

**LINK COMMUNITY CHARTER SCHOOL  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
March 8, 2021  
6:30 PM Via Zoom**

**CALL TO ORDER**

The meeting is called to order at 6:37pm.

**OPEN PUBLIC MEETINGS NOTICE: READING OF THE “SUNSHINE LAW” STATEMENT**

Adequate notice of this meeting of the LCCS Board of Trustees, setting forth time, date and location, was provided by placing a notice with the New Jersey *Star Ledge* and *nj.com*, *Irvington Herald*, *East Orange Record*, *Orange Transcript* and *Essex Daily News* on January 21, 2021; by email to the city clerks of the four districts of residence and the county superintendent of education on January 15, 2021; by posting notice on the school website; and by communicating same to the Board of Trustees.

**ROLL CALL**

Member	Present	Absent
Barkely, Kaitlin	√	
Covington, Regina	√	
Daughtry, Brenda	√	
Ebanks, Shawna	√	
Holguin-Veras, Susana	√	
Marshall, Richard	√	
Petrillo, John	√	
Purefoy, Frances	√	
Smith, Denise	√	

**IN ATTENDANCE: NON-VOTING STAFF/BOARD ATTORNEY**

Maria Pilar Paradiso, head of school  
Sharon Machrone, board recording secretary  
Bima Baje, school business administrator  
Leslie Baynes, chief operating officer  
Christine Martinez, Esq., board attorney

**APPROVAL OF MINUTES**

**Resolution #030821-01:** Be it Resolved that the Board of Trustees accepts and approves the minutes of the meeting held on February 8, 2021.

Moved by Mrs. Smith

Seconded by Mrs. Covington

Discussion: None

Vote: Voice; passed unanimously

**APPROVAL OF AGENDA**

**Resolution #030821-02:** Be it Resolved that the Board of Trustees accepts and approves the agenda for the meeting on March 8, 2021.

Moved by Mrs. Smith

Seconded by Mrs. Covington

Discussion: None

Vote: Voice; passed unanimously

## **PRESENTATION: Instructional Program for Remainder of the School Year, Mrs. Paradiso**

### **PUBLIC COMMENT**

No members of the public in attendance.

### **ACKNOWLEDGMENT OF CORRESPONDENCE**

### **HEAD OF SCHOOL**

See attached report.

### **Approval to amend resolutions**

**Resolution:** Be it Resolved that the Board of Trustees amends Resolution #030821-04 and 030821-05 to change Confidential Lead Secretary to Confidential Lead School Secretary and Director, K-4 to Supervisor, K-4 Instruction, as recommended by the head of school.

Moved by Mrs. Smith

Seconded by Mrs. Covington

Discussion: None

Vote: Roll call; passed unanimously

The next three resolutions were voted on as one:

- **Approval of new positions**

**Resolution #030821-03 :** Be it Resolved that the Board of Trustees approves the addition of the following positions to be hired for the 2021-2022 school year: Teacher, Kindergarten (6 positions); ESL Teacher; and Special Education Teacher, Kindergarten, as recommended by the head of school..

- **Approval new positions/position descriptions.**

**Resolution #030821-04:** Be it Resolved that the Board of Trustees approves the addition of the following new positions with corresponding position descriptions ESL Teacher; Supervisor, K-4 Instruction; and Confidential School Secretary, as recommended by the head of school.

- **Approval of new positions for immediate recruitment**

**Resolution # 030821-05:** Be it Resolved that the Board of Trustees approves the recruitment for the following new positions to be filled immediately: Supervisor, K-4 Instruction; Social Studies/History Teacher, middle school; H.R. Coordinator; and Confidential School Secretary, as recommended by the head of school.

Moved by Mrs. Smith

Seconded by Mrs. Covington

Discussion: none

Vote: Roll Call; passed unanimously

### **Ratification of Resignation**

**Resolution #030821-06:** Be it Resolved that the Board of Trustees ratifies the resignation of Erica Bradshaw, Instructional Operations Manager (part-time) effective March 12, 2021, as recommended by the head of school of school.

Moved by Mrs. Smith

Seconded by Mr. Marshall

Discussion: None

Vote: Roll call; passed unanimously

### **COMMITTEE REPORTS**

### **Education Committee**

See attached committee report.

### **Governance Committee**

No report.

### **Approval of policy**

**Resolution #030821-07:** Be it Resolved that the Board of Trustees approves the second reading and adoption of Policy 1100 Organization Chart, as recommended by the Governance Committee.

Moved by Mrs. Smith

Seconded by Mrs. Purefoy

Discussion: None

Vote: Roll call; passed unanimously

### **Finance and Facility Reports**

See attached report

### **The following three resolutions were voted on as one:**

- **Approval of financial reports**

**Resolution #030821-08:** Be it Resolved that the Board of Trustees accepts and approves the Board Secretary Report and the Treasurer's Report for the month ending January 31, 2021, as recommended by the school business administrator.

- **Approval of transfer**

**Resolution #030821-09:** Be it Resolved that the Board of Trustees approves the attached transfer, as recommended by the school business administrator.

- **Approval of bills for payment**

**Resolution #030821-010:** Be it Resolved that the Board of Trustees approves for payment the bills for goods and services provided to Link Community Charter School as listed in the Bill List, recommended by the school business administrator.

Moved by Mrs. Smith

Seconded by Mr. Marshall

Discussion: None

Vote: Roll Call, passed unanimously

### **Approval to accept funds**

**Resolution #030821-11:** Be it Resolved that the Board of Trustees accepts the 2021 ESSER II allocation of \$499,233; Learning Acceleration allocation of \$32,038; and Mental Health Supports and Services allocation of \$45,000, as recommended by the head of school.

Moved by Mrs. Purefoy

Seconded by Mr. Petrillo

Discussion: None

Vote: Roll call; passed unanimously

### **OLD BUSINESS**

Mrs. Daughtry requested a report from Mrs. Baje regarding Financial Disclosures and Governance Training. There is some confusion over the disclosures but trustees will receive an email when it is due. No word on Governance training yet.

### **NEW BUSINESS**

**Walk-In Motion: Approval of special board meeting**

**Resolution #030821-12:** Be it Resolved that the Board of Trustees approve a special board meeting on March 29, 2021, remote and in-person, to handle regular business.

Moved by Ms. Ebanks

Seconded by Mrs. Covington

Discussion: None

Vote: Roll call; passed unanimously

#### **ANNOUNCEMENTS**

Mrs. Paradiso announced that Link Education Partner's Mind, Body, Spirit Breakfast will be held on Friday, March 26<sup>th</sup>.

Mrs. Daughtry stated that it is International Women's Day today.

The next regular board meeting will be held on Monday, April 12, 2021.

#### **MOTION TO ADJOURN**

Moved by Mrs. Smith

Seconded by Mr. Marshall

Vote: Voice; passed unanimously

The meeting adjourned at 8:25 pm.

These minutes represent a record of the actions taken by the Board of Trustees during the meetings and a summary of the discussions that took place. The minutes are not intended to be, nor are they, a verbatim record of the discussion on a particular item.

Respectfully submitted,



Sharon F. Machrone, Board Recording Secretary

Date: March 8, 2021

Approved by the Link Community Charter School Board of Trustees: April 12, 2021



**Confidential/Lead Secretary  
(Status-Exempt, Full-time, 12 Months)**

Job Description

Overview:

The Link Community Charter School School's Lead/Confidential Secretary serves a deeply valued role, providing administrative support in the main office staff, directly supporting the Principal and school leadership (head of school & chief operating officer) to ensure the smooth and efficient operation of the main office and instructional program so that the maximum positive impact on the education of scholars can be realized, in support of the Core Values-based school culture.

Specific Responsibilities:

- Exercise sound judgment in maintaining all communications, documentations, and records (both related to students and staff) as confidential
- Main Office Support
  - Perform the usual office routines and secretarial functions associated with a busy yet productive and smoothly run office
  - Receive and properly handle telephone calls, information requests from administrators, teachers, parents, students, business, public, school, community, organizations and governmental agencies and other contacts in a confidential manner
- Collaborate with the Principal
  - Coordinate the master school calendar
  - Prepare correspondence
  - Handle Special projects, including those related to preparing reports and capturing student data
  - Prepare requisitions for submission to the Business Office
  - Track staff attendance/time sheets
  - Support hiring and screening of staff, schedule of interviews and teacher demo lessons, manage correspondence
  - Serve as Liaison for Link Parent Association, working closely with LPA leadership to support monthly meetings and special events
- Emergency Communications
  - Maintain and update the emergency closing list, staff roster
  - Manage school communication/emergency notification system (SchoolMessenger), executing all messages and managing contact list for families and staff
- Support the Head of School and School Board of Trustees
  - Attend all school board meetings
  - Serve as recording secretary and prepare all meeting agendas and minutes; maintain records and documentation of all board activity; coordinate on-boarding of all new trustees
  - Manage all board policy and procedures updates, staying up to date on all policy updates and working closely with Policy Consultant and School Attorney to ensure accurate policies and procedures
  - Coordinate meetings for the Board Management Committee
  - Collaborate with the School Business Administrator, and Chief Operating Officer to prepare for board meetings
  - Prepare correspondence as needed
- Actively support a positive school culture for all members of the community

- Complete all other duties as assigned by the Principal or Head of School

Note: The above description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

#### School Life Responsibilities

- Continually reinforce the school's Core Values, expectations and school spirit, first and foremost by modeling such values.
- Lead or actively support school-wide events, including September pot luck event, Back to School Night, graduation, awards assemblies, Holiday Celebration, Grandparents' Day/Black History Month Celebration, Student Professional Development Program, Multicultural Program, Field Day, Spirit Week, student dances, 8<sup>th</sup> grade end of year events.

#### Meetings and Professional Development

- Maintain professional competence and continuous improvement through in-service education and other professional growth activities.
- Participate in school-level planning, faculty/staff meetings and committees and other school system groups.
- Uphold and enforces school rules, administrative regulations and board policy.

#### Qualifications:

- Minimum 5 years of school secretarial experience directly supporting principal or district administrator and with strong working knowledge of school operations and state reporting/submissions
- Excellent interpersonal and customer service skills necessary for the handling of confidential information and providing high quality service both internally and externally
- Ability to quickly learn and adapt to new procedures
- Ability to handle complex and varied secretarial work in an efficient, accurate, independent and responsible manner, with attention to detail
- Demonstrate excellent secretarial skills, including at least 50 words per minute at the keyboard with a minimum of errors, general bookkeeping skills, organizational and filing skills, and the ability to use electronic equipment for word processing, data management, information retrieval, visual presentations, and telecommunications
- Demonstrate the ability to communicate effectively, both orally and in writing, using proper grammar and vocabulary
- Proficiency in Spanish a plus
- Demonstrate appropriate telephone etiquette, with proper voice
- Ability to work in an office with a facial mask (for an extended amount of time) or other reasonable protective gear/devices during a pandemic such as Covid-19
- Exhibit a personality that demonstrates strong initiative, enthusiasm and positivity, as well as interpersonal skills to relate well with students, staff, administration, parents and the community, including difficult and emotional situations
- Exceptional work ethic, on time and on-task, willingness to remain after school to complete any major projects on occasion, and strong collaborative skills
- Minimum of an Associate's Degree or significant related work experience
- Required criminal history check, medical exam, and residency in New Jersey (residency within one year of hire)
- Proof of U.S. citizenship or legal resident status
- Commitment to Link Community Charter School's mission, vision and Core Values

Reporting, Supervision, Working Relationships and Evaluation:

The Confidential/Lead Secretary reports directly to and is supervised by the Principal and Head of School, with strong collaboration with members of the administrative team. The Confidential/Lead Secretary will be evaluated in accordance with State statutes and regulations, Board policies, and administrative directives.

Terms of Employment:

The Confidential/Lead Secretary is a twelve (12) month employee. The Confidential/Lead Secretary receives salary and benefits as approved by the Link Community Charter School's Board of Trustees. School policies and procedures, as approved by the Board of Trustees, are provided to all staff in a Staff Handbook, which is available at the school's website ([www.linkschool.org](http://www.linkschool.org)).

Disclaimer:

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this position. It is not designed to contain or be interpreted as comprehensive inventory of all duties, responsibilities, and qualifications required of employees for this job. Duties may be modified as deemed appropriate by the Link Community Charter School.

I have read this job description and understand the expectations embodied here. I commit to perform the duties and meet expectations pursuant to this job description.

---

Signature

---

Date

---

Printed Name

---

Date



## **ESL Teacher (Status-Exempt, Full-time, 10 Months)**

### Job Description

#### Overview:

In February 2021, LCCS was approved to launch an elementary school with Kindergarten to open in September, 2021. The ESL position will be part of the inaugural elementary school team, helping to shape the school's expansion. The ESL Teacher will lead the development of a program for English language learners and then implement the program to support them in gaining English language proficiency. The ESL Teacher will collaborate closely with classroom teachers and special education teachers.

#### Specific Responsibilities:

- Develop and build a program that evaluates, instructs and improves English proficiency for English Language Learners
- Build a library of materials and resources to support ESL programming
- Collaborate and interact with Child Study Team members to support needs of ELL students
- Develop, implement, monitor, and evaluate instructional programming to meet the needs of ELL students, using all available research on "best practices" in the field of ESL
- Regularly review and update ESL curriculum
- Identify ELL students using district criteria and screening assessments.
- Assess students' progress and maintain accurate records of students' achievements
- Serve as a resource for classroom teachers working with ELLs by modeling instructional strategies, identifying and developing instructional resources, and providing professional development related to the needs of ELL students.
- Fulfill all relevant Elementary and Secondary Education Act (ESEA) compliance requirements
- Deliver highly engaging and student-centered instruction, differentiating for all students to be successful
- Maintain ongoing communication with parents of ELL students.
- Maintain and communicate high academic and personal expectations for all students
- Build a positive classroom culture that supports joy, active learning and the core values
- Be open to and committed to working in a co-teaching model
- Maintain an organized, structured, well managed classroom with clear policies and fair, consistently applied discipline
- Actively support a positive school culture for all members of the community

#### School Life Responsibilities

- Continually reinforce the school's Core Values, expectations and school spirit, first and foremost by modeling such values, and also teaching them to students.
- Lead or actively support school-wide events, including September pot luck event, Back to School Night, graduation, awards assemblies, Holiday Celebration, Grandparents' Day/Black History Month Celebration, Student Professional Development Program, Multicultural Program, Field Day, Spirit Week, student dances, 8<sup>th</sup> grade end of year events.

#### Meetings and Professional Development

- Maintain professional competence and continuous improvement through in-service education and other professional growth activities.

- Participate in school-level planning, faculty/staff meetings and committees and other school system groups.
- Uphold and enforces school rules, administrative regulations and board policy.

Perform other duties as assigned by the Principal and other district administrators as designated by the Superintendent. The above description is illustrative of tasks and responsibilities. It is not meant to be all inclusive.

#### Qualifications:

- Valid NJ Teacher of ESL certification
- A minimum of five (5) years of experience delivering an ESL program; ESL leadership experience a plus
- Successful teaching experience in a classroom setting with proven track record of high student achievement and use of data in making instructional choices. Demonstrated ability to evaluate student performance and a willingness to be held accountable for student results.
- Possess strong content knowledge and awareness of developmental needs/milestones
- Experience in high needs/at-risk communities a plus
- Excellent oral and written communication skills and interpersonal skills
- Ability to engage the interest of and connect with young people
- Ability to work with a diverse group of children and to work well with parents
- Ability to engage in self-evaluation with regard to performance and professional growth
- Ability to work effectively as a team member, bringing a positive attitude, strong personal drive and motivation, joy, flexibility and a sense of humor
- Appropriate grade level/content area NJ Teaching Certification (Alternate Route candidates will be considered)
- Fluency in Spanish a plus
- Bachelor's Degree required; Masters Degree in related area a plus
- Required criminal history check, medical exam, and residency in New Jersey (residency within one year of hire)
- Proof of U.S. citizenship or legal resident status
- Commitment to Link Community Charter School's mission, vision and Core Values

#### Reporting, Supervision, Working Relationships and Evaluation:

The ESL Teacher reports directly to and is supervised by the Principal. S/he has working relationships with all members of the faculty, staff and administration in the school. The ESL Teacher will be evaluated with the Stronge Evaluation System, as approved by the Link Community Charter School's Board of Trustees, and in accordance with State statutes and regulations, Board policies, and administrative directives.

#### Terms of Employment:

The ESL Teacher is a ten (10) month employee. The ESL Teacher receives salary and benefits as approved by the Link Community Charter School's Board of Trustees. School policies and procedures, as approved by the Board of Trustees, are provided to all staff in a Staff Handbook, which is available at the school's website ([www.linkschool.org](http://www.linkschool.org)).

#### Disclaimer:

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this position. It is not designed to contain or be interpreted as comprehensive inventory of all duties, responsibilities, and qualifications required of employees for this job. Duties may be modified as deemed appropriate by the Link Community Charter School.

I have read this job description and understand the expectations embodied here. I commit to perform the duties and meet expectations pursuant to this job description.

---

Signature

---

Date

---

Printed Name

---

Date



**HR Coordinator**  
**(Status-Exempt, Full-time, 12 Months)**

Job Description

Position Description

The Link Community Charter School Human Resources Coordinator will aid with and facilitate the human resource processes. This individual will administer employee health and welfare plans and act as liaison between employees and benefit providers. This position resolves benefits-related problems and ensures effective use of plans and positive employee relations. The Human Resource Coordinator makes that certain plans are administered in accordance with federal and state regulations and that plan provisions are followed. This role provides administrative support to the human resource function as needed, including record-keeping, file maintenance and HRIS entry.

Specific Responsibilities

- Exercise sound judgment in maintaining all communications, documentations, and records (both related to students and staff) as confidential
- Administer health and welfare plans, including enrollments, changes and terminations.
- Processes required documents through payroll and insurance providers to ensure accurate record-keeping and proper deductions.
- Administer requests for accommodations, leaves of absence, worker's compensation claims, etc. and related reporting
- Engage in data analysis and compile information for routine reporting and analysis
- Partner with the Head of School, COO, and Principal to support annual evaluation program and to support and continually strengthen recruitment and hiring
- Ensure compliance with federal, state and local laws and regulations as they pertain to personnel, such as EEO, FMLA, ADA, OSHA, Worker's Compensation, Unemployment, ERISA, etc.
- Maintain secure and confidential human resource-related files and records
- Support time and attendance management, contract issuance, on-boarding and exit procedures
- Support the consistent and equitable implementation of HR policies, procedures, and programs
- Respond to employee relations issues and concerns promptly and effectively
- Establish a positive employer-employee relationship; create and sustain an equitable and inclusive culture; and promote a high level of employee morale, confidence and motivation
- Assist with recruitment and interview process. Tracks status of candidates and respond with follow-up correspondence.
- Perform other duties as assigned by the Chief Operating Officer, SBA, and/or Head of School

School Life Responsibilities

- Continually reinforce the school's Core Values, expectations and school spirit, first and foremost by modeling such values.
- Lead or actively support school-wide events, including September pot luck event, Back to School Night, graduation, awards assemblies, Holiday Celebration, Grandparents' Day/Black History Month Celebration, Student Professional Development Program, Multicultural Program, Field Day, Spirit Week, student dances, 8<sup>th</sup> grade end of year events.

Meetings and Professional Development

- Maintain professional competence and continuous improvement through in-service education and other professional growth activities.

- Participate in school-level planning, faculty/staff meetings and committees and other school system groups.
- Uphold and enforces school rules, administrative regulations and board policy.

Qualifications:

- Bachelor's Degree is required; human resources certification a plus
- Knowledge of best practices from a minimum of 3 years of prior HR experience in a school setting
- Outstanding judgment, sensitivity and high discretion to ensure confidentiality, professionalism, honesty, and integrity
- Proactive, strategic thinker and skilled communicator
- Strong organizational and interpersonal skills, with attention to detail and ability to manage multiple tasks well and meet deadlines.
- Positive, "can-do" attitude with demonstrated ability to work well independently and in a team
- The ability to set and maintain a positive tone and to diffuse emotionally-charged conversations.
- Strong technological skills, including database management and word processing.
- Required criminal history check.
- Proof of U.S. citizenship or legal resident status.
- Commitment to Link Community Charter School's mission, vision and core values

Reporting, Supervision, Working Relationships and Evaluation:

The HR Coordinator reports directly to and is supervised by the Chief Operating Officer, with collaboration with the School Business Administrator. The HR Coordinator will be evaluated after 3, 6, and 12 months in the 1<sup>st</sup> year and then annually, and in accordance with State statutes and regulations, Board policies, and administrative directives.

Terms of Employment:

The HR Coordinator is a twelve (12) month employee. The HR Coordinator receives salary and benefits as approved by the Link Community Charter School's Board of Trustees. School policies and procedures, as approved by the Board of Trustees, are provided to all staff in a Staff Handbook, which is available at the school's website ([www.linkschool.org](http://www.linkschool.org)).

Disclaimer:

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this position. It is not designed to contain or be interpreted as comprehensive inventory of all duties, responsibilities, and qualifications required of employees for this job. Duties may be modified as deemed appropriate by the Link Community Charter School.

I have read this job description and understand the expectations embodied here. I commit to perform the duties and meet expectations pursuant to this job description.

---

Signature

---

Date

---

Printed Name

---

Date



## **Director, Kindergarten – 4<sup>th</sup> Grade Instructional Program (Status-Exempt, Full-time, 12 Months)**

### Job Description

#### Overview:

The Link Community Charter School Director of Kindergarten – 4<sup>th</sup> Grade Instructional Program will take a leadership role in building the school's new elementary grade level span to complement its existing middle school. The Director will bring deep early childhood/early primary grade and instructional coaching experience and expertise. Collaborating with the Head of School and Principal, the Director will take on the work of researching, designing, building and implementing a robust program, beginning with Kindergarten in September, 2021 and then adding a grade level each subsequent year to achieve maximum positive impact on the growth of scholars, in keeping with the school's mission and Core Values-based culture.

#### Specific Responsibilities:

- Develop Kindergarten to 4<sup>th</sup> Grade Program, one academic year at a time, in support of students' developmental stages
  - Research, develop and plan each grade level program in keeping with the school's mission and goals; finalizing curricular choices, textbooks, and resources
  - Develop and write curriculum for all grade level standards/content areas
  - Work with school partners to develop all enrichment programs
  - Develop and implement a professional development and training program, including month-long program in July for each new grade level team, opening meetings in August, and year-long sessions to support the development of teachers and staff
  - Mentor and coach each grade level team throughout the year
  - Collaborate closely with content area coaches
  - Participate in the selection of new teachers and staff relevant to the K-4 grade level span, making recommendations on recruitment, hiring, and on-boarding
  - Observe, counsel, and motivate teaching staff to support the goals of the school
  - Review and evaluate lesson plans, providing valuable feedback
  - Meet regularly with administrative team and maintain visibility with students, staff, parents and the community
  - Supervise and evaluate each grade level team in collaboration with the Principal
  - Planning and conducting faculty meetings as necessary
  - Design classroom layout and recommend furniture and resources for students and teachers
  - Continually evaluate the program, practices, and curriculum
  - Maintain effective communication to keep staff, parents and students informed of program developments
  - Make recommendations regarding the budget to the Principal
- Administer the general school routine, and coordinate all activities within the Kindergarten to grade 4 grade level span, assisting the Principal with administrative functions of the school
- Meet regularly with the Principal and the administrative team.
- Actively support a positive school culture for all members of the community
- Complete all other duties as assigned by the Principal or Head of School

Note: The above description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

School Life Responsibilities

- Continually reinforce the school's Core Values, expectations and school spirit, first and foremost by modeling such values.
- Lead or actively support school-wide events, including September pot luck event, Back to School Night, graduation, awards assemblies, Holiday Celebration, Grandparents' Day/Black History Month Celebration, Student Professional Development Program, Multicultural Program, Field Day, Spirit Week, student dances, 8<sup>th</sup> grade end of year events.

Meetings and Professional Development

- Maintain professional competence and continuous improvement through in-service education and other professional growth activities.
- Participate in school-level planning, faculty/staff meetings and committees and other school system groups.
- Uphold and enforces school rules, administrative regulations and board policy.

Qualifications:

- Minimum 10 years of exemplary early childhood/primary grade teaching experience, urban school experience required
  - Minimum 10 years of experience coaching, mentoring, and developing elementary school teachers with demonstrated achievement of teacher growth and student gains
  - Strong experience developing and writing curriculum for early childhood/primary grade content areas
  - Demonstrated expertise in Literacy/English language arts with focus on early childhood and/or primary grades language, reading and writing development; graduate program or post baccalaureate programs/classes
  - Strong knowledge of standards in all subject areas for primary grades
  - Demonstrated knowledge of developmental stages and needs relevant to primary grade educational programs
  - Hands on experience and knowledge of applicable policies, regulations, and laws for early childhood/early primary grades
  - Lead, mentor, and supervise an instructional team
  - Demonstrate the ability to communicate effectively, both orally and in writing and to use electronic equipment for documentation and presentation
  - Exhibit a personality that demonstrates strong initiative, enthusiasm and positivity, as well as interpersonal skills to relate well with students, staff, administration, parents and the community, including difficult and emotional situations
  - Exceptional work ethic, on time and on-task, willingness to work after school to complete any major projects on occasion, and strong collaborative skills
  - Masters Degree required; Masters in Reading/Literacy or post baccalaureate work in literacy preferred
- 
- Relevant NJ Teaching Certificate and Supervisor's Certificate required
  - Required criminal history check, medical exam, and residency in New Jersey (residency within one year of hire)
  - Proof of U.S. citizenship or legal resident status
  - Commitment to Link Community Charter School's mission, vision and Core Values

Reporting, Supervision, Working Relationships and Evaluation:

The K-4 Director reports directly to and is supervised by the Principal and Head of School, with strong collaboration with members of the administrative team. The K-4 Director will be evaluated in accordance with State statutes and regulations, Board policies, and administrative directives.

Terms of Employment:

The K-4 Director is a twelve (12) month employee. The K-4 Director receives salary and benefits as approved by the Link Community Charter School's Board of Trustees. School policies and procedures, as approved by the Board of Trustees, are provided to all staff in a Staff Handbook, which is available at the school's website ([www.linkschool.org](http://www.linkschool.org)).

Disclaimer:

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this position. It is not designed to contain or be interpreted as comprehensive inventory of all duties, responsibilities, and qualifications required of employees for this job. Duties may be modified as deemed appropriate by the Link Community Charter School.

I have read this job description and understand the expectations embodied here. I commit to perform the duties and meet expectations pursuant to this job description.

---

Signature

---

Date

---

Printed Name

---

Date

LINK Community Charter School  
Education Committee  
March 8, 2021

Present:

K. Barkley  
R. Covington  
K. Hester, Principal  
M. Paradiso, Head of School  
R. Marshall

1. Academic Update-

- Currently in a full-day program
- Students attend every class, every day
- Starting to see signs of exhaustion
- Small group, student-centered instruction is working
- Teachers are trying to keep the pace of instruction while keeping in mind the stressors of the students.
- Awaiting to see if there will be a state assessment

1. Struggling Students

- For about 2 ½ weeks we have been providing additional assistance to about 7-10 students.
- We will be hiring another paraprofessional to assist so that we can bring in additional struggling students.
- Some of our Special Needs teachers are physically coming into the building to provide support for struggling students.
- When receiving students and before sending them to their classes, we first tend to their basic needs (e.g. food, clothing, ensuring that they are well-rested).
- Our attendance is strong and students remain for the entire school day.
- We are pleased because this allows us to support the whole child.
- Although we are not using the gym, students use the space to de-escalate.
- Although some students do not have uniforms, we are working with parents, ensuring them that our primary focus is academics.

2. PD Update - March 2021

- Last week's professional development was conducted by fellow teachers and was a follow-up on Cultural Competency.
- Looking at the way teachers feel about cultural topics via cultural surveys to see what needs to be added.
- Teachers found the professional development very helpful

- At this point, we are trying to merge curriculum and cultural competency
- Looking to see what needs to add

### 3. Summer Planning -

- Unsure of how to approach instruction for the summer
- Two surveys about summer instruction were sent out to staff and parents
- More than 50% of parents say “no” to summer instruction
- We are considering an enrichment program along with project-based learning
- Both students and teachers are exhausted
- Considering bringing the incoming 5th onsite for a summer session. At the most, this will be 50 students and a small cohort of teachers.

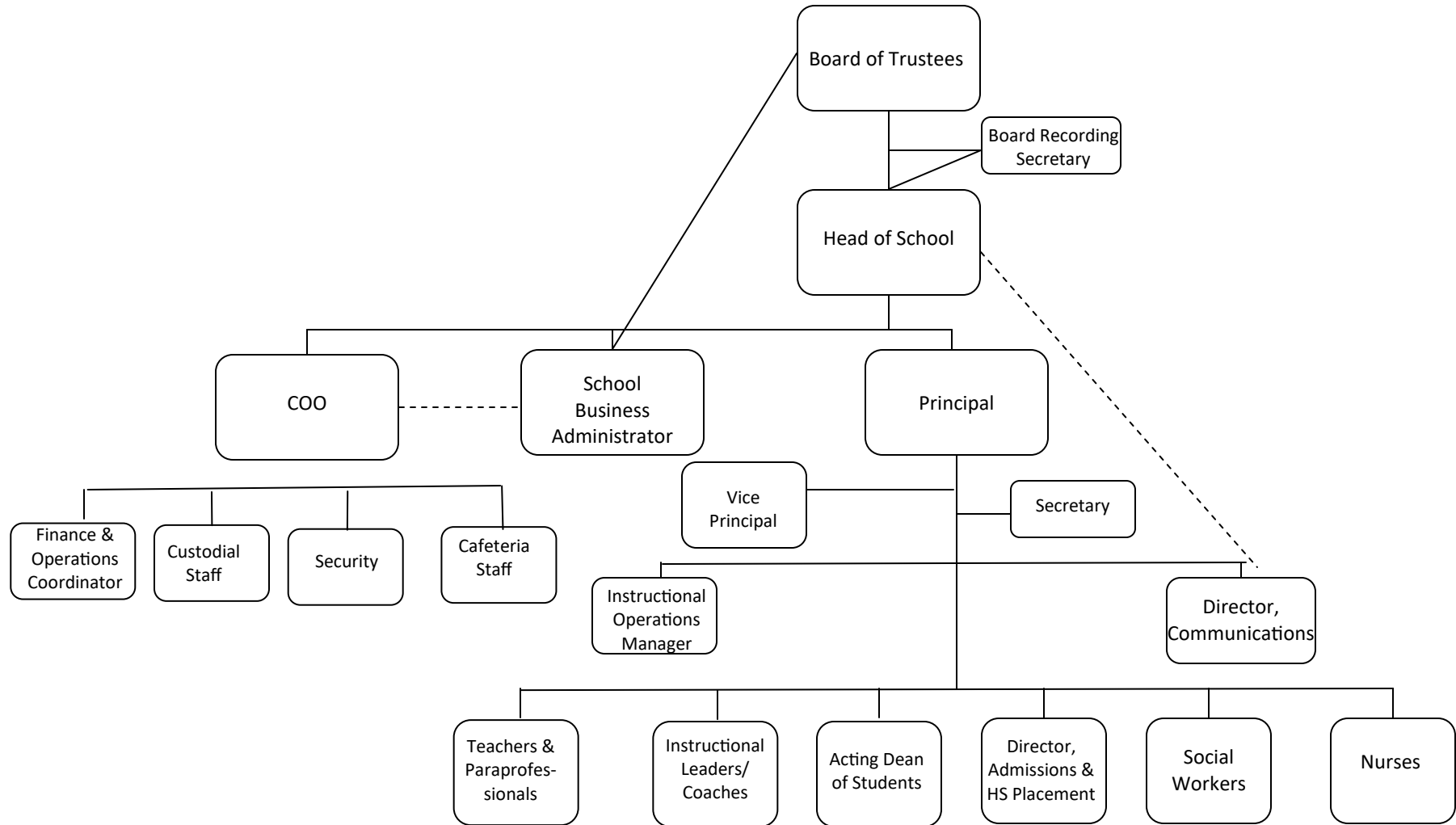
### 4. Building Community

- February 6th was a Town Hall with parents which involved informational sessions per grade level.
- The lowest turnout was 10 parents with the highest being 35 parents
- Although we’ve still been experiencing “ZOOM BOMBING,” we’re learning how to better handle the situation. As such, we have developed policies and have begun recording meetings as a way to deal with security.
- The Black History Art Celebration was well-received. We were delighted to see our teachers display their talents.
- February 19th was Open Mic Night
- Dean Ruth hosted an AfroBeats Night
- In March we are planning on hosting three Family Math Nights

### 5. Expansion planning -

- We are advertising positions, as well as our new grade levels
- We have increased access to online registration
- We are currently surveying the staff on upcoming positions and navigating titles
- We are working on a grant for expansion and will soon be submitting it.

**POLICY 1100 ORGANIZATION CHART**  
LINK COMMUNITY CHARTER SCHOOL, rev. 01.18.21





## **Finance & Facilities Committee Report**

**March 8, 2021**

### **Attendance:**

- ☐ Leslie Baynes
- ☐ Bima Baje
- ☐ Shawna Ebanks
- ☐ Susanna Holgun-Veras

### **I. Financial Review**

- a. Treasurer's Report:
  - i. As of February 28, 2021, total operating cash on hand \$1,589,433.33 net \$105,546.97 in outstanding checks.
  - ii. Opening new account with Provident as previously approved by BOT
- b. Secretary's Report:
  - i. As of February 28, 2021
    - o \$3,241,662.53 in expenses have been paid
    - o \$2,360,886 in encumbrances are pending payment
    - o \$416,681.60 remains unencumbered

### **General Operating**

- c. 2021-22 Budget:
  - i. Expansion
    - a. Projected expense increases/new expenses
      - i. New positions, hires, salaries & benefits
      - ii. Supplies, equipment, furniture, technology
      - iii. Professional development, electives, arts (LEP)
- d. Bills List:
  - i. Review and approval of bills list.

### **II. Operations**

- a. Audit- 990 review & approval April meeting

### **III. Facilities**

- a. Oil tank removal scheduled for Wednesday 3/10
- b. Lower level restroom renovation still in progress

**Interim Balance Sheet**

**ASSETS AND RESOURCES**

ASSETS		
101 Cash in checking account	\$ 1,589,449.64	
102-106 Other cash equivalents	\$ 78,500.00	
Total cash		\$ 1,667,949.64
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 2,225,894.89
Accounts receivable		
132 Interfund	\$ 47,021.33	
141 Intergovernmental - state	\$ 178,069.00	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ (54,519.11)	
153 Other Accounts Receivable	\$ 0.00	
		\$ 170,571.22
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 4,550.00
RESOURCES		
301 Estimated revenues (from adjusted budget)	\$ 5,232,955.13	
302 Less: revenues collected or accrued	\$ (5,198,885.82)	
		\$ 34,069.31
TOTAL ASSETS AND RESOURCES		\$ 4,103,035.06

**LIABILITIES AND FUND EQUITY**

LIABILITIES		
401 Interfund loans payable	\$ 0.00	
402 Interfund accounts payable	\$ 0.00	
411 Intergovernmental accounts payable - state	\$ 0.00	
412 Intergovernmental accounts payable - federal	\$ (10,656.00)	
413 Intergovernmental accounts payable - other	\$ 0.00	
421 Accounts payable	\$ (42,429.79)	
422 Judgments payable	\$ 0.00	
430 Compensated absences payable	\$ 0.00	
431 Contracts payable	\$ 0.00	
451 Loans payable	\$ 777,846.00	
461 Accrued Salaries and Benefits	\$ 0.00	
481 Deferred revenues	\$ 5,000.00	
499 Other current liabilities	\$ 0.00	
Total liabilities		\$ 729,760.21

FUND EQUITY				
Appropriated:				
753	Reserve for encumbrances - current year		\$	2,255,095.15
754	Reserve for encumbrances - prior year		\$	0.00
760	Other reserves		\$	0.00
771	Designated Fund Balance		\$	0.00
772	Designated Fund Balance - ARRA/SEMI		\$	0.00
601	Appropriations	\$	5,559,159.89	
602	Less: expenditures	\$	2,968,374.56	
603	Less: encumbrances	\$	2,255,095.15	
Appropriations less expenditures				\$ 2,590,785.33
Unappropriated:				
770	Fund Balance, July 1, 2020		\$	1,108,694.28
303	Less: budgeted fund balance		\$	(326,204.76)
Unappropriated fund balance				\$ 782,489.52
Total fund equity				\$ 3,373,274.85
TOTAL LIABILITIES AND FUND EQUITY				\$ 4,103,035.06
<b>RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY</b>				
		Budgeted	Actual	Variance
Appropriations		\$ 5,559,159.89	\$ 5,223,469.71	\$ 335,690.18
Less: Revenues		\$ (5,232,955.13)	\$ (5,198,885.82)	\$ (34,069.31)
Subtotal		\$ 326,204.76	\$ 24,583.89	\$ 301,620.87
Less: adjustment to appropriations for Prior Year Encumbrances		\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance		\$ 326,204.76	\$ 24,583.89	\$ 301,620.87
Add: Unappropriated fund balance				\$ 782,489.52
Total of budgeted and unappropriated fund balance				\$ 1,084,110.39

**Revenues/Sources of Funds**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	141,408.76	184,796.00	326,204.76	24,583.89	301,620.87
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	4,136,741.00	(199,532.00)	3,937,209.00	3,958,796.82	(21,587.82)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	1,281,010.13	14,736.00	1,295,746.13	1,240,089.00	55,657.13
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		5,559,159.89	0.00	5,559,159.89	5,223,469.71	335,690.18

**Fund 11 (Current Expense Fund)**

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Instructional Expense		2,556,411.10	6,931.60	2,563,342.70	1,404,463.09	1,048,817.93	110,061.68	0.00
Administrative		1,854,512.58	60,180.31	1,914,692.89	958,845.31	856,004.50	99,843.08	0.00
Support Services		1,118,236.21	(32,000.00)	1,086,236.21	604,115.11	364,835.68	117,285.42	0.00
Grand Totals for fund 11:		5,529,159.89	35,111.91	5,564,271.80	2,967,423.51	2,269,658.11	327,190.18	0.00

**Fund 12 (Capital Outlay Fund)**

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Capital Outlay		30,000.00	(20,000.00)	10,000.00	951.05	548.95	8,500.00	0.00
Grand Totals for fund 12:		30,000.00	(20,000.00)	10,000.00	951.05	548.95	8,500.00	0.00
Grand Totals for all Subfunds of Fund 10:		5,559,159.89	15,111.91	5,574,271.80	2,968,374.56	2,270,207.06	335,690.18	0.00

**Revenues Summary**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	141,408.76	184,796.00	326,204.76	24,583.89	301,620.87
10-1200-000-011	Equalization/Lcl Lvy Aid-Local	737,682.00	(57,116.00)	680,566.00	680,566.00	0.00
10-1200-000-012	Equalization/Lcl Lvy Aid-State	3,399,059.00	(142,416.00)	3,256,643.00	3,256,643.00	0.00
10-1510-000-023	Interest	0.00	0.00	0.00	0.00	0.00
10-1900-000-023	Other Sources	0.00	0.00	0.00	0.00	0.00
10-1920-000-023	Contributions/Donations	0.00	0.00	0.00	0.00	0.00
10-1920-001-023	Fundraising	0.00	0.00	0.00	0.00	0.00
10-1980-000-023	Refund of Prior Yr Exp	0.00	0.00	0.00	0.00	0.00
10-1990-000-023	Miscellaneous Revenue	0.00	0.00	0.00	21,587.82	(21,587.82)
10-3100-000-012	Equalization/Lcl Lvy Aid-State	0.00	0.00	0.00	0.00	0.00
10-3130-000-015	Categorical Aid - Spec Ed	209,785.00	5,031.00	214,816.00	214,816.00	0.00
10-3177-000-016	Categorical Security Aid	146,832.00	5,430.00	152,262.00	152,262.00	0.00
10-3190-000-021	Other Unrestricted State Aid	0.00	0.00	0.00	37,733.00	(37,733.00)
10-3195-000-021	Consolidated Aid	747,552.00	4,275.00	751,827.00	751,827.00	0.00
10-3902-000-000	FICA/TPAF Reimbursement	176,841.13	0.00	176,841.13	83,451.00	93,390.13
10-4210-000-023	Federal Charter School Grant	0.00	0.00	0.00	0.00	0.00
Grand Totals		5,559,159.89	0.00	5,559,159.89	5,223,469.71	335,690.18

**Minimum Expense General Ledger Report****Fund 11 (Current Expense Fund)**

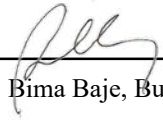
Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-130-100-101	Grade 7-8 Teacher	1,799,151.16	(38,700.00)	1,760,451.16	1,006,265.25	754,185.91	0.00	0.00
11-150-100-101	Home Instructions (Hours)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-190-100-106	Oth Sal for Inst	0.00	39,700.00	39,700.00	38,557.14	985.00	157.86	0.00
11-190-100-320	Purch Prof Svcs	387,600.00	(31,000.00)	356,600.00	180,379.07	124,130.55	52,090.38	0.00
11-190-100-330	Other Purch Svs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-190-100-610	General Supplies	70,000.00	6,931.60	76,931.60	27,176.12	27,447.63	22,307.85	0.00
11-190-100-640	Textbooks	45,700.00	0.00	45,700.00	10,281.14	13,557.46	21,861.40	0.00
11-190-100-890	Miscellaneous Expense	10,000.00	0.00	10,000.00	4,628.00	2,072.00	3,300.00	0.00
11-190-113-101	Substitute Teachers Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-200-100-101	Special Education Teacher	203,959.94	0.00	203,959.94	77,520.56	126,439.38	0.00	0.00
11-421-100-105	Stipends	40,000.00	30,000.00	70,000.00	59,655.81	0.00	10,344.19	0.00
<b>Instructional Expense</b>		<b>2,556,411.10</b>	<b>6,931.60</b>	<b>2,563,342.70</b>	<b>1,404,463.09</b>	<b>1,048,817.93</b>	<b>110,061.68</b>	<b>0.00</b>
11-000-230-100	Salaries	808,236.77	0.00	808,236.77	476,836.82	331,399.95	0.00	0.00
11-000-230-210	Benefits - Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-230-300	Purch Prof/Tech Svc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-230-330	Other Purch Services	57,350.00	0.00	57,350.00	47,720.62	5,961.50	3,667.88	0.00
11-000-230-331	Judgements Against Charters	106,850.00	0.00	106,850.00	10,779.66	40,720.34	55,350.00	0.00
11-000-230-332	Audit Fees	17,250.00	0.00	17,250.00	0.00	0.00	17,250.00	0.00
11-000-230-530	Communications/Telephone	34,585.00	4,457.41	39,042.41	10,683.94	19,763.36	8,595.11	0.00
11-000-230-590	Other Purchased Services (400-500 Series)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-230-610	Supplies & Materials	7,000.00	0.00	7,000.00	198.00	0.00	6,802.00	0.00
11-000-230-890	Miscellaneous Expense	2,400.00	0.00	2,400.00	1,198.15	404.50	797.35	0.00
11-000-230-895	Membership dues	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-290-500	Other Purchased Services (300-500 Series)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-291-230	Benefits - SS & Medicare	237,238.26	0.00	237,238.26	131,645.21	102,151.05	3,442.00	0.00
11-000-291-232	Benefits - NJ State Pension	165,000.00	(15,571.00)	149,429.00	0.00	149,429.00	0.00	0.00
11-000-291-250	State Unemployment Ins	55,502.55	0.00	55,502.55	1,301.87	54,200.68	0.00	0.00
11-000-291-260	Benefits - Workman's Comp	35,100.00	3,722.90	38,822.90	26,845.90	9,978.90	1,998.10	0.00
11-000-291-270	Benefits - Health Insurance	325,000.00	65,571.00	390,571.00	249,784.12	140,786.88	0.00	0.00
11-000-291-290	Benefits - FlexSpending Fees	3,000.00	2,000.00	5,000.00	1,851.02	1,208.34	1,940.64	0.00
<b>Administrative</b>		<b>1,854,512.58</b>	<b>60,180.31</b>	<b>1,914,692.89</b>	<b>958,845.31</b>	<b>856,004.50</b>	<b>99,843.08</b>	<b>0.00</b>
11-401-100-100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-421-100-106	Reading Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-213-100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-213-610	Nurse supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-214-000	Psychological Evaluation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-215-320	Speech Therapy	60,000.00	(10,000.00)	50,000.00	0.00	0.00	50,000.00	0.00
11-000-216-300	Purch Prof/Tech Svc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-216-320	Purch Prof Tech Svcs - P/OT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-219-320	Purch Prof Tech Svcs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-240-110	Supp Svs - Salaries	345,723.21	0.00	345,723.21	179,907.96	165,815.25	0.00	0.00
11-000-240-500	Other Purchased Services (400-500 Series)	196,600.00	(32,000.00)	164,600.00	69,222.08	60,700.54	34,677.38	0.00
11-000-251-830	Mortgage Payments-Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-251-831	Interest on Current Loans	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-260-500	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-262-441	Rental of Land & Bldgs	328,000.00	0.00	328,000.00	245,999.97	82,000.03	0.00	0.00
11-000-262-520	Insurance	63,413.00	0.00	63,413.00	42,588.14	20,733.00	91.86	0.00
11-000-262-610	Supplies & Materials	23,000.00	0.00	23,000.00	0.00	0.00	23,000.00	0.00
11-000-262-620	Energy Costs	76,500.00	0.00	76,500.00	33,273.18	33,726.82	9,500.00	0.00
11-000-262-890	Miscellaneous Expense	25,000.00	10,000.00	35,000.00	33,123.78	1,860.04	16.18	0.00
11-000-270-512	Transp Other Than to/fr School	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Support Services</b>		<b>1,118,236.21</b>	<b>(32,000.00)</b>	<b>1,086,236.21</b>	<b>604,115.11</b>	<b>364,835.68</b>	<b>117,285.42</b>	<b>0.00</b>
<b>Grand Totals for fund 11:</b>		<b>5,529,159.89</b>	<b>35,111.91</b>	<b>5,564,271.80</b>	<b>2,967,423.51</b>	<b>2,269,658.11</b>	<b>327,190.18</b>	<b>0.00</b>

**Fund 12 (Capital Outlay Fund)**

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
12-000-100-730	Instructional Equipment	20,000.00	(20,000.00)	0.00	0.00	0.00	0.00	0.00
12-000-300-730	Non-Instructional Equipment	10,000.00	0.00	10,000.00	951.05	548.95	8,500.00	0.00
12-000-400-710	Purchase Land/Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-400-722	Mortgage Payments-Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-400-890	Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Capital Outlay</b>		<b>30,000.00</b>	<b>(20,000.00)</b>	<b>10,000.00</b>	<b>951.05</b>	<b>548.95</b>	<b>8,500.00</b>	<b>0.00</b>
<b>Grand Totals for fund 12:</b>		<b>30,000.00</b>	<b>(20,000.00)</b>	<b>10,000.00</b>	<b>951.05</b>	<b>548.95</b>	<b>8,500.00</b>	<b>0.00</b>

Grand Totals for all Subfunds of Fund 10:	5,559,159.89	15,111.91	5,574,271.80	2,968,374.56	2,270,207.06	335,690.18	0.00
---	--------------	-----------	--------------	--------------	--------------	------------	------

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).



Bima Baje, Bus Adm/Bd Sec

3/7/21

Date

**Interim Balance Sheet**

**ASSETS AND RESOURCES**

ASSETS		
101 Cash in checking account	\$ (197,970.44)	
102-106 Other cash equivalents	\$ 0.00	
Total cash		\$ (197,970.44)
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 0.00
Accounts receivable		
132 Interfund	\$ 0.00	
141 Intergovernmental - state	\$ 0.46	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ 0.00	
153 Other Accounts Receivable	\$ 0.00	
		\$ 0.46
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00
RESOURCES		
301 Estimated revenues (from adjusted budget)	\$ 330,826.00	
302 Less: revenues collected or accrued	\$ (62,630.00)	
		\$ 268,196.00
TOTAL ASSETS AND RESOURCES		\$ 70,226.02

**LIABILITIES AND FUND EQUITY**

LIABILITIES		
401 Interfund loans payable		\$ 0.00
402 Interfund accounts payable		\$ 0.00
411 Intergovernmental accounts payable - state		\$ 0.00
412 Intergovernmental accounts payable - federal		\$ 0.00
413 Intergovernmental accounts payable - other		\$ 0.00
421 Accounts payable		\$ 12,125.00
422 Judgments payable		\$ 0.00
430 Compensated absences payable		\$ 0.00
431 Contracts payable		\$ 0.00
451 Loans payable		\$ 0.00
481 Deferred revenues		\$ 562.53
499 Other current liabilities		\$ 0.00
Total liabilities		\$ 12,687.53

FUND EQUITY				
Appropriated:				
753 Reserve for encumbrances - current year			\$ 90,678.89	
754 Reserve for encumbrances - prior year			\$ 0.00	
760 Other reserves			\$ 0.00	
771 Designated Fund Balance			\$ 0.00	
601 Appropriations		\$ 446,958.00		
602 Less: expenditures	\$ 273,287.51			
603 Less: encumbrances	<u>\$ 90,678.89</u>	<u>\$ (363,966.40)</u>	<u>\$ 82,991.60</u>	
Appropriations less expenditures				\$ 173,670.49
Unappropriated:				
770 Fund Balance, July 1, 2020			\$ 0.00	
303 Less: budgeted fund balance			<u>\$ (116,132.00)</u>	
Unappropriated fund balance				<u>\$ (116,132.00)</u>
Total fund equity				<u>\$ 57,538.49</u>
TOTAL LIABILITIES AND FUND EQUITY				<u>\$ 70,226.02</u>

**Revenues/Sources of Funds**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	116,132.00	0.00	116,132.00	301,336.40	(185,204.40)
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	0.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	330,826.00	0.00	330,826.00	62,630.00	268,196.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		446,958.00	0.00	446,958.00	363,966.40	82,991.60

**Fund 20 (Special Revenue Fund)**

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Title IA - Improving Basic Pgms		186,373.00	0.00	186,373.00	161,547.14	6,894.86	17,931.00	0.00
Title I (Other Prog.)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Friends of Link		0.00	0.00	0.00	0.00	0.00	0.00	0.00
IDEA Part B		74,095.00	0.00	74,095.00	40,816.00	25,184.00	8,095.00	0.00
IDEA (Prog. 251)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title VI - Rural/Low Income		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title VI (Other Prog.)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title II A - Teach/Princ Train & Recruit		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title II A (Other Prog)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title II D - Enhance Ed Thru Tech.		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title II D (Other Prog)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title IV - Safe & Drug Free		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title IV (Other Prog)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title V - Innovative Pgms		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title V (Other Prog)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Character Education		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reallocated Title I		7,728.00	0.00	7,728.00	0.00	0.00	7,728.00	0.00
Digital Divide		62,630.00	0.00	62,630.00	62,193.16	436.84	0.00	0.00
CARES ACT		116,132.00	0.00	116,132.00	8,731.21	58,163.19	49,237.60	0.00
Corona Relief		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Charter Grant		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 20:		446,958.00	0.00	446,958.00	273,287.51	90,678.89	82,991.60	0.00

**Revenues Summary**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	116,132.00	0.00	116,132.00	301,336.40	(185,204.40)
20-4411-231-032	Title I	186,373.00	0.00	186,373.00	0.00	186,373.00
20-4413-234-032	Title I C/O	7,728.00	0.00	7,728.00	0.00	7,728.00
20-4415-260-032	Title VI	0.00	0.00	0.00	0.00	0.00
20-4416-261-032	Title VI C/O	0.00	0.00	0.00	0.00	0.00
20-4421-250-032	IDEA	74,095.00	0.00	74,095.00	0.00	74,095.00
20-4422-251-032	IDEA C/O	0.00	0.00	0.00	0.00	0.00
20-4451-270-032	Title II A	0.00	0.00	0.00	0.00	0.00
20-4452-272-032	Title II D	0.00	0.00	0.00	0.00	0.00
20-4453-271-032	Title II C/O	0.00	0.00	0.00	0.00	0.00
20-4471-280-032	Title IV	0.00	0.00	0.00	0.00	0.00
20-4473-281-032	Title IV C/O	0.00	0.00	0.00	0.00	0.00
20-4475-290-032	Title V	0.00	0.00	0.00	0.00	0.00
20-4476-000-000	Digital Divide	62,630.00	0.00	62,630.00	62,630.00	0.00
20-5000-000-035	Link Education Partners	0.00	0.00	0.00	0.00	0.00
20-6000-000-	Special Education Grant	0.00	0.00	0.00	0.00	0.00
Grand Totals		446,958.00	0.00	446,958.00	363,966.40	82,991.60

**Minimum Expense General Ledger Report****Fund 20 (Special Revenue Fund)**

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
20-231-100-100	Title I Sal for Inst	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-231-100-102	Summer Program	45,000.00	0.00	45,000.00	45,000.00	0.00	0.00	0.00
20-231-100-103	After School Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-231-100-104	Instructional Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-231-100-300	Purchased Services	120,000.00	0.00	120,000.00	113,105.14	6,894.86	0.00	0.00
20-231-100-500	Title I - Other Purchased Servs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-231-100-600	Supplies	12,931.00	0.00	12,931.00	0.00	0.00	12,931.00	0.00
20-231-200-100	Support Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-231-200-200	Benefits	3,442.00	0.00	3,442.00	3,442.00	0.00	0.00	0.00
20-231-200-300	Purchased Prof Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-231-200-600	Supplies	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
20-231-230-101	PGM Admin Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title IA - Improving Basic Pgms		186,373.00	0.00	186,373.00	161,547.14	6,894.86	17,931.00	0.00
20-234-100-100	Title I C/O	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title I (Other Prog.)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-300-100-101	Salaries-Instructional	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-300-100-102	After School Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-300-100-103	Summer Academy	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-300-100-320	Purchase Prof Ed Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-300-100-610	Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-300-100-890	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-300-230-100	Salaries-Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-300-230-330	Professional Tech Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-300-230-500	Other Purchase Services-Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-300-230-520	Communication/Tel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-300-230-610	Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-300-230-890	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-300-240-300	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-300-240-320	Purchased Ed Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-300-262-441	Rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Friends of Link		0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-250-100-100	IDEA Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-250-100-600	IDEA Instr Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-250-200-200	Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-250-200-300	Professional Services	74,095.00	0.00	74,095.00	40,816.00	25,184.00	8,095.00	0.00
IDEA Part B		74,095.00	0.00	74,095.00	40,816.00	25,184.00	8,095.00	0.00
20-251-100-100	IDEA C/O	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IDEA (Prog. 251)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-260-100-100	Title VI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-260-100-300	Title VI - Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title VI - Rural/Low Income		0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-261-100-100	Title VI C/O	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title VI (Other Prog.)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-270-100-300	Title II A - Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-270-100-600	Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title II A - Teach/Princ Train & Recruit		0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-271-100-100	Title II C/O	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title II A (Other Prog)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-272-100-300	Title II D - Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-272-100-600	Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-272-100-730	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title II D - Enhance Ed Thru Tech.		0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-273-100-100	Title II C/O	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title II D (Other Prog)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-280-100-100	Title IV - Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-280-100-300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title IV - Safe & Drug Free		0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-281-100-100	Title IV C/O	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title IV (Other Prog)		0.00	0.00	0.00	0.00	0.00	0.00	0.00

## Fund 20 (Special Revenue Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
20-290-100-300	Title V - Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-290-100-320	Purchased Svcs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-290-100-600	Title V Part A - Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title V - Innovative Pgms		0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-291-100-100	Title V C/O	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title V (Other Prog)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-292-190-610	Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-292-190-890	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Character Education		0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-235-200-300	Purchased Services	7,728.00	0.00	7,728.00	0.00	0.00	7,728.00	0.00
Reallocated Title I		7,728.00	0.00	7,728.00	0.00	0.00	7,728.00	0.00
20-293-100-600	Supplies	62,630.00	0.00	62,630.00	62,193.16	436.84	0.00	0.00
Digital Divide		62,630.00	0.00	62,630.00	62,193.16	436.84	0.00	0.00
20-477-100-101	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-477-100-600	Supplies	105,000.00	0.00	105,000.00	0.00	56,442.00	48,558.00	0.00
20-477-200-200	Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-477-200-300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-477-200-600	Supplies	11,132.00	0.00	11,132.00	8,731.21	1,721.19	679.60	0.00
CARES ACT		116,132.00	0.00	116,132.00	8,731.21	58,163.19	49,237.60	0.00
20-479-100-100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-479-100-300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-479-100-600	Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Corona Relief		0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-400-200-101	Sped Teacher Sal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-400-200-200	Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-400-200-330	Purchase Prof Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-400-200-590	Other Purchase Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-400-200-610	Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Charter Grant		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 20:		446,958.00	0.00	446,958.00	273,287.51	90,678.89	82,991.60	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Bima Baje, Bus Adm/Bd Secy

Date

**REPORT OF THE TREASURER  
TO THE BOARD OF TRUSTEES  
LINK COMMUNITY CHARTER SCHOOL  
ALL FUNDS**

**FOR THE MONTH ENDING FEBRUARY 28, 2021**

		<b>CASH REPORT</b>			
<b>FUNDS</b>		(1) Beginning Cash Balance	(2) Cash Receipts/Transfers This Month	(3) Cash Disbursements/Transfers This Month	(4) Ending Cash Balance (1) + (2) - (3)
	<b>GOVERNMENTAL FUNDS</b>				
1	General Fund - Fund 10 - Operating	\$ 1,478,486.71	\$ 486,558.27	\$ 375,595.34	\$ 1,589,449.64
2	Charter Escrow	75,000.00	-	-	\$ 75,000.00
2	Special Revenue Fund - Fund 20	(197,656.44)	-	314.00	(197,970.44)
3	Total governmental funds (Lines 1 thru 2)	1,355,830.27	486,558.27	375,909.34	1,466,479.20
	<b>ENTERPRISE FUND</b>				
4	Food Service	23,536.87	-	-	23,536.87
	Total Enterprise funds (Lines 4 )	23,536.87	-	-	23,536.87
	<b>TRUST &amp; AGENCY FUNDS</b>				
5	Payroll Account	41,117.62	229,334.45	229,334.45	41,117.62
	PPP Account	(10.00)	-	10.00	(20.00)
6	Payroll Agency	39,937.05	32,998.36	27,593.37	45,342.04
7	Unemployment	25.00	-	-	25.00
8	Student Activity Account	12,952.60	-	-	12,952.60
9	Total Trust & Agency Funds (Lines 5 thru 8)	94,022.27	262,332.81	256,937.82	99,417.26
10	Total All Funds (Lines 3, 4 and 9)	\$ 1,473,389.41	\$ 748,891.08	\$ 632,847.16	\$ 1,589,433.33

**Prepared and Submitted By:**

\_\_\_\_\_  
Leslie Baynes  
Chief Operating Officer

**03/07/21**

\_\_\_\_\_  
Date

**LINK COMMUNITY CHARTER SCHOOL  
RECONCILIATION OF BOARD SECRETARY'S REPORT (A-148)  
AND TREASURER'S REPORT (A-149)  
FOR THE MONTH ENDING FEBRUARY 28, 2021**

<b><u>Fund</u></b>		
10.101	General fund - Regular Account	\$ 1,589,449.64
10.106	Charter Escrow	75,000.00
20.101	Special Revenue Fund	(197,970.44)
60.101	Enterprise Fund	23,536.87
90.104	PPP Account	(20.00)
90.101	Payroll Account	41,117.62
90.103	Unemployment	25.00
91.101	Agency Account	45,342.04
95.101	Student Activity Account	12,952.60
		<hr/>
<b>Total Board Secretary's Records - A-148</b>		1,589,433.33
Total Funds per Treasurer's Report		<hr/>
		1,589,433.33
Difference		<hr/>
		<b>\$ -</b>

LINK COMMUNITY CHARTER SCHOOL  
TD Bank  
OPERATING ACCOUNT - 430-2520237  
FOR THE MONTH ENDING FEBRUARY 28, 2021

	<u>BANK</u>	<u>BOOKS</u> <u>G/FUND</u>	<u>BOOKS</u> <u>S/REVENUE</u>	<u>BOOKS</u> <u>TOTAL</u>
<b>BALANCE BEG. OF MONTH</b>	<b>\$ 1,419,875.80</b>	<b>\$ 1,478,486.71</b>	<b>\$ (197,656.44)</b>	<b>\$ 1,280,830.27</b>
<b><u>Additions</u></b>				
Deposits	486,558.27	486,558.27	0.00	486,558.27
<b>Total Receipts</b>	<b>486,558.27</b>	<b>486,558.27</b>	<b>0.00</b>	<b>486,558.27</b>
<b><u>Deductions</u></b>				
Cash Disbursements	414,626.97	375,595.34	314.00	375,909.34
<b>Total Disbursements</b>	<b>414,626.97</b>	<b>375,595.34</b>	<b>314.00</b>	<b>375,909.34</b>
<b><u>BALANCE END OF MONTH</u></b>	<b>1,491,807.10</b>			
<b><u>RECONCILIATION</u></b>				
Less--Outstanding checks	100,327.90			
Deposit in transit				
<b>ADJUSTED BALANCE END OF MONTH</b>	<b>\$ 1,391,479.20</b>	<b>\$ 1,589,449.64</b>	<b>\$ (197,970.44)</b>	<b>\$ 1,391,479.20</b>

No Journal Entries cleared during this period.  
 No deposits remain outstanding after this statement period  
 No refunds are outstanding after this statement period:  
 The following checks are outstanding after this statement period:

<u>Date</u>	<u>Check #</u>	<u>Vendor</u>	<u>Amount</u>	<u>Comment</u>
09/06/2019	3351	ALLIED UNIVERSAL SECURITY SERVI	\$1,513.65	Acct #: 116846
09/09/2019	3360	Plainfield Board of Education	\$729.00	
09/09/2019	3363	Smithsonian	\$34.00	
04/06/2020	3589	City of Newark Division of Water	\$599.30	
07/13/2020	3703	Newark Board of Education	\$26,603.58	
09/11/2020	3779	RESOURCES FOR EDUCATORS	\$0.00	
11/05/2020	3847	Megan Siebecker	\$66.05	
12/09/2020	3862	City of Newark Division of Water	\$305.57	
12/14/2020	3888	Montclair Board of Education	\$2,998.00	
01/07/2021	3897	City of Newark Division of Water	\$560.65	
01/08/2021	3907	Quadient Finance USA, Inc.	\$1,066.81	
01/11/2021	3917	Savvas Learning Company LLC	\$381.17	
01/21/2021	3919	Kaitlyn Barkley	\$66.05	
01/22/2021	3925	Literably, Inc.	\$781.30	
01/27/2021	3927	ALLIED UNIVERSAL SECURITY SERVI	\$1,158.55	Acct #: 116846
01/27/2021	3930	LESLIE BAYNES	\$265.22	
01/27/2021	3931	Optimum	\$146.26	
01/27/2021	3935	INVO HEALTHCARE ASSOCIATES	\$4,945.00	
02/01/2021	3938	Charles Nechtem Associates, Inc.	\$291.66	
02/04/2021	3942	Jesuit Volunteer Corp	\$1,000.00	
02/05/2021	3940	Success Communications Group	\$297.12	
02/05/2021	3941	Verizon Fios	\$314.00	
02/05/2021	3944	New Jersey Manufacturers Insurance Compai	\$2,968.00	
02/18/2021	3949	MACHADO LAW GROUP	\$2,080.00	
02/18/2021	3950	Western Pest Services	\$900.00	Acct #: 48770006
02/18/2021	3951	Maschio's Food Service Inc.	\$11,351.30	
02/18/2021	3952	Mindplay	\$4,785.00	
02/18/2021	3953	The Goodkind Group, LLC	\$30,299.39	
02/18/2021	3954	CAROLINA BIOLOGICAL SUPPLY COM	\$821.27	Acct #: 2700144
02/19/2021	3955	Dr. Kia Grundy	\$3,000.00	

The total of all checks outstanding this period: \$100,327.90

The following Journal Entries are outstanding after this period:

<u>Date</u>	<u>Type</u>	<u>Amount</u>	<u>Comment</u>
7/1/20	Credit	\$220,873.66	
7/1/20	Debit	\$220,873.66	

The net total of all journal entries outstanding after this period is: \$0.00



America's Most Convenient Bank®

E

## STATEMENT OF ACCOUNT

LINK COMMUNITY CHARTER SCHOOL INC  
GENERAL FUND ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 5  
Statement Period: Feb 01 2021-Feb 28 2021  
Cust Ref #: 4302520237-719-E-\*\*\*  
Primary Account #: 430-2520237

## TD Business Premier Checking

LINK COMMUNITY CHARTER SCHOOL INC

Account # 430-2520237

## ACCOUNT SUMMARY

Beginning Balance	1,419,875.80	Average Collected Balance	1,359,404.76
Deposits	308,489.27	Interest Earned This Period	0.00
Electronic Deposits	178,069.00	Interest Paid Year-to-Date	0.00
		Annual Percentage Yield Earned	0.00%
Checks Paid	152,294.16	Days in Period	28
Electronic Payments	262,332.81		
Ending Balance	1,491,807.10		

## DAILY ACCOUNT ACTIVITY

## Deposits

POSTING DATE	DESCRIPTION	AMOUNT
02/23	DEPOSIT	207,240.27
02/23	DEPOSIT	101,249.00
	Subtotal:	308,489.27

## Electronic Deposits

POSTING DATE	DESCRIPTION	AMOUNT
02/22	CCD DEPOSIT, ST OF NEW JERSEY EFT PAYMT 46561448700	178,069.00
	Subtotal:	178,069.00

## Checks Paid

No. Checks: 19

\*Indicates break in serial sequence or check processed electronically and listed under Electronic Payments

DATE	SERIAL NO.	AMOUNT	DATE	SERIAL NO.	AMOUNT
02/18	3853	3,784.81	02/25	3928*	85.21
02/17	3854	32,989.02	02/22	3929	130.50
02/16	3855	2,000.00	02/23	3932*	508.38
02/17	3856	12,072.36	02/25	3933	644.73
02/16	3920*	6,310.33	02/22	3934	54.56
02/25	3921	9,300.00	02/17	3936*	27,333.33
02/17	3922	429.67	02/22	3937	5,261.25
02/17	3923	4,224.99	02/26	3939*	5,160.00
02/18	3924	32,975.67	02/22	3943*	7,889.88
02/23	3926*	1,139.47			
			Subtotal:		152,294.16

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)

**Begin by adjusting your account register as follows:**

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	1,491,807.10
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2 DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston,  
Maine 04243-1377**

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

When making a verbal inquiry, the Bank may ask that you send us your complaint in writing within ten (10) business days after the first telephone call.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

## INTEREST NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

**In case of Errors or Questions About Your Bill:**

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the **FIRST** bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**FINANCE CHARGES:** Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.

**Bank**

America's Most Convenient Bank®

**STATEMENT OF ACCOUNT**

LINK COMMUNITY CHARTER SCHOOL INC

Page: 3 of 5  
Statement Period: Feb 01 2021-Feb 28 2021  
Cust Ref #: 4302520237-719-E-\*\*\*  
Primary Account #: 430-2520237

**DAILY ACCOUNT ACTIVITY****Electronic Payments**

POSTING DATE	DESCRIPTION	AMOUNT
02/11	eTransfer Debit, Online Xfer Transfer to CK 4301373885	114,823.60
02/11	eTransfer Debit, Online Xfer Transfer to CK 4301373893	16,499.18
02/25	eTransfer Debit, Online Xfer Transfer to CK 4301373885	114,510.85
02/25	eTransfer Debit, Online Xfer Transfer to CK 4301373893	16,499.18
	Subtotal:	262,332.81

**DAILY BALANCE SUMMARY**

DATE	BALANCE	DATE	BALANCE
01/31	1,419,875.80	02/22	1,331,165.65
02/11	1,288,553.02	02/23	1,638,007.07
02/16	1,280,242.69	02/25	1,496,967.10
02/17	1,203,193.32	02/26	1,491,807.10
02/18	1,166,432.84		

**Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)**

LINK COMMUNITY CHARTER SCHOOL  
TD Bank  
ACCOUNT #430-6745089  
FOR THE MONTH ENDING FEBRUARY 28, 2021

	<u>BANK</u>	<u>BOOKS</u>
BALANCE BEG. OF MONTH	<u>\$ 75,000.00</u>	<u>\$ 75,000.00</u>
RECEIPTS		
	0.00	0.00
<b>Total Receipts</b>	<u>0.00</u>	<u>0.00</u>
DISBURSEMENTS		
Disbursements	0.00	0.00
<b>Total Disbursements</b>	<u>0.00</u>	<u>0.00</u>
ADJUSTED BALANCE END OF MONTH	<u><u>\$ 75,000.00</u></u>	<u><u>\$ 75,000.00</u></u>



America's Most Convenient Bank®

E

STATEMENT OF ACCOUNT

LINK COMMUNITY CHARTER SCHOOL INC  
CHARTER ESCROW ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 2  
Statement Period: Feb 01 2021-Feb 28 2021  
Cust Ref #: 4356745089-717-E-###  
Primary Account #: 435-6745089

**TD Business Convenience Plus**

LINK COMMUNITY CHARTER SCHOOL INC  
CHARTER ESCROW ACCOUNT

Account # 435-6745089

---

**ACCOUNT SUMMARY**

Beginning Balance	75,000.00	Average Collected Balance	75,000.00
		Interest Earned This Period	0.00
Ending Balance	75,000.00	Interest Paid Year-to-Date	0.00
		Annual Percentage Yield Earned	0.00%
		Days in Period	28

---

**DAILY ACCOUNT ACTIVITY**

No Transactions this Statement Period

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)

## Page: 2 of 2

1. Your ending balance shown on this statement is:

2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.

3. Subtotal by adding lines 1 and 2.

4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.

5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

2 DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

**In case of Errors or Questions About Your Bill:**

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston,  
Maine 04243-1377**

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

- You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**FINANCE CHARGES:** Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

LINK COMMUNITY CHARTER SCHOOL  
TD Bank  
ACCOUNT #430-1373918  
FOR THE MONTH ENDING FEBRUARY 28, 2021

	<u>BANK</u>	<u>BOOKS</u>
<b>BALANCE BEG. OF MONTH</b>	<b>\$ 23,536.87</b>	<b>\$ 23,536.87</b>
<b>RECEIPTS</b>		
	0.00	0.00
<b>Total Receipts</b>	<u>0.00</u>	<u>0.00</u>
<b>DISBURSEMENTS</b>		
Disbursements	0.00	0.00
<b>Total Disbursements</b>	<u>0.00</u>	<u>0.00</u>
<b>BALANCE END OF MONTH</b>	<b><u>\$ 23,536.87</u></b>	<b><u>\$ 23,536.87</u></b>
FUND 10 transfer		
Outstanding Check	-	
<b>BALANCE PER BOOKS</b>	<b><u>\$ 23,536.87</u></b>	<b><u>\$ 23,536.87</u></b>



America's Most Convenient Bank®

E

STATEMENT OF ACCOUNT

LINK COMMUNITY CHARTER SCHOOL INC  
FOOD SERVICE FUND ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 2  
Statement Period: Feb 01 2021-Feb 28 2021  
Cust Ref #: 4301373918-717-E-###  
Primary Account #: 430-1373918

**TD Business Convenience Plus**

LINK COMMUNITY CHARTER SCHOOL INC  
FOOD SERVICE FUND ACCOUNT

Account # 430-1373918

**ACCOUNT SUMMARY**

Beginning Balance	23,536.87	Average Collected Balance	23,536.87
		Interest Earned This Period	0.00
Ending Balance	23,536.87	Interest Paid Year-to-Date	0.00
		Annual Percentage Yield Earned	0.00%
		Days in Period	28

**DAILY ACCOUNT ACTIVITY**

No Transactions this Statement Period

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)

# How to Balance your Account

**Begin by adjusting your account register as follows:**

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	23,536.87
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2 DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston,  
Maine 04243-1377**

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

When making a verbal inquiry, the Bank may ask that you send us your complaint in writing within ten (10) business days after the first telephone call.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

## INTEREST NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

**In case of Errors or Questions About Your Bill:**

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**FINANCE CHARGES:** Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.

LINK COMMUNITY CHARTER SCHOOL  
TD Bank  
ACCOUNT #430-1373900  
FOR THE MONTH ENDING FEBRUARY 28, 2021

	<u>BANK</u>	<u>BOOKS</u>
BALANCE BEG. OF MONTH	<u>\$ 25.00</u>	<u>\$ 25.00</u>
RECEIPTS		
	0.00	0.00
<b>Total Receipts</b>	<u>0.00</u>	<u>0.00</u>
DISBURSEMENTS		
Disbursements	0.00	0.00
<b>Total Disbursements</b>	<u>0.00</u>	<u>0.00</u>
ADJUSTED BALANCE END OF MONTH	<u><u>\$ 25.00</u></u>	<u><u>\$ 25.00</u></u>



America's Most Convenient Bank®

E

STATEMENT OF ACCOUNT

LINK COMMUNITY CHARTER SCHOOL INC  
UNEMPLOYMENT TRUST ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 2  
Statement Period: Feb 01 2021-Feb 28 2021  
Cust Ref #: 4301373900-717-E-\*\*\*  
Primary Account #: 430-1373900

**TD Business Convenience Plus**

LINK COMMUNITY CHARTER SCHOOL INC  
UNEMPLOYMENT TRUST ACCOUNT

Account # 430-1373900

**ACCOUNT SUMMARY**

Beginning Balance	25.00	Average Collected Balance	25.00
		Interest Earned This Period	0.00
Ending Balance	25.00	Interest Paid Year-to-Date	0.00
		Annual Percentage Yield Earned	0.00%
		Days in Period	28

**DAILY ACCOUNT ACTIVITY**

No Transactions this Statement Period

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)

# How to Balance your Account

**Begin by adjusting your account register as follows:**

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	25.00
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2 DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston,  
Maine 04243-1377**

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

When making a verbal inquiry, the Bank may ask that you send us your complaint in writing within ten (10) business days after the first telephone call.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

## INTEREST NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

**In case of Errors or Questions About Your Bill:**

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**FINANCE CHARGES:** Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.

**LINK COMMUNITY CHARTER SCHOOL**  
**TD Bank**  
**PAYROLL ACCOUNT -430-1373885**  
**FOR THE MONTH ENDING FEBRUARY 28, 2021**

	<u><b>BANK</b></u>	<u><b>BOOKS</b></u>
<b>BALANCE BEG. OF MONTH</b>	<b>\$ 47,192.05</b>	<b>\$ 41,117.62</b>
<b>RECEIPTS</b>		
Deposits	229,334.45	229,334.45
<b>Total Receipts</b>	<u>229,334.45</u>	<u>229,334.45</u>
Disbursements	230,189.81	229,334.45
<b>Total Disbursements</b>	<u>230,189.81</u>	<u>229,334.45</u>
<b>Balance at End of Month</b>	46,336.69	41,117.62
		0.00
<b>Less: Outstanding Checks</b>	<u>5,219.07</u>	<u>-</u>
<b>ADJUSTED BALANCE END OF MONTH</b>	<u><b>\$ 41,117.62</b></u>	<u><b>\$ 41,117.62</b></u>

Schedule of Outstanding Checks:

<b>Employee Name</b>	<b>Date</b>	<b>Check #</b>	<b>Amount</b>
Locklear, Jeffery	12/31/20	1069	833.03
Crawford, Jessica	12/31/20	1076	400.00
Paradiso, Maria	01/15/21	1082	2,010.77
Baynes, Leslie	01/15/21	1083	1,975.27
			<u>5,219.07</u>



America's Most Convenient Bank®

E

STATEMENT OF ACCOUNT

LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 3  
Statement Period: Feb 01 2021-Feb 28 2021  
Cust Ref #: 4301373885-717-E-###  
Primary Account #: 430-1373885

TD Business Convenience Plus

LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL ACCOUNT

Account # 430-1373885

ACCOUNT SUMMARY

Beginning Balance	47,192.05	Average Collected Balance	54,863.24
Electronic Deposits	229,334.45	Interest Earned This Period	0.00
Checks Paid	855.36	Interest Paid Year-to-Date	0.00
Electronic Payments	229,334.45	Annual Percentage Yield Earned	0.00%
Ending Balance	46,336.69	Days in Period	28

DAILY ACCOUNT ACTIVITY

Electronic Deposits

POSTING DATE	DESCRIPTION	AMOUNT
02/11	eTransfer Credit, Online Xfer Transfer from CK 4302520237	114,823.60
02/25	eTransfer Credit, Online Xfer Transfer from CK 4302520237	114,510.85
Subtotal:		229,334.45

Checks Paid

No. Checks: 1

\*Indicates break in serial sequence or check processed electronically and listed under Electronic Payments

DATE	SERIAL NO.	AMOUNT
02/12	1066	855.36
Subtotal:		855.36

Electronic Payments

POSTING DATE	DESCRIPTION	AMOUNT
02/12	CCD DEBIT, N7728 LINK COMMU DIR DEP N7728	78,203.05
02/12	CCD DEBIT, PAYLOCITY CORPOR TAX COL	35,367.40
02/12	CCD DEBIT, N7728 LINK COMMU BILLING N7728	895.65
02/12	CCD DEBIT, N7728 LINK COMMU AGENCY N7728	357.50
02/26	CCD DEBIT, N7728 LINK COMMU DIR DEP N7728	78,454.74
02/26	CCD DEBIT, PAYLOCITY CORPOR TAX COL	35,412.44
02/26	CCD DEBIT, N7728 LINK COMMU AGENCY N7728	357.50
02/26	CCD DEBIT, N7728 LINK COMMU BILLING N7728	286.17
Subtotal:		229,334.45

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)



# How to Balance your Account

Page:

2 of 3

**Begin by adjusting your account register as follows:**

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	46,336.69
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2	DOLLARS	CENTS
DEPOSITS NOT ON STATEMENT		
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston,  
Maine 04243-1377**

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

When making a verbal inquiry, the Bank may ask that you send us your complaint in writing within ten (10) business days after the first telephone call.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

## INTEREST NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

**In case of Errors or Questions About Your Bill:**

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**FINANCE CHARGES:** Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.

**Bank**

America's Most Convenient Bank®

**STATEMENT OF ACCOUNT**LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL ACCOUNT

Page: 3 of 3  
Statement Period: Feb 01 2021-Feb 28 2021  
Cust Ref #: 4301373885-717-E-###  
Primary Account #: 430-1373885

---

**DAILY BALANCE SUMMARY**

<b>DATE</b>	<b>BALANCE</b>	<b>DATE</b>	<b>BALANCE</b>
01/31	47,192.05	02/25	160,847.54
02/11	162,015.65	02/26	46,336.69
02/12	46,336.69		

**Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)**Bank Deposits FDIC Insured | TD Bank, N.A. | Equal Housing Lender 

**LINK COMMUNITY CHARTER SCHOOL**  
**Provident**  
**PPP ACCOUNT -1001171279**  
**FOR THE MONTH ENDING FEBRUARY 28, 2021**

	<u><b>BANK</b></u>	<u><b>BOOKS</b></u>
<b>BALANCE BEG. OF MONTH</b>	<u><b>\$ (10.00)</b></u>	<u><b>\$ (10.00)</b></u>
<b>RECEIPTS</b>		
Deposits		
<b>Total Receipts</b>	<u>0.00</u>	<u>0.00</u>
Disbursements	10.00	10.00
<b>Total Disbursements</b>	<u>10.00</u>	<u>10.00</u>
<b>Balance at End of Month</b>	(20.00)	(20.00)
		0.00
<b>Less: Outstanding Checks</b>	<u>0.00</u>	<u>-</u>
<b>ADJUSTED BALANCE END OF MONTH</b>	<u><b>\$ (20.00)</b></u>	<u><b>\$ (20.00)</b></u>

P.O. Box 1001  
 Iselin, NJ 08830-1001

### Address Service Requested

00008985 MPBR8901080 01 000000000 9  
 LINK COMMUNITY CHARTER SCHOOL INC  
 SBA PPP  
 23 PENNSYLVANIA AVE  
 NEWARK NJ 07114-2007

Account Number	1001171279
Statement Date	02/26/2021
Statement Thru Date	02/28/2021
Checks/Items Enclosed	0
Page	1

### Customer Support



**Contact us by Phone**  
 800.448.7768



**Visit Us Online**  
[www.Provident.Bank](http://www.Provident.Bank)

### IMPORTANT MESSAGE(S)

Are your customers sending online bill payments yet they are still arriving as paper checks? Let us show you how online bill payment concentration with Payargo will allow you to receive funds sooner and eliminate the need to spend time manually posting each check.

To learn more about how it can automate the process, contact Corporate Cash Management at 732-590-9288.

### RELATIONSHIP SUMMARY AND CURRENT STATEMENT ACTIVITY

Account Type	Account Number	Interest Paid In 2020	Balance
BUSINESSADVANTAGE CKNG	1001171279	\$0.00	-\$20.00

### BUSINESSADVANTAGE CKNG

Account Number: 1001171279

Account Owner(s): LINK COMMUNITY CHARTER SCHOOL INC


### Balance Summary

Beginning Balance as of 02/01/2021	-\$10.00
+ Deposits and Credits (0)	\$0.00
- Withdrawals and Debits (1)	\$10.00
Ending Balance as of 02/28/2021	-\$20.00
Service Charges for Period	\$10.00
Average Balance for Period	-\$10.00

### Transaction Detail

Date	Description	Deposits	Withdrawals	Balance
Feb 01	BEGINNING BALANCE			-\$10.00
Feb 26	SC MINIMUM BALANCE PENALTY FEE		10.00	-20.00
Feb 28	ENDING BALANCE			-\$20.00

**LOCAL LENDERS.  
 CUSTOMIZED SOLUTIONS.**

Provident.Bank | 866.465.2499 |  Equal Opportunity Lender  
 Equal Housing Lender  
 Member FDIC

**BUSINESS  
 LOANS**

Fast financing to boost  
 your business.



**LINK COMMUNITY CHARTER SCHOOL**  
**TD Bank**  
**Acct# 430-1373893**  
**FOR THE MONTH ENDING FEBRUARY 28, 2021**

	<u><b>BANK</b></u>	<u><b>BOOKS</b></u>
<u><b>BALANCE BEG. OF MONTH</b></u>	<u><b>\$ 44,651.70</b></u>	<u><b>\$ 39,937.05</b></u>
<u><b>RECEIPTS</b></u>		
Deposits /Interests	32,998.36	32,998.36
 <b>Total Receipts</b>	 <u>32,998.36</u>	 <u>32,998.36</u>
-		
Cash Disbursements	32,308.02	27,593.37
 <b>Balance at End of Month</b>	 <b>45,342.04</b>	 <b>45,342.04</b>
Outstanding Checks	0.00	
 <u><b>ADJUSTED BALANCE END OF MONTH</b></u>	 <u><b>45,342.04</b></u>	 <u><b>\$ 45,342.04</b></u>



America's Most Convenient Bank®

E

STATEMENT OF ACCOUNT

LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL AGENCY ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 2  
Statement Period: Feb 01 2021-Feb 28 2021  
Cust Ref #: 4301373893-713-E-###  
Primary Account #: 430-1373893

TD Business Simple Checking

LINK COMMUNITY CHARTER SCHOOL INC  
PAYROLL AGENCY ACCOUNT

Account # 430-1373893

ACCOUNT SUMMARY

Beginning Balance	44,651.70	Average Collected Balance	28,537.88
Electronic Deposits	32,998.36	Interest Earned This Period	0.00
		Interest Paid Year-to-Date	0.00
Checks Paid	5,393.72	Annual Percentage Yield Earned	0.00%
Electronic Payments	26,914.30	Days in Period	28
Ending Balance	45,342.04		

DAILY ACCOUNT ACTIVITY

Electronic Deposits

POSTING DATE	DESCRIPTION	AMOUNT
02/11	eTransfer Credit, Online Xfer Transfer from CK 4302520237	16,499.18
02/25	eTransfer Credit, Online Xfer Transfer from CK 4302520237	16,499.18
Subtotal:		32,998.36

Checks Paid

No. Checks: 3

\*Indicates break in serial sequence or check processed electronically and listed under Electronic Payments

DATE	SERIAL NO.	AMOUNT	DATE	SERIAL NO.	AMOUNT
02/17	1162	2,644.65	02/19	1164	679.07
02/17	1163	2,070.00			
Subtotal:					5,393.72

Electronic Payments

POSTING DATE	DESCRIPTION	AMOUNT
02/01	CCD DEBIT, DIV OF PENS&BENE TEPS TPAF 000000002884572	15,240.00
02/01	CCD DEBIT, DIV OF PENS&BENE TEPS PERS 000000002884583	9,516.32
02/02	ACH DEBIT, BENEFLEX, INC. SALE	2,051.28
02/08	CCD DEBIT, BENEFLEX INC BT0205 000000129728312	106.70
Subtotal:		26,914.30

DAILY BALANCE SUMMARY

DATE	BALANCE	DATE	BALANCE
01/31	44,651.70	02/11	34,236.58
02/01	19,895.38	02/17	29,521.93
02/02	17,844.10	02/19	28,842.86
02/08	17,737.40	02/25	45,342.04

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)

# How to Balance your Account

**Begin by adjusting your account register as follows:**

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	45,342.04
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2 DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston,  
Maine 04243-1377**

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

When making a verbal inquiry, the Bank may ask that you send us your complaint in writing within ten (10) business days after the first telephone call.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

## INTEREST NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

**In case of Errors or Questions About Your Bill:**

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**FINANCE CHARGES:** Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.

**LINK COMMUNITY CHARTER SCHOOL**  
**TD Bank**  
**STUDENT ACTIVITY FUND - 430-1373926**  
**FOR THE MONTH ENDING FEBRUARY 28, 2021**

	<u><b>BANK</b></u>	<u><b>BOOKS</b></u>
<b>BALANCE BEG. OF MONTH</b>	<b>\$ 12,952.60</b>	<b>\$ 12,952.60</b>
<b>Receipts</b>	<hr/>	<hr/>
Deposits	0.00	0.00
<b>Total</b>	<hr/> 0.00 <hr/>	<hr/> 0.00 <hr/>
<b>Disbursements</b>		
Disbursements	-	-
<b>Total</b>	<hr/> - <hr/>	<hr/> - <hr/>
<b>Bank Balance</b>	12,952.60	12,952.60
<b>Less: Outstanding checks</b>		-
<b>BALANCE END OF MONTH</b>	<hr/> <b>\$ 12,952.60</b> <hr/>	<hr/> <b>\$ 12,952.60</b> <hr/>

**Bank**

America's Most Convenient Bank®

E

**STATEMENT OF ACCOUNT**

LINK COMMUNITY CHARTER SCHOOL INC  
STUDENT ACTIVITY ACCOUNT  
23 PENNSYLVANIA AVE  
NEWARK NJ 07114

Page: 1 of 2  
Statement Period: Feb 01 2021-Feb 28 2021  
Cust Ref #: 4301373926-713-E-###  
Primary Account #: 430-1373926

**TD Business Simple Checking**

LINK COMMUNITY CHARTER SCHOOL INC  
STUDENT ACTIVITY ACCOUNT

Account # 430-1373926

**ACCOUNT SUMMARY**

Beginning Balance	12,952.60	Average Collected Balance	12,952.60
		Interest Earned This Period	0.00
Ending Balance	12,952.60	Interest Paid Year-to-Date	0.00
		Annual Percentage Yield Earned	0.00%
		Days in Period	28

**DAILY ACCOUNT ACTIVITY**

No Transactions this Statement Period

**Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)**Bank Deposits FDIC Insured | TD Bank, N.A. | Equal Housing Lender 

**Begin by adjusting your account register as follows:**

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	12,952.60
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	-
5	Adjusted Balance	

2 DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Deposits</b>		2

[illegible]

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston,  
Maine 04243-1377**

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

When making a verbal inquiry, the Bank may ask that you send us your complaint in writing within ten (10) business days after the first telephone call.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

## INTEREST NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

**In case of Errors or Questions About Your Bill:**

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**FINANCE CHARGES:** Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
10-101	CASH-CHECKING	1,455,501.13	3,389,242.95	3,255,294.44	1,589,449.64
10-103	PETTY CASH	2,500.00	1,000.00	0.00	3,500.00
10-105	Cash with Fiscal Agents	0.00	0.00	0.00	0.00
10-106	Charter Escrow	75,000.00	0.00	0.00	75,000.00
10-108	Impact Aid Rsv (General)	0.00	0.00	0.00	0.00
10-109	Impact Aid Rsv (Capital)	0.00	0.00	0.00	0.00
10-111	INVESTMENTS	0.00	0.00	0.00	0.00
10-114	INTEREST ON INV	0.00	0.00	0.00	0.00
10-116	CAPITAL RSV ACT	0.00	0.00	0.00	0.00
10-117	Maintenance Reserve	0.00	0.00	0.00	0.00
10-118	Emergency Reserve	0.00	0.00	0.00	0.00
10-121	TAX LEVY RECVBL	130,649.47	4,493,358.00	2,398,112.58	2,225,894.89
10-131	I/F LOANS REC	0.00	0.00	0.00	0.00
10-132	INTERFUND	0.00	0.00	0.00	0.00
10-133	Enterprise	(69,881.71)	115,357.77	71,856.30	(26,380.24)
10-134	Interfund Payroll	495,144.45	(444,740.62)	18,021.62	32,382.21
10-135	Interfund-Payroll Agency	41,660.63	7,253.76	7,895.03	41,019.36
10-137	Student Activity	(802.80)	802.80	0.00	0.00
10-141	STATE A/R	0.00	751,827.00	573,758.00	178,069.00
10-142	FEDERAL A/R	0.00	0.00	0.00	0.00
10-143	OTHER A/R	55,707.52	0.00	110,226.63	(54,519.11)
10-151	LOANS RECEIVBL	0.00	0.00	0.00	0.00
10-153	OTHER ACC RECVBL	0.00	0.00	0.00	0.00
10-199	OTH CURR ASSETS	4,550.00	0.00	0.00	4,550.00
10-301	EST REVENUES	5,417,751.13	14,736.00	199,532.00	5,232,955.13
10-302	REVENUES	0.00	199,532.00	5,398,417.82	5,198,885.82
10-303	BGTD FUND BAL	141,408.76	199,532.00	14,736.00	326,204.76
10-307	BG WD FR CAPRSV	0.00	0.00	0.00	0.00
10-308	Bud With Sale/Leaseback Res	0.00	0.00	0.00	0.00
10-309	Bud With Cap Res Excess Costs	0.00	0.00	0.00	0.00
10-310	Bud With Maint Res	0.00	0.00	0.00	0.00
10-311	Bud With Tuition Res	0.00	0.00	0.00	0.00
10-312	Bud With Emer. Res	0.00	0.00	0.00	0.00
10-314	Bud With Waiver Offset Res	0.00	0.00	0.00	0.00
10-315	Bud With Bus Ad Rsv for Fuel C	0.00	0.00	0.00	0.00
10-317	Bud With Cap Res xFer to D.S.	0.00	0.00	0.00	0.00
10-318	Bud With Impact Aid Rsv (Gen)	0.00	0.00	0.00	0.00
10-319	Bud With Impact Aid Rsv (Cap)	0.00	0.00	0.00	0.00
10-401	Interfund Loans Payables	0.00	0.00	0.00	0.00
10-402	INTERFUND A/P	0.00	0.00	0.00	0.00
10-411	I/G A/P - STATE	0.00	0.00	0.00	0.00
10-412	I/G A/P-FEDERAL	0.00	10,656.00	0.00	(10,656.00)
10-421	ACCTS PAYABLE	303,488.41	345,918.20	0.00	(42,429.79)
10-422	JUDGMENTS PBLE	0.00	0.00	0.00	0.00
10-423	A/P PRIOR YEAR	0.00	0.00	0.00	0.00
10-430	COMP ABS PBLE	0.00	0.00	0.00	0.00

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
10-431	CONTRACTS PBLE	0.00	0.00	0.00	0.00
10-451	LOANS PAYABLE	777,846.00	0.00	0.00	777,846.00
10-461	Health Insurance Emp share	0.00	0.00	0.00	0.00
10-462	FSA	0.00	0.00	0.00	0.00
10-463	Accrued Salaries	0.00	0.00	0.00	0.00
10-481	DEFRRD REVENUES	0.00	0.00	5,000.00	5,000.00
10-499	OTHER CURR LIAB	0.00	0.00	0.00	0.00
10-601	APPROPRIATIONS	5,559,159.89	0.00	0.00	5,559,159.89
10-602	EXPENDITURES	0.00	3,043,947.94	75,573.38	2,968,374.56
10-603	ENCUMBRANCES	0.00	5,260,343.09	3,005,247.94	2,255,095.15
10-604	INCR IN CAP RES	0.00	0.00	0.00	0.00
10-605	Incr. Sale/Leaseback Rsv	0.00	0.00	0.00	0.00
10-606	Incr. Maintenance Reserve	0.00	0.00	0.00	0.00
10-607	Incr. Emergency Reserve	0.00	0.00	0.00	0.00
10-609	Incr. Waiver Offset Rsv	0.00	0.00	0.00	0.00
10-610	Incr. Bus Ad Reserve for Fuel	0.00	0.00	0.00	0.00
10-611	Incr. Impact Aid Rsv (General)	0.00	0.00	0.00	0.00
10-612	Incr. Impact Aid Rsv (Capital)	0.00	0.00	0.00	0.00
10-753	RSV ENC CURR YR	0.00	3,005,247.94	5,260,343.09	2,255,095.15
10-754	RSV ENC PRI YR	0.00	0.00	0.00	0.00
10-755	Res Fund Bal Bus Ad Rsv Fuel	0.00	0.00	0.00	0.00
10-756	Res Fund Impact Aid Rsv (Gen)	0.00	0.00	0.00	0.00
10-757	Res Fund Impact Aid Rsv (Cap)	0.00	0.00	0.00	0.00
10-760	OTHER RESERVES	0.00	0.00	0.00	0.00
10-761	RES FB-CA RS AC	0.00	0.00	0.00	0.00
10-763	Res Fund Bal S/L Rsv	0.00	0.00	0.00	0.00
10-764	Res Fund Bal Maint Rsv	0.00	0.00	0.00	0.00
10-765	Res Fund Bal Tuition Rsv	0.00	0.00	0.00	0.00
10-766	Res Fund Bal Emer. Rsv	0.00	0.00	0.00	0.00
10-768	Res Fund Bal Waiver Offset Rsv	0.00	0.00	0.00	0.00
10-770	CE SURPLUS	1,108,694.28	0.00	0.00	1,108,694.28
10-772	Res Fund Bal ARRA/SEMI	0.00	0.00	0.00	0.00
			<hr/>	<hr/>	
			20,394,014.83	20,394,014.83	

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
20-101	CASH-CHECKING	(187,573.71)	304,845.00	315,241.73	(197,970.44)
20-102	Cash on Hand	0.00	0.00	0.00	0.00
20-111	INVESTMENTS	0.00	0.00	0.00	0.00
20-114	INTEREST ON INV	0.00	0.00	0.00	0.00
20-116	CAPITAL RSV ACC	0.00	0.00	0.00	0.00
20-121	TAX LEVY RECVBL	0.00	0.00	0.00	0.00
20-131	I/F LOANS REC	0.00	0.00	0.00	0.00
20-132	INTERFUND A/R	0.00	0.00	0.00	0.00
20-141	STATE A/R	0.46	0.00	0.00	0.46
20-142	FEDERAL A/R	203,515.00	0.00	203,515.00	0.00
20-143	OTHER A/R	0.00	0.00	0.00	0.00
20-151	LOANS RECEIVBL	0.00	0.00	0.00	0.00
20-153	OTHER ACC RECVBL	0.00	0.00	0.00	0.00
20-199	OTH CURR	0.00	0.00	0.00	0.00
20-301	EST REVENUES	330,826.00	0.00	0.00	330,826.00
20-302	REVENUES	0.00	0.00	62,630.00	62,630.00
20-303	BGTD FUND BAL	116,132.00	0.00	0.00	116,132.00
20-307	BGT WD FROM CR	0.00	0.00	0.00	0.00
20-402	I/F ACCTS PAYABLE	0.00	0.00	0.00	0.00
20-411	I/G A/P - STATE	0.00	0.00	0.00	0.00
20-412	I/G A/P-FEDERAL	0.00	0.00	0.00	0.00
20-421	ACCTS PAYABLE	15,379.22	3,254.22	0.00	12,125.00
20-422	JUDGMENTS PBLE	0.00	0.00	0.00	0.00
20-423	A/P PRIOR YEAR	0.00	0.00	0.00	0.00
20-430	COMP ABS PBLE	0.00	0.00	0.00	0.00
20-431	CONTRACTS PBLE	0.00	0.00	0.00	0.00
20-451	LOANS PAYABLE	0.00	0.00	0.00	0.00
20-481	DEFRRD REVENUES	562.53	0.00	0.00	562.53
20-499	OTHER CURR LIAB	0.00	0.00	0.00	0.00
20-601	APPROPRIATIONS	446,958.00	0.00	0.00	446,958.00
20-602	EXPENDITURES	0.00	311,987.51	38,700.00	273,287.51
20-603	ENCUMBRANCES	0.00	372,868.09	282,189.20	90,678.89
20-604	INCR IN CAP RSV	0.00	0.00	0.00	0.00
20-753	RSV ENC CURR YR	0.00	282,189.20	372,868.09	90,678.89
20-754	RSV ENC PRI YR	0.00	0.00	0.00	0.00
20-760	OTHER RESERVES	0.00	0.00	0.00	0.00
20-761	RSV FD BAL CR	0.00	0.00	0.00	0.00
20-770	CE SURPLUS	0.00	0.00	0.00	0.00
			1,275,144.02	1,275,144.02	

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
60-101	CASH-CHECKING	23,536.87	168,540.50	168,540.50	23,536.87
60-102	Cash on Hand	0.00	0.00	0.00	0.00
60-111	INVESTMENTS	0.00	0.00	0.00	0.00
60-114	INTEREST ON INV	0.00	0.00	0.00	0.00
60-121	TAX LEVY RECVBL	0.00	0.00	0.00	0.00
60-131	I/F LOANS REC	0.00	0.00	0.00	0.00
60-133	Interfund-Fund 10	69,881.71	71,856.30	115,357.77	26,380.24
60-135	Interfund-Student Activity	0.00	0.00	0.00	0.00
60-141	STATE A/R	24.48	0.00	1,034.63	(1,010.15)
60-142	FEDERAL A/R	2,536.50	0.00	2,041.56	494.94
60-143	OTHER A/R	0.00	0.00	758.77	(758.77)
60-151	LOANS RECEIVBL	0.00	0.00	0.00	0.00
60-153	Other Receivable	0.00	0.00	0.00	0.00
60-199	OTH CURR ASSETS	0.00	0.00	55.00	(55.00)
60-301	EST REVENUES	0.00	0.00	0.00	0.00
60-302	REVENUES	0.00	0.00	49,292.77	49,292.77
60-303	BGTD FUND BAL	236,000.00	0.00	0.00	236,000.00
60-411	I/G A/P - STATE	0.00	0.00	0.00	0.00
60-412	I/G A/P-FEDERAL	0.00	0.00	0.00	0.00
60-421	ACCTS PAYABLE	11,546.17	11,546.17	0.00	0.00
60-422	JUDGMENTS PBLE	0.00	0.00	0.00	0.00
60-423	A/P PRIOR YEAR	0.00	0.00	0.00	0.00
60-430	COMP ABS PBLE	0.00	0.00	0.00	0.00
60-431	CONTRACTS PBLE	0.00	0.00	0.00	0.00
60-451	LOANS PAYABLE	0.00	0.00	0.00	0.00
60-481	DEFRRD REVENUES	0.00	0.00	0.00	0.00
60-499	OTHER CURR LIAB	0.00	0.00	0.00	0.00
60-601	APPROPRIATIONS	236,000.00	0.00	0.00	236,000.00
60-602	EXPENDITURES	0.00	85,138.03	0.00	85,138.03
60-603	ENCUMBRANCES	0.00	157,000.00	85,138.03	71,861.97
60-753	RSV ENC CURR YR	0.00	85,138.03	157,000.00	71,861.97
60-754	RSV ENC PRI YR	0.00	0.00	0.00	0.00
60-760	OTHER RESERVES	0.00	0.00	0.00	0.00
60-770	CE SURPLUS	84,433.39	0.00	0.00	84,433.39
			<hr/>	<hr/>	
			579,219.03	579,219.03	

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
90-101	CASH-CHECKING	247,365.56	1,344,388.52	1,550,636.46	41,117.62
90-102	Payroll Agency	0.00	0.00	0.00	0.00
90-103	Unemployment	25.00	0.00	0.00	25.00
90-104	PPP Account	286,809.33	0.00	286,829.33	(20.00)
90-111	INVESTMENTS	0.00	0.00	0.00	0.00
90-114	INTEREST ON INV	0.00	0.00	0.00	0.00
90-121	TAX LEVY RECVBL	0.00	0.00	0.00	0.00
90-131	I/F LOANS REC	0.00	0.00	0.00	0.00
90-132	Interfund Accounts Receivable	0.00	0.00	0.00	0.00
90-133	Interfund	(38,753.88)	38,753.88	0.00	0.00
90-141	STATE A/R	0.00	0.00	0.00	0.00
90-142	FEDERAL A/R	0.00	0.00	0.00	0.00
90-143	OTHER A/R	0.00	0.00	0.00	0.00
90-151	LOANS RECEIVBL	0.00	0.00	0.00	0.00
90-153	OTHER ACC RECBL	0.00	0.00	0.00	0.00
90-199	OTH CURR ASSETS	0.00	0.00	0.00	0.00
90-301	EST REVENUES	0.00	0.00	0.00	0.00
90-302	REVENUES	0.00	0.00	0.00	0.00
90-303	BGTD FUND BAL	0.00	0.00	0.00	0.00
90-402	Interfund Accounts Payable	495,144.45	1,798,711.91	1,344,388.52	40,821.06
90-403	Interfund Payable	0.00	0.00	0.00	0.00
90-411	I/G A/P - STATE	0.00	0.00	0.00	0.00
90-412	I/G A/P-FEDERAL	0.00	0.00	0.00	0.00
90-421	ACCTS PAYABLE	0.00	0.00	0.00	0.00
90-422	JUDGMENTS PBLE	0.00	0.00	0.00	0.00
90-423	A/P PRIOR YEAR	0.00	0.00	0.00	0.00
90-430	COMP ABS PBLE	0.00	0.00	0.00	0.00
90-431	CONTRACTS PBLE	0.00	0.00	0.00	0.00
90-451	LOANS PAYABLE	0.00	0.00	0.00	0.00
90-471	SUI	14.21	0.00	0.00	14.21
90-472	AXA	0.00	0.00	0.00	0.00
90-481	DEFRRD REVENUES	287.36	0.00	0.00	287.36
90-482	Withholding-FSA	0.00	0.00	0.00	0.00
90-483	Withholding-TSA	0.00	0.00	0.00	0.00
90-484	vision	0.00	0.00	0.00	0.00
90-485	Dental	0.00	0.00	0.00	0.00
90-486	Dependent Care	0.00	0.00	0.00	0.00
90-487	Garnishment	0.00	0.00	0.00	0.00
90-488	TPAF Payable	0.00	0.00	0.00	0.00
90-489	PERS Payable	(0.01)	0.00	0.00	(0.01)
90-490	UNPDT	0.00	0.00	0.00	0.00
90-491	DCRP	0.00	0.00	0.00	0.00
90-499	OTHER CURR LIAB	0.00	0.00	0.00	0.00
90-601	APPROPRIATIONS	0.00	0.00	0.00	0.00
90-602	EXPENDITURES	0.00	0.00	0.00	0.00
90-603	ENCUMBRANCES	0.00	0.00	0.00	0.00

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
90-753	RSV ENC CURR YR	0.00	0.00	0.00	0.00
90-754	RSV ENC PRI YR	0.00	0.00	0.00	0.00
90-760	OTHER RESERVES	0.00	0.00	0.00	0.00
90-770	CE SURPLUS	0.00	0.00	0.00	0.00
			<hr/>	<hr/>	
			3,181,854.31	3,181,854.31	

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
91-101	CASH-CHECKING	29,908.47	256,875.77	241,442.20	45,342.04
91-102	Payroll Agency	0.00	0.00	0.00	0.00
91-103	Unemployment	0.00	0.00	0.00	0.00
91-111	INVESTMENTS	0.00	0.00	0.00	0.00
91-114	INTEREST ON INV	0.00	0.00	0.00	0.00
91-121	TAX LEVY RECVBL	0.00	0.00	0.00	0.00
91-131	I/F LOANS REC	0.00	0.00	0.00	0.00
91-132	Interfund Accounts Receivable	(41,660.63)	7,895.03	7,253.76	(41,019.36)
91-133	Interdund	38,753.88	0.00	38,753.88	0.00
91-141	STATE A/R	0.00	0.00	0.00	0.00
91-142	FEDERAL A/R	0.00	0.00	0.00	0.00
91-143	OTHER A/R	0.00	0.00	0.00	0.00
91-151	LOANS RECEIVBL	0.00	0.00	0.00	0.00
91-153	OTHER ACC RECBL	0.00	0.00	0.00	0.00
91-199	OTH CURR ASSETS	0.00	0.00	0.00	0.00
91-301	EST REVENUES	0.00	0.00	0.00	0.00
91-302	REVENUES	0.00	0.00	0.00	0.00
91-303	BGTD FUND BAL	0.00	0.00	0.00	0.00
91-402	Interfund Accounts Payable	0.00	0.00	0.00	0.00
91-403	Interfund Payable	0.00	0.00	0.00	0.00
91-411	I/G A/P - STATE	0.00	0.00	0.00	0.00
91-412	I/G A/P-FEDERAL	0.00	0.00	0.00	0.00
91-421	ACCTS PAYABLE	0.00	0.00	0.00	0.00
91-422	JUDGMENTS PBLE	0.00	0.00	0.00	0.00
91-423	A/P PRIOR YEAR	0.00	0.00	0.00	0.00
91-430	COMP ABS PBLE	0.00	0.00	0.00	0.00
91-431	CONTRACTS PBLE	0.00	0.00	0.00	0.00
91-451	LOANS PAYABLE	0.00	0.00	0.00	0.00
91-471	SUI	0.00	0.00	0.00	0.00
91-472	AXA	131.00	17,965.00	14,680.00	(3,154.00)
91-473	AFLAC	380.27	4,844.78	4,985.66	521.15
91-474	AFLAC- Post Tax	0.00	0.00	0.00	0.00
91-481	DEFRRD REVENUES	0.00	0.00	0.00	0.00
91-482	Withholding-FSA	356.40	1,640.00	10,276.31	8,992.71
91-483	Withholding-TSA	0.00	0.00	0.00	0.00
91-484	vision	1,564.77	5,749.38	1,284.55	(2,900.06)
91-485	Dental	(2,255.42)	26,089.41	15,230.61	(13,114.22)
91-486	Dependent Care	9,100.50	4,605.29	2,894.76	7,389.97
91-487	Garnishment	5,062.51	0.00	560.13	5,622.64
91-488	TPAF Payable	7,624.15	101,365.57	93,871.94	130.52
91-489	PERS Payable	3,996.16	60,310.86	63,705.51	7,390.81
91-490	UNPDT	(0.31)	0.00	0.00	(0.31)
91-491	DCRP	715.02	3,723.12	3,378.66	370.56
91-499	OTHER CURR LIAB	326.67	7,253.76	0.00	(6,927.09)
91-601	APPROPRIATIONS	0.00	0.00	0.00	0.00
91-602	EXPENDITURES	0.00	0.00	0.00	0.00

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
91-603	ENCUMBRANCES	0.00	0.00	0.00	0.00
91-753	RSV ENC CURR YR	0.00	0.00	0.00	0.00
91-754	RSV ENC PRI YR	0.00	0.00	0.00	0.00
91-760	OTHER RESERVES	0.00	0.00	0.00	0.00
91-770	CE SURPLUS	0.00	0.00	0.00	0.00
			<hr/>	<hr/>	
			498,317.97	498,317.97	

Acct #	Account Title	Opening Balance	Debits	Credits	Balance
95-101	CASH-CHECKING	12,149.80	802.80	0.00	12,952.60
95-111	INVESTMENTS	0.00	0.00	0.00	0.00
95-114	INTEREST ON INV	0.00	0.00	0.00	0.00
95-121	TAX LEVY RECVBL	0.00	0.00	0.00	0.00
95-131	I/F LOANS REC	0.00	0.00	0.00	0.00
95-132	Interfund Receivable	552.80	0.00	802.80	(250.00)
95-133	Interfund-Enterprise	0.00	0.00	0.00	0.00
95-141	STATE A/R	0.00	0.00	0.00	0.00
95-142	FEDERAL A/R	0.00	0.00	0.00	0.00
95-143	OTHER A/R	0.00	0.00	0.00	0.00
95-151	LOANS RECEIVBL	0.00	0.00	0.00	0.00
95-153	OTHER ACC RECBL	0.00	0.00	0.00	0.00
95-199	OTH CURR ASSETS	0.00	0.00	0.00	0.00
95-301	EST REVENUES	0.00	0.00	0.00	0.00
95-302	REVENUES	0.00	0.00	0.00	0.00
95-303	BGTD FUND BAL	0.00	0.00	0.00	0.00
95-411	I/G A/P - STATE	0.00	0.00	0.00	0.00
95-412	I/G A/P-FEDERAL	0.00	0.00	0.00	0.00
95-421	ACCTS PAYABLE	0.00	0.00	0.00	0.00
95-422	JUDGMENTS PBLE	0.00	0.00	0.00	0.00
95-423	A/P PRIOR YEAR	0.00	0.00	0.00	0.00
95-430	COMP ABS PBLE	0.00	0.00	0.00	0.00
95-431	CONTRACTS PBLE	0.00	0.00	0.00	0.00
95-451	LOANS PAYABLE	0.00	0.00	0.00	0.00
95-481	DEFRRD REVENUES	2,909.00	0.00	0.00	2,909.00
95-499	OTHER CURR LIAB	0.00	0.00	0.00	0.00
95-601	APPROPRIATIONS	0.00	0.00	0.00	0.00
95-602	EXPENDITURES	0.00	0.00	0.00	0.00
95-603	ENCUMBRANCES	0.00	0.00	0.00	0.00
95-753	RSV ENC CURR YR	0.00	0.00	0.00	0.00
95-754	RSV ENC PRI YR	0.00	0.00	0.00	0.00
95-760	OTHER RESERVES	0.00	0.00	0.00	0.00
95-770	CE SURPLUS	9,793.60	0.00	0.00	9,793.60
			<hr/>	<hr/>	
			802.80	802.80	

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
02/28/21	12-000-100-730-000-078 Instructional Equipment	11-000-291-270-000-054 Benefits - Health Insurance	to cover shortage	20,000.00
02/28/21	11-000-291-232-000-054 Benefits - NJ State Pension	11-000-291-270-000-054 Benefits - Health Insurance	to cover shortage	15,571.00
02/28/21	11-000-240-500-000-068 Other Purchased Services	11-000-291-270-000-054 Benefits - Health Insurance	to cover shortage	30,000.00
02/28/21	11-000-240-500-000-068 Other Purchased Services	11-000-291-290-000-054 Employee Benefits-Others	to cover shortage	2,000.00
The total of all transfers within fund 10 is:				<b>67,571.00</b>

## All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:3970	3/4/21	Link High Technologies Inc.			
		March 2021 Datto Monthly Service	561.25	P202100033	11-190-100-320-000-045
		March 2021 Monthly Tech Service	4,000.00	P202100033	11-190-100-320-000-045
		March 2021 Monthly Antivirus	700.00	P202100033	11-190-100-320-000-045
		Total Check Amount:	5,261.25		
A:3971	3/4/21	INVO HEALTHCARE ASSOCIATES			
		SLP/BCBA Jan 2021	6,394.00	P202100091	20-250-200-300-000-097
A:3972	3/4/21	Success Communications Group			
		Ads-School growth employment opportunities	14,770.26	P202100128	11-000-230-331-000-055
A:3973	3/4/21	Avaya Inc.			
		Jan 2021 Phone/Voicemail Service	130.50	P202100024	11-000-230-530-000-057
A:3974	3/4/21	Horizon BCBS			
		2020-2021 Health Insurance	32,305.65	P202100001	11-000-291-270-000-054
A:3975	3/4/21	CDW LLC			
		52 Laptops	46,613.32	P202100107	20-477-100-600-000-000
		Laptop 3-year warranty (52)	7,647.12	P202100107	20-477-100-600-000-000
		18 Monitors	2,176.92	P202100107	20-477-100-600-000-000
		Total Check Amount:	56,437.36		
A:3976	3/4/21	Verizon			
		2020-2021 Telephone Service	434.70	P202100015	11-000-230-530-000-057
A:3977	3/4/21	AT&T Teleconference Services			
		2020-2021 Teleconference Charges	114.98	P202100026	11-000-230-530-000-057
A:3978	3/4/21	ASCD			
		Premium Membership 1/1/2021-12/31/2021	239.00	P202100118	11-190-100-610-000-047
A:3979	3/4/21	Protective Measures			
		Repair/Troubleshoot Alarm Panel	174.50	P202100123	11-000-230-890-000-063
		Troubleshoot/Repair Alarm Panel	229.25	P202100123	11-000-230-890-000-063
		Total Check Amount:	403.75		
A:3980	3/4/21	Galleros Koh, LLP			
		2020 Audit	6,000.00	P202000188	10-421: A/P
		Form 990	2,500.00	P202000188	10-421: A/P
		Total Check Amount:	8,500.00		
A:3981	3/4/21	Quadient Finance USA, Inc.			
		2020-2021 Postage	1,557.56	P202100129	11-000-240-500-000-068
A:3982	3/8/21	Selective Insurance Company of America			
		2020-2021 Insurance	10,067.00	P202100065	11-000-240-500-000-068
		Liability	15,582.00	P202100065	11-000-262-520-000-070
		Total Check Amount:	25,649.00		

## All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:3956	3/1/21	ALLIED UNIVERSAL SECURITY SERVICES			
		2/5-2/11 Security Services	639.20	P202100085	11-000-240-500-000-068
		1/29-2/4 Security Services	303.62	P202100085	11-000-240-500-000-068
		1/22-1/28/21 Security Services	878.90	P202100085	11-000-240-500-000-068
		1/8-1/14/21 Security Services	896.88	P202100085	11-000-240-500-000-068
		1/1-1/07/21 Security Services	711.12	P202100085	11-000-240-500-000-068
		12/18-12/24/20 Security Services	539.33	P202100085	11-000-240-500-000-068
		12/11-12/17/20 Security Services	677.15	P202100085	11-000-240-500-000-068
		12/4-12/10/20 Security Services	759.05	P202100085	11-000-240-500-000-068
		11/27-12/03/20 Security Services	611.24	P202100085	11-000-240-500-000-068
Total Check Amount:			6,016.49		
A:3957	3/3/21	New Jersey Manufacturers Insurance Company			
		2020-2021 Insurance	2,968.00	P202100060	11-000-291-260-000-054
A:3958	3/3/21	identiMetrics			
		Annual Licensing & Support	599.00	P202100124	11-000-230-330-000-056
A:3959	3/3/21	Verizon Fios			
		Fios Gig Connection 20-21	314.00	P202100080	20-477-200-600-000-000
A:3960	3/3/21	Optimum			
		Internet Service 2020-2021	146.26	P202100007	11-000-230-530-000-057
A:3961	3/3/21	AT & T			
		2020-2021 Long Distance	115.90	P202100023	11-000-230-530-000-057
A:3962	3/3/21	Zoom Video Communications			
		Zoom License (4) (Prorated)	228.82	P202100122	11-000-240-500-000-068
A:3963	3/3/21	City of Newark Division of Water			
		Feb 2021 Water Expenses	874.16	P202100027	11-000-262-620-000-074
A:3964	3/3/21	CIT			
		2020-2021 Copier	2,701.30	P202100062	11-000-240-500-000-068
A:3965	3/3/21	LINK EDUCATION PARTNERS, INC			
		Apr 2021 Rent Expenses	27,333.33	P202100018	11-000-262-441-000-069
A:3966	3/3/21	PSE&G			
		Jan 2021 Energy Costs	7,694.36	P202100029	11-000-262-620-000-074
A:3967	3/3/21	Waste Management of New Jersey, Inc.			
		Waste Management Mar 2021	643.96	P202100009	11-000-240-500-000-068
		Waste Management JAN 2021	552.69	P202100009	11-000-240-500-000-068
Total Check Amount:			1,196.65		
A:3968	3/4/21	Gordon & Rees			
		Legal services	1,537.00	P202100126	11-000-230-331-000-055
A:3969	3/4/21	Staples Advantage			
		2020-2021 School Supplies	344.00	P202100017	11-190-100-610-000-047

## All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:3983	3/8/21	Western Pest Services			
		2-16-2021 Pest Control	225.00	P202100030	11-000-240-500-000-068
		3-3-2021 Pest Control	225.00	P202100030	11-000-240-500-000-068
Total Check Amount:			450.00		
A:3984	3/8/21	Delta-T Group North Jersey, Inc.			
		1/25-1/29 Paraprofessionals	1,801.87	P202100114	11-190-100-320-000-045
		1/19-1/22 Paraprofessionals	1,600.08	P202100114	11-190-100-320-000-045
		2/16-2/19 Paras	1,538.71	P202100090	20-231-100-300-000-096
		2/8-2/11 Paras	1,408.33	P202100090	20-231-100-300-000-096
		2/1-2/5 Paras	1,636.96	P202100090	20-231-100-300-000-096
Total Check Amount:			7,985.95		
D:1097	3/8/21	Horizon BCBS			
		MAR Vision	202.67	91 - 484	vision
		MAR 2021 Dental	2,338.72	91 - 485	Dental
Total Check Amount:			2,541.39		
D:1098	3/8/21	AXA EQUITABLE-EQUI-VEST			
		March Contributions	2,170.00	91 - 472	AXA
The Grand Total of all Checks from Fund 10 is:			8,500.00		
The Grand Total of all Checks from Fund 11 is:			136,473.87		
The Grand Total of all Checks from Fund 20 is:			67,729.36		
The Grand Total of all Checks from Fund 91 is:			4,711.39		
The Grand total of all checks for this period is:			217,414.62		

We the undersigned board members certify that we have approved the expenditures represented by the above list of checks.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

