy revisions**

**Resolution #0051021-07:** Be it Resolved that the Board of Trustees approves the second reading and adoption of the following policies, as recommended by the Governance Committee under advisement of Strauss Esmay Associates:

- P 0145 Board Member Resignation and Removal (M) Revised
- R 1642 Earned Sick Leave (M) Revised
- P 1643 Family Leave (M) New
- P 5330.01 Administration of Medical Cannabis (M) Revised
- R 5330.01 Administration of Medical Cannabis (M) Revised
- P 7425 Lead Testing of Water in Schools (M) Revised
- R 7425 Lead Testing of Water in Schools (M) Revised
- P 2415 Every Student Succeeds (M) Revised
- P 2415.02 Title 1 – Fiscal Responsibilities (M) Revised
- P 2415.05 Student Surveys, Analysis and/or Evaluation (M) Revised
- P 2415.20 Every Student Succeeds Act Complaints (M) Revised
- R 2415.20 Every Student Succeeds Act Complaints (M) Revised
- P 4125 Employment of Support Staff Members (M) Revised

Moved by Ms. Ebanks

Seconded by Mr. Petrillo

Discussion: None

Vote: Roll Call; passed unanimously

### **Approval of second reading and abolishment of policies and regulations**

**Resolution # 051021- 08:** Be it Resolved that the Board of Trustees approves the second reading and abolishment of the following policies and regulations as recommended by the Governance Committee under advisement of Strauss Esmay Associates.

- P 3431.1 Family Leave
- P 4332.1 Family Leave
- P 3431.3 New Jersey Leave Insurance Program
- P 4431 New Jersey Leave Insurance Program
- P 7430 School Safety
- R 7430 School Safety
- P 2415.01 Academic Standards, Academic Assessments, and Accountability
- P 2415.03 Highly Qualified Teachers

Moved by Ms. Ebanks

Seconded by Ms. Barkley

Discussion: None

Vote: Roll Call; passed unanimously

### **Finance and Facility Report**

No report.

### **Approval of financial reports**

**Resolution #051021-09:** Be it Resolved that the Board of Trustees accepts and approves the Board Secretary Report and the Treasurer's Report for the month ending April 30, 2021, as recommended by the school business administrator.

Moved by Ms. Ebanks

Seconded by Ms. Barkley

Discussion: None

Vote: Roll Call; passed unanimously

### **Approval of transfer**

**Resolution #051021-10:** Be it Resolved that the Board of Trustees approves the attached transfer for funds, as recommended by the school business administrator.

Moved by Ms. Ebanks

Seconded by Mrs. Purefoy

Discussion: None

Vote: Roll Call; passed unanimously

### **Approval of bills for payment**

**Resolution #051021-011:** Be it Resolved that the Board of Trustees approves for payment the bills for goods and services provided to Link Community Charter School as listed in the Bill List, recommended by the school business administrator.

Moved by Ms. Ebanks

Seconded by Mr. Petrillo

Discussion: None

Vote: Roll Call; passed unanimously

### **Approval of Form 990**

**Resolution #051021-12:** See resolution attached.

Moved by Mr. Marshall

Seconded by Mrs. Purefoy

Discussion: None

Vote: Roll Call; passed unanimously

### **OLD BUSINESS**

None.

**NEW BUSINESS**

**Walk In Motion**

**Approval of Stipends**

**Resolution #051021-13:** Be it Resolved that the Board of Trustees approves a stipend of \$1,500 per grade level subject area for teachers working on curriculum, as recommended by the head of school.

Moved by Mr. Marshall

Seconded by Mrs. Purefoy

Discussion: None

Vote: Roll Call; passed unanimously

**ANNOUNCEMENTS**

The next regular board meeting will be held on Monday, June 14, 2021.

**MOTION TO ADJOURN**

Moved by Mr. Petrillo

Seconded by Ms. Barkley

Vote: Voice; passed unanimously

The meeting was adjourned at 8:21 pm.

These minutes represent a record of the actions taken by the Board of Trustees during the meetings and a summary of the discussions that took place. The minutes are not intended to be, nor are they, a verbatim record of the discussion on a particular item.

Respectfully submitted,



Sharon F. Machrone, Board Recording Secretary

Date: May 10, 2021

Approved by the Link Community Charter School Board of Trustees: June 14, 2021

