



Acceptable Use Agreement for Technology School Year 2022-2023

Student Name _____ **Team Name** _____
Student's Advisor _____

Link Community Charter School ("Link") is committed to providing the finest opportunity for students to learn. Link provides its students with access to its computer system ("system"), which includes Internet access. The electronic retrieval of vast amounts of useful information has become available through the Internet. Recognizing that the Internet is neither a regulated or policed entity, Link requests that students agree to use this resource of information as an aid in the learning process according to the regulations set forth below. This Agreement has been prepared pursuant to Link Board's Policy 2361 and 7523.

Students and their parents/guardians are required to read this Agreement thoroughly, to discuss its contents, and to sign the following Acceptable Use Agreement for Technology prior to using the system.

I agree to abide by the following regulations:

1. Personal Safety

- a. I will not give out personal information about myself or other people. Personal information includes names, personal addresses, work addresses, school addresses, telephone numbers, etc.
- b. I will not communicate with anyone on-line outside our school community without permission from a Link staff member.
- c. I will tell my teacher or other school employees right away of any message I receive that is inappropriate or makes me feel uncomfortable.
- d. I will not respond to any inappropriate messages.

2. Illegal Activities

- a. I will not attempt to gain unauthorized access to the system or to log in through another person's account or access another person's files. These actions are illegal, even if only for the purposes of "browsing".
- b. I will not make deliberate attempts to disrupt the system performance or destroy data by spreading computer viruses through downloading or any other means. These actions are illegal.
- c. I will not use the system to engage in any other illegal act.

3. System Security

- a. I am responsible for the use of my individual account and I will take all reasonable precautions to prevent others from being able to use my account. Under no conditions should I provide my password to another person.
- b. I will immediately notify the teacher if I identify a possible security problem.
- c. I will not invite/give access to/post information for anyone who is not a current Link student or teacher to join the Link online/virtual environment.
- d. I will not post/share any information/content/video from Link classes/instructional environment online or on social media sites (this applies both during school hours and after school hours).
- e. I will not record or take photos/screenshots of any online sessions, classes, meetings, etc.

4. Inappropriate Language

- a. I will not use rude, vulgar, threatening, obscene, or disrespectful language.
- b. I will not post or engage in personal attacks, including prejudicial or discriminatory attacks.
- c. I will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If I am told by a person to stop, I must stop.

5. Respecting Resource Limits

- a. I will use the system only for educational purposes.
- b. I will only download files absolutely necessary for educational purposes after receiving permission.

6. Plagiarism and Copyright Infringement

- a. I will not plagiarize works that I find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were my own.
- b. I will respect the rights of copyright owners. Copyright infringement occurs when an individual copies a work that is protected by a copyright. If I am unsure whether or not I can use a work, I will ask my teacher.

7. Inappropriate Access to Material

- a. I will not use the system to access materials that is profane or obscene, that advocates illegal acts, or that advocates violence or discrimination towards other people. A special exception may be made for hate literature if the purpose of access is to conduct research and such access is approved by both the teacher and the parent/guardian.
- b. If I inadvertently access such information, I should immediately notify my teacher.

8. Use of Computers and Technology Devices

- a. All computer and technology devices must be used only by the student for Link authorized use;
- b. A student shall comply with Link's acceptable use of technology policies in his or her use of any Link provided technology device;
- c. Any Link computer or technology device used by a student must be returned to Link in the condition it was initially provided to the student considering reasonable use and care by the pupil; and
- d. The parent or student shall be responsible to reimburse Link for the cost of any computer or technology device that is lost, damaged beyond reasonable use or beyond its value, missing, stolen, or cannot be returned to Link in accordance with the terms of this Link Acceptable Use Agreement.

Violations

Individuals violating this Agreement shall be subject to the appropriate consequences in accordance with the Student Handbook and other appropriate discipline which includes but are not limited to:

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| 1. Use of the network only under direct supervision; | 5. Revocation of computer privileges; |
| 2. Suspension of network privileges; | 6. Suspension from school; |
| 3. Revocation of network privileges; | 7. Expulsion from school; and/or |
| 4. Suspension of computer privileges; | 8. Legal action and prosecution by the authorities. |

**This document is posted on the Parent Page of the School's Website at
www.linkschool.org**

Parents and Students, after closely reading and discussing this document, please complete the portion below to confirm your understanding of its contents and agreement to follow its provisions.

STUDENT

I, being the student, have read and understand the Link Community Charter School Acceptable Use Agreement regarding the use of Link Community Charter School's computer systems and Internet access facilities. I further understand that the access being provided to me by LCCS is for educational purposes. I understand that it is my responsibility to meet the expectations laid out in this Agreement and that consequences, including those outlined here, will be imposed if I violate the Agreement.

Student Name (please print) _____

Student's Signature _____ **Date** _____

PARENT

I, being the parent/guardian of the above named student, have read and understand the Link Community Charter School Acceptable Use Agreement regarding the use of Link Community Charter School's computer systems and Internet access facilities, and further understand that Link Community Charter School cannot ensure the acceptable use of these facilities in spite of its efforts to supervise and guide the students. I give my permission for my child to access the Internet using school facilities. I understand that this access is for educational purposes and I recognize it is impossible for Link Community Charter School to restrict access to all controversial materials and will not hold them responsible for materials accessed on the Internet. I will not hold Link Community Charter School, its board, administration, faculty, or staff responsible for any violation of this Agreement my child might make and will provide guidance for the correct use of this valuable resource. I understand that I shall be held responsible for any cost resulting in my child's misuse of Internet access.

Parent/Guardian Name (please print) _____

Parent/Guardian Signature _____ **Date** _____